



**Board Meeting Agenda
May 19, 2022 3:30PM-5:30PM**

Board meeting will be held in person and remotely

MEETING LOCATION: Gold Ridge Resource Conservation District 2776 Sullivan Road, Sebastopol, CA 95472

REMOTE ACCESS: Members of the staff and public can participate remotely by using the following options:

Zoom: <https://us02web.zoom.us/j/81326946028?pwd=VERncTBxaWdkaFpkTUZKL3RRROW81UT09>

Phone: [\(669\) 900-6833](tel:(669)900-6833). Meeting ID: [813 2694 6028](https://us02web.zoom.us/j/81326946028). Passcode: [111](https://us02web.zoom.us/j/81326946028).

District Directors: Joe Dutton, President; Richard Hughes, Vice President; Ann Cassidy, Secretary; Mel Sanchiatti, Director; Guy Smith;

Associate Directors: Chris Choo, Temra Costa, Lorri Duckworth, Elias Zegarra

- 1. Call to order, Determination of a Quorum, Introductions**
- 2. Additions/Changes to the Agenda** (Gov. Code 54954.2 (B))
- 3. Public Comment:** Public may comment on agenda items when they are discussed. Speakers are asked to limit comments to three minutes (Gov. Code 54954.3(a)).
- 4. Informational Items**
 - A. **Gold Ridge RCD Updates & Notices**
 - B. **Natural Resources Conservation Service Update**
 - C. **Valley Ford Schoolhouse Update** (*Brittany Jensen*)
 - D. **Santa Rosa Plain Groundwater Sustainability Agency Update (#138)** (*Joe Dutton*)
- 5. Consent Calendar**
 - A. **March 17, 2022 Meeting Minutes, May 2022 Grant Status Report, Approval of Resolution 2022-08 to re-authorizing remote teleconference meetings** (*Brittany Jensen*)
- 6. Action Items**
 - A. **Approval of Financial Report, and Warrant Request for FY 2021/22 through March 2022** (*Mare O'Connell*)
 - B. **Approval of the Draft FY 2022/23 Budget** (*Mare O'Connell*)
 - C. **Approval of Resolution 2022-07 to Receive a Temporary Transfer (Line of Credit) from the County of Sonoma for FY 22/23 for \$600,000** (*Michelle Harris*)
 - D. **Approval of Executive Director to enter into a subcontract with North Coast Resource Conservation & Development Council as described below for various services under CDFW grant agreement #Q2196501 Greene Off-channel Habitat Enhancement Design Project (grant #202)** (*Sierra Cantor*)
 - E. **Approval of the Executive Director to purchase water tanks for rainwater systems on three properties participating in the Upper Green Valley Creek Rural Water Conservation Project Phase II, for a total of \$355,134.68 (grant #185)** (*John Green*)

7. Future Agenda Items

8. Adjournment

This agenda has been prepared and posted at least 72 hours prior to the regular meeting of the Board of Directors in accordance with the Ralph M. Brown Act. Materials related to items on this agenda, included in the agenda packet or distributed to the Board after distribution of the agenda packet, are available for public inspection at the above address during normal business hours as well as our website. To request board packet information, please contact Brittany Jensen at (707) 823-5244 or Brittany@goldridgercd.org.

Special Accommodations: *In compliance with the Americans with Disabilities Act and Government Code Section 54954.2, if special assistance is needed to participate in a Board meeting, please contact Brittany Jensen at (707) 823-5244. Notification of at least 48 hours prior to meeting time will assist staff in assuring that reasonable arrangement can be made to provide accessibility at the meeting.*

District Staff:

Brittany Jensen, Executive Director	Mare O'Connell, Financial Manager
Joe Pozzi, District Manager	Jason Wells, Forester
Noelle Johnson, Deputy Director	Sophia Tsue, Education & Outreach Coordinator
John Green, Lead Scientist & Program Manager	Jenna Kahn, GrizzlyCorps Fellow
Sierra Cantor, Ecologist	Mason Inumerable, GrizzlyCorps Fellow
William Hart, Project Manager	Will Spangler, Conservation Project Manager
Adriana Stagnaro, Outreach & Project Manager	Tom Hammond, Shared Engineer
Michele Harris, District Administrator	

Schedule of Upcoming Gold Ridge RCD Board Meetings:

Every Third Thursday of the month, unless marked*

The following meetings will be held in person (unless noted) and with an option to join virtually over Zoom video conferencing. For information about how to join a Zoom meeting, see:

<https://support.zoom.us/hc/en-us/articles/201362193-How-Do-I-Join-A-Meeting->

- June 16, 3:30-5:30pm
- July 21, 3:30-5:30pm
- August 18, 3:30-5:30pm



May 26, 2022

Re: Valley Ford Schoolhouse Update

Dear Neighbor,

We wanted to provide an update on the Valley Ford Schoolhouse including what we have been doing since taking over the management of the building and the plans and hopes for the future.

The Gold Ridge RCD was deeded the Valley Ford Schoolhouse, located at 14355 School St, Valley Ford, in 1967 when the one room schoolhouse stopped operating as a school. For many years the Schoolhouse was leased/operated by the Valley Ford Volunteer Fire Department and in 2020, operation of the Schoolhouse fell back on the Gold Ridge RCD.

The RCD's top priority for the Schoolhouse was to make it of most value to the community. In this spirit, we have pursued many avenues to maintain this building as a community resource, none of which have panned out. These efforts have included: offering it as low-cost coastal overnight access and camping; offering it for use to the Shoreline Unified School District during the pandemic for remote learning; opening an outdoor based preschool; offering it to Sonoma County Regional Parks; having it be a Sonoma County Library annex; utilizing it to serve as an emergency evacuation center, among other avenues. These ideas have not proved viable mostly due to the building upgrades required. We have unofficial estimates of \$200-300K to make the building lead safe and ADA compliant. We don't have the resources to fund these upgrades. Due to all of this, we are exploring the option of finding a long-term lessee in order to raise the funds needed to upgrade the building and keep it safe and strong into the future.

We plan to start advertising the building for lease in June. See included flyer. Our hope is that in the not too far future we may raise enough funds to turn the Schoolhouse into a community resource once again. We will also be prioritizing the lease of the building to those who intend to make contributions to the community. If you have ideas that you think would benefit the Schoolhouse or our plans, we are happy to listen. Please email valleyfordschoolhouse@gmail.com.

Sincerely,

A handwritten signature in blue ink that reads "Brittany Jensen".

Brittany Jensen, Executive Director with Lorri Duckworth and Temra Costa, Associate Directors

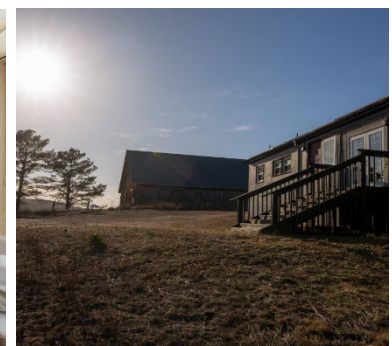
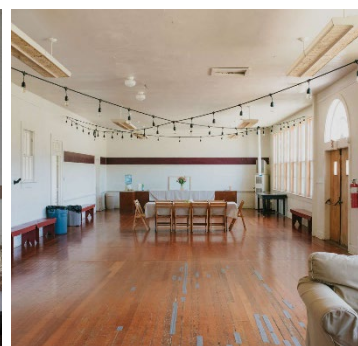
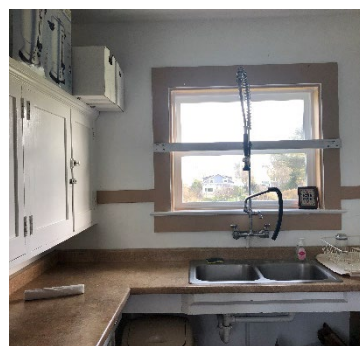
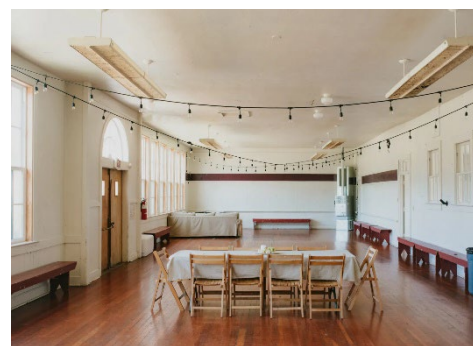
\$3,000/mo
\$1.30/sf/mo

For
Lease

Historic Schoolhouse

Off Highway One in Valley Ford

One Room Schoolhouse
Year Built: 1912ish
Building 2304 sq. ft
Lot 37,500 sq. ft
2 Restrooms with Stalls/Sinks
Small but Full Kitchen
Powerful Propane Heater
Parking in Front and Back
Composition Roof
Easy Access from Hwy 1
Approx. 0.9 acre
High Ceilings
Hardwood Floors
Great Natural Light
Option for RV Onsite
Additional Storage Available



14355 School Street, Valley Ford, CA 94972

Features Include: This is a 2300 square foot, one-room schoolhouse built in the early 1900s. It has a rural and rustic charm with big windows, weathered hardwood floors, a kitchen and bar, 2 restrooms, and a large back lot overlooking the Estero Americano. There is parking on the street and behind the building. High speed internet is available but not yet set up.

Additional Information: Building is in need of updates and repairs. We are considering work trade or lease payment reductions for building improvements. The property has most recently been used for community meetings, events, camping/vacation rental, and photo/video shoot location. Could be great co-working space, maker or art studio. Lessee responsible for utilities. More photos: www.bit.ly/valleyfordschoolhouse

Please email for more information or to arrange a private viewing: valleyfordschoolhouse@gmail.com



**Board Meeting Minutes
March 17, 2022 3:30PM-5:30PM**

Board meeting was held in person and remotely

MEETING LOCATION: The meeting was held in person and remotely via zoom

REMOTE ACCESS: Members of the staff and public can participate remotely by using the following options:

Zoom: <https://us02web.zoom.us/j/81326946028?pwd=VERncTBxaWdkaFpkTUZKL3RRROW81UT09>

Phone: [\(669\) 900-6833](tel:(669)900-6833). Meeting ID: [813 2694 6028](#). Passcode: [111](#).

Directors: Joe Dutton, President; Richard Hughes, Vice President; Ann Cassidy, Secretary; Mel Sanchietti, Director; Guy Smith;

Associate Directors: Temra Costa, Lorri Duckworth, Elias Zegarra

1. Call to order, Determination of a Quorum, Introductions

Meeting was called to order at 3:35

Directors present: Ann Cassidy, Mel Sanchietti, Joe Dutton, Guy Smith. Richard Hughes

Directors absent: None

Associate directors present: Elias Zegarra, Lorri Duckworth

Associate Directors absent: Chris Choo, Tamra Costa

Staff present: Brittany Jensen, Michele Harris, Mare O'Connell, John Green

Other attendees: Jenna NRCS

2. Additions/Changes to the Agenda (Gov. Code 54954.2 (B))

No additions or changes were made to the agenda.

3. Public Comment: Public may comment on agenda items when they are discussed. Speakers are asked to limit comments to three minutes (Gov. Code 54954.3(a)).

No public comment was made.

4. Informational Items

A. **Gold Ridge RCD Updates & Notices**

B. **Natural Resources Conservation Service Update**

C. **Santa Rosa Plain Groundwater Sustainability Agency Update (#138) (Joe Dutton)**

5. Consent Calendar

A. **February 17, 2022 Meeting Minutes and February 2022 Grant Status Report (Joe Dutton)**

Motion to approve Item 5-A: 1st Sanchietti, 2nd Cassidy. Ayes: Sanchietti, Cassidy, Dutton Smith, Hughes Nays: None. Abstentions: None

6. Action Items

A. **Approval of Financial Report and Warrant Request for FY 2021/22 through December, 2021 (Mare O'Connell)**

Motion to approve Item 6A: 1st: Cassidy 2nd: Sanchietti. Ayes: Dutton, Sanchietti, Cassidy, Smith, Hughes Nays: None Abstentions: None.

- B. Approval of Resolution 2022-04 authorizing the Executive Director to enter into an agreement with the California Department of Fish and Wildlife for the Atascadero Subwatershed Streamflow Enhancement Project for \$85,568. (Brittany Jensen, John Green)**

Motion to Approve: 1st : Sanchietti. 2nd : Smith. Ayes : Dutton, Sanchietti, Cassidy, Smith. Hughes Nays : None. Abstentions : None.

- C. Approval of Executive Director to enter contract with North Coast Resource Conservation and Development Council for Upper Green Valley Rural Water Conservation II Implementation. (John Green)** Motion to Approve: 1st: Sanchietti. 2nd: Hughes. Ayes: Dutton, Sanchietti, Cassidy, Smith, Hughes Nays: None. Abstentions: None.

