



**Board of Directors  
Meeting Agenda  
October 15, 2020 3:30PM-5:30PM**

**REMOTE ACCESS:** Due to the COVID-19 health emergency - and to protect our Board Members, staff, and members of the public - **the regularly scheduled board meeting will be held remotely.** Members of the Board, staff and public can participate remotely by using the following options: via Zoom: <https://us02web.zoom.us/j/95447593935> or via phone: (669) 900-6833. Meeting ID: 954 4759 3935. Contact us at (707) 823-5244 x 11 or [brittany@goldridgercd.org](mailto:brittany@goldridgercd.org) if you have any concerns about accessibility. For information about how to join a Zoom meeting, see: <https://support.zoom.us/hc/en-us/articles/201362193-How-Do-I-Join-A-Meeting->

**District Directors:** Joe Dutton, President; Richard Hughes, Vice President; Torrey Olson, Treasurer; Ann Cassidy, Secretary; Mel Sanchiatti, Director

**Associate Directors:** Guy Smith; Chris Choo

- 1. Call to order, Determination of a Quorum, Introductions**
- 2. Additions/Changes to the Agenda** (Gov. Code 54954.2 (B))
- 3. Public Comment:** Public may comment on agenda items when they are discussed. Speakers are asked to limit comments to three minutes (Gov. Code 54954.3(a)).
- 4. Informational Items**
  - A. **Gold Ridge RCD Updates & Notices** (*Brittany Jensen*)
  - B. **Natural Resources Conservation Service Update** (*Jenna Merrilees*)
  - C. **Santa Rosa Plain Groundwater Sustainability Agency Update (#138)** (*Brittany Jensen, Matt O'Connor*)
  - D. **Gold Ridge RCD Strategic Plan 2020-25 Planning Meeting** (*Brittany Jensen*)
  - E. **Valley Ford Schoolhouse Update** (*Brittany Jensen*)
  - F. **Upcoming Grant Applications** (*Brittany Jensen*)
- 5. Consent Calendar**
  - A. **September 17, 2020 Meeting Minutes and October Grant Status Report** (*Brittany Jensen*)
- 6. Action Items**
  - A. **Approval of Financial Report and Warrant Request for FY 2020/21 through August 31, 2020** (*Mare O'Connell*)
  - B. **Approval of Executive Director to enter into contract with Trout Unlimited for streamflow monitoring related to the Alliance Redwoods Water Conservation Project (#165) for \$111,575** (*John Green*)
- 7. Future Agenda Items**
- 8. Adjournment**

*Materials related to items on this agenda, included in the agenda packet or distributed to the Board after distribution of the agenda packet, are available for public inspection at the above address during normal business hours. To request board packet information, please contact Adriana Stagnaro at (707) 823-5244.*

*Public Notice: In compliance with the Americans with Disabilities Act and Government Code Section 54954.2, if special assistance is needed to participate in a Board meeting, please contact Adriana Stagnaro at (707) 823-5244.*

*Notification of at least 48 hours prior to meeting time will assist staff in assuring that reasonable arrangements can be made to provide accessibility at the meeting.*

**District Staff:**

Brittany Jensen, Executive Director	Erica Mikesch, Partner Engineer
Joe Pozzi, District Manager	Michele Harris, District Administrator
Noelle Johnson, Program Manager	Mare O’Connell, Contracted Financial Manager
John Green, Lead Scientist and Project Manager	Isis Howard, Project Coordinator
Sierra Cantor, Ecologist	Ryan Johnston, Conservation Planner
William Hart, Project Manager	
Adriana Stagnaro, Outreach and Project Manager	

**Schedule of Upcoming Gold Ridge RCD Board Meetings:**

Every Third Thursday of the month, unless marked\*

The following meetings will be held virtually over Zoom video conferencing. For information about how to join a Zoom meeting, see: <https://support.zoom.us/hc/en-us/articles/201362193-How-Do-I-Join-A-Meeting->

- November 19, 3:30-5:30pm
- December Meeting to be Determined\*
- January 21, 3:30-5:30pm



Board of Directors  
Meeting Minutes  
September 17, 2020 3:30PM-5:30PM

**REMOTE ACCESS:** Due to the COVID-19 health emergency - and to protect our Board Members, staff, and members of the public - **the regularly scheduled board meeting will be held remotely.** Members of the Board, staff and public can participate remotely by using the following options: via Zoom: <https://us02web.zoom.us/j/95447593935> or via phone: (669) 900-6833. Meeting ID: [954 4759 3935](https://us02web.zoom.us/j/95447593935). Contact us at (707) 823-5244 x 11 or [brittany@goldridgercd.org](mailto:brittany@goldridgercd.org) if you have any concerns about accessibility. For information about how to join a Zoom meeting, see: <https://support.zoom.us/hc/en-us/articles/201362193-How-Do-I-Join-A-Meeting->

**District Directors:** Joe Dutton, President; Richard Hughes, Vice President; Torrey Olson, Treasurer; Ann Cassidy, Secretary; Mel Sanchiatti, Director

**Associate Directors:** Guy Smith; Chris Cho

**1. Call to order, Determination of a Quorum, Introductions**

*Meeting was called to order at 3:35pm*

*Directors present: Richard Hughes, Ann Cassidy, Torrey Olson*

*Directors absent: Joe Dutton, Mel Sanchiatti*

*Associate directors present: Chris Choo. Associate Directors absent: Guy Smith*

*Staff present: Brittany Jensen, Joe Pozzi, Adriana Stagnaro, Mare O'Connell, Cailin Notch*

*Other attendees: Jenna Merrilees (NRCs), Noel Bouck (Salmon Creek Watershed Council)*

**2. Additions/Changes to the Agenda (Gov. Code 54954.2 (B))**

*Item 4-C and Item 4-D were removed.*

**3. Public Comment:** Public may comment on agenda items when they are discussed. Speakers are asked to limit comments to three minutes (Gov. Code 54954.3(a)).

*There were no public comments.*

**4. Informational Items**

**A. Gold Ridge RCD Updates & Notices (Brittany Jensen)**

**B. Natural Resources Conservation Service Update (Jenna Merrilees)**

**C. Santa Rosa Plain Groundwater Sustainability Agency Update (#138) (Brittany Jensen)**  
*(Removed)*

**D. Gold Ridge RCD Strategic Plan 2020-25 Outline (Brittany Jensen)** *(Removed)*

**E. Valley Ford Schoolhouse Update (Brittany Jensen)**

**F. Upcoming Grant Applications (Brittany Jensen)**

## 5. Consent Calendar

### A. **August 20, 2020 Meeting Minutes and September Grant Status Report** (*Brittany Jensen*)

*Motion to approve Item 5-A: 1<sup>st</sup> Hughes, 2<sup>nd</sup> Olson. Ayes: Cassidy, Olson, Hughes. Nays: None. Abstentions: None. Absent: Dutton, Sanchietti*

## 6. Action Items

### A. **Approval of Financial Report and Warrant Request for FY 2021/21 through July 31, 2020** (*Mare O'Connell*)

*Motion to approve Item 6-A: 1<sup>st</sup> Olson, 2<sup>nd</sup> Hughes. Ayes: Cassidy, Olson, Hughes. Nays: None. Abstentions: None. Absent: Dutton, Sanchietti*

### B. **Approval of Executive Director to enter into Memorandum of Understanding between Fire Safe Sonoma and Gold Ridge RCD regarding CivicSpark Fellowship** (*Brittany Jensen*)

*Motion to approve Item 6-B: 1<sup>st</sup> Hughes, 2<sup>nd</sup> Olson. Ayes: Cassidy, Olson, Hughes. Nays: None. Abstentions: None. Absent: Dutton, Sanchietti*

## 7. Future Agenda Items

## 8. Adjournment

*Meeting adjourned at 4:21pm*

**October 15, 2020 Gold Ridge Resource Conservation District - Grant Status Report FY 20/21**

	Current Grants in Progress FY 19/20	Grant #	Grant Amount	Billings to Date	Amount Remaining	Completion Date
84	Lower GV Coho Migration	SCC 16-006 (Subcontract with NCRCDC)	\$ 368,238.00	\$ 368,238.00	\$ -	6/30/2020
	The final invoice has been submitted.					
87	NCIRWMP V Working Landscapes Drought Resiliency	DWR 4600011484	\$ 332,460.00	\$ 332,460.00	\$ -	8/31/2020
	The final invoice has been submitted.					
96	Venture Conservation	NRCS RCPP2 (SCAPOSD as lead)	\$ 686,600.00	\$ 354,158.77	\$ 332,441.23	12/1/2021
	The partnership is requesting a time extension. We are also hoping to change the language of the agreement to allow us to continue to update plans after submittal as part of the application process for implementation funding.					
104	Napa RCD Landsmart Certifications	NapaRCD 2017-02	\$ 10,000.00	\$ 1,663.06	\$ 8,336.94	5/30/2019
	Review, comment and certify Landsmart plans for Napa RCD. So far completed Winery Lake and Oakville Ranch.					
107	GV Watershed Off-Channel Habitat Design	DFW P1796004 (through NCRC&DC)	\$ 347,570.00	\$ 338,433.56	\$ 9,136.44	9/4/2020
	Provides funding for 100% design of the conceptual off-channel habitat designs begun through SCC 16-006, along with funding for a design of a 3rd off-channel habitat project at the Atascadero Reserve. Both 100% designs (at Iron Horse and ACER sites) have been completed and submitted. An FRGP proposal to implement the firstphase of the Iron Horse desgins was submitted. Staff is working on the final report and closing out the grant.					
108	SCWA RR Cooperative 1617-156	SCWA	\$ 187,000.00	\$ 137,006.18	\$ 49,993.82	8/31/2021
	This grant provides cost share for outreach, RR fisheries proposal development, water quality monitoring, and GSA participation.					
109	SCWA 1617 -103 GV Outreach and Mitigation	SCWA	\$ 49,900.00	\$ 24,305.00	\$ 25,595.00	2/7/2020
	This grant has been completed and the final invoice submitted to SCWA.					
113	Atascadero Subwatershed Coho Habitat Assessmt	DFW Prop 1 P1896008	\$ 114,428.75	\$ 56,040.07	\$ 58,388.69	3/15/2021
	Staff have begun stream habitat assessments, and are planning a community meeting for the Redwood Creek subwatershed in conjunction with a stormwater attenuation assessment conducted there.					
117	Caltrans Gleason Beach Mitigation Project	Caltrans	\$ 115,000.00	\$ 65,888.98	\$ 49,111.02	12/31/2020
	The mitigation project planning report has been delivered to Caltrans. We are continuing to work on tasks for planning specific projects.					
125	CDFA Healthy Soils Demonstration Project	CDFA 17-0748-000-HS	\$ 99,991.24	\$ 99,763.76	\$ 227.48	12/31/2019
	The funded portion of the CDFA grant recently closed on December 31st and the third year of the grant relies upon cost share. The annual report was completed and submitted. STRAW has been installing the irrigation system.					
127	Blanchard Ranch Erosion Control Project	SCWA	\$ 92,400.00	\$ 48,762.40	\$ 43,637.60	6/30/2021
	Earthmoving and rock work were completed in August. We are awaiting NRCS approval to install livestock exclusion fencing.					
128	CA North Coast Soil Health Hub	NRCS CIG (Napa RCD as lead)	\$ 52,647.00	\$ 25,495.67	\$ 27,151.33	
	The focus of our work has shifted to data entry in order to build the database so that we can interpret and analyse the results across the region. Soil sampling will happen in 2021.					
132	Innovative Technologies for Restoration on Range	SCF&WC #200	\$ 5,000.00	\$ 3,000.00	\$ 2,000.00	
	Additional trials are on hold until normal work schedules can resume.					
135	Dutch Bill Creek Winter Habitat Enhancement	DFW P1830404	\$ 202,848.00	\$ 195,228.51	\$ 7,619.49	3/31/2021
	All project work is complete. We will submit annual and final reports this fall.					
136	Tannery Creek Large Wood Recruitment 2018	DFW P1830401	\$ 211,034.13	\$ 165,253.88	\$ 45,780.25	3/31/2023
	Project installation complete. Effectiveness monitoring will continue through spring 2023.					

