

MINUTES
Meeting of the
GOLD RIDGE RESOURCE CONSERVATION DISTRICT
PHONE: 707.874-2907 FAX: 707.874-9607
March 15, 2012

Location: Gold Ridge RCD Office
14775 'B' Third Street
Occidental, CA 95465

Time: 6:00 – 8:00 pm

II. Open Meeting (Introductions). The meeting was called to order at 6:10 pm.

III. Call to Order (Roll Call of Directors)

Directors present: Joe Dutton, Richard Hughes, Don Petersen, Al Gerhardt, Bob Burke

Directors Absent: Ann Cassidy

Staff Present: Brittany Heck, Michele Rocha, Joe Pozzi

Others Present: Sue Goranson (auditor), Brooke Cole from NRCS, Sharon Harston

IV. Public Comment –There was no public comment.

V. Informational Items

- a. Correspondence and Notices. We received a request from CARCD regarding a letter of support for Farm Bill, AB1961.
- b. NRCS Report. Brooke reported that they're wrapping up sign-ups for EQIP. They're offering organic farm funds now, for both transitioning and certified owners. The application period ends March 30. They're also doing CNMP's for dairies. The last opportunity for AWEP program sign-ups, particularly pond projects, wind projects, and tanks is coming up.
- c. 2011 Single Audit Report from Auditor- Sue Goranson reviewed the audit report with the board.
- d. Move Update- Brittany Heck reported that we're moving Monday 3/19; we should be operating normally by Tuesday, 3/20 in the afternoon.
- e. Accountant and Human Resources contract consideration –Brittany Heck found a consultant, HR to Go, to do our employment handbook and policies.

VI. Consent Calendar (February Minutes, Grant Status/Staff Report)

Motion to approve consent calendar.

1st Joe Dutton/2nd RichardHughes. Motion approved.

VII. Action Items

- a. Approval of Bookkeeper's Report/Warrant Requests.
Motion to approve bookkeeper's report and warrant requests.
1st Joe Dutton/ 2nd Richard Hughes. Motion approved.

b. Approval of Human Resources Contract.

Motion to approve the contract.

1st Joe Dutton/2nd Richard Hughes. Motion approved.

c. Agenda items for April 2012 Meeting. Start planning board tour.

VIII. Adjournment. The meeting was adjourned at 8:14.