- D. Approval of Executive Director to enter contract with Sonoma Water for Rainwater Catchment Rebate and Streamflow Enhancement Pilot Project (Brittany Jensen)**

Motion to Approve: 1st: Cassidy. 2nd: Smith. Ayes: Dutton, Sanchietti, Smith, Hughes. Nays: None. Abstentions: Cassidy (Recusal)

7. Future Agenda Items

8. Adjournment

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May 19, 2022 Gold Ridge Resource Conservation District - Grant Status Report FY 21/22

	Current Grants in Progress FY 20/21	Grant #	RCD Lead Staff	Grant Amount	Billings to Date	Amount Left to Bill	Completion Date
96	Venture Conservation	NRCS RCPP2 (SCAPOS as lead)	Noelle Johnson	\$ 686,600.00	\$ 593,116.52	\$ 93,483.48	11/30/2022
A time extension through November 2022 has been approved, (although our work must be finalized in Sept). Staff are working on several plans, and have contracted with two Registered Professional Foresters and the vineyard specialist at the Napa County RCD to assist.							
104	Napa RCD Landsmart Certifications	NapaRCD 2017-02	All Staff	\$ 10,000.00	\$ 1,663.06	\$ 8,336.94	5/30/2019
Review, comment and certify Landsmart plans for Napa RCD. So far completed Winery Lake and Oakville Ranch.							
108	SCWA RR Cooperative 1617-156C	SCWA	Noelle Johnson	\$ 100,000.00	\$ 47,130.55	\$ 52,869.45	6/30/2023
This 2-year cooperative agreement provides cost share for outreach, RR fisheries proposal development, water quality monitoring, and GSA participation. Conducted water quality sampling, coordinated w/ CSG staff on spawn surveys. Funds are nearly spent for this fiscal year.							
117	Caltrans Gleason Beach Mitigation Project	Caltrans	John Green	\$ 276,727.50	\$ 209,523.12	\$ 67,204.38	12/31/2021
Design for mitigation projects is largely complete, but we continue to work on planning tasks. We are also working with Caltrans and the landowners on details of the proposed conservation easement and management plan.							
127	Blanchard Ranch Erosion Control Project	SCWA	John Green	\$ 92,400.00	\$ 89,830.38	\$ 2,569.62	6/30/2022
Revegetation work is scheduled for this winter. SCWA has extended our contract to cover the reveg and required monitoring.							
132	Innovative Technologies for Restoration on Range	SCF&WC #200	Noelle Johnson	\$ 5,000.00	\$ 3,649.08	\$ 1,350.92	
Additional trials are on hold until we identify additional strategies							
136	Tannery Creek Large Wood Recruitment 2018	DFW P1830401	Noelle Johnson	\$ 211,035.00	\$ 189,707.64	\$ 21,327.36	3/31/2023
Project installation complete. Effectiveness monitoring will continue through spring 2023. A site visit is planned for June to determine when to conduct snorkel surveys.							
138	GSA - West Yost		Brittany Jensen	\$ 99,511.00	\$ 67,059.18	\$ 32,451.82	7/30/2022
GRRCD staff will provide administrative assistance to Andy Rodgers of West Yost, who is serving as SR Plain GSA Administrator.							
142	Enhancing Habitat and Cseq on Working Lands	CARCD WCB WC-1837DC Climate Adaptation	Noelle Johnson	\$ 65,000.00	\$ 62,506.08	\$ 2,493.92	11/30/2022
Provides funding for RCD staff to provide technical assistance and develop designs for climate change adaptation practices, primarily focused on planting and streamflow enhancement projects. This is allowing staff to work with landowners to bring in implementation funding for CFPs developed through RCPP2.							
149	Health Soils Demonstration Project - Gabriel Farm	CDFA	Adriana Stagnaro	\$ 249,508.21	\$ 158,823.23	\$ 90,684.98	3/31/2023
Progress Report #3 was submitted to CDFA, as well as, an updated Landowner Agreement and Scope of Work that addressed questions posed by CDFA about the project with the change of ownership and outreach related efforts. SFSU continues to perform their monitoring and data collection efforts.							
153	CASGEM 2019-2023	SCWA TW 13.14-039	Noelle Johnson	\$ 31,999.50	\$ 9,982.04	\$ 22,017.46	6/30/2023
Spring monitoring planned for April 18, 2022. We are coordinating with Sonoma Water to review and add sites for improved data collection.							
154	DPR - Freezeout/Willow Planning	DPR C2033025	John Green	\$ 17,460.00	\$ 9,200.00	\$ 8,260.00	6/15/2022
We have restarted trail planning field work in Freezeout Creek. We have also acquired and processed LiDAR data for the lower Willow Creek floodplain and are starting restoration project planning.							
155	Ebabis Creek Riparian Restoration Project	CARCD WCB Monarch WC-1913CF	William Hart	\$ 33,775.00	\$ 33,775.00	\$ -	5/31/2022
Costshare for the large riparian planting on Ocean Breeze Dairy. The funding has been spent, with the final report to be submitted at the grant end.							
156	Sweetwater Nursery Off-Channel Habitat Design	DFW #Q1930402	Sierra Cantor	\$ 218,595.90	\$ 109,875.49	\$ 108,720.41	3/31/2023
Design work is in progress; PCI's 30% design plans and preliminary Basis of Design report were submitted to CDFW; 65% designs in progress; submitted an amended project timeline to accommodate a second year of hydrology and water quality data because 2021 was so dry and Green Valley Creek didn't connect to the floodplain project area. GRRCD reinstalled the sonde in the pond.							
157	CDFA Tech Assistance - HSP and AMMP	CDFA #19-0883-000-SO	William Hart	\$ 67,592.81	\$ 28,044.01	\$ 39,548.80	3/31/2023
The Healthy Soils Program is currently closed for applications. The 2022 AMMP solicitation is now closed. Applications were accepted between March 10 and May 9, 2022. CDFA received 62 applications requesting \$42.07 million in grant funds.							
160	Ebabis Creek Riparian Restoration Project	State Coastal Conservancy Prop 1	William Hart	\$ 200,000.00	\$ 162,918.39	\$ 37,081.61	3/31/2023
The STRAW crew continues to conduct monitoring and maintenance visits.							
161	Atascadero Sediment Removal 65% Design	DFW #Q2096007	Sierra Cantor	\$ 551,220.34	\$ 273,390.32	\$ 277,830.02	3/15/2024
Assessment work is in progress by Baseline Consulting, California Sea Grant, Stillwater Sciences, O'Connor Environmental, Streamline Engineering and GRRCD. GRRCD continued to collect continuous water quality data at the site and set up access to install an additional meter downstream of the sediment acculation area; CSG continues to operate the antennas to track coho movement.							

162	Rainwater Rebate and Streamflow Enhancement Pilot	DWR	Noelle Johnson	\$ 420,324.00	\$ 30,113.00	\$ 390,211.00	3/31/2025
The project partnership officially launched the rebate program with a webinar on May 5th, with 170 attendees, and we've begun processing applications and are planning technical assistance site visits. Cost share through #204 will allow us to expand the program throughout the county.							
163	Sonoma Coast Monarch Overwintering Site Protection	CARCD WCB Monarch	Noelle Johnson	\$ 72,920.70	\$ 50,232.77	\$ 22,687.93	2/28/2022
Overwintering site management plan development on three sites is nearing completion. We worked with Conservation Corps North Bay to do some tree stand management at Stinson Beach with remaining implementation funds. The grant is closing out May 31st.							
164	Mt. Gilead Streamflow Enhancement Design	WCB Streamflow (through NCRC&DC)	John Green	\$ 314,491.00	\$ 131,305.21	\$ 183,185.79	12/31/2023
PCI is continuing to work on design for a large-scale (400,000 gallons) rainwater catchment project. Plans are approaching 90% and we have received partial implementation funding from the Department of Fish and Wildlife, with remaining cost share pending.							
165	Alliance Redwoods Implementation	WCB Streamflow (through NCRC&DC)	John Green	\$ 1,500,610.60	\$ 279,136.79	\$ 1,221,473.81	12/31/2023
Piazza Construction continues to work on Phase 1 of the project, which consists of water conservation measures and non-potable water source components as well as the potable water pipeline. The potable pipeline and some non-potable components have been constructed.							
166	SCAPOS Education/Outings 2020-23	Subcontract with SRCD	Adriana Stagnaro	\$ 78,387.00	\$ 29,124.93	\$ 49,262.07	6/30/2023
Outings on conservation easement properties, educating students and families of the value of our working lands. TEAM virtual field trip experience on Open Field Farm for 4th and 5th grade students will be available to schools April 2021.							
172	Anonymous Foundation Project Tracker		Brittany Jensen	\$ 50,000.00	\$ 38,801.95	\$ 11,198.05	
Project moving along, improvements and engagement beginning							
173	CalFire NBFIP		Adriana Stagnaro	\$ 17,100.00	\$ 5,397.00	\$ 11,703.00	3/31/2024
Contracted for 2 projects in GRRCD							
174	Forest Working Group 2021 Grants	Various grants	Adriana Stagnaro	\$ 23,094.17	\$ 21,075.31	\$ 2,018.86	NA
Funds the coordinator position to the Sonoma County Forest Working Group. Brings additional resources, education, coordination, communication to area forest managers and stakeholders.							
178	Technical Assistance for Monarch Habitat	NACD	Noelle Johnson	\$ 50,000.00	\$ 23,453.01	\$ 26,546.99	6/30/2022
Habitat plantings are moving forward this month at 3 schools and 2 community gardens, with multiple other schools receiving additional plants.							
179	Zero Foodprint	various contracts	William Hart	\$ 8,100.00	\$ 8,958.66	\$ (858.66)	Mar-22
William will close out the project once receipts and pictures have been provided.							
180	NFWF Alder Creek cost share	NFWF 71924	John Green	\$ 23,000.00	\$ 1,304.57	\$ 21,695.43	6/30/2022
Cost share grant for revegetation work at Alder Creek Ranch. Planting will happen during the winter of 2021-22.							
181	NFWF Willow/Atascadero LiDAR	NFWF 72096	John Green	\$ 20,801.42	\$ 17,898.42	\$ 2,903.00	7/29/2022
LiDAR data has been delivered by the consultant.							
183	SRCD NFWF Monarch TA	subcontract with SRCD	Noelle Johnson	\$ 7,500.00	\$ 6,563.50	\$ 936.50	
GRRCD has nearly spent its portion of the budget; SRCD is working on updates to LandSmart templates to include monarch information.							
185	Green Valley Rural Water Conservation - Phase II	Wildlife Conservation Board (through NCRC&DC)	John Green	\$ 870,121.00	\$ 183,918.16	\$ 686,202.84	2/28/2024
Construction of four rural residential rainwater catchment systems totalling 221,000 gallons, and streamflow monitoring. We are awaiting a grant agreement.							
186	Salmon Creek School Rainwater Catchment Project	Wildlife Conservation Board (through NCRC&DC)	John Green	\$ 2,064,577.00	\$ -	\$ 2,064,577.00	4/30/2024
A grant agreement has been finalized, and we are under contract with NCRC&DC for implementation. Construction is scheduled for the summer of 2022.							
187	GV/DB Flow Enhancement Model Updates	Wildlife Conservation Board (through CRWI)	Sierra Cantor	\$ 15,650.00	\$ -	\$ 15,650.00	
We are awaiting a subcontract from CRWI.							
188	Atascadero Master Plan	Wildlife Conservation Board (through CRWI)	Sierra Cantor	\$ 95,947.00	\$ -	\$ 95,947.00	3/1/2025
To complete two additional designs along Atascadero/Lower Green Valley creeks, and analyze cumulative effects of those and three other projects in development in comprehensive CEQA document. GRRCD, OEI, Streamline have conducted preliminary water quality, streamflow, and topographic survey field work, respectively; working on monitoring plan							
189	Alliance Implementation cost share	DFW FRGP	John Green	\$ 514,889.00	\$ 258,101.84	\$ 256,787.16	4/30/2024
Cost share for #165.							
190	Iron Horse Fish Screen Implementation	DFW FRGP	John Green	\$ 267,295.00	\$ 3,223.10	\$ 264,071.90	3/31/2023
Permitting is in process, with construction planned for late summer 2022.							