137	Streamflow Tech Assistance in RR Watershed	NFWF Conservation Partners IV (through SRCD)	\$ 50,000.15	\$ 40,442.11	\$ 9,558.04	12/31/2021
Provides cost share funds for streamflow enhancement designs on EQIP-eligible properties in Green Valley and Dutch Bill watersheds, and some funding for outreach in the Atascadero.						
138	GSA - West Yost		\$ 54,511.00	\$ 11,665.25	\$ 42,845.75	7/30/2020
GRRCD staff will provide administrative assistance to Andy Rodgers of West Yost, who is serving as SR Plain GSA Administrator						
140	Salmon Creek School Rainwater Catchment Project	Multiple funders				
A funding proposal for the project has been submitted to the Wildlife Conservation Board.						
142	Enhancing Habitat and Cseq on Working Lands	CARCD WCB WC-1837DC Climate Adaptation	\$ 65,000.00	\$ 34,807.74	\$ 30,192.26	12/30/2022
Provides funding for RCD staff to provide technical assistance and develop designs for climate change adaptation practices, primarily focused on planting and streamflow enhancement projects. This is allowing staff to work with landowners to bring in implementation funding for CFPs developed through RCPP2.						
143	Forest Working Group Coordinator	SLT, Fledgling Fund, SCCF	\$ 32,024.00	\$ 13,917.97	\$ 18,106.03	
Coordinate network of landowners and conservation professionals. Use platform to increase public access to forestry educational resources and tech assistance. New website: <a href="http://www.sonomaforests.org">www.sonomaforests.org</a> .						
144	Camp Meeker Fire Prevention Planning & Community Engagement Project	Subcontract with North Coast Resource Conservation & Development Council	\$ 63,096.00	\$ 19,797.75	\$ 43,298.25	3/15/2021
Support, educate and engage the Camp Meeker community in reducing its wildfire risk by assessing risk, prioritizing projects and planning for action. Virtual public meetings will continue through January to complete the Community Wildfire Protection Plan.						
148	Backcountry Trail Design Services	Sonoma County Regional Parks FFS	\$150,000.00	\$ -	\$150,000.00	7/1/2020
SCRCP has contracted with us for work on the North Sonoma Mountain Park addition, and we will start this fall (see #168 below).						
149	Health Soils Demonstration Project - Gabriel Farm	CDFA	\$249,871.83	\$ 7,477.65	\$242,394.18	3/31/2022
The project is in partnership with San Francisco State University and it will include an analysis and demonstration of the effects of actively aerated compost tea applications on carbon sequestration and GHG emissions in orchard rows. We will be testing compost tea derived from cow manure vermiculture based compost. Expected start of experiment in November 2020.						
153	CASGEM 2019-2023	SCWA TW 13.14-039	\$32,000.00	\$4,171.16	\$27,828.84	6/30/2023
Fall monitoring will be conducted in early October.						
154	DPR - C1933010 - Freezeout Trails					
We are awaiting a new contract from State Parks.						
155	Ebias Creek Riparian Restoration Project	CARCD WCB Monarch WC-1913CF	\$33,775.00	\$30,049.17	\$3,725.83	2/28/2022
Costshare for the large riparian planting on Ocean Breeze Dairy, currently being implemented in conjunction with STRAW and CCNB.						
156	Sweetwater Nursery Off-Channel Habitat Design	DFW #Q1930402	\$218,596.00		\$218,596.00	3/31/2023
Grant agreement has been received; subcontracts are in development.						
157	CDFA Tech Assistance - HSP and AMMP	CDFA #19-0883-000-SO	\$98,921.02	\$15,846.79	\$83,074.23	3/31/2023
The Healthy Soils Program Incentives and Demonstrations projects programs have closed. There is a \$54 billion deficit for the State Budget in 2020-21, plus there is volatility in the Cap and Trade market and a pandemic induced economic recession. As a result, the Healthy Soils Program, the State Water Efficiency & Enhancement Program will have \$0 budget for FY 2020-21. The Alternative Manure Management Program has been reduced 14% for fiscal year 2019-20; and \$0 for FY 2020-21.						
158	Iron Horse Dam Removal - cost share	PSMFC #20-97G	\$20,029.00	\$8,793.89	\$11,235.11	12/31/2020
The grant has been extended to allow us to continue assessment work in lower Green Valley Creek.						
159	RR Coho Partnership Year 10	Trout Unlimited	\$107,998.80	\$ 11,978.77	\$ 96,020.03	10/31/2020
We are working on design for four rural residential projects in upper Green Valley Creek, and are coordinating water releases in upper Green Valley and Dutch Bill Creeks.						
160	Ebias Creek Riparian Restoration Project	State Coastal Conservancy Prop 1	\$200,000.00	\$ 75,747.31	\$124,252.69	3/31/2023
The STRAW crew has installed the irrigation system. Many thanks to Mike Griffin and Jarrid Bordessa for their assistance.						

161	Atascadero Sediment Removal 65% Design	DFW #Q2096007	\$551,220.00		\$551,220.00	
Grant agreement has been received; subcontracts are in development.						
162	Rainwater Rebate and Streamflow Enhancement Pilot	DWR	\$420,324.00		\$420,324.00	
Pre-agreement documents have been submitted, along with an NOE to the State Clearinghouse for CEQA compliance. We are awaiting a grant agreement.						
163	Sonoma Coast Monarch Overwintering Site Protection	CARCD WCB Monarch	\$69,466.70		\$69,466.70	2/28/2022
Planning work has begun on overwintering sites on public lands						
164	Mt. Gilead Streamflow Enhancement Design	WCB Streamflow (through NCRC&DC)	\$314,491.00		\$314,491.00	
A grant agreement has been finalized, and PCI is under contract to continue design work.						
165	Alliance Redwoods Implementation	WCB Streamflow (through NCRC&DC)	\$1,500,611.00		\$1,500,611.00	
A grant agreement has been finalized, and we are working to get Trout Unlimited and Brelje and Race Consulting Engineers under contract.						
166	SCAPOSD Education/Outings 2020-23	Pending subcontract with SRCD	\$78,387.00	\$659.75	\$77,727.25	6/30/2023
Outings on conservation easement properties, educating students and families on the value of our working lands. TEAM Program. FARMS Leadership Program, Agricultural Heritage Program. Programming will be virtual this Fall 2020.						
167	Anonymouse Foundation	General Support	\$50,000.00		\$50,000.00	6/30/2022
Outings on conservation easement properties, educating grammar school and high school students as well as families on the value of our working lands.						
168	Sonoma County Regional Parks	North Sonoma Mountain Roads and Trails	\$37,828.00		\$37,828.00	6/30/2022
Road and trail assessment and planning for the addition to North Sonoma Mountain Regional Park.						
169	Sustainable Land Management Practices in West Sonoma County 2020-2021	Land-Sea Connection program of Resources Legacy Fund made possible by the Keith Campbell Foundation	\$50,000.00		\$50,000.00	6/30/2021
This Grant is to support sustainable land management initiatives that improve the water quality of the Russian River watershed. These funds are awarded through the Land-Sea Connect ion (LSC) program of RLF, made possible by the Keith Campbell Foundation for the Environment.						
FFS	Fee For Service	No applicable grant		\$ 38,939.34		NA
SC completed the data analysis and reporting for the third phase of FFS water quality monitoring at Bohemia Ranch pond. JG is overseeing an extensive road improvement project in Willow Creek.						
<b>TOTAL IN PROCESS</b>			<b>\$7,792,940.63</b>	<b>\$ 2,529,992.48</b>	<b>\$ 4,832,214.49</b>	
<b>Submitted Proposals</b>		<b>Funder</b>	<b>Total Amount</b>	<b>Amount Proposed for GRRCD</b>	<b>Amount Anticipated</b>	<b>Status</b>
Innovative Conservation Practices for Increasing Agricultural Groundwater Recharge		NRCS via Sonoma RCD	\$ 319,266.00	\$ 50,000.00		Submitted 7/29/2019
North Coast Carbon Farming Network		Carbon Cycle Institute via Napa RCD	\$ 14,577.44	\$ 1,000.00		Submitted 08/14/2019
Agricultural and Riparian Corridor Cons, Climate		DOC Riparian submitted (through SCAPOSD)	\$ 195,000.00	\$ 50,000.00	\$ 50,000.00	Agreement pending 11/2019
No Till Maintenance Fund		The Alvin Hansen Foundation - Sonoma County Farm Bureau	\$ 5,000.00	\$ 5,000.00		Submitted 12/2019
Alliance Implementation cost share		DFW FRGP	\$ 514,889.00	\$ 514,889.00		Submitted 05/01/2020
Upper GV Instream Habitat (Gianni Reach)		DFW FRGP	\$ 366,550.00	\$ 366,550.00		Submitted 05/01/2020
Iron Horse Off-Channel Habitat Implementation - Phase I		DFW FRGP	\$ 1,854,686.00	\$ 1,854,686.00		Submitted 05/01/2020
Iron Horse Fish Screen Implementation		DFW FRGP	\$ 267,295.00	\$ 267,295.00		Submitted 05/01/2020
Fire Safe Sonoma/ RCD Civic Spark Fellow		AmeriCorps / Fire Safe Sonoma	\$ 26,500.00	\$ 26,500.00	\$ 26,500.00	Agreement pending 9/2020

	Forest Stewardship Project Tracker	NCRP Forest Demo Round 2	\$ 145,240.00	\$ 145,240.00		Submitted 05/22/2020
	Outreach During Shelter in Place	CARCD COVID-19	\$ 5,000.00	\$ 5,000.00		Submitted 06/4/2020
	Innovative Conservation: Vital Streams and Forests	NRCS RCPP AFA	\$ 10,000,000.00	\$ 625,000.00		Submitted 05/29/2020
	Green Valley Rural Water Conservation - Phase II	Wildlife Conservation Board (through NCRC&DC)	\$ 870,120.96	\$ 782,917.76		Submitted 10/1/2020
	Salmon Creek School Rainwater Catchment Project	Wildlife Conservation Board (through NCRC&DC)	\$ 2,067,390.28	\$ 2,049,111.88		Submitted 10/1/2020
	<b>TOTAL PROPOSED</b>		<b>\$ 16,651,514.68</b>	<b>\$ 6,743,189.64</b>	<b>\$ 76,500.00</b>	
	<b>Recently Completed Projects</b>	<b>Grant #</b>	<b>Amount</b>			<b>Completed</b>
88	NCIRWMP VI RR Coho Drought Resiliency	DWR 4600011484 (Subcontract with SRCD)	\$ 150,000.00			8/31/2020
110	Trout Unlimited Groundwater Monitoring	TU FRAF 2017-18	\$ 32,600.00			6/30/2020
118	Dempster Vineyard Dam Removal Project	DFW P1730400	\$ 111,414.20			3/31/2020
119	Dutch Bill Creek (Alliance) WC Design	DFW P1730403	\$ 212,073.00			3/31/2020
120	Iron Horse Vineyards Dam Removal Project	DFW P1730401	\$ 171,864.94			3/31/2020
133	Bruno Reach Habitat Restoration Design Project	DFW P1830403	\$ 171,758.33			3/31/2020
134	Iron Horse & Dempster Vineyards Fish Screen Des.	DFW P1830405	\$ 80,098.73			3/31/2020





## Action Item 6-A

TO: BOARD OF DIRECTORS  
FROM: Mare O'Connell  
SUBJECT: Financial Summary Report for August 2020  
DATE: October 15, 2020

This report covers the first two months of the fiscal year beginning on July 1. As it is the second month of the quarter, estimates of revenue have been included for invoices billed only once quarterly.

GRRCD's **accounts receivable** is \$379,014 plus a **retention receivable** (grant funds withheld pending closure) of \$34,750 for a total of \$413,764 receivable from grant activity, a decrease from July of \$12,667.

The unexpended portion of our advances to date totals \$114,618 and appears as deferred revenue (a liability) on the balance sheet. This represents all advance payments from various sources less expenditures to date.

Our county bank balance is in the positive at \$379,014. The positive balance reflects receipt of our promissory note of \$500,000 on April 30th. On September 16<sup>th</sup>, we paid off the Note Payable in the amount of \$500,000 plus interest for a total of \$505,760. Our payroll account at Exchange Bank has a positive balance of \$41,986, an advance funds account at the same bank is holding \$473 as well as a small donations account of \$120. Gold Ridge's prepaid expense of \$16,923 represents prepayments for liability, workers compensation and truck insurance for the 2020-2021 fiscal year. Prepays for the 2019-2020 fiscal year have been fully written off.

The **accounts payable** balance is \$185,064 compared to \$116,423 in the prior month, an increase of \$68,421. Other items include a credit card payable of \$2,044, net pension liability (GASB 68), deferred revenue as noted above and reflecting last fiscal year's GASB update, paid time off liability (compensated absences) as well as funds owing Cal Pers retirement, payroll taxes and our voluntary 457 retirement plan if unpaid at month's end.

Our **equity** this month is at a positive \$159,048 compared to \$147,000 at the end of July, an increase of \$12,048. (Note: Some minor changes to the July report were made after the board meeting resulting in a change to \$147,000 from \$145,151 in equity).

**The Statement of Operations** for August reports \$256,631 in revenue and \$251,698 in expenses (including principal payments on the truck and COVID-19 expenses) for a net gain of \$4,933 year to date).

We await our upcoming audit and GASB 68 report this fall.

### Definitions:

- *Statement of Net Assets* (the balance sheet) lists all our assets, both cash and noncash:
- *Assets* include our cash in bank, funds expected from our grant activity but not yet received ("accounts receivable" and "retention receivable"), prepaid expenses, and the value of our physical assets.



- *Liabilities* are made up of money we owe to vendors, cash advances from grantors, credit card and payroll liabilities.
- *Equity* is the difference between our assets and liabilities or net worth as an organization.
- *Net Income* is the difference between assets and liabilities in this Fiscal Year
- *Statement of Operations* shows income and expenses for the current period.

## GOLD RIDGE RESOURCE CONSERVATION DISTRICT

## Statement of Net Assets

10/06/20

As of August 31, 2020

Accrual Basis

	Aug 31, 20	Aug 31, 19	\$ Change	% Change
<b>ASSETS</b>				
Current Assets				
Checking/Savings	421,593.20	398,566.64	23,026.56	5.8%
Accounts Receivable	469,588.24	514,605.06	-45,016.82	-8.8%
Other Current Assets	180,938.65	234,753.13	-53,814.48	-22.9%
Total Current Assets	1,072,120.09	1,147,924.83	-75,804.74	-6.6%
Fixed Assets	18,281.00	20,550.00	-2,269.00	-11.0%
<b>TOTAL ASSETS</b>	<b>1,090,401.09</b>	<b>1,168,474.83</b>	<b>-78,073.74</b>	<b>-6.7%</b>
<b>LIABILITIES &amp; EQUITY</b>				
Liabilities				
Current Liabilities				
Accounts Payable	185,063.90	300,426.23	-115,362.33	-38.4%
Credit Cards	2,044.27	1,428.95	615.32	43.1%
Other Current Liabilities	744,244.88	706,877.42	37,367.46	5.3%
Total Current Liabilities	931,353.05	1,008,732.60	-77,379.55	-7.7%
Total Liabilities	931,353.05	1,008,732.60	-77,379.55	-7.7%
Equity				
321 · Net Assets in Capital As...	22,819.00	22,819.00	0.00	0.0%
3900 · Fund Balance/Net Ass...	131,296.10	127,093.41	4,202.69	3.3%
Net Income	4,932.94	9,829.82	-4,896.88	-49.8%
Total Equity	159,048.04	159,742.23	-694.19	-0.4%
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>1,090,401.09</b>	<b>1,168,474.83</b>	<b>-78,073.74</b>	<b>-6.7%</b>

3:18 PM

10/06/20

Accrual Basis

**GOLD RIDGE RESOURCE CONSERVATION DISTRICT**  
**Monthly Statement of Net Assets**  
As of August 31, 2020

	Jan 31, 20	Feb 29, 20	Mar 31, 20	Apr 30, 20	May 31, 20	Jun 30, 20	Jul 31, 20	Aug 31, 20
<b>ASSETS</b>								
<b>Current Assets</b>								
Checking/Savings	-204,895.62	-158,845.20	-226,699.98	389,969.59	319,565.80	416,498.95	374,266.51	421,593.20
Accounts Receivable	655,324.77	490,001.03	608,118.12	493,695.53	513,992.13	435,276.82	392,001.68	469,588.24
Other Current Assets	238,043.95	238,043.95	238,704.13	220,778.57	169,942.67	180,617.13	180,617.13	180,938.65
<b>Total Current Assets</b>	688,473.10	569,199.78	620,122.27	1,104,443.69	1,003,500.60	1,032,392.90	946,885.32	1,072,120.09
Fixed Assets	20,550.00	20,550.00	20,550.00	20,550.00	20,550.00	18,281.00	18,281.00	18,281.00
<b>TOTAL ASSETS</b>	<b>709,023.10</b>	<b>589,749.78</b>	<b>640,672.27</b>	<b>1,124,993.69</b>	<b>1,024,050.60</b>	<b>1,050,673.90</b>	<b>965,166.32</b>	<b>1,090,401.09</b>
<b>LIABILITIES &amp; EQUITY</b>								
<b>Liabilities</b>								
<b>Current Liabilities</b>								
Accounts Payable	317,296.31	204,217.45	304,420.20	273,444.55	191,534.86	170,860.81	116,552.72	185,063.90
Credit Cards	4,657.35	4,986.73	4,975.12	2,745.66	1,636.64	-1,425.90	-372.67	2,044.27
Other Current Liabilities	193,427.16	175,705.90	159,025.40	644,746.03	638,662.52	727,123.89	701,985.84	744,244.88
<b>Total Current Liabilities</b>	515,380.82	384,910.08	468,420.72	920,936.24	831,834.02	896,558.80	818,165.89	931,353.05
<b>Total Liabilities</b>	515,380.82	384,910.08	468,420.72	920,936.24	831,834.02	896,558.80	818,165.89	931,353.05
<b>Equity</b>								
321 - Net Assets in Capital As...	22,819.00	22,819.00	22,819.00	22,819.00	22,819.00	22,819.00	22,819.00	22,819.00
3900 - Fund Balance/Net Ass...	127,093.41	127,093.41	127,093.41	127,093.41	127,093.41	127,093.41	131,296.10	131,296.10
Net Income	43,729.87	54,927.29	22,339.14	54,145.04	42,304.17	4,202.69	-7,114.67	4,932.94
<b>Total Equity</b>	193,642.28	204,839.70	172,251.55	204,057.45	192,216.58	154,115.10	147,000.43	159,048.04
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>709,023.10</b>	<b>589,749.78</b>	<b>640,672.27</b>	<b>1,124,993.69</b>	<b>1,024,050.60</b>	<b>1,050,673.90</b>	<b>965,166.32</b>	<b>1,090,401.09</b>