192	LandSmart Community Grazing	SCAPOSD	William Hart	\$ 184,600.00	\$ 93,255.25	\$ 91,344.75	12/31/2022
William is working with OAEC / Two Sisters / Mighty Arrow Ranch on their project.							
194	FFS- Firesmart Napa Playbook	Ag Innovations	Adriana Stagnaro	\$ 6,000.00	\$ 5,800.00	\$ 200.00	9/30/2021
Assist Ag Innovations in writing a manual for community fire resilience in Napa County.							
195	FSS - RCD Grizzly MOU	n/a	Brittany Jensen	\$ 20,660.00	\$ 15,420.00	\$ 5,240.00	7/31/2021
Mason continues to support Fire Safe Sonoma with outreach and operations. Mason also supports the RCDs with forest health outreach and other projects.							
196	Conservation Partners Program V	NFWF #72172	Noelle Johnson	\$ 150,000.00	\$ 7,810.02	\$ 142,189.98	7/31/2024
TA and design funding for streamflow and habitat enhancement projects on EQIP-eligible properties in the lower Russian River and Salmon Creek. We've identified several potential design sites through the rainwater catchment rebate applications submitted through #162.							
197	NFWF 73962 IH Cost Share		John Green	\$ 34,906.86	\$ -	\$ 34,906.86	7/29/2023
Cost share for #190 to provide additional funds for permitting complications.							
198	SCAPOSD DOC Riparian	TBD	Brittany Jensen	\$ 50,000.00	\$ -	\$ 50,000.00	12/31/2022
GRRCD will assist SCAPOSD to develop a riparian easement program, providing technical assistance and outreach to landowners. GRRCD staff began attending site visits to potential properties.							
199	North Bay Monarch Working Group	NFWF Monarch Program #72785	Noelle Johnson	\$ 175,000.00	\$ -	\$ 175,000.00	10/31/2023
We are awaiting NEPA clearance to fully launch the project. Meanwhile, we have begun milkweed propagation and site selection, and subcontracts are being developed for project partners. The project is currently providing cost share funding for the school and community garden habitat plantings conducted through #178.							
200	RLF 21-22	RLF	Noelle Johnson	\$ 40,000.00	\$ 8,922.75	\$ 31,077.25	11/30/2022
General support for sustainable land management initiatives that improve the water quality of the lower Russian River watershed							
201	Atascadero Outreach and WC Planning	DFW Cutting Green Tape	Noelle Johnson	\$ 85,568.00	\$ -	\$ 85,568.00	3/15/2025
Funding for outreach, technical assistance, and design to promote the rainwater catchment rebate program (#162) among riparian water users in the Redwood, Jonive, and Sexton Creek subwatersheds. We are still awaiting our grant agreement.							
202	Greene Off-Channel Habitat Design Project	DFW Cutting Green Tape	Sierra Cantor	\$ 452,869.00		\$ 452,869.00	
Design for an off-channel habitat project connected to the Sweetwater Nursery design. We are awaiting our grant agreement.							
203	Mt. Gilead Water Conservation Project Implementation	DFW Cutting Green Tape	John Green	\$ 1,406,465.00		\$ 1,406,465.00	
Partial funding to implement designs developed through #164. We are awaiting our grant agreement.							
204	NCRP Rainwater Catchment Rebate Pilot Program	County Climate Resilience Fund	Noelle Johnson	\$ 185,548.00		\$ 185,548.00	11/30/2024
Flexible cost share towards #162 to support and expand the rainwater catchment rebate program throughout the county.							
205	RCPA Compost	County Climate Resilience Fund	William Hart	\$ 80,000.00		\$ 80,000.00	12/31/2023
Multi-partner effort to expand compost application on both agricultural and community sites.							
TOTAL IN PROCESS				\$12,202,850.01	\$3,270,010.33	\$8,932,839.68	
Submitted Proposals		Funder/Program		Total Amount	Amount Proposed for GRRCD	amount anticipated	Status
Innovative Conservation: Vital Streams and Forests		NRCS RCPP AFA	Noelle Johnson	\$ 2,000,000.00	\$ 100,000.00		Agreement in negotiation
Conservation Outreach Cooperative Agreement		NRCS Equity Program (through CARCD)	Noelle Johnson	\$ 30,000.00	\$ 30,000.00		recommended for funding
LandSmart Grazing Program - Phase II		Sonoma County Vegetation Mgt Grant Program	William Hart	\$ 355,513.00	\$ 64,852.00	\$ 355,513.00	recommended for funding
LandSmart Grazing Program for Community Resilience		State Coastal Conservancy 2021 Wildfire Resiliency Program	William Hart	\$ 548,777.00	\$ 548,777.00		submitted 01/14/2022; Invited to submit a full proposal
West County Roadside Fuels Reduction		CalFIRE Fire Prevention	Adriana Stagnaro	\$ 1,586,845.00	\$ 66,000.00		submitted 02/09/2022
West County Defensible Space Phase 1		CalFIRE Fire Prevention	Adriana Stagnaro	\$ 1,528,209.00	\$ 52,800.00		submitted 02/09/2022
West County Defensible Space Capacity Building		CalFIRE Fire Prevention	Adriana Stagnaro	\$ 1,505,511.00	\$ 245,520.00		submitted 02/09/2022
General support		Anonymous Foundation	Noelle Johnson	\$ 50,000.00	\$ 50,000.00		receiving funding in Aug.
Climate Resilience through Habitat Restoration		WCB (through CARCD)	Noelle Johnson	\$ 19,000,000.00	\$ 500,000.00		submitted 02/24/2022

	Mt. Gilead Water Conservation Project cost share	DFW FRGP	John Green	\$ 868,715.00	\$ 868,715.00		submitted 04/15/2022
	Lower Green Valley Off-Channel Habitat- Iron Horse	DFW FRGP	Sierra Cantor	\$ 1,886,554.00	\$ 1,886,554.00		submitted 04/15/2022
	Sonoma Marin Ag and County Climate Coalition	USDA Climate Smart Commodities	Brittany Jensen / William Hart	\$ 17,175,391.36	\$ 6,278,719.80		Submitted 05/06/2022
	Salmon Creek Rural Water Conservation Project - Phase II	DFW Voluntary Drought Initiative	Noelle Johnson	\$ 250,000.00	\$ 250,000.00		submitted 05/10/2022
	Mt. Gilead Water Conservation Project cost share	DFW Voluntary Drought Initiative	John Green	\$ 861,793.00	\$ 861,793.00		submitted 05/10/2022
	TOTAL PROPOSED			\$ 47,647,308.36	\$ 11,803,730.80		
	Recently Completed Projects	Grant #		Amount			Completed
	Outreach Toolkit for Fire Safe Camp Meeker	Listos California	Adriana Stagnaro	\$ 3,000.00			
113	Atascadero Subwatershed Coho Habitat Assessmt	DFW Prop 1 P1896008	Sierra Cantor	\$ 114,428.75	\$ -	\$ 114,428.75	12/31/2021
125	CDFA Healthy Soils Demonstration Project	CDFA 17-0748-000-HS	William Hart	\$ 99,991.24	\$ 99,763.76	\$ 227.48	12/31/2019
143	Forest Working Group Coordinator	SLT, Fledgling Fund, SCCF	Adriana Stagnaro	\$ 33,019.82	\$ 30,094.48	\$ 2,925.34	
148	Backcountry Trail Design Services	Sonoma County Regional Parks FFS	John Green	\$ 150,000.00	\$ 7,790.76	\$ 142,209.24	
159	RR Coho Partnership Year 10	Trout Unlimited	John Green	\$ 137,998.80	\$ -	\$ 137,998.80	1/31/2022
191	Anonymous Foundation	General Support	Noelle Johnson	\$ 50,000.00	\$ 112,383.91	\$ (62,383.91)	6/30/2022
FFS	Fee For Service	Fee For Service	Varies	\$ 38,939.34	\$ 38,939.34	\$ -	NA
128	CA North Coast Soil Health Hub	NRCS CIG (Napa RCD as lead)	William Hart	\$ 54,525.00	\$ 54,525.00	\$ -	9/30/2022
193	CARCD RCD BIPOC						
184	MRC Freezeout Creek Ranch Cleanup	CalRecycle	William Hart	\$ 16,603.00	\$ 16,603.00	\$ -	12/31/2021
Final invoice and report have been submitted.							

RESOLUTION OF THE BOARD OF DIRECTORS OF THE GOLD RIDGE RESOURCE CONSERVATION DISTRICT (GRRCD) PROCLAIMING A LOCAL EMERGENCY, RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY BY EXECUTIVE ORDER N-29-20, ISSUED BY GOVERNOR NEWSOM ON MARCH 17, 2020, AND AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE LEGISLATIVE BODIES OF GRRCD FOR THE PERIOD June 16 to July 21, 2022 PURSUANT TO BROWN ACT PROVISIONS.

WHEREAS, the GRRCD is committed to preserving and nurturing public access and participation in meetings of the Board of Directors; and

WHEREAS, all meetings of GRRCD's legislative bodies are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code 54950 – 54963), so that any member of the public may attend, participate, and watch the District's legislative bodies conduct their business; and

WHEREAS, the Brown Act, Government Code section 54953(e), makes provisions for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions; and

WHEREAS, a required condition is that a state of emergency is declared by the Governor pursuant to Government Code section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in Government Code section 8558; and

WHEREAS, a proclamation is made when there is an actual incident, threat of disaster, or extreme peril to the safety of persons and property within the jurisdictions that are within the District's boundaries, caused by natural, technological, or human-caused disasters; and

WHEREAS, it is further required that state or local officials have imposed or recommended measures to promote social distancing, or, the legislative body meeting in person would present imminent risks to the health and safety of attendees; and

WHEREAS, such conditions now exist in the District, specifically, a state-wide state of emergency was proclaimed by the Governor of the State of California for public health and safety due to the dangers of COVID-19, restricting gatherings and ordering social distancing measures for all businesses, government offices, etc.; and

WHEREAS, both State and Sonoma County Health Officials have imposed social distancing requirements and recommended that government meetings not be held in person due to the increased danger of COVID-19 virus transmission when people from different households meet in enclosed spaces; and the Delta variant of COVID-19 even amongst vaccinated individuals has caused, and will continue to cause, conditions of peril to the safety of persons within the District that are likely to be beyond the control of services, personnel, equipment, and facilities of the District, and desires to proclaim a local emergency and ratify the proclamation of state of emergency by the Governor of the State of California; and

WHEREAS, as a consequence of the local emergency, the Board of Directors does hereby find that the legislative bodies of the GRRCD shall conduct their meetings without compliance with paragraph (3) of subdivision (b) of Government Code section 54953, as authorized by subdivision (e) of section 54953, and that

such legislative bodies shall comply with the requirements to provide the public with access to the meetings as prescribed in paragraph (2) of subdivision (e) of section 54953; and

WHEREAS, the district’s legislative bodies have met and continue to meet through internet videoconference (Zoom) that is accessible to the public on any computer or device that has internet connectivity and allows the public to participate in the meetings as they would at in-person meetings;

NOW, THEREFORE, THE BOARD OF DIRECTORS OF GOLD RIDGE RESOURCE CONSERVATION DISTRICT DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. Recitals. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

Section 2. Proclamation of Local Emergency. The Board hereby proclaims that a local emergency now exists throughout the District and that meeting in person would risk the health of the public, staff and directors through potential spread of COVID-19 through unavoidable close contact at in-person meetings.

Section 3. Ratification of Governor’s Proclamation of a State of Emergency. The Board hereby ratifies the Governor of the State of California’s Proclamation of State of Emergency, effective as of its issuance date of March 4, 2020.

Section 4. Remote Teleconference Meetings. The Executive Officer and legislative bodies of the GRRCD are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution including, conducting open and public meetings in accordance with Government Code section 54953(e) and other applicable provisions of the Brown Act.

Section 5. Effective Date of Resolution. This Resolution shall take effect immediately upon its adoption and shall be effective until the earlier of May 19, 2022, or such time as the Board of Directors adopts a subsequent resolution in accordance with Government Code section 54953(e)(3) to extend the time during which the legislative bodies of GRRCD may continue to teleconference without compliance with paragraph (3) of subdivision (b) of section 54953.

CERTIFICATION

I hereby certify that the foregoing Resolution 2022-08 was duly and regularly adopted by the Board of Directors of the Gold Ridge Resource Conservation District at the meeting thereof held on the 19th of May, 2022 motion by _____ and seconded by _____ following roll call vote:

Roll Call was as follows:

AYES:

NOES:

ABSTAIN:

ABSENT:

Attest:

Board Secretary



Action Item 6-A

TO: BOARD OF DIRECTORS
FROM: Mare O'Connell
SUBJECT: Financial Summary Report for March 2022
DATE: May 19, 2022

[Financial Summary for March 2022](#) This report covers the first nine months of the current fiscal year.

In the **Statement of Net Assets** GRRCD's **accounts receivable** is \$678,790 plus a **retention receivable** (grant funds withheld pending closure) of \$47,120 for a total of \$708,338 receivable from grant activity, an increase of \$46,120 from February. The unexpended portion of our advance payments to date totals \$173,869 and appears as deferred revenue (a liability) on the balance sheet. This represents all advance payments from various grant sources less expenditures to date.

Our county bank balance is in the positive at \$273,118. Our payroll account at Exchange Bank has a positive balance of \$44,923, and a small account at the same bank is holding \$473. Gold Ridge's prepaid expense of \$6,800 represents prepayments for liability, workers compensation and truck insurance for the remaining six months of the current fiscal year.

The **accounts payable** balance is \$451,793 compared to \$380,803 in the prior month, an increase of \$70,990. Other liabilities include a credit card payable of \$2,831, deferred revenue as noted above, paid time off liability (compensated absences) as well as funds owing Cal Pers retirement, payroll taxes and our voluntary 457 retirement if unpaid at month's end. The Statement of Net Assets also includes the status of our pension liabilities (GASB report) which is recorded each year with our audit.