**GOLD RIDGE RESOURCE CONSERVATION DISTRICT**  
**Statement of Operations, Actual vs Budget**

	Jul - Aug 20	Budget	% of Budget
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
Income from Property Taxes			
1000 · Property Taxes - CY - 40002	0.00	32,000.00	0.0%
<b>Total Income from Property Taxes</b>	0.00	32,000.00	0.0%
<b>Program Revenue</b>			
Program Income Detail			
Foundation	14,025.80		
2590 · Soil Conservation Rev. - 42610	0.00	1,809,097.00	0.0%
Local Grant Income	2,868.00		
Fee for Service	47,538.78		
Federal Grant Income	78,044.13		
State Grant Income	35,082.14		
<b>Total Program Income Detail</b>	177,558.85	1,809,097.00	9.8%
Program Revenue - Other	79,072.01		
<b>Total Program Revenue</b>	256,630.86	1,809,097.00	14.2%
<b>Other Income</b>			
4040 · Miscellaneous Revenue - 46040	0.00	103,484.00	0.0%
4102 · Donations - 46029	0.00	10,000.00	0.0%
<b>Total Other Income</b>	0.00	113,484.00	0.0%
<b>Total Income</b>	256,630.86	1,954,581.00	13.1%
<b>Gross Profit</b>	256,630.86	1,954,581.00	13.1%
<b>Expense</b>			
Salaries and benefits			
5910 · Wages - 50701	74,220.14	532,002.00	14.0%
5922 · Payroll Taxes - FICA - 50753	5,606.57	40,698.00	13.8%
5923 · Cal PERS Retirement - 50755	9,416.24	54,964.00	17.1%
5930 · Health Insurance - 50801	8,147.54	48,935.00	16.6%
5935 · Payroll Taxes/Unemploy - 50806	103.38	3,780.00	2.7%
5940 · Workers Compensation - 50808	(46.65)	2,795.00	(1.7)%
6560 · Payroll Expenses	87.50		
<b>Total Salaries and benefits</b>	97,534.72	683,174.00	14.3%
<b>Direct Costs</b>			
6510 · Other Direct Services	0.00	5,365.00	0.0%
6509 · Direct Travel, Tran & Mileage	18.40		
6508 · Direct Materials & Supp - 52071	765.37	41,735.00	1.8%
6540 · Subcontractors - 51249	134,232.85	984,030.00	13.6%
6589 · Permits - 51244	1,949.00	8,000.00	24.4%
<b>Total Direct Costs</b>	136,965.62	1,039,130.00	13.2%
<b>Overhead</b>			
6041 · Maintenance Equipment - 51061	0.00	3,200.00	0.0%
6042 · Insurance - (Vehicle) - 51042	0.00	1,994.00	0.0%
Interest Expense			
7920 · Interest on LT Debt - 53103	294.26	11,500.00	2.6%
<b>Total Interest Expense</b>	294.26	11,500.00	2.6%
6040 · Communications/WebSite - 51021	441.50	3,000.00	14.7%
6045 · Telephone - 51022	651.98	3,500.00	18.6%
6085 · Janitorial Services - 51032	520.00	4,200.00	12.4%
6103 · Liability Insurance - 51041	0.00	11,817.00	0.0%
6280 · Dues and Memberships - 52091	2,005.60	6,336.00	31.7%
6400 · Office Supplies - 52111	654.74	4,000.00	16.4%
6410 · Postage - 52114	48.71	1,500.00	3.2%
6430 · Printing Services - 51241	484.20	8,000.00	6.1%
6461 · Other Supplies - 52101	214.54	4,500.00	4.8%
6500 · Information Tech Svc - 51209	531.25	8,500.00	6.3%
6521 · County Services - 51916	0.00	12,500.00	0.0%
6538 · Training/Conference Exp - 51601	0.00	15,000.00	0.0%
6587 · LAFCO Charges - 52091	1,260.00		
6630 · Legal & Audit/ Accting- 51206	1,466.25	38,000.00	3.9%
6840 · Rent - 51421	5,000.00	31,200.00	16.0%
6890 · Computer Hardware/Softwar 52142	238.98	2,500.00	9.6%
7300 · Transportation/Travel - 51602	66.75	8,683.00	0.8%

**GOLD RIDGE RESOURCE CONSERVATION DISTRICT**  
**Statement of Operations, Actual vs Budget**

	Jul - Aug 20	Budget	% of Budget
7330 · Sanitation - 51031	107.61	650.00	16.6%
7360 · Gas, Electric and Water - 52193	582.70	3,500.00	16.6%
8561 · Office Equipment - 54000	0.00	10,000.00	0.0%
9000 · Appropriation for Contingencies	0.00	25,000.00	0.0%
<b>Total Overhead</b>	<b>14,569.07</b>	<b>219,080.00</b>	<b>6.7%</b>
<b>Total Expense</b>	<b>249,069.41</b>	<b>1,941,384.00</b>	<b>12.8%</b>
<b>Net Ordinary Income</b>	<b>7,561.45</b>	<b>13,197.00</b>	<b>57.3%</b>
<b>Other Income/Expense</b>			
<b>Other Income</b>			
4111 · Line of Credit - 47111	0.00	600,000.00	0.0%
<b>Total Other Income</b>	<b>0.00</b>	<b>600,000.00</b>	<b>0.0%</b>
<b>Other Expense</b>			
COVID-19 Expenses	1,219.09		
53101 · Principle Payments LT Debt	1,409.42	609,000.00	0.2%
<b>Total Other Expense</b>	<b>2,628.51</b>	<b>609,000.00</b>	<b>0.4%</b>
<b>Net Other Income</b>	<b>(2,628.51)</b>	<b>(9,000.00)</b>	<b>29.2%</b>
<b>Net Income</b>	<b>4,932.94</b>	<b>4,197.00</b>	<b>117.5%</b>

## GOLD RIDGE RESOURCE CONSERVATION DISTRICT

10/06/20

## A/P Aging Summary

As of August 31, 2020

	Current	1 - 30	31 - 60	61 - 90	> 90	TOTAL
Bowser, Tisa Ocean - 7378	0.00	0.00	130.00	0.00	0.00	130.00
Brelje & Race Labs - 6710	0.00	0.00	316.00	0.00	0.00	316.00
Charles Hope Construction - 22902	36,030.00	0.00	0.00	0.00	0.00	36,030.00
Creekside Center for Earth Obs.. - 2...	0.00	0.00	5,000.00	0.00	0.00	5,000.00
Doug Gore- 7956	0.00	51,038.00	0.00	0.00	0.00	51,038.00
Empire Bearing Company - 306	0.00	5,303.68	0.00	0.00	0.00	5,303.68
Growing Solutions, Inc. - 27681	0.00	6,220.30	0.00	0.00	0.00	6,220.30
Harmony Farm Supply - 1910-2	0.00	314.69	0.00	0.00	0.00	314.69
Howard, Isis - 27224	5.75	0.00	0.00	0.00	0.00	5.75
Humboldt State University - 15826-2	1,798.49	0.00	0.00	0.00	19,849.76	21,648.25
Johnston Ryan - 27312	12.65	0.00	0.00	0.00	0.00	12.65
Katy Mamen Consulting - 27105	0.00	0.00	0.00	2,900.00	0.00	2,900.00
North Bay Portables - 11120-2	0.00	0.00	0.00	0.00	-36.53	-36.53
O'Connor Environmental, Inc - 5621	8,060.00	0.00	0.00	0.00	0.00	8,060.00
Permaculture Artisans - 9095	670.67	0.00	0.00	0.00	0.00	670.67
Point Blue Conservation Science - 4...	0.00	0.00	0.00	11,442.73	0.00	11,442.73
Prunuske Chatham, Inc.-3697-1	5,804.20	0.00	0.00	495.00	16,897.50	23,196.70
Sonoma RCD - 5852-2	0.00	0.00	1,301.31	0.00	0.00	1,301.31
Sonoma RCD - Erica - 5852-2	2,826.40	0.00	3,608.30	0.00	0.00	6,434.70
Streamline Engineering - 7389	750.00	0.00	0.00	2,125.00	2,200.00	5,075.00
<b>TOTAL</b>	<b>55,958.16</b>	<b>62,876.67</b>	<b>10,355.61</b>	<b>16,962.73</b>	<b>38,910.73</b>	<b>185063.90</b>

**GOLD RIDGE RESOURCE CONSERVATION DISTRICT**  
**A/R Aging Summary**  
As of August 31, 2020

	Current	1 - 30	31 - 60	61 - 90	> 90	TOTAL
<b>001 - ADMINISTRATION</b>						
Admin	79,072.01	0.00	0.00	0.00	0.00	79,072.01
001 - ADMINISTRATION - Other	0.00	-49,674.12	49,674.12	0.00	0.00	0.00
<b>Total 001 - ADMINISTRATION</b>	<b>79,072.01</b>	<b>-49,674.12</b>	<b>49,674.12</b>	<b>0.00</b>	<b>0.00</b>	<b>79,072.01</b>
108 - SCWA TW 16/17-156	0.00	0.00	0.00	0.00	30,266.68	30,266.68
110 - TU FRAF	7,992.82	0.00	0.00	0.00	0.00	7,992.82
113 - Atascadero Subwatershed DFW Pro...	0.00	0.00	0.00	435.51	0.00	435.51
117 - Cal Trans Gleason Beach	22,175.23	0.00	0.00	18,727.80	1.84	40,904.87
127 - SCWA Blanchard Erosion	40,528.40	0.00	0.00	1,487.50	0.00	42,015.90
135 - DFW P1830404 DB Winter Habitat	53,085.12	0.00	0.00	33,197.29	0.00	86,282.41
136 - DFW P1830401 Tannery LW Recruit	3,132.18	0.00	1,576.71	3,267.42	7,826.88	15,803.19
137 - NFWF ConPar IV	0.00	0.00	0.00	4,595.89	0.00	4,595.89
138 - GSA West Yost	1,344.75	0.00	1,470.75	1,578.50	1,669.00	6,063.00
142 - CARCD WCB Climate Adaptation	0.00	0.00	0.00	19,422.22	0.00	19,422.22
144 - NCRCDC Camp Meeker CWPP	0.00	0.00	5,357.25	6,667.73	0.00	12,024.98
149 - CDFA - Gabriel Farm Demo Project	0.00	0.00	0.00	7,477.65	0.00	7,477.65
153 - SCWA 18.19-147 CASGEM 2019-20...	0.00	0.00	0.00	0.00	1,548.08	1,548.08
154 - DPR - C1933010 - Freezeout Trails	0.00	0.00	0.00	163.50	0.00	163.50
155 - CARCD WCB Monarch WC-1913CF	0.00	0.00	0.00	459.00	0.00	459.00
156 - Sweetwater Nursery Off-Chanel Ha...	0.00	0.00	0.00	325.86	0.00	325.86
157 - CDFA Tech Assistance 2019	0.00	0.00	0.00	12,327.19	0.00	12,327.19
159 - TU RRRNFWF Year 10	11,836.62	0.00	0.00	0.00	0.00	11,836.62
160 - SCC Eabias Creek Restoration Plant	0.00	0.00	0.00	14,852.20	15,960.61	30,812.81
163 - CARCD WCB Monarch II OW Sites	0.00	0.00	0.00	262.00	0.00	262.00
164 - WCB Mt Gilead Design	0.00	0.00	0.00	272.50	0.00	272.50
166 - SCAPOSD Outings 2020-23 subcon...	0.00	0.00	0.00	659.75	0.00	659.75
FFS - Matthews	4,194.88	0.00	0.00	14,473.49	0.00	18,668.37
Z - 064 - SCAPOSD Outings 14-19	0.00	0.00	-200.00	0.00	200.00	0.00
Z - 084 - SCC 16-006 Lower GV	0.00	0.00	0.00	3,592.72	0.04	3,592.76
Z - 087 - NCIRWMP Phase V Prop 84 R3 SC	0.00	0.00	0.00	3,027.92	2,169.31	5,197.23
Z - 088 - NCIRWMP Phase VI Prop 84 R3 ...	7,337.93	0.00	0.00	3,417.00	17,773.92	28,528.85
Z - 107 - DFW - P1796004 GV Coho Hab ...	1,716.00	0.00	0.00	855.00	0.00	2,571.00
Z - 125 - CDFA Healthy Soils Demo Project	0.00	0.00	0.00	0.00	5.59	5.59
<b>TOTAL</b>	<b>232,415.94</b>	<b>-49,674.12</b>	<b>57,878.83</b>	<b>151,545.64</b>	<b>77,421.95</b>	<b>469,588.24</b>



# GOLD RIDGE RESOURCE CONSERVATION DISTRICT

## Summary Balance Sheet

As of August 31, 2020

	August 31, 2017	August 31, 2018	August 31, 2019	August 31, 2020
<b>ASSETS</b>				
<b>Current Assets</b>				
Checking/Savings	-12,329.74	-108,489.21	398,566.64	421,593.20
Accounts Receivable	503,340.22	532,110.45	514,605.06	469,588.24
Other Current Assets	263,403.07	215,104.17	234,753.13	180,938.65
<b>Total Current Assets</b>	<b>754,413.55</b>	<b>638,725.41</b>	<b>1,147,924.83</b>	<b>1,072,120.09</b>
Fixed Assets	25,088.00	22,819.00	20,550.00	18,281.00
<b>TOTAL ASSETS</b>	<b>779,501.55</b>	<b>661,544.41</b>	<b>1,168,474.83</b>	<b>1,090,401.09</b>
<b>LIABILITIES &amp; EQUITY</b>				
<b>Liabilities</b>				
<b>Current Liabilities</b>				
Accounts Payable	385,772.82	388,138.97	300,426.23	185,063.90
Credit Cards	4,391.69	756.50	1,428.95	2,044.27
Other Current Liabilities	293,791.19	141,411.00	706,877.42	744,244.88
<b>Total Current Liabilities</b>	<b>683,955.70</b>	<b>530,306.47</b>	<b>1,008,732.60</b>	<b>931,353.05</b>
<b>Total Liabilities</b>	<b>683,955.70</b>	<b>530,306.47</b>	<b>1,008,732.60</b>	<b>931,353.05</b>
Equity	95,545.85	131,237.94	159,742.23	159,048.04
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>779,501.55</b>	<b>661,544.41</b>	<b>1,168,474.83</b>	<b>1,090,401.09</b>

GOLD RIDGE RESOURCE CONSERVATION DISTRICT

10/6/2020 3:00 PM

Register: 7897 · Exchange Bank Checking

From 08/01/2020 through 10/06/2020

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
08/04/2020	ACH	CalPERS - 463670	-split-	1915	3,099.17	X		36,041.62
08/04/2020	ACH	EDD-463541	-split-	SEIN 499-0402...	814.52	X		35,227.10
08/04/2020	ACH	Gold Ridge RCD - 4...	-split-	94-2466509	4,282.16	X		30,944.94
08/04/2020	ACH	Jensen, Brittany - 7379	2100 · PAYROLL LIA...		200.00	X		30,744.94
08/04/2020	ACH	Nationwide	3101 · 457b Employee	0056542-001	1,010.00	X		29,734.94
08/12/2020	ACH	Exchange Bank - 463...	Overhead:6400 · Offic...	Safe Deposit B...	45.00	X		29,689.94
08/13/2020		QuickBooks Payroll ...	-split-	Created by Pay...	13,274.11	X		16,415.83
08/14/2020	DD2027	Cantor, Sierra R	-split-	Direct Deposit		X		16,415.83
08/14/2020	DD2028	Green, John K	-split-	Direct Deposit		X		16,415.83
08/14/2020	DD2029	Harris, Michele J	-split-	Direct Deposit		X		16,415.83
08/14/2020	DD2030	Hart, William J	-split-	Direct Deposit		X		16,415.83
08/14/2020	DD2031	Howard, Isis	-split-	Direct Deposit		X		16,415.83
08/14/2020	DD2032	Jensen, Brittany B	-split-	Direct Deposit		X		16,415.83
08/14/2020	DD2033	Johnson, Noelle E	-split-	Direct Deposit		X		16,415.83
08/14/2020	DD2034	Johnston, Ryan	-split-	Direct Deposit		X		16,415.83
08/14/2020	DD2035	Pozzi -, Joe	-split-	Direct Deposit		X		16,415.83
08/14/2020	DD2036	Stagnaro, Adriana	-split-	Direct Deposit		X		16,415.83
08/17/2020	ACH	Gold Ridge RCD - 4...	-split-	94-2466509	4,222.37	X		12,193.46
08/17/2020	ACH	EDD-463541	-split-	SEIN 499-0402...	811.92	X		11,381.54
08/17/2020	ACH	Jensen, Brittany - 7379	2100 · PAYROLL LIA...		200.00	X		11,181.54
08/17/2020	ACH	Nationwide	3101 · 457b Employee	0056542-001	1,010.00	X		10,171.54
08/17/2020	ACH	CalPERS - 463670	-split-	1915	3,089.24	X		7,082.30
08/17/2020	ACH	CalPERS - 463670	Salaries and benefits:5...	Unfuded Liabil...	1,243.24	X		5,839.06
08/24/2020			101 · Cash in County T...	Funds Transfer		X	50,000.00	55,839.06
08/27/2020		QuickBooks Payroll ...	-split-	Created by Pay...	13,853.07	X		41,985.99
08/28/2020	DD2037	Cantor, Sierra R	-split-	Direct Deposit		X		41,985.99
08/28/2020	DD2038	Green, John K	-split-	Direct Deposit		X		41,985.99
08/28/2020	DD2039	Harris, Michele J	-split-	Direct Deposit		X		41,985.99
08/28/2020	DD2040	Hart, William J	-split-	Direct Deposit		X		41,985.99
08/28/2020	DD2041	Howard, Isis	-split-	Direct Deposit		X		41,985.99
08/28/2020	DD2042	Jensen, Brittany B	-split-	Direct Deposit		X		41,985.99
08/28/2020	DD2043	Johnson, Noelle E	-split-	Direct Deposit		X		41,985.99
08/28/2020	DD2044	Johnston, Ryan	-split-	Direct Deposit		X		41,985.99
08/28/2020	DD2045	Pozzi -, Joe	-split-	Direct Deposit		X		41,985.99
08/28/2020	DD2046	Stagnaro, Adriana	-split-	Direct Deposit		X		41,985.99
09/01/2020	ACH	Gold Ridge RCD - 4...	-split-	94-2466509	4,485.94	X		37,500.05
09/01/2020	ACH	EDD-463541	-split-	SEIN 499-0402...	867.54	X		36,632.51
09/01/2020	ACH	Jensen, Brittany - 7379	2100 · PAYROLL LIA...		150.00	X		36,482.51
09/01/2020	ACH	Nationwide	3101 · 457b Employee	0056542-001	1,010.00	X		35,472.51
09/01/2020	ACH	CalPERS - 463670	-split-	1915	3,216.23	X		32,256.28

GOLD RIDGE RESOURCE CONSERVATION DISTRICT

10/6/2020 3:00 PM

Register: 7897 · Exchange Bank Checking

From 08/01/2020 through 10/06/2020

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
09/01/2020	ACH	CalPERS - 463670	Salaries and benefits:5...	Admin Fee	700.00	X		31,556.28
09/04/2020	ACH	CalPERS - 463670	Salaries and benefits:5...	Unfunded Liab...	1,243.24	X		30,313.04
09/04/2020			101 · Cash in County T...	Funds Transfer		X	50,000.00	80,313.04
09/10/2020		QuickBooks Payroll ...	-split-	Created by Pay...	13,935.88	X		66,377.16
09/11/2020	DD2047	Cantor, Sierra R	-split-	Direct Deposit		X		66,377.16
09/11/2020	DD2048	Green, John K	-split-	Direct Deposit		X		66,377.16
09/11/2020	DD2049	Harris, Michele J	-split-	Direct Deposit		X		66,377.16
09/11/2020	DD2050	Hart, William J	-split-	Direct Deposit		X		66,377.16
09/11/2020	DD2051	Howard, Isis	-split-	Direct Deposit		X		66,377.16
09/11/2020	DD2052	Jensen, Brittany B	-split-	Direct Deposit		X		66,377.16
09/11/2020	DD2053	Johnson, Noelle E	-split-	Direct Deposit		X		66,377.16
09/11/2020	DD2054	Johnston, Ryan	-split-	Direct Deposit		X		66,377.16
09/11/2020	DD2055	Pozzi -, Joe	-split-	Direct Deposit		X		66,377.16
09/11/2020	DD2056	Stagnaro, Adriana	-split-	Direct Deposit		X		66,377.16
09/15/2020	ACH	Gold Ridge RCD - 4...	-split-	94-2466509	4,449.88			61,927.28
09/15/2020	ACH	EDD-463541	-split-	SEIN 499-0402...	849.64			61,077.64
09/15/2020	ACH	Nationwide	3101 · 457b Employee	0056542-001	1,010.00			60,067.64
09/15/2020	ACH	CalPERS - 463670	-split-	1915	3,138.99	X		56,928.65
09/24/2020		QuickBooks Payroll ...	-split-	Created by Pay...	13,800.83			43,127.82
09/25/2020	DD2057	Cantor, Sierra R	-split-	Direct Deposit		X		43,127.82
09/25/2020	DD2058	Green, John K	-split-	Direct Deposit		X		43,127.82
09/25/2020	DD2059	Harris, Michele J	-split-	Direct Deposit		X		43,127.82
09/25/2020	DD2060	Hart, William J	-split-	Direct Deposit		X		43,127.82
09/25/2020	DD2061	Howard, Isis	-split-	Direct Deposit		X		43,127.82
09/25/2020	DD2062	Jensen, Brittany B	-split-	Direct Deposit		X		43,127.82
09/25/2020	DD2063	Johnson, Noelle E	-split-	Direct Deposit		X		43,127.82
09/25/2020	DD2064	Johnston, Ryan	-split-	Direct Deposit		X		43,127.82
09/25/2020	DD2065	Pozzi -, Joe	-split-	Direct Deposit		X		43,127.82
09/25/2020	DD2066	Stagnaro, Adriana	-split-	Direct Deposit		X		43,127.82
09/28/2020	ACH	Gold Ridge RCD - 4...	-split-	94-2466509	4,518.34			38,609.48
09/28/2020	ACH	EDD-463541	-split-	SEIN 499-0402...	815.07			37,794.41
09/28/2020	ACH	Nationwide	3101 · 457b Employee	0056542-001	1,610.00			36,184.41
09/28/2020	ACH	CalPERS - 463670	-split-	1915	3,228.47			32,955.94
09/28/2020	ACH	CalPERS - 463670	Salaries and benefits:5...	Annual Social ...	250.00			32,705.94