Our **equity** this month is at a positive \$371,194 with capital assets of \$22,819, fund balance of \$95,622 and net income of \$252,754. It reflects the receipt of \$320,386 in Federal Covid 19 Relief Funds, and an account receivable for the \$60,000 theft of our funds that the county has agreed to repay to us.

The Board has indicated that it will determine how the Covid Relief funding is to be allocated. Just over \$11,000 was previously approved to fund wage increases for the current year.

The Statement of Operations for March reports \$2,024,854 in revenue and \$1,761,425 in expenses (including reimbursements and principal payments on the truck) for a net gain of \$252,754. In total, we have booked approximately 65% of budgeted grant revenue and 69% of budgeted expense. Other revenue includes \$33,076 in property tax income, the \$320,386 Covid Relief Funding, as well as \$5,773 in donations and \$1,387 in other miscellaneous revenue. If we were to exclude of the \$320,000 in relief funding from our analysis, we would show a net loss in our regular operations of \$67,632 year to date.

Definitions:

- *Statement of Net Assets* (the balance sheet) lists all our assets, both cash and noncash:
- *Assets* include our cash in bank, funds expected from our grant activity but not yet received ("accounts receivable" and "retention receivable"), prepaid expenses, and the value of our physical assets.
- *Liabilities* are made up of money we owe to vendors, cash advances from grantors, credit card and payroll liabilities.
- *Equity* is the difference between our assets and liabilities or net worth as an organization.
- *Net Income* is the difference between assets and liabilities in this Fiscal Year
- *Statement of Operations* shows income and expenses for the current period.

GOLD RIDGE RESOURCE CONSERVATION DISTRICT

Statement of Net Assets

05/10/22

As of March 31, 2022

Accrual Basis

	Mar 31, 22	Mar 31, 21	\$ Change	% Change
ASSETS				
Current Assets				
Checking/Savings	318,561.72	-7,464.24	326,025.96	4,367.8%
Accounts Receivable	678,789.53	415,425.93	263,363.60	63.4%
Other Current Assets	176,853.06	180,131.25	-3,278.19	-1.8%
Total Current Assets	1,174,204.31	588,092.94	586,111.37	99.7%
Fixed Assets	36,119.00	18,281.00	17,838.00	97.6%
TOTAL ASSETS	<u>1,210,323.31</u>	<u>606,373.94</u>	<u>603,949.37</u>	<u>99.6%</u>
LIABILITIES & EQUITY				
Liabilities				
Current Liabilities				
Accounts Payable	451,792.77	202,779.08	249,013.69	122.8%
Credit Cards	2,831.48	3,487.50	-656.02	-18.8%
Other Current Liabilities	384,504.12	240,076.18	144,427.94	60.2%
Total Current Liabilities	839,128.37	446,342.76	392,785.61	88.0%
Total Liabilities	839,128.37	446,342.76	392,785.61	88.0%
Equity	371,194.94	160,031.18	211,163.76	132.0%
TOTAL LIABILITIES & EQUITY	<u>1,210,323.31</u>	<u>606,373.94</u>	<u>603,949.37</u>	<u>99.6%</u>

GOLD RIDGE RESOURCE CONSERVATION DISTRICT

Statement of Net Assets

05/10/22

As of March 31, 2022

Accrual Basis

	Mar 31, 22	Mar 31, 21	\$ Change	% Change
ASSETS				
Current Assets				
Checking/Savings				
7788 · Donations Account	48.25	1,739.20	-1,690.95	-97.2%
7787 · Advanced Funds Account	472.84	472.84	0.00	0.0%
101 · Cash in County Treasury	273,117.63	-29,848.46	302,966.09	1,015.0%
7897 · Exchange Bank Checking	44,923.00	20,172.18	24,750.82	122.7%
Total Checking/Savings	318,561.72	-7,464.24	326,025.96	4,367.8%
Accounts Receivable				
1200 · Accounts Receivable	678,789.53	415,425.93	263,363.60	63.4%
Total Accounts Receivable	678,789.53	415,425.93	263,363.60	63.4%
Other Current Assets				
1215 · Deferred Outflow	122,934.00	129,280.94	-6,346.94	-4.9%
1205 · Retention Receivable	47,119.56	42,558.78	4,560.78	10.7%
143 · Prepaid Expense	6,799.50	8,291.53	-1,492.03	-18.0%
Total Other Current Assets	176,853.06	180,131.25	-3,278.19	-1.8%
Total Current Assets	1,174,204.31	588,092.94	586,111.37	99.7%
Fixed Assets				
1630 · Vehicle	35,745.00	0.00	35,745.00	100.0%
160 · Equipment	45,091.00	45,091.00	0.00	0.0%
161 · Land	2,400.00	2,400.00	0.00	0.0%
162 · Buildings and Improvements	8,104.00	8,104.00	0.00	0.0%
162.1 · Accumulated Depreciation	-55,221.00	-37,314.00	-17,907.00	-48.0%
Total Fixed Assets	36,119.00	18,281.00	17,838.00	97.6%
TOTAL ASSETS	1,210,323.31	606,373.94	603,949.37	99.6%
LIABILITIES & EQUITY				
Liabilities				
Current Liabilities				
Accounts Payable				
201 · Vouchers Payable	451,792.77	202,779.08	249,013.69	122.8%
Total Accounts Payable	451,792.77	202,779.08	249,013.69	122.8%
Credit Cards				
9416 · Exchange Bank Visa	2,831.48	3,487.50	-656.02	-18.8%
Total Credit Cards	2,831.48	3,487.50	-656.02	-18.8%
Other Current Liabilities				
2700 · Ford Lease Account	19,919.11	0.00	19,919.11	100.0%
2160 · Net Pension Obligation	132,198.00	108,322.99	23,875.01	22.0%
2150 · Deferred Inflow	943.00	4,308.00	-3,365.00	-78.1%
203 · Accrued Expenses	29,677.74	19,522.00	10,155.74	52.0%
2120 · Deferred Revenue	173,868.83	78,411.43	95,457.40	121.7%
265 · Compensated Absences	30,998.33	29,511.76	1,486.57	5.0%
3100 · Payroll Taxes Payable	-3,100.89	0.00	-3,100.89	-100.0%
Total Other Current Liabilities	384,504.12	240,076.18	144,427.94	60.2%
Total Current Liabilities	839,128.37	446,342.76	392,785.61	88.0%
Total Liabilities	839,128.37	446,342.76	392,785.61	88.0%

GOLD RIDGE RESOURCE CONSERVATION DISTRICT

05/10/22

Statement of Net Assets

Accrual Basis

As of March 31, 2022

	<u>Mar 31, 22</u>	<u>Mar 31, 21</u>	<u>\$ Change</u>	<u>% Change</u>
Equity				
321 · Net Assets in Capital Assets	22,819.00	22,819.00	0.00	0.0%
3900 · Fund Balance/Net Assets	95,621.57	109,065.10	-13,443.53	-12.3%
Net Income	<u>252,754.37</u>	<u>28,147.08</u>	<u>224,607.29</u>	<u>798.0%</u>
Total Equity	<u>371,194.94</u>	<u>160,031.18</u>	<u>211,163.76</u>	<u>132.0%</u>
TOTAL LIABILITIES & EQUITY	<u>1,210,323.31</u>	<u>606,373.94</u>	<u>603,949.37</u>	<u>99.6%</u>

GOLD RIDGE RESOURCE CONSERVATION DISTRICT

Statement of Operations, Actual vs Budget

05/10/22

Accrual Basis

	Jul '21 - Mar 22	Budget	% of Budget
Ordinary Income/Expense			
Income			
Income from Property Taxes			
1000 · Property Taxes - CY - 40002	33,076.03	34,000.00	97.3%
Total Income from Property Taxes	33,076.03	34,000.00	97.3%
Program Revenue			
Program Income Detail			
Valley Ford School House	6,701.86		
Foundation	89,858.87	100,000.00	89.9%
2590 · Soil Conservation Rev. - 42610	0.00	2,449,652.00	0.0%
Local Grant Income	154,090.82		
Fee for Service	53,996.29		
Federal Grant Income	580,060.52		
State Grant Income	525,995.15		
Total Program Income Detail	1,410,703.51	2,549,652.00	55.3%
Program Revenue - Other	253,913.69		
Total Program Revenue	1,664,617.20	2,549,652.00	65.3%
Other Income			
4040 · Miscellaneous Revenue - 46040	321,387.20	6,000.00	5,356.5%
4102 · Donations - 46029	5,773.25	10,000.00	57.7%
Total Other Income	327,160.45	16,000.00	2,044.8%
Total Income	2,024,853.68	2,599,652.00	77.9%
Gross Profit	2,024,853.68	2,599,652.00	77.9%
Expense			
Salaries and benefits			
6561 · COVID-19 Expenses	0.00		
5910 · Wages - 50701	422,817.54	629,622.80	67.2%
5922 · Payroll Taxes - FICA - 50753	32,113.80	48,166.14	66.7%
5923 · Cal PERS Retirement - 50755	50,016.83	70,859.83	70.6%
5930 · Health Insurance - 50801	34,748.33	51,264.47	67.8%
5935 · Payroll Taxes/Unemploy - 50806	1,789.59	2,640.00	67.8%
5940 · Workers Compensation - 50808	741.09	3,408.30	21.7%
6560 · Payroll Expenses	367.50		
Total Salaries and benefits	542,594.68	805,961.54	67.3%
Direct Costs			
6505 · Valley Ford Schoolhouse	6,110.56		
6506 · Transient Occupancy Tax - 40401	659.43		
6510 · Other Direct Services	6,727.50		
6509 · Direct Travel, Tran & Mileage	1,413.75		
6507 · Direct Equipment Maint - 51061	1,613.02		
6508 · Direct Materials & Supp - 52071	26,409.94	61,824.00	42.7%
6540 · Subcontractors - 51249	1,106,449.40	1,455,920.00	76.0%
6589 · Permits - 51244	100.00	55,000.00	0.2%
Total Direct Costs	1,149,483.60	1,572,744.00	73.1%

GOLD RIDGE RESOURCE CONSERVATION DISTRICT
Statement of Operations, Actual vs Budget

05/10/22

Accrual Basis

	Jul '21 - Mar 22	Budget	% of Budget
Overhead			
6891 · Computer Software/Licen - 52143	0.00	0.00	0.0%
6041 · Maintenance Equipment - 51061	0.00	1,000.00	0.0%
6042 · Insurance - (Vehicle) - 51042	0.00	1,200.00	0.0%
6462 · Miscellaneous Expense	0.00	3,275.00	0.0%
Interest Expense			
7919 · Interest Expense - Credit Card	179.88		
7920 · Interest on LT Debt - 53103	1,875.82	5,500.00	34.1%
Total Interest Expense	2,055.70	5,500.00	37.4%
6040 · Communications/WebSite - 51021	2,112.68	2,750.00	76.8%
6045 · Telephone - 51022	2,980.97	4,000.00	74.5%
6085 · Janitorial Services - 51032	2,340.00	4,000.00	58.5%
6103 · Liability Insurance - 51041	5,656.50	10,500.00	53.9%
6280 · Dues and Memberships - 52091	5,045.99	6,500.00	77.6%
6400 · Office Supplies - 52111	1,812.06	2,200.00	82.4%
6410 · Postage - 52114	508.10	400.00	127.0%
6430 · Printing Services - 51241	1,936.17	6,500.00	29.8%
6461 · Other Supplies - 52101	1,162.45	1,800.00	64.6%
6500 · Information Tech Svc - 51209	1,308.50	8,000.00	16.4%
6521 · County Services - 51916	929.91	8,000.00	11.6%
6538 · Training/Conference Exp - 51601	(110.00)	9,000.00	(1.2)%
6587 · LAFCO Charges - 52091	794.00	1,250.00	63.5%
6630 · Legal & Audit/ Accting- 51206	11,900.00	18,000.00	66.1%
6840 · Rent - 51421	22,500.00	31,200.00	72.1%
6890 · Computer Hardware/Softwar 52142	7,646.27	11,000.00	69.5%
7300 · Transportation/Travel - 51602	1,437.50	2,000.00	71.9%
7330 · Sanitation - 51031	442.48	1,000.00	44.2%
7360 · Gas, Electric and Water - 52193	2,223.97	5,500.00	40.4%
8561 · Office Equipment - 54000	0.00	36,200.00	0.0%
9000 · Appropriation for Contingencies	0.00	20,000.00	0.0%
Total Overhead	74,683.25	200,775.00	37.2%
Total Expense	1,766,761.53	2,579,480.54	68.5%
Net Ordinary Income	258,092.15	20,171.46	1,279.5%
Other Income/Expense			
Other Income			
4111 · Line of Credit - 47111	0.00	400,000.00	0.0%
Reimbursements	1,537.05		
Total Other Income	1,537.05	400,000.00	0.4%
Other Expense			
53101 · Principle Payments LT Debt	6,874.83	405,000.00	1.7%
Total Other Expense	6,874.83	405,000.00	1.7%
Net Other Income	(5,337.78)	(5,000.00)	106.8%
Net Income	252,754.37	15,171.46	1,666.0%