**GOLD RIDGE RESOURCE CONSERVATION DISTRICT**  
**Employee Earnings Summary**  
**August 2020**

	<u>DIRECT ...</u>	<u>Paid Tim...</u>	<u>FWT</u>	<u>MEDICA...</u>	<u>SOCIAL ...</u>	<u>SWT</u>	<u>SDI</u>	<u>Medicare...</u>	<u>CalPERS...</u>	<u>Calpers -...</u>	<u>Health I...</u>	<u>TOTAL</u>
Cantor, Sierra R	3,743.00	0.00	-174.00	-52.44	-224.23	-73.13	-36.17	0.00	-253.39	0.00	-126.32	2,803.32
Green, John K	6,880.00	0.00	-580.00	-99.76	-426.56	-318.56	-68.80	0.00	-472.98	0.00	0.00	4,913.34
Harris, Michele J	3,744.00	256.00	-187.00	-58.00	-248.00	-37.47	-40.00	0.00	0.00	-270.00	0.00	3,159.53
Hart, William J	3,960.00	1,800.00	-340.00	-79.76	-341.05	-235.38	-55.01	0.00	0.00	-388.80	-259.20	4,060.80
Howard, Isis	2,450.00	0.00	-28.00	-34.70	-148.37	0.00	-23.93	0.00	0.00	-165.38	-56.90	1,992.72
Jensen, Brittan...	4,418.00	1,598.00	-605.00	-81.98	-350.54	-245.44	-60.04	0.00	-412.50	0.00	-12.22	4,248.28
Johnson, Noell...	4,466.00	616.00	-565.00	-77.80	-332.64	-214.75	-53.65	0.00	-372.92	0.00	-85.34	3,379.90
Johnston, Ryan	486.00	0.00	0.00	-7.04	-30.13	0.00	-4.86	0.00	0.00	0.00	0.00	443.97
Pozzi -, Joe	603.96	0.00	0.00	-8.76	-37.45	0.00	-6.04	0.00	-33.66	0.00	0.00	518.05
Stagnaro, Adri...	3,937.50	292.50	-336.00	-60.44	-258.43	-135.11	-41.68	0.00	0.00	-285.53	-61.84	3,050.97
<b>TOTAL</b>	<b><u>34,688.46</u></b>	<b><u>4,562.50</u></b>	<b><u>-2,815.00</u></b>	<b><u>-560.68</u></b>	<b><u>-2,397.40</u></b>	<b><u>-1,259.84</u></b>	<b><u>-390.18</u></b>	<b><u>0.00</u></b>	<b><u>-1,545.45</u></b>	<b><u>-1,109.71</u></b>	<b><u>-601.82</u></b>	<b><u>28,570.88</u></b>

GOLD RIDGE RESOURCE CONSERVATION DISTRICT

10/6/2020 3:01 PM

Register: 101 · Cash in County Treasury

From 08/01/2020 through 10/06/2020

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment C	Deposit	Balance
08/05/2020		FFS - SRF CWM	1200 · Accounts Recei...	1		460.00	334,992.88
08/05/2020		160 – SCC Ebabias ...	1200 · Accounts Recei...	1		11,242.34	346,235.22
08/05/2020		160 – SCC Ebabias ...	1200 · Accounts Recei...	1		32,910.47	379,145.69
08/05/2020		108 - SCWA TW 16/...	1200 · Accounts Recei...	10		19,729.03	398,874.72
08/05/2020	#143Don...	143 - Forest Working...	2120 · Deferred Revenue	Donation from ...		500.00	399,374.72
08/10/2020		Z - FFS - Marin RCD...	1200 · Accounts Recei...	1		2,539.28	401,914.00
08/10/2020		110 - TU FRAF	1200 · Accounts Recei...	5		1,884.12	403,798.12
08/10/2020	#110_Ret...	110 - TU FRAF	1205 · Retention Recei...	110 - Retention		99.16	403,897.28
08/13/2020		159 - TU RRNFWF ...	1200 · Accounts Recei...	4		8,668.48	412,565.76
08/18/2020			Salaries and benefits:5...	Deposit		46.65	412,612.41
08/18/2020		128 - NRCS CIG Napa	1200 · Accounts Recei...	5		6,058.92	418,671.33
08/18/2020		096 - NRCS SCAPO...	1200 · Accounts Recei...	14		20,158.35	438,829.68
08/18/2020	Advance...	169 - RLF 20/21	2120 · Deferred Revenue	RLF Advance		50,000.00	488,829.68
08/20/2020	1838977	Guardian - 17541	201 · Vouchers Payable	Dental & Visio...	579.02		488,250.66
08/20/2020	1838978	Ford Motor Compan...	201 · Vouchers Payable	Truck Payment	851.84		487,398.82
08/20/2020	1838979	Xerox Corporation - ...	201 · Vouchers Payable		210.08		487,188.74
08/20/2020	1838980	Kaiser - 1092-27	201 · Vouchers Payable	September Hea...	3,032.91		484,155.83
08/20/2020	1838981	Inland Business Syst...	201 · Vouchers Payable		40.96		484,114.87
08/20/2020	1838982	Western Health Adva...	201 · Vouchers Payable	Health Ins. for ...	392.30		483,722.57
08/20/2020	1838983	Conservation Corps -...	201 · Vouchers Payable		13,694.26		470,028.31
08/20/2020	1838984	Ajainin Turner - 7954	201 · Vouchers Payable		660.25		469,368.06
08/20/2020	1838985	Applied Financial Se...	201 · Vouchers Payable		283.75		469,084.31
08/20/2020	1838986	Point Blue Conservat...	201 · Vouchers Payable		24,388.00		444,696.31
08/20/2020	1838987	Bordessa Family Dai...	201 · Vouchers Payable		2,567.00		442,129.31
08/20/2020	1838988	Valley Ford Water A...	201 · Vouchers Payable	Water for VFSH	77.50		442,051.81
08/20/2020	1838989	The HR Matrix - 3796	201 · Vouchers Payable	EFMLA Resea...	350.00		441,701.81
08/20/2020	1838990	Bowser, Tisa Ocean -...	201 · Vouchers Payable		287.29		441,414.52
08/20/2020	1838991	Sonoma RCD - Erica...	201 · Vouchers Payable		4,014.50		437,400.02
08/20/2020	1838992	Recology Sonoma M...	201 · Vouchers Payable		54.03		437,345.99
08/20/2020	1838993	Streamline Engineeri...	201 · Vouchers Payable		3,675.00		433,670.99
08/20/2020	1838994	Dutton Bros Farming...	201 · Vouchers Payable		2,650.00		431,020.99
08/20/2020	1838995	Harmony Farm Supp...	201 · Vouchers Payable		558.08		430,462.91
08/20/2020	1838996	Sheila Rae Denton - ...	201 · Vouchers Payable		250.00		430,212.91
08/20/2020	1838997	Cantor, Sierra - 7945	201 · Vouchers Payable	Reimbursement	14.04		430,198.87
08/20/2020	1838998	Howard, Isis - 27224	201 · Vouchers Payable	Reimbursement	2.00		430,196.87
08/20/2020	1838999	Maryann O'Connell -...	201 · Vouchers Payable	Work performe...	1,182.50		429,014.37
08/24/2020			7897 · Exchange Bank ...	Funds Transfer	50,000.00		379,014.37
09/01/2020	1839389	Empire Bearing Com...	201 · Vouchers Payable		5,303.68		373,710.69
09/01/2020	1839390	Growing Solutions, I...	201 · Vouchers Payable		6,220.30		367,490.39
09/02/2020		113 - Atascadero Sub...	1200 · Accounts Recei...	8		435.51	367,925.90

GOLD RIDGE RESOURCE CONSERVATION DISTRICT

10/6/2020 3:01 PM

Register: 101 · Cash in County Treasury

From 08/01/2020 through 10/06/2020

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment C	Deposit	Balance
09/02/2020		166 - SCAPOSD Out...	1200 · Accounts Recei...	1		659.75	368,585.65
09/02/2020		137 - NFWF ConPar ...	1200 · Accounts Recei...	4		4,595.89	373,181.54
09/02/2020		117 - Cal Trans Glea...	1200 · Accounts Recei...	3		18,727.80	391,909.34
09/02/2020		135 - DFW P183040...	1200 · Accounts Recei...	4		33,197.29	425,106.63
09/04/2020			7897 · Exchange Bank ...	Funds Transfer	50,000.00		375,106.63
09/16/2020	1841574	County of Sonoma-1...	201 · Vouchers Payable	Promissory Note	505,760.27		-130,653.64
09/22/2020			Other Income:4102 · D...	Deposit		131.75	-130,521.89
09/22/2020		155 - CARCD WCB ...	1200 · Accounts Recei...	3		459.00	-130,062.89
09/22/2020		142 - CARCD WCB ...	1200 · Accounts Recei...	3		19,422.22	-110,640.67
09/22/2020		160 - SCC Ebabias ...	1200 · Accounts Recei...	2		12,954.95	-97,685.72
09/22/2020		160 - SCC Ebabias ...	1200 · Accounts Recei...	3		14,852.20	-82,833.52
09/22/2020		138 - GSA West Yost	1200 · Accounts Recei...	33,34 & 35		3,247.50	-79,586.02
09/22/2020		136 - DFW P183040...	1200 · Accounts Recei...	8		6,735.95	-72,850.07
09/22/2020		136 - DFW P183040...	1200 · Accounts Recei...	9		1,090.93	-71,759.14
09/22/2020		127 - SCWA Blanch...	1200 · Accounts Recei...	2		1,487.50	-70,271.64
09/22/2020	#143Don...	143 - Forest Working...	2120 · Deferred Revenue	Donation from ...		500.00	-69,771.64
09/23/2020	1834102	Xerox Corporation - ...	201 · Vouchers Payable		420.16		-70,191.80
09/23/2020	1842375	Guardian - 17541	201 · Vouchers Payable	Dental & Visio...	579.02		-70,770.82
09/23/2020	1842376	Ford Motor Compan...	201 · Vouchers Payable	Truck Payment	851.84		-71,622.66
09/23/2020	1842377	Kaiser - 1092-27	201 · Vouchers Payable	October Health...	3,032.91		-74,655.57
09/23/2020	1842378	Western Health Adva...	201 · Vouchers Payable	Health Ins. for ...	392.30		-75,047.87
09/23/2020	1842379	Valley Ford Water A...	201 · Vouchers Payable	Water for VFSH	77.39		-75,125.26
09/23/2020	1842380	Sonoma RCD - Erica...	201 · Vouchers Payable		2,977.50		-78,102.76
09/23/2020	1842381	Recology Sonoma M...	201 · Vouchers Payable		54.03		-78,156.79
09/23/2020	1842382	Streamline Engineeri...	201 · Vouchers Payable		3,125.00		-81,281.79
09/23/2020	1842383	Dutton Bros Farming...	201 · Vouchers Payable		2,650.00		-83,931.79
09/23/2020	1842384	Maryann O'Connell -...	201 · Vouchers Payable	Work performe...	1,430.00		-85,361.79
09/23/2020	1842385	Doug Gore- 7956	201 · Vouchers Payable		11,375.00		-96,736.79
09/23/2020	1842386	Humboldt State Univ...	201 · Vouchers Payable		21,648.25		-118,385.04
09/23/2020	1843103	Bowser, Tisa Ocean -...	201 · Vouchers Payable		260.00		-118,645.04



### **Action Item 6-B**

TO: BOARD OF DIRECTORS  
FROM: John Green  
SUBJECT: Item 6-B Approval of Executive Director to enter into contract with Trout Unlimited for streamflow monitoring related to the Alliance Redwoods Water Conservation Project (#165) for \$111,575  
DATE: October 15, 2020

#### **Summary**

Approval of Executive Director to enter contract with Trout Unlimited (TU) for \$111,575 for streamflow monitoring associated with implementation of the Alliance Redwoods Water Conservation Project (#165). This contract will cover all TU monitoring tasks and will run through 2024. Costs will be covered by a grant for the project secured from the California Wildlife Conservation Board (WCB) through the North Coast Resource Conservation and Development Council (NCRC&DC), which covers most of the cost of project implementation.