GOLD RIDGE RESOURCE CONSERVATION DISTRICT
Monthly Statement of Net Assets
As of March 31, 2022

05/10/22

Accrual Basis

	<u>Jul 31, 21</u>	<u>Aug 31, 21</u>	<u>Sep 30, 21</u>	<u>Oct 31, 21</u>	<u>Nov 30, 21</u>	<u>Dec 31, 21</u>	<u>Jan 31, 22</u>	<u>Feb 28, 22</u>	<u>Mar 31, 22</u>
ASSETS									
Current Assets									
Checking/Savings	157,123.26	152,820.57	180,194.89	25,390.90	84,075.14	299,493.76	248,826.99	334,114.75	318,561.72
Accounts Receivable	536,399.18	621,916.04	697,165.24	709,226.39	517,812.04	598,622.57	645,389.77	621,880.96	678,789.53
Other Current Assets	153,191.09	153,196.49	165,690.45	165,269.77	167,533.20	167,619.63	167,619.63	175,830.12	176,853.06
Total Current Assets	846,713.53	927,933.10	1,043,050.58	899,887.06	769,420.38	1,065,735.96	1,061,836.39	1,131,825.83	1,174,204.31
Fixed Assets	36,119.00	36,119.00	36,119.00	36,119.00	36,119.00	36,119.00	36,119.00	36,119.00	36,119.00
TOTAL ASSETS	882,832.53	964,052.10	1,079,169.58	936,006.06	805,539.38	1,101,854.96	1,097,955.39	1,167,944.83	1,210,323.31
LIABILITIES & EQUITY									
Liabilities									
Current Liabilities									
Accounts Payable	249,306.07	359,186.97	485,871.64	362,889.01	259,307.62	310,814.98	353,752.97	380,803.13	451,792.77
Credit Cards	2,603.62	5,326.05	4,764.58	3,157.50	3,058.12	6,703.91	1,974.62	2,781.47	2,831.48
Other Current Liabilities	491,879.58	463,589.58	458,483.50	428,019.15	421,530.54	427,143.20	401,159.74	406,619.72	384,504.12
Total Current Liabilities	743,789.27	828,102.60	949,119.72	794,065.66	683,896.28	744,662.09	756,887.33	790,204.32	839,128.37
Total Liabilities	743,789.27	828,102.60	949,119.72	794,065.66	683,896.28	744,662.09	756,887.33	790,204.32	839,128.37
Equity	139,043.26	135,949.50	130,049.86	141,940.40	121,643.10	357,192.87	341,068.06	377,740.51	371,194.94
TOTAL LIABILITIES & EQUITY	882,832.53	964,052.10	1,079,169.58	936,006.06	805,539.38	1,101,854.96	1,097,955.39	1,167,944.83	1,210,323.31

GOLD RIDGE RESOURCE CONSERVATION DISTRICT
Summary Balance Sheet
As of March 31, 2022

	March 31, 2019	March 31, 2020	March 31, 2021	March 31, 2022
ASSETS				
Current Assets				
Checking/Savings	-250,750.80	-226,699.98	-7,464.24	318,561.72
Accounts Receivable	530,943.34	608,118.12	415,425.93	678,789.53
Other Current Assets	224,753.97	238,704.13	180,131.25	176,853.06
Total Current Assets	504,946.51	620,122.27	588,092.94	1,174,204.31
Fixed Assets	22,819.00	20,550.00	18,281.00	36,119.00
TOTAL ASSETS	527,765.51	640,672.27	606,373.94	1,210,323.31
LIABILITIES & EQUITY				
Liabilities				
Current Liabilities				
Accounts Payable	218,997.19	304,420.20	202,779.08	451,792.77
Credit Cards	1,545.59	4,975.12	3,487.50	2,831.48
Other Current Liabilities	158,735.54	159,025.40	240,076.18	384,504.12
Total Current Liabilities	379,278.32	468,420.72	446,342.76	839,128.37
Total Liabilities	379,278.32	468,420.72	446,342.76	839,128.37
Equity	148,487.19	172,251.55	160,031.18	371,194.94
TOTAL LIABILITIES & EQUITY	527,765.51	640,672.27	606,373.94	1,210,323.31

GOLD RIDGE RESOURCE CONSERVATION DISTRICT
A/P Aging Summary
As of March 31, 2022

	Current	1 - 30	31 - 60	61 - 90	> 90	TOTAL
American Tank - 1792	177,567.35	0.00	0.00	0.00	0.00	177,567.35
Bowser, Tisa Ocean - 7378	0.00	130.00	0.00	0.00	0.00	130.00
Brelje & Race Consulting - 40	0.00	10,337.75	9,056.25	7,556.75	0.00	26,950.75
Brelje & Race Labs - 6710	0.00	0.00	336.00	0.00	0.00	336.00
Cantor, Sierra - 7945	75.22	0.00	0.00	0.00	0.00	75.22
Christopher Barron - 29707	4,887.50	0.00	0.00	0.00	0.00	4,887.50
Contractor Compliance - 7946	67.50	0.00	0.00	0.00	0.00	67.50
Creekside Center for Earth Obs.. - 27635	0.00	0.00	4,000.00	0.00	0.00	4,000.00
Daily Acts - 5328	1,717.50	0.00	0.00	0.00	0.00	1,717.50
EARTHseed Consulting, LLC - 29347	0.00	0.00	0.00	0.00	1,800.00	1,800.00
Frank H Bartholomew Foundation - 29547	0.00	0.00	19,500.00	0.00	0.00	19,500.00
Harmony Farm Supply - 1910-2	216.35	202.47	0.00	0.00	0.00	418.82
Humboldt State University - 15826-2	0.00	0.00	0.00	5,479.64	-2.00	5,477.64
Jenna Kahn - 29190	60.00	0.00	0.00	0.00	0.00	60.00
Mason Innumerable - 29191	317.40	0.00	0.00	0.00	0.00	317.40
Matthew Greene - 4895	10,824.17	0.00	0.00	0.00	0.00	10,824.17
NCRM, Inc. - 28671	5,011.50	0.00	0.00	0.00	0.00	5,011.50
North Bay Portables - 11120-2	0.00	0.00	0.00	0.00	-36.53	-36.53
O'Connor Environmental, Inc - 5621	0.00	0.00	0.00	7,713.39	0.00	7,713.39
Piazza Construction - 1267	0.00	0.00	68,072.50	5,000.20	9,298.54	82,371.24
Point Blue Conservation Science - 4857	7,440.04	0.00	0.00	2,842.75	0.00	10,282.79
Prunuske Chatham, Inc.-3697-1	262.50	0.00	3,352.52	1,725.00	0.00	5,340.02
San Francisco State University - 5284	0.00	0.00	0.00	6,377.24	6,748.33	13,125.57
School Garden Network Foundation - 29009	0.00	1,114.50	0.00	0.00	0.00	1,114.50
Sonoma RCD - 5852-2	4,544.25	967.50	8,881.12	1,150.37	9,832.18	25,375.42
Stillwater Sciences - 5733	3,917.00	0.00	0.00	0.00	0.00	3,917.00
Streamline Engineering - 7389	0.00	0.00	0.00	2,000.00	0.00	2,000.00
The Regent of the University CA - 5582-03	0.00	0.00	31,548.02	0.00	0.00	31,548.02
The Regents of the University CA - 9652	0.00	0.00	9,900.00	0.00	0.00	9,900.00
TOTAL	216,908.28	12,752.22	154,646.41	39,845.34	27,640.52	451,792.77

GOLD RIDGE RESOURCE CONSERVATION DISTRICT
A/P Aging Summary
As of May 10, 2022

	<u>Current</u>	<u>1 - 30</u>	<u>31 - 60</u>	<u>61 - 90</u>	<u>> 90</u>	<u>TOTAL</u>
American Tank - 1792	0.00	0.00	177,567.35	0.00	0.00	177,567.35
Bowser, Tisa Ocean - 7378	0.00	274.51	0.00	0.00	0.00	274.51
Brelje & Race Consulting - 40	0.00	8,716.25	10,337.75	0.00	16,613.00	35,667.00
Contractor Compliance - 7946	0.00	67.50	67.50	0.00	0.00	135.00
Creekside Center for Earth Obs.. - 27635	0.00	0.00	0.00	0.00	4,000.00	4,000.00
Daily Acts - 5328	0.00	0.00	1,717.50	0.00	0.00	1,717.50
Daniel Northen - 29440	0.00	1,000.00	0.00	0.00	0.00	1,000.00
Dellavalle Laboratory, Inc. - 22064	0.00	2,457.00	0.00	0.00	0.00	2,457.00
Dutton Bros Farming - 7384	0.00	2,650.00	0.00	0.00	0.00	2,650.00
Humboldt State University - 15826-2	0.00	0.00	0.00	0.00	5,477.64	5,477.64
Inland Business Systems - 6813	0.00	14.12	0.00	0.00	0.00	14.12
Jenna Kahn - 29190	0.00	60.00	0.00	0.00	0.00	60.00
Johnson, Noelle - 7388	0.00	56.75	0.00	0.00	0.00	56.75
Matthew Greene - 4895	0.00	0.00	10,824.17	0.00	0.00	10,824.17
NCRM, Inc. - 28671	0.00	0.00	5,011.50	0.00	0.00	5,011.50
North Bay Portables - 11120-2	0.00	0.00	0.00	0.00	-36.53	-36.53
O'Connor Environmental, Inc - 5621	0.00	0.00	0.00	0.00	7,713.39	7,713.39
Piazza Construction - 1267	0.00	0.00	0.00	24,095.00	58,276.24	82,371.24
Point Blue Conservation Science - 4857	0.00	0.00	7,440.04	0.00	0.00	7,440.04
Prunuske Chatham, Inc.-3697-1	0.00	3,388.75	262.50	787.50	1,725.00	6,163.75
Sonoma RCD - 5852-2	0.00	3,674.51	967.50	2,643.44	15,803.23	23,088.68
Spangler William - 29675	0.00	7.61	0.00	0.00	0.00	7.61
Stillwater Sciences - 5733	0.00	0.00	3,917.00	0.00	0.00	3,917.00
Streamline Engineering - 7389	0.00	0.00	0.00	0.00	2,000.00	2,000.00
The Regent of the University CA - 5582-03	0.00	16,809.33	0.00	13,111.08	18,436.94	48,357.35
The Regents of the University CA - 9652	0.00	0.00	0.00	5,000.00	0.00	5,000.00
TOTAL	0.00	39,176.33	218,112.81	45,637.02	130,008.91	432,935.07

GOLD RIDGE RESOURCE CONSERVATION DISTRICT

A/R Aging Summary

As of March 31, 2022

	Current	1 - 30	31 - 60	61 - 90	> 90	TOTAL
001 - ADMINISTRATION						
Admin	253,913.69	0.00	0.00	0.00	0.00	253,913.69
001 - ADMINISTRATION - Other	0.00	0.00	60,000.00	0.00	0.00	60,000.00
Total 001 - ADMINISTRATION	253,913.69	0.00	60,000.00	0.00	0.00	313,913.69
096 - NRCS SCAPOSD RCPP						
Perucchi Dairy	0.00	18.53	0.00	0.00	0.00	18.53
096 - NRCS SCAPOSD RCPP - Other	45,968.17	0.00	0.00	18,266.26	0.00	64,234.43
Total 096 - NRCS SCAPOSD RCPP	45,968.17	18.53	0.00	18,266.26	0.00	64,252.96
108 - SCWA TW 16/17-156	5,141.50	0.00	0.00	0.00	0.00	5,141.50
117 - Cal Trans Gleason Beach	0.00	0.00	7,519.45	5,532.94	5,760.00	18,812.39
128 - NRCS CIG Napa	799.23	0.00	0.00	0.00	0.00	799.23
138 - GSA West Yost	1,496.50	0.00	2,353.00	1,953.00	1,395.00	7,197.50
149 - CDFA - Gabriel Farm Demo Project	6,910.09	0.00	0.00	0.00	11,491.09	18,401.18
153 - SCWA 18.19-147 CASGEM 2019-2023	0.00	0.00	0.00	1,502.64	0.00	1,502.64
156 - Sweetwater Nursery Off-Chanel Habit	3,508.70	0.00	0.00	0.00	0.00	3,508.70
157 - CDFA Tech Assistance 2019	4,773.36	0.00	0.00	1,285.24	-545.33	5,513.27
160 - SCC Eabias Creek Restoration Plant	7,060.50	0.00	0.00	8,287.60	3,005.65	18,353.75
161 - DFW Atascadero Sediment 65% Design	21,989.05	0.00	0.00	0.00	0.00	21,989.05
162 - NCIRWMP VII Rainwater Rebate	11,248.25	0.00	0.00	5,530.50	0.00	16,778.75
163 - CARCD WCB Monarch II OW Sites	0.00	0.00	6,464.25	0.00	0.00	6,464.25
164 - WCB Mt Gilead Design	18,422.10	0.00	0.00	0.00	0.00	18,422.10
165 - WCB Alliance Implementation	0.00	0.00	73,894.45	0.00	0.00	73,894.45
166 - SCAPOSD Outings 2020-23 subcontract	2,146.75	0.00	0.00	1,924.00	0.00	4,070.75
179 - Zero Foodprint	1,692.00	0.00	0.00	0.00	0.00	1,692.00
189 - DFW Alliance	8,108.91	0.00	13,333.41	0.00	0.00	21,442.32
190 - DFW Iron Horse Fish Screen	3,085.00	0.00	0.00	0.00	138.10	3,223.10
194 - FFS Ag Innovations Napa Report	2,650.00	0.00	0.00	0.00	3,150.00	5,800.00
195 - FSS RCD Grizzly MOU	5,180.00	0.00	0.00	0.00	0.00	5,180.00
196 - NFWF ConParV	7,810.02	0.00	0.00	0.00	0.00	7,810.02
FFS - Sonoma RCD for the Arroyo/Garric Ro	0.00	0.00	0.00	0.00	2,373.00	2,373.00
Z - 113 - Atascadero Subwater DFW Prop 1	0.01	0.00	0.00	28,375.18	0.00	28,375.19
Z - 137 - NFWF ConPar IV	0.00	0.00	0.00	2,277.74	0.00	2,277.74
Z - 175 - LOB Monarch Plant Sale	0.00	1,600.00	0.00	0.00	0.00	1,600.00
TOTAL	411,903.83	1,618.53	163,564.56	74,935.10	26,767.51	678,789.53

GOLD RIDGE RESOURCE CONSERVATION DISTRICT
A/R Aging Summary
As of May 10, 2022

	Current	1 - 30	31 - 60	61 - 90	> 90	TOTAL
001 - ADMINISTRATION						
Admin	0.00	0.00	0.00	0.00	0.00	0.00
001 - ADMINISTRATION - Other	0.00	0.00	0.00	60,000.00	0.00	60,000.00
Total 001 - ADMINISTRATION	0.00	0.00	0.00	60,000.00	0.00	60,000.00
096 - NRCS SCAPOSD RCPP	0.00	0.00	45,968.17	0.00	0.00	45,968.17
108 - SCWA TW 16/17-156	0.00	0.00	5,141.50	0.00	0.00	5,141.50
117 - Cal Trans Gleason Beach	0.00	0.00	0.00	7,519.45	11,292.94	18,812.39
128 - NRCS CIG Napa	0.00	0.00	799.23	0.00	0.00	799.23
138 - GSA West Yost	0.00	1,067.00	1,496.50	637.50	5,063.50	8,264.50
149 - CDFA - Gabriel Farm Demo Project	0.00	0.00	6,910.09	0.00	-0.01	6,910.08
153 - SCWA 18.19-147 CASGEM 2019-2023	0.00	0.00	0.00	0.00	1,502.64	1,502.64
156 - Sweetwater Nursery Off-Chanel Habit	0.00	0.00	3,508.70	0.00	0.00	3,508.70
157 - CDFA Tech Assistance 2019	0.00	0.00	4,773.36	0.00	739.91	5,513.27
160 - SCC Ebabias Creek Restoration Plant	0.00	0.00	7,060.50	0.00	3,005.65	10,066.15
161 - DFW Atascadero Sediment 65% Desi...	0.00	0.00	21,989.05	0.00	0.00	21,989.05
162 - NCIRWMP VII Rainwater Rebate	0.00	0.00	11,248.25	0.00	0.00	11,248.25
163 - CARCD WCB Monarch II OW Sites	0.00	0.00	0.00	6,464.25	0.00	6,464.25
164 - WCB Mt Gilead Design	0.00	0.00	18,422.10	0.00	0.00	18,422.10
165 - WCB Alliance Implementation	0.00	0.00	0.00	73,894.45	0.00	73,894.45
166 - SCAPOSD Outings 2020-23 subcontr...	0.00	0.00	2,146.75	0.00	0.00	2,146.75
179 - Zero Foodprint	0.00	0.00	1,692.00	0.00	0.00	1,692.00
189 - DFW Alliance	0.00	0.00	8,108.91	0.00	0.00	8,108.91
190 - DFW Iron Horse Fish Screen	0.00	0.00	3,085.00	0.00	138.10	3,223.10
194 - FFS Ag Innovations Napa Report	0.00	0.00	2,650.00	0.00	3,150.00	5,800.00
196 - NFWF ConParV	0.00	0.00	7,810.02	0.00	0.00	7,810.02
Z - 175 - LOB Monarch Plant Sale	0.00	0.00	1,600.00	0.00	0.00	1,600.00
TOTAL	0.00	1,067.00	154,410.13	148,515.65	24,892.73	328,885.51

GOLD RIDGE RESOURCE CONSERVATION DISTRICT

5/10/2022 11:04 AM

Register: 101 · Cash in County Treasury

From 03/01/2022 through 05/10/2022

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
03/07/2022		Z - FFS - Riptide Co...	1200 · Accounts Recei...	1, 2 & 3		X	3,524.85	295,610.64
03/07/2022		189 - DFW Alliance	1200 · Accounts Recei...	5		X	15,992.44	311,603.08
03/16/2022		156 - Sweetwater Nu...	1200 · Accounts Recei...	6		X	32,679.84	344,282.92
03/16/2022	#184 Inv. 3	Z - 184 - Farm and R...	-split-	#184 payment f...		X	1,880.21	346,163.13
03/17/2022	ACH	Green, John - 7386	201 · Vouchers Payable	Reimbursement	3,097.38	X		343,065.75
03/17/2022	ACH	Johnson, Noelle - 7388	201 · Vouchers Payable	Reimbursement	1,413.75	X		341,652.00
03/17/2022	ACH	Stagnaro, Adriana - 9...	201 · Vouchers Payable	Reimbursement	412.27	X		341,239.73
03/17/2022	1923400	Guardian - 17541	201 · Vouchers Payable		549.33	X		340,690.40
03/17/2022	1923401	Ford Motor Compan...	201 · Vouchers Payable	Truck Payment	851.84	X		339,838.56
03/17/2022	1923402	Exchange Bank Card...	201 · Vouchers Payable		3,327.37	X		336,511.19
03/17/2022	1923403	Xerox Corporation - ...	201 · Vouchers Payable	Copier Lease	190.00	X		336,321.19
03/17/2022	1923404	Kaiser - 1092-27	201 · Vouchers Payable	April Health In...	3,212.60	X		333,108.59
03/17/2022	1923405	Inland Business Syst...	201 · Vouchers Payable		30.18	X		333,078.41
03/17/2022	1923406	Contractor Complian...	201 · Vouchers Payable		135.00	X		332,943.41
03/17/2022	1923407	Mason Innumerable - ...	201 · Vouchers Payable	Stipend - Febru...	60.00	X		332,883.41
03/17/2022	1923408	Stillwater Sciences - ...	201 · Vouchers Payable		12,242.35	X		320,641.06
03/17/2022	1923409	Jenna Kahn - 29190	201 · Vouchers Payable	Stipend - Febru...	60.00	X		320,581.06
03/17/2022	1923410	Piazza Construction -...	201 · Vouchers Payable		49,796.41	X		270,784.65
03/17/2022	1923411	Valley Ford Water A...	201 · Vouchers Payable	Water for VFSH	80.22	X		270,704.43
03/17/2022	1923412	County of Sonoma C...	201 · Vouchers Payable		50.00	X		270,654.43
03/17/2022	1923413	Brelje & Race Consu...	201 · Vouchers Payable		15,625.00	X		255,029.43
03/17/2022	1923414	Erica Mikesh - 29462	201 · Vouchers Payable		1,000.00	X		254,029.43
03/17/2022	1923415	Brelje & Race Labs -...	201 · Vouchers Payable		578.00	X		253,451.43
03/17/2022	1923416	Bowser, Tisa Ocean -...	201 · Vouchers Payable		395.68	X		253,055.75
03/17/2022	1923417	Recology Sonoma M...	201 · Vouchers Payable		55.31	X		253,000.44
03/17/2022	1923418	Charles Hope Constr...	201 · Vouchers Payable		5,675.00	X		247,325.44
03/17/2022	1923419	Streamline Engineeri...	201 · Vouchers Payable		1,310.00	X		246,015.44
03/17/2022	1923420	Baseline Consulting -...	201 · Vouchers Payable		5,821.00	X		240,194.44
03/17/2022	1923421	Dutton Bros Farming...	201 · Vouchers Payable		2,650.00	X		237,544.44
03/17/2022	1923422	Harmony Farm Supp...	201 · Vouchers Payable	Supplies	2,570.55	X		234,973.89
03/17/2022	1923423	O'Connor Environme...	201 · Vouchers Payable		8,497.50	X		226,476.39
03/17/2022	1923424	Prunuske Chatham, I...	201 · Vouchers Payable		49,006.53	X		177,469.86
03/17/2022	1923425	NCRM, Inc. - 28671	201 · Vouchers Payable		300.00	X		177,169.86
03/17/2022	1923426	The Regent of the Un...	201 · Vouchers Payable		7,432.78	X		169,737.08
03/21/2022			7897 · Exchange Bank ...	Funds Transfer	60,000.00	X		109,737.08
03/23/2022		165 - WCB Alliance ...	1200 · Accounts Recei...	4		X	51,792.20	161,529.28
03/23/2022		164 - WCB Mt Gilea...	1200 · Accounts Recei...	6		X	6,250.95	167,780.23
03/23/2022		149 - CDFA - Gabrie...	1200 · Accounts Recei...	7		X	17,598.04	185,378.27
03/23/2022		117 - Cal Trans Glea...	1200 · Accounts Recei...	11 & 12		X	26,138.78	211,517.05
03/23/2022		156 - Sweetwater Nu...	1200 · Accounts Recei...	4		X	24,615.90	236,132.95

GOLD RIDGE RESOURCE CONSERVATION DISTRICT

5/10/2022 11:04 AM

Register: 101 · Cash in County Treasury

From 03/01/2022 through 05/10/2022

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
03/23/2022		163 - CARCD WCB ...	1200 · Accounts Recei...	6		X	3,607.24	239,740.19
03/23/2022		142 - CARCD WCB ...	1200 · Accounts Recei...	8		X	1,490.50	241,230.69
03/30/2022		Z - 159 - TU RRNF...	1200 · Accounts Recei...	12Final		X	8,054.62	249,285.31
03/30/2022		138 - GSA West Yost	1200 · Accounts Recei...	50 & 51		X	2,366.50	251,651.81
03/30/2022		127 - SCWA Blanch...	1200 · Accounts Recei...	5		X	8,232.00	259,883.81
03/31/2022			Income from Property ...	Deposit		X	59.04	259,942.85
03/31/2022			Income from Property ...	Deposit		X	13,174.78	273,117.63
04/12/2022			7897 · Exchange Bank ...	Funds Transfer	60,000.00	X		213,117.63
04/14/2022			-split-	Deposit		X	597.64	213,715.27
04/14/2022		Z - 137 - NFWF Con...	1200 · Accounts Recei...	9Final		X	2,277.74	215,993.01
04/14/2022		096 - NRCS SCAPO...	1200 · Accounts Recei...	1		X	18.53	216,011.54
04/14/2022		149 - CDFA - Gabrie...	1200 · Accounts Recei...	6		X	11,491.10	227,502.64
04/14/2022		160 – SCC Ebabias ...	1200 · Accounts Recei...	9		X	1,732.13	229,234.77
04/14/2022		160 – SCC Ebabias ...	1200 · Accounts Recei...	9		X	6,555.47	235,790.24
04/21/2022		Christopher Barron - ...	201 · Vouchers Payable	Reimbursement	4,887.50	X		230,902.74
04/21/2022	1929241	Guardian - 17541	201 · Vouchers Payable	Dental & Visio...	613.56	X		230,289.18
04/21/2022	1929242	Ford Motor Compan...	201 · Vouchers Payable	Truck Payment	851.84	X		229,437.34
04/21/2022	1929243	Exchange Bank Card...	201 · Vouchers Payable		2,950.12	X		226,487.22
04/21/2022	1929244	Xerox Corporation - ...	201 · Vouchers Payable	Copier Lease	190.00	X		226,297.22
04/21/2022	1929245	Kaiser - 1092-27	201 · Vouchers Payable		3,268.82	X		223,028.40
04/21/2022	1929246	Inland Business Syst...	201 · Vouchers Payable	Copier Mainten...	46.62	X		222,981.78
04/21/2022	1929247	San Francisco State ...	201 · Vouchers Payable		13,125.57	X		209,856.21
04/21/2022	1929248	Mason Innumerable - ...	201 · Vouchers Payable	Reimbursement	317.40	X		209,538.81
04/21/2022	1929249	EARTHseed Consult...	201 · Vouchers Payable		1,800.00	X		207,738.81
04/21/2022	1929250	The Regents of the U...	201 · Vouchers Payable		4,900.00	X		202,838.81
04/21/2022	1929251	Jenna Kahn - 29190	201 · Vouchers Payable	Stipend - Marc...	60.00	X		202,778.81
04/21/2022	1929252	Point Blue Conservat...	201 · Vouchers Payable		2,842.75	X		199,936.06
04/21/2022	1929253	Valley Ford Water A...	201 · Vouchers Payable	Water for VFSH	77.50	X		199,858.56
04/21/2022	1929254	Brelje & Race Labs -...	201 · Vouchers Payable		336.00	X		199,522.56
04/21/2022	1929255	Bowser, Tisa Ocean -...	201 · Vouchers Payable		260.00	X		199,262.56
04/21/2022	1929256	Sonoma RCD - 5852-2	201 · Vouchers Payable		5,961.25	X		193,301.31
04/21/2022	1929257	Recology Sonoma M...	201 · Vouchers Payable		55.31	X		193,246.00
04/21/2022	1929258	Dutton Bros Farming...	201 · Vouchers Payable		2,650.00	X		190,596.00
04/21/2022	1929259	Harmony Farm Supp...	201 · Vouchers Payable		418.82	X		190,177.18
04/21/2022	1929260	Cantor, Sierra - 7945	201 · Vouchers Payable	Reimbursement	75.22	X		190,101.96
04/21/2022	1929261	Prunuske Chatham, L...	201 · Vouchers Payable		2,565.02	X		187,536.94
04/21/2022	1929262	School Garden Netw...	201 · Vouchers Payable		1,114.50	X		186,422.44
04/21/2022	1929263	Frank H Bartholome...	201 · Vouchers Payable		19,500.00	X		166,922.44
04/30/2022			Overhead:Interest Expe...	Interest		X	287.16	167,209.60
05/03/2022		195 - FSS RCD Griz...	1200 · Accounts Recei...	3			5,180.00	172,389.60