#### **Background**

Over the past several years, GRRCD has worked with the Alliance Redwoods Conference Grounds (ARCG) to develop a water conservation project that will allow the cessation of surface water diversion by ARCG in a tributary of Dutch Bill Creek, and reduce by 90% the amount of water diverted from a series of sidehill wells adjacent to the ARCG property.

The project will change ARCG's water sources and implement a suite of water conservation measures to reduce overall irrigation water demand. ARCG's potable water, now sourced from sidehill wells on a neighboring property, will be switched to the Camp Meeker Rec and Park District's (CMRPD) well in Monte Rio. This water will be conveyed to ARCG and treated using CMRPD's existing infrastructure, which will be upgraded as part of the project. This component of the project requires a change in ARCG's existing appropriative water rights, moving the points of diversion from surface water in Redwood Gulch (a major tributary of Dutch Bill Creek) to the Monte Rio well. Non-potable water demand will be reduced by 50% by shrinking the irrigated athletic field area, amending and aerating the soil, replacing the existing grass with drought-tolerant turf and replacing the existing irrigation system with a more efficient system. The source of non-potable water will change from Redwood Gulch to the neighboring sidehill wells. Overall demand for water sourced from Dutch Bill Creek and its tributaries on ARCG and neighboring properties will be reduced from approximately 2.8 million gallons per year to 300,000 gallons.

In September of 2019, GRRCD (with the North Coast Resource Conservation and Development Council as a fiscal sponsor) submitted an implementation funding proposal for \$1.5 million to

the Wildlife Conservation Board's Streamflow Enhancement Program. This grant was awarded in the spring of 2020 and will cover approximately 80% of the cost of implementation. An additional implementation funding proposal to cover the balance of the project cost was submitted to the California Department of Fish and Wildlife's (CDFW) Fisheries Restoration Grants Program in the spring of 2020, and we expect a funding decision by the end of the year. The WCB grant requires three years of streamflow monitoring in Dutch Bill Creek to both document baseline conditions and measure the impacts of project implementation.

**Discussion**

GRRCD has worked with TU through the Russian River Coho Partnership for over a decade, and for the past five years TU has performed all streamflow monitoring related to Coho Partnership efforts in both Green Valley and Dutch Bill Creeks. This contract will cover all TU costs to continue to monitor streamflow at established stream gauges in Dutch Bill Creek, as well as install and maintain a new gauge in the ARCG reach of Dutch Bill, performing streamflow measurements, downloading and managing stage data, and analyzing collected data. Streamflow monitoring will commence in 2021 and continue for three years, per the requirements of the WCB grant.

**Fiscal Information**

TU's estimated cost for all streamflow monitoring tasks related to implementation of the Alliance project is \$111,575, which is covered through the WCB grant.

**Staff Recommendation**

Approve the Executive Director to enter contract with TU for Alliance implementation preparation for \$111,575.

**List of Attachments**

1. Draft contract between Gold Ridge RCD and TU for streamflow monitoring in Dutch Bill Creek in the amount of \$111,575.



**PROFESSIONAL SERVICES AGREEMENT**

**between**

**Gold Ridge Resource Conservation District**

**and**

**Trout Unlimited**

**Streamflow Monitoring**

**Alliance Redwoods Water Conservation Project**

**RECITALS**

This Agreement is between the Gold Ridge Resource Conservation District (GRRCD) and Trout Unlimited (TU) for activities requested of TU by GRRCD to conduct streamflow monitoring in the Dutch Bill Creek watershed. These services are requested as part of GRRCD's agreement with the North Coast Resource Conservation and Development Council (NCRC&DC) to administer the Alliance Redwoods Water Conservation Project (PROJECT) under Wildlife Conservation Board (WCB) Grant Agreement WC2001-AP.

TU is to be considered an independent contractor, and all persons employed by TU in connection with works covered by this Agreement are not to be considered employees of GRRCD in any respect whatsoever.

**TERMS AND CONDITIONS**

- 1. Effective Date.** The effective date of this agreement is November 1, 2020. Work under this agreement shall continue until either party terminates the Agreement; provided, however, with respect to services initiated under the Agreement, the terms and conditions herein shall continue through the completion of such services.
- 2. Termination Date.** The termination date of this agreement shall be December 31, 2023.
- 3. Contractor Designation and Reporting Requirements.** GRRCD is considered a subcontractor of NCRC&DC, the recipient of the WCB grant. TU shall be considered a vendor for purposes of the PROJECT. GRRCD shall be responsible for reporting all information in accordance with NCRC&DC and WCB requirements.
- 4. Termination.** Either party shall have the right to terminate this contract for any reason upon 15-day written notice to the other party. In the event of such termination, TU will be entitled to payment for all work performed under this agreement prior to termination.
- 5. Scope of Work.** A Scope of Work and Budget for this Agreement have been prepared by TU (Exhibit A), and are attached hereto and incorporated by reference herein. TU represents itself to be experienced and competent to perform such services. These services are in connection with GRRCD's engagement by WCB to administer the above-referenced PROJECT, and are to be rendered in partial discharge of those engagements.

**6. Payment and Fees**

- A. Work will be compensated on a time and materials basis in accordance with the attached Scope of Work and Cost Estimate (Exhibit A). GRRCD and TU agree that if additional services are needed, a mutually agreeable change order to this contract shall be prepared.
- B. All invoices and statements rendered to GRRCD by TU shall indicate the number of hours worked, dates worked, and such additional information as GRRCD shall reasonably request. The total compensation shall in no event exceed One Hundred Eleven Thousand, Five Hundred and Seventy-Five Dollars (\$111,575.00) without express written approval of GRRCD. The compensation provided for in this article shall be the total consideration to TU, and shall include all of TU's expenses incurred in rendering requested services.
- C. An original invoice with all required documentation shall be submitted no more frequently than monthly to: Gold Ridge Resource Conservation District, 2776 Sullivan Road, Sebastopol, CA 95472, Attn: John Green.
- D. GRRCD staff shall review each TU invoice and submit it for approval of payment by the GRRCD Board of Directors. Compensation shall be paid to TU after the next regularly scheduled meeting of the GRRCD Board (on the third Thursday of the month) following receipt of payment from NCRC&DC. The GRRCD Board shall review the invoice at their regularly scheduled meeting. No bill can be paid without Board approval.

**7. Performance of Services.** TU agrees to render its services as stated in Exhibit A. TU shall give immediate notice to GRRCD where any event occurs or condition arises which the TU considers to constitute a basis for any modification of this Agreement. GRRCD and TU shall mutually agree on cost and completion date adjustments suitable for any such modification.

**8. Delays.** Neither GRRCD nor TU shall be liable for default or delay under this Agreement caused by acts of God, or other events beyond the control of such party. Such acts or events shall include storms, floods, fires, epidemics, war, riot, strikes, lockouts, or other labor disputes, and acts of the government, its agencies or officers, federal, state, or local.

**9. Suspension of Services.** GRRCD may suspend performance of services hereunder at any time by written note to TU. Any suspension shall extend the Agreement completion date commensurately. GRRCD shall pay TU necessary and reasonable costs incurred by TU directly attributable to the suspension in addition to other compensation provided for by this Agreement.

**10. Proprietary and Confidential Information.** There is a possibility that as part of executing the work described in Exhibit(s) TU will need to obtain and use information considered confidential or proprietary by GRRCD, its subcontractors, or the landowner(s). In this instance, GRRCD will inform TU that GRRCD considers such information confidential or proprietary. TU agrees that, during and after the term of this Agreement, it will not directly

or indirectly disclose to any third person, nor use for its own benefit or the benefit of anyone other than GRRCD, such confidential or proprietary information without obtaining prior authorization from GRRCD.

- 11. Ownership of Materials and Documentation.** It is understood that all materials resulting from the efforts of TU in connection with this Agreement, including documents, reports, calculations, maps, photographs, computer programs, computer printouts, notes, and any other pertinent data are to be the property of GRRCD. They shall be retained by TU for a minimum of three (3) years, and shall not thereafter be disposed of without prior written notice to GRRCD. Reuse of these materials by TU on projects other than the Alliance Redwoods Water Conservation Project is prohibited without written permission from GRRCD. Notwithstanding anything in this provision, GRRCD and TU are obligated to abide by 37 CFR Part 401 (*Rights to Inventions Made by Non-Profit Organizations and Small Business Firms Under Government Grants, Contracts, and Cooperative Agreements*).
- 12. Accounting, Auditing, and Evaluation.** TU shall prepare and maintain accounting records in support of all amounts billed to GRRCD. TU's files and records directly relating to performance of this Agreement and billing therefore shall be subject to audit by GRRCD or WCB at all times during the course of the project and for a period of three (3) years after project completion. TU further agrees to provide timely responses to all reasonable requests for information from GRRCD or WCB for purposes of evaluating the accomplishments of the Project for a period of five (5) years after the date on which the final reports for the project are provided.
- 13. Subcontracting.** The services under this Agreement shall be rendered by TU, and shall not be subcontracted to be performed by any other party without the prior written consent of GRRCD.
- 14. Liability and Indemnity.** As an independent contractor, TU shall be responsible for its own operations, personnel and activities and assumes all liability for its negligent acts or willful misconduct in the course of work to be performed and for breach of any of the terms of this agreement. GRRCD and TU mutually agree, to the fullest extent permitted by law, to defend, indemnify, and hold each other, NCRC&DC, WCB, and the landowner harmless from any and all damage, liability, or cost, including reasonable attorneys' fees and costs of defense, arising from their own negligent acts, willful misconduct, errors, or omissions in the performance of their services under this agreement.  
  