GOLD RIDGE RESOURCE CONSERVATION DISTRICT

5/10/2022 11:04 AM

Register: 101 · Cash in County Treasury

From 03/01/2022 through 05/10/2022

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment C	Deposit	Balance
05/03/2022		189 – DFW Alliance	1200 · Accounts Recei...	6		13,333.41	185,723.01
05/03/2022		Z - 113 - Atascadero ...	1200 · Accounts Recei...	14Final		28,375.19	214,098.20
05/03/2022		096 - NRCS SCAPO...	1200 · Accounts Recei...	20		18,266.26	232,364.46
05/03/2022		172 - Anonymous (Pr...	2120 · Deferred Revenue	Refund for Gri...		4,507.69	236,872.15
05/10/2022		166 - SCAPOSD Out...	1200 · Accounts Recei...	6		1,924.00	238,796.15
05/10/2022		FFS - Sonoma RCD f...	1200 · Accounts Recei...	2		2,373.00	241,169.15
05/10/2022		162 - NCIRWMP VI...	1200 · Accounts Recei...	4		5,530.50	246,699.65
05/10/2022		Laguna de Santa Ros...	201 · Vouchers Payable	QuickBooks ge...			246,699.65

GOLD RIDGE RESOURCE CONSERVATION DISTRICT

5/10/2022 11:04 AM

Register: 7897 · Exchange Bank Checking

From 03/01/2022 through 05/10/2022

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
03/10/2022		QuickBooks Payroll ...	-split-	Created by Pay...	15,470.36	X		26,037.51
03/11/2022	DD2470	Cantor, Sierra R	-split-	Direct Deposit		X		26,037.51
03/11/2022	DD2471	Green, John K	-split-	Direct Deposit		X		26,037.51
03/11/2022	DD2472	Harris, Michele J	-split-	Direct Deposit		X		26,037.51
03/11/2022	DD2473	Hart, William J	-split-	Direct Deposit		X		26,037.51
03/11/2022	DD2474	Jensen, Brittany B	-split-	Direct Deposit		X		26,037.51
03/11/2022	DD2475	Johnson, Noelle E	-split-	Direct Deposit		X		26,037.51
03/11/2022	DD2476	O'Connell, Maryann	-split-	Direct Deposit		X		26,037.51
03/11/2022	DD2477	Pozzi -, Joe	-split-	Direct Deposit		X		26,037.51
03/11/2022	DD2478	Spangler, William	-split-	Direct Deposit		X		26,037.51
03/11/2022	DD2479	Stagnaro, Adriana	-split-	Direct Deposit		X		26,037.51
03/11/2022	DD2480	Tsue, Sophia	-split-	Direct Deposit		X		26,037.51
03/14/2022	ACH	Gold Ridge RCD - 4...	-split-	94-2466509	5,303.02	X		20,734.49
03/14/2022	ACH	EDD-463541	-split-	SEIN 499-0402...	1,091.95	X		19,642.54
03/14/2022	ACH	Nationwide	3101 · 457b Employee	0056542-001	1,210.00	X		18,432.54
03/14/2022	ACH	CalPERS - 463670	-split-	1915	3,496.76	X		14,935.78
03/21/2022			101 · Cash in County T...	Funds Transfer		X	60,000.00	74,935.78
03/24/2022		QuickBooks Payroll ...	-split-	Created by Pay...	16,725.31	X		58,210.47
03/25/2022	DD2481	Cantor, Sierra R	-split-	Direct Deposit		X		58,210.47
03/25/2022	DD2482	Green, John K	-split-	Direct Deposit		X		58,210.47
03/25/2022	DD2483	Harris, Michele J	-split-	Direct Deposit		X		58,210.47
03/25/2022	DD2484	Hart, William J	-split-	Direct Deposit		X		58,210.47
03/25/2022	DD2485	Jensen, Brittany B	-split-	Direct Deposit		X		58,210.47
03/25/2022	DD2486	Johnson, Noelle E	-split-	Direct Deposit		X		58,210.47
03/25/2022	DD2487	O'Connell, Maryann	-split-	Direct Deposit		X		58,210.47
03/25/2022	DD2488	Pozzi -, Joe	-split-	Direct Deposit		X		58,210.47
03/25/2022	DD2489	Spangler, William	-split-	Direct Deposit		X		58,210.47
03/25/2022	DD2490	Stagnaro, Adriana	-split-	Direct Deposit		X		58,210.47
03/25/2022	DD2491	Tsue, Sophia	-split-	Direct Deposit		X		58,210.47
03/28/2022	ACH	Gold Ridge RCD - 4...	-split-	94-2466509	5,794.66	X		52,415.81
03/28/2022	ACH	EDD-463541	-split-	SEIN 499-0402...	1,236.30	X		51,179.51
03/28/2022	ACH	Nationwide	3101 · 457b Employee	0056542-001	1,210.00	X		49,969.51
03/28/2022	ACH	CalPERS - 463670	-split-	1915	3,696.92	X		46,272.59
03/28/2022	ACH	CalPERS - 463670	Salaries and benefits:5...	Unfunded Liab...	1,349.59	X		44,923.00
04/07/2022		QuickBooks Payroll ...	-split-	Created by Pay...	15,802.55			29,120.45
04/08/2022	DD2492	Cantor, Sierra R	-split-	Direct Deposit		X		29,120.45
04/08/2022	DD2493	Green, John K	-split-	Direct Deposit		X		29,120.45
04/08/2022	DD2494	Harris, Michele J	-split-	Direct Deposit		X		29,120.45
04/08/2022	DD2495	Hart, William J	-split-	Direct Deposit		X		29,120.45
04/08/2022	DD2496	Jensen, Brittany B	-split-	Direct Deposit		X		29,120.45

GOLD RIDGE RESOURCE CONSERVATION DISTRICT

5/10/2022 11:04 AM

Register: 7897 · Exchange Bank Checking

From 03/01/2022 through 05/10/2022

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
04/08/2022	DD2497	Johnson, Noelle E	-split-	Direct Deposit		X		29,120.45
04/08/2022	DD2498	O'Connell, Maryann	-split-	Direct Deposit		X		29,120.45
04/08/2022	DD2499	Pozzi -, Joe	-split-	Direct Deposit		X		29,120.45
04/08/2022	DD2500	Spangler, William	-split-	Direct Deposit		X		29,120.45
04/08/2022	DD2501	Stagnaro, Adriana	-split-	Direct Deposit		X		29,120.45
04/08/2022	DD2502	Tsue, Sophia	-split-	Direct Deposit		X		29,120.45
04/11/2022	ACH	Gold Ridge RCD - 4...	-split-	94-2466509	5,478.92			23,641.53
04/11/2022	ACH	EDD-463541	-split-	SEIN 499-0402...	1,149.49			22,492.04
04/11/2022	ACH	Nationwide	3101 · 457b Employee	0056542-001	1,210.00			21,282.04
04/11/2022	ACH	CalPERS - 463670	-split-	1915	3,612.92			17,669.12
04/12/2022			101 · Cash in County T...	Funds Transfer			60,000.00	77,669.12
04/21/2022		QuickBooks Payroll ...	-split-	Created by Pay...	16,591.25			61,077.87
04/22/2022	DD2503	Cantor, Sierra R	-split-	Direct Deposit		X		61,077.87
04/22/2022	DD2504	Green, John K	-split-	Direct Deposit		X		61,077.87
04/22/2022	DD2505	Harris, Michele J	-split-	Direct Deposit		X		61,077.87
04/22/2022	DD2506	Hart, William J	-split-	Direct Deposit		X		61,077.87
04/22/2022	DD2507	Jensen, Brittany B	-split-	Direct Deposit		X		61,077.87
04/22/2022	DD2508	Johnson, Noelle E	-split-	Direct Deposit		X		61,077.87
04/22/2022	DD2509	O'Connell, Maryann	-split-	Direct Deposit		X		61,077.87
04/22/2022	DD2510	Pozzi -, Joe	-split-	Direct Deposit		X		61,077.87
04/22/2022	DD2511	Spangler, William	-split-	Direct Deposit		X		61,077.87
04/22/2022	DD2512	Stagnaro, Adriana	-split-	Direct Deposit		X		61,077.87
04/22/2022	DD2513	Tsue, Sophia	-split-	Direct Deposit		X		61,077.87
04/26/2022	ACH	Gold Ridge RCD - 4...	-split-	94-2466509	5,824.94			55,252.93
04/26/2022	ACH	EDD-463541	-split-	SEIN 499-0402...	1,196.91			54,056.02
04/26/2022	ACH	Nationwide	3101 · 457b Employee	0056542-001	1,210.00			52,846.02
04/26/2022	ACH	CalPERS - 463670	-split-	1915	3,746.33			49,099.69
04/26/2022	ACH	CalPERS - 463670	Salaries and benefits:5...	Unfunded Liab...	1,349.59			47,750.10
05/05/2022		QuickBooks Payroll ...	-split-	Created by Pay...	15,794.75			31,955.35
05/06/2022	DD2514	Cantor, Sierra R	-split-	Direct Deposit		X		31,955.35
05/06/2022	DD2515	Green, John K	-split-	Direct Deposit		X		31,955.35
05/06/2022	DD2516	Harris, Michele J	-split-	Direct Deposit		X		31,955.35
05/06/2022	DD2517	Hart, William J	-split-	Direct Deposit		X		31,955.35
05/06/2022	DD2518	Jensen, Brittany B	-split-	Direct Deposit		X		31,955.35
05/06/2022	DD2519	Johnson, Noelle E	-split-	Direct Deposit		X		31,955.35
05/06/2022	DD2520	O'Connell, Maryann	-split-	Direct Deposit		X		31,955.35
05/06/2022	DD2521	Pozzi -, Joe	-split-	Direct Deposit		X		31,955.35
05/06/2022	DD2522	Spangler, William	-split-	Direct Deposit		X		31,955.35
05/06/2022	DD2523	Stagnaro, Adriana	-split-	Direct Deposit		X		31,955.35
05/06/2022	DD2524	Tsue, Sophia	-split-	Direct Deposit		X		31,955.35

GOLD RIDGE RESOURCE CONSERVATION DISTRICT

5/10/2022 11:04 AM

Register: 7897 · Exchange Bank Checking

From 03/01/2022 through 05/10/2022

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
05/09/2022	ACH	Gold Ridge RCD - 4...	-split-	94-2466509	5,606.90			26,348.45
05/09/2022	ACH	EDD-463541	-split-	SEIN 499-0402...	1,096.76			25,251.69
05/09/2022	ACH	CalPERS - 463670	-split-	1915	3,668.93			21,582.76
05/09/2022	ACH	Nationwide	3101 · 457b Employee	0056542-001	1,660.00			19,922.76

GOLD RIDGE RESOURCE CONSERVATION DISTRICT

Profit & Loss by Job

July 2021 through March 2022

05/10/22

Accrual Basis

	010 - Valley Ford School House	TOTAL
Ordinary Income/Expense		
Income		
Program Revenue		
Program Income Detail		
Valley Ford School House	6,701.86	6,701.86
Total Program Income Detail	6,701.86	6,701.86
Total Program Revenue	6,701.86	6,701.86
Total Income	6,701.86	6,701.86
Gross Profit	6,701.86	6,701.86
Expense		
Salaries and benefits		
6561 · COVID-19 Expenses	0.00	0.00
5910 · Wages - 50701	1,244.40	1,244.40
5922 · Payroll Taxes - FICA - 50753	94.88	94.88
5923 · Cal PERS Retirement - 50755	124.58	124.58
5930 · Health Insurance - 50801	19.17	19.17
5935 · Payroll Taxes/Unemploy - 50806	0.35	0.35
Total Salaries and benefits	1,483.38	1,483.38
Direct Costs		
6505 · Valley Ford Schoolhouse	6,034.08	6,034.08
6506 · Transient Occupancy Tax - 40401	659.43	659.43
Total Direct Costs	6,693.51	6,693.51
Overhead		
6040 · Communications/WebSite - 51021	84.00	84.00
Total Overhead	84.00	84.00
Total Expense	8,260.89	8,260.89
Net Ordinary Income	-1,559.03	-1,559.03
Net Income	-1,559.03	-1,559.03



Action Item 6B

TO: BOARD OF DIRECTORS
FROM: Mare O'Connell
SUBJECT: Preliminary Budget for Fiscal Year 2022-2023

Summary

The Preliminary Budget for FY 2022-23 prepared by the staff of the RCD is submitted for board approval. The approved preliminary budget is due by May 27, 2022, for submission to the county.