TU assumes all liability for workers' compensation and employer's liability coverage for its own employees.
- 15. Compliance with Applicable Laws.** TU shall comply with any safety rules and procedures provided by GRRCD when working on the project, and with all applicable provisions of federal, state and local equal employment opportunity laws, rules, regulations and orders described in this agreement and with all other applicable laws, rules, regulations and orders.

**16. Insurance Requirements.** TU agrees to procure and maintain insurance of the kinds and amounts detailed in Exhibit B from insurance companies authorized to do business in the state of California, covering all operations under this Agreement. TU shall furnish to GRRCD a certificate(s) signed by an authorized representative of the insurance company(ies) showing that TU has satisfactorily complied with the insurance provisions herein within 5 days of the effective date of this agreement.

TU shall maintain at its own expense and provide evidence of sufficient commercial general and automobile liability, workers' compensation insurance as required by law or regulation for performance of services under this Agreement.

**17. Governing Law and Venue.** The parties agree that this Agreement, including its performance, validity, and interpretation, shall in all respects be governed by the laws of the State of California. The State of California, County of Sonoma, shall be the jurisdiction and venue for any dispute arising out or in connection with this Agreement.

**18. Dispute Resolution.**

- A. Intent. The parties intend to resolve all disputes and other matters in question arising out of or relating to the interpretation, application, performance or breach of any term, covenant or condition of this Contract through reasonable business-like negotiations without resort to litigation. If a dispute should arise regarding the obligations of GRRCD or TU, the parties shall attempt to resolve the dispute in accordance with this Dispute Resolution section. Unless the GRRCD requires otherwise, and regardless of the size or nature of the dispute, TU shall not cease or delay performance of its obligations under the Agreement during the existence of any dispute, and GRRCD shall pay to TU all amounts owing that are not subject to dispute or offset.
- B. Resolution Procedure. GRRCD and TU shall attempt to resolve any disputes in accordance with the following procedures:
  - i. Special Meeting. Either GRRCD or TU may call a special meeting for the resolution of disputes. The meeting shall be held within three (3) working days after delivery of written request for such meeting specifying the nature of the dispute to be resolved. If a meeting is called prior to commencement of the construction, the meeting shall be held at the GRRCD's offices; thereafter, the meeting shall be held at the project site. The meeting shall be attended by representatives of GRRCD and TU. Such representatives shall have authority to resolve the dispute and shall not be an attorney(s) actively practicing law.
  - ii. Mandatory Mediation. If the dispute has not been resolved within five (5) working days after the special meeting, both parties shall engage in a mediation proceeding, which shall be attended by all parties to the dispute and which, unless all parties to such proposed mediation proceeding agree otherwise, shall be conducted by an independent mediator, such as Judicial Arbitration and Mediation Service ("JAMS") in San Francisco, California, in accordance with its procedures. The costs of mediation shall be shared equally by all parties to such mediation.

- iii. Settlement. If, as a result of the mediation, a voluntary settlement is reached and the parties agree that such settlement shall be reduced to writing, the agreement may be enforced as a settlement agreement in the Sonoma County Superior Court. Such agreement shall be and have the same force and effect as an arbitration award in California and judgment may be entered upon it in accordance with applicable law in any court having jurisdiction thereof.
  - iv. Evidence Code. All proceedings under this Dispute Resolution section shall be subject to California Evidence Code Section 1119. The restrictions set forth therein on the use of evidence from the special meeting or mediation shall apply to any arbitration as well as any court proceeding. The parties expressly agree to abide by subdivisions (a) and (b) of Section 1119, which provide as follows:
    - (a) No evidence of anything said or any admission made for the purpose of, in the course of, or pursuant to, a mediation or a mediation consultation is admissible or subject to discovery, and disclosure of the evidence shall not be compelled, in any arbitration, administrative adjudication, civil action, or other noncriminal proceeding in which, pursuant to law, testimony can be compelled to be given.
    - (b) No writing, as defined in California Evidence Code Section 250, that is prepared for the purpose of, in the course of, or pursuant to, a mediation or a mediation consultation, is admissible or subject to discovery, and disclosure of the writing shall not be compelled, in any arbitration, administrative adjudication, civil action, or other noncriminal proceeding in which, pursuant to law, testimony can be compelled to be given.
- C. The Contractor shall incorporate this Dispute Resolution into contracts with all subcontractors.
- D. This Dispute Resolution procedure shall not in any way affect any statutes of limitation relating to any claim, dispute or other matter or question arising out of or relating to this Contract or the breach thereof. This dispute resolution procedure may be conducted before or during the pendency of any other legal proceedings between GRRCD and any third party.

**19. Attorney's Fees.** In the event either party brings an action or proceedings for damages arising out of the other's performance under this contract or to establish the right or remedy of either party, the prevailing party shall be entitled to recover reasonable attorney fees and costs as part of such action or proceeding. This contract shall be construed and interpreted according to the substantive law of California, regardless of the law of conflicts to the contrary in any jurisdiction. Any action to enforce the terms of this agreement or breach thereof shall be brought and tried in the forum nearest GRRCD's office, in the County of Sonoma.

**20. Lobbying and Certification and Disclosure.** TU agrees, to the best of his or her knowledge and belief, that:

- A. No federal appropriated funds have been paid or will be paid by, or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or

employee of any agency, a Member of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

- B. If any funds other than Federal appropriated funds have been paid or will be paid to any person influencing or attempting to influence an officer or employee of any agency, or a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form LLL (Disclosure Form to Report Lobbying), in accordance with its instructions.

**21. Signatures.** Unless otherwise specified below, the following signatories are the authorized representatives upon whose decisions and information each party may rely in performance of this Agreement. Any information or notices required or permitted hereunder shall be deemed to have been sufficiently given to either party if given to these signatories or to such other parties and/or address as they may subsequently designate.

This Agreement is effective the day and year written in Article No. 1.

GRRCD:	GOLD RIDGE RESOURCE CONSERVATION DISTRICT	Trout Unlimited
Address:	2776 Sullivan Road Sebastopol, CA 95472	4221 Hollis Avenue Emeryville, CA 94608
Signature:	_____	_____
Name:	<u>Brittany Jensen</u>	_____
Title:	<u>Executive Director</u>	_____
Date:	_____	_____

**EXHIBIT A**

**SCOPE OF WORK**





Alliance Redwoods Water Conservation Project  
Trout Unlimited  
Scope of Work

Stage and water temperature gaging: Trout Unlimited will install one gage in a representative pool near the proposed project site in Dutch Bill Creek and will continue to operate the three existing streamflow gages in the network. Stage and water temperature data will be downloaded monthly during field site visits onto Trout Unlimited's field tablets. Upon return to the office, field crews will upload the raw datasets on to Trout Unlimited's streamflow database. These raw data will then be reviewed and calibrated. Trout Unlimited will manage, maintain and repair the gage network as needed during the project period.

Streamflow monitoring: For three summers, beginning in 2021, Trout Unlimited will collect monthly streamflow measurements through the dry season (May through October). Streamflow measurements will be uploaded to Trout Unlimited's database and inspected for quality assurance. Streamflow measurements will be used to develop rating curves of flow as a function of stage. Streamflow datasets will be developed and stored in Trout Unlimited's database.

Final report summarizing streamflow conditions: Trout Unlimited will produce a brief final report at the end of the project period summarizing the results of the streamflow and groundwater monitoring conducted for this grant. Streamflow datasets will be available in excel format upon request and will be uploaded to California Environmental Data Exchange Network (CEDEN) at the end of the project period.



**EXHIBIT B**  
**GOLD RIDGE RCD INSURANCE REQUIREMENTS**  
**CONSULTING & GENERAL SERVICES**

Trout Unlimited (TU) shall, at its expense, maintain or cause to be maintained the insurance coverages set forth with insurance companies acceptable to the Gold Ridge Resource Conservation District (GRRCD). Prior to commencement of services hereunder, TU shall deliver to GRRCD certificate(s) (a) evidencing the issuance of insurance containing the coverages required herein and (b) providing that the insurance shall not be cancelled or materially changed without thirty (30) days' prior written notice to GRRCD.

Commencement or performance of services without delivering the certificate(s) of insurance shall not constitute a waiver of TU's obligation to provide the required coverages. Also, in the event coverages required herein are faulty in any respect, such shall not constitute a waiver of TU's obligations to obtain the proper insurance. The policy (or policies) of insurance obtained by TU, except Workers' Compensation, shall provide that GRRCD, the National Fish and Wildlife Foundation, their respective officers, directors, employees, and agents are additional insured for all coverages, to the extent of the indemnity provided by TU under this Contract.

1. **Workers' Compensation and Occupational Disease Insurance.** Workers' Compensation and Occupational Disease Insurance or the equivalent thereof, in an amount necessary to comply with the laws of the countries and/or states of origin of TU's expatriate employees and the country wherein the services are to be performed, with Employer's Liability coverage in the amount of \$1,000,000 each accident.
2. **Comprehensive General Liability Insurance.** Comprehensive General Liability Insurance including coverage for Contractual liability for this Contract, and Cross-liability, in the amount of \$1,000,000 combined single limit each occurrence for bodily injury and property damage. If GRRCD's General Liability Insurance is written on a "claims-made" form, it must provide for (i) a retroactive date prior to, or coincident with, the commencement of Service under this contract and (ii) a minimum extended claims reporting period of one (1) year.
3. **Automobile and Commercial General Liability Insurance.** If automobiles are to be furnished by TU in performance of services under this Contract, Comprehensive Automobile Liability Insurance, covering all vehicles owned, non-owned, or hired, in the amount of \$1,000,000 combined single limit each occurrence for bodily injury and property damage.

**General Conditions for Insurance**

1. TU hereby waives its rights of subrogation against the additional insureds to the extent of contractual liabilities assumed under this contract and shall cause its insurers to waive their rights of subrogation against the additional insureds.
  2. With respect to insurance coverages maintain hereunder by TU and insurance coverages separately obtained by the additional insureds, all insurance coverages afforded by policies of insurance maintained by TU shall be primary insurance as such coverages apply to the additional insureds to the extent of contractual liabilities
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assumed under this contract, and such insurance coverages separately maintained by the additional insureds, shall be excess insurance.

3. Where use of subcontractors has been approved by GRRCD, TU shall require all such subcontractors to obtain, maintain, and keep in force during the time in which they are engaged in performing Work hereunder, adequate insurance coverage and furnish GRRCD acceptable evidence of such insurance upon request. Any deficiencies in such coverage shall be the sole responsibility of TU.
  4. No form of TU liability self-insurance, including, but not limited to, insuring with a parent, subsidiary, or affiliate organization, is acceptable or allowable under the terms of this contract unless agreed to by GRRCD prior to commencement of the Work.
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