Background

Each spring the RCD prepares a budget for the upcoming fiscal year. Staff projects estimated grant revenue and grant related expenses from all active grants, as well as staff and overhead costs. Revenue from non-grant sources such as property tax revenue, donations and so forth are also projected. The preliminary budget requires board approval prior to submission to the county.

Discussion

The upcoming fiscal year budget is expected to undergo significant changes in the coming months due to the pending status of several grant applications submitted and awaiting response. The RCD has written an especially large number of grant applications this year due to the unusually large number of grant opportunities from federal, state, and local sources. The final budget is normally prepared for board approval and submission to the county in late summer.

Fiscal Information

The preliminary budget submitted here for approval is a revenue and cost neutral budget. There is sufficient revenue to meet anticipated expenses.

Staff Recommendation

Approval of preliminary budget.

List of Attachments

1. Sonoma County Itemized Budget and Cover Signature Form

FY 2022-23 Preliminary Budget Summary
Gold Ridge Resource Conservation District
72351
68010100

(1)* Estimated Beginning Fund Balance @7/01/22:	\$145,500
(2) Plus: Budgeted FY 2022-23 Revenues: (total from attached worksheet)	4,550,143
(3) Less: Budgeted FY 2022-23 Expenditures: (total from attached worksheet)	(4,550,143)
(4)* Estimated Ending Fund Balance @6/30/23:	\$145,500

(5) Preliminary Budget Approval Date: May 19, 2022
(Please have your Board Members sign below or
attach resolution confirming approval)

Board Member

Board Member

Board Member

Board Member

Board Member

Board Member

Board Member

Board Member

* If District Fund Balance is separated into multiple categories, each district should keep records to identify how much beginning and ending fund balance is available for each fund balance category and should work with their external auditors to identify appropriate GASB 54 fund balance classifications.

**Gold Ridge RCD
72351
68010100**

Account	Account Description	FY 2022-23 Preliminary
40002	Prop Tax - CY,Secured	34,000
40000	Total Tax Revenue	34,000
41000	Total Licenses,Permits,Franchises	0
42601	County of Sonoma	0
42610	Other Governmental Agencies/Grants	\$ 3,839,293
42000	Total Intergovernmental Revenues	3,839,293
43201	Fines, Forfeitures, Penalties	
43000	Total Fines, Forfeitures, Penalties	
44000	Total Revenue - Use of Money & Prop	
45000	Total Charges for Services	
46029	Donations/Contributions	6000
46040	Miscellaneous Revenue (Private Foundation)	70850
46040	Miscellaneous Revenue Other VFS	0
46040	Miscellaneous Revenue Other Covid Relief Fundin	0
46000	Total Miscellaneous Revenues	76850
47102	Transfers In - btw Govtl Funds	600,000
47103	Transfers In - All Others	
47000	Total Other Financing Sources	600,000
	Grand Total Revenues	4,550,143
50701	Perm Position - Local Bds	585,037
50753	FICA Retirement - Local Bds	44,755
50755	PERS - Local Bds	71,109
50801	Health Ins - Local Bds	42,037
50803	Dental - Local Bds	7,301
50806	Unemployment - Local Bds	2,418
50808	Worker's Comp - Local Bds	2,765
50000	Total Salaries and Employee Benefits	755,422
51021	Communication Expense	4,000.00
51022	Telecom. Lines (non ISD) Telephone	3,500.00
51031	Waste Disposal Services	500.00
51032	Janitorial Services	3,000.00
51041	Insurance - Liability	10,500.00
51042	Insurance - Premiums (Vehicle)	1,200.00
51061	Maintenance - Equipment	1,422.00
51206	Accounting/Auditing Services	15,000.00
51209	Information Tech Svc (non ISD)	4,000.00

**Gold Ridge RCD
72351
68010100**

		FY 2022-23
		Preliminary
Account	Account Description	
51241	Outside Printing and Binding	2,500.00
51244	Permits/License/Fees	32,950
51249	Other Professional Services	2,885,945
51421	Rents and Leases - Bldg/Land	32,000
51601	Training/Conference Expenses	2,000
51602	Business Travel/Mileage	7,274
51801	Other Direct Services	84,880
51916	County Services Chgs	7,800
	Subtotal Services	3,098,471
52071	Materials and Supplies Expense (Direct Exp.)	52,750
52091	LAFCO Membership	1,200
52091	Memberships/Certifications	6,000
52091	GSA Membership	0
52101	Other Supplies (Overhead)	1,500
52111	Office Supplies	2,000
52114	Freight/Postage	400
52142	Computer Equipment/Accessories	2,000
52143	Computer Software/Licensing	2,000
52191	Utilities Expense	0
52193	Utilities	2,500
	Miscellaneous Expense \$200 Misc + VFS fees)	200
	Subtotal Supplies	70,550
51000	Total Services and Supplies	3,169,021
53101	Principal Payments - LT Debt	600000
53103	Interest on LT Debt	2500
53000	Total Other Charges	602,500
54305	Machinery and Equipment Direct Expense)	\$ 23,200.00
54000	Total Capital Expenditures	\$ 23,200.00
55011	Appropriation for Contingenc	0
55000	Total Appropriations for Contingencies	0
	Grand Total Expenditures	4,550,143
	Increase/(Decrease) to Fund Balance	0



Action Item 6-C

TO: BOARD OF DIRECTORS
FROM: Michele Harris
SUBJECT: Approval of Resolution 2022-07 to Receive a Temporary Transfer (Line of Credit) from the County of Sonoma for FY 22/23
DATE: May 19, 2022

Summary

Approval of Resolution 2022-07 to Receive a Temporary Transfer (Line of Credit) from the County of Sonoma for FY 22/23.

Background

The RCD has relied on a temporary transfer (Line of Credit) through the County of Sonoma for the past many years to help pay for bills while the RCD waits for payments from the funders. The Line of Credit is not to exceed \$600,000 during the 2022/2023 fiscal year.

Fiscal Information

Gold Ridge RCD will be responsible for all interest paid on the Line of Credit during the fiscal year 22/23.

Staff Recommendation

Staff recommends that the Board approve Resolution 2022-07.

List of Attachments

1. Resolution 2022-07
2. Cash Balances fiscal year 22/23

Dated: May 19, 2022

RESOLUTION OF THE GOVERNING BOARD OF GOLD RIDGE RESOURCE CONSERVATION DISTRICT OF THE COUNTY OF SONOMA, STATE OF CALIFORNIA, REQUESTING FUND TRANSFER UNDER ARTICLE XVI, SECTION 6 OF THE STATE CONSTITUTION

RESOLVED by the Governing Board of the GOLD RIDGE RESOURCE CONSERVATION DISTRICT, a District of the County of Sonoma, State of California, that:

WHEREAS, this District does not have sufficient funds on hand to provide for the operation of the District during the 2022/2023 fiscal year, and

WHEREAS, Article XVI, Section 6 of the State Constitution authorizes a temporary transfer of funds in the custody of the County Treasurer upon approval of the Board of Supervisors, and

WHEREAS, the revenues to said District for the current fiscal year, July 1, 2022 to June 30, 2023, are budgeted at \$4,550,143.

NOW, THEREFORE, IT IS DETERMINED AND ORDERED as follows:

1. That the Board of Supervisors of the County of Sonoma is hereby requested to authorize a temporary transfer to this District on an as-needed basis of not to exceed \$600,000.00 during the 2022/2023 fiscal year; said sum will not exceed 85% of the revenues to said District during said fiscal year.

2. For the convenience of the County Treasurer and County Auditor a schedule of monthly-anticipated cash flow is attached hereto.

3. That the County Treasurer of the County of Sonoma be requested to recommend, and the County Auditor of the County of Sonoma be requested to acknowledge said transfer.

4. That certified copies of this resolution be forwarded by the Clerk of this Board to the Board of Supervisors of the County of Sonoma, the County Auditor and County Treasurer of this County.

The foregoing resolution was introduced by _____,

who moved its adoption, seconded by _____, and adopted on roll

call on May 19, 2022 by the following vote:

Board Member

Vote

Joe Dutton _____

Ann Cassidy _____
Richard Hughes _____
Guy Smith _____
Melvin Sanchietti _____

Ayes: _____ Noes: _____ Absent or not voting: _____

WHEREUPON, the Chair declared the foregoing resolution adopted, and
SO ORDERED.

Brittany Jensen, Executive Director
Gold Ridge Resource Conservation District

CLERK'S CERTIFICATE

I, Ann Cassidy, Clerk of the Governing Board of the Gold Ridge Resource Conservation District of the County of Sonoma, State of California, do hereby certify that the foregoing is a full, true and correct copy of a resolution duly adopted at a special/regular meeting of the Governing Board of said District, regularly held at the regular meeting place thereof, on May 19, 2022 of which meeting all the members of said Governing Board had due notice.

I further certify that said resolution has not been amended, modified, or rescinded since the date of its adoption and the same is now in full force and effect.

ATTEST: This 19th day of May 2022.

Clerk of the Governing Board of the Gold Ridge Resource Conservation
District,
County of Sonoma, State of California

COUNTY TREASURER'S AUTHORIZATION
(Per County of Sonoma Resolution 91-0271)

The attached request for borrowing complies with the requirements of Article XVI, Section 6, of the State Constitution and with Resolution 91-0271 of the County of Sonoma.

Approved By:

Eric Roeser
Auditor-Controller/Treasurer-Tax Collector
County of Sonoma

Date: _____

Amount to be collected on Property Tax Bill _____

Amount requested _____

Percent of Property Tax Bill Requested _____
(Not to exceed 85% of outstanding Grant Revenues)

Anticipated Monthly Ending Balances FY2022-23

Prepared April 6, 2022

	Cash Income	Cash Expenditures	Cash Balances
Beginning Cash Balance			164,781.00
July	153,265.00	211,678.00	106,368.00
August	187,998.00	147,896.00	146,470.00
September	241,899.00	200,213.00	188,156.00
October	101,478.00	135,747.00	153,887.00
November	98,500.00	254,500.00	(2,113.00)
December	112,455.00	358,900.00	(248,558.00)
January	125,778.00	100,525.00	(223,305.00)
February	256,878.00	115,423.00	(81,850.00)
March	201,477.00	222,888.00	(103,261.00)
April	142,568.00	100,256.00	(60,949.00)
May	457,812.00	201,473.00	195,390.00
June	137,898.00	168,507.00	164,781.00
Totals	2,218,006.00	2,218,006.00	

-

Action Item 6-D

TO: BOARD OF DIRECTORS
FROM: Brittany Jensen, Sierra Cantor
SUBJECT: Approval of Executive Director to enter into a subcontract with North Coast Resource Conservation & Development Council as described below for various services under CDFW grant agreement #Q2196501 Greene Off-channel Habitat Enhancement Design Project (grant #202)
DATE: May 11, 2022

Summary

Requesting Board approval to enter into the following a subcontract with North Coast Resource Conservation & Development Council for work on the Greene Off-channel Habitat Enhancement Design Project for \$72,208.

Background

6.01 The Project will develop 100% design plans for an implementation ready floodplain habitat enhancement project on the Greene property in lower Green Valley Creek to provide winter rearing and foraging opportunities and to create 1,100 linear feet off channel habitat. These objectives will be met by:

- Evaluating existing floodplain connectivity and hydrology for Coho Salmon accessibility and comparing enhancement designs to existing conditions to quantify connectivity and habitat improvements.
- Preparing 100% Designs for the integrated off-channel and in-channel habitat improvements on the 5.2 acres of floodplain on the Greene property.
- Preparing and obtaining permits to construct the Project.
- Meet with Technical Working Group (TWG), stakeholders, and subcontractors to develop design plans.

The Project, once implemented, will improve aquatic habitat for endangered California Central Coast (CCC) Coho Salmon (*Oncorhynchus kisutch*) in the Green Valley-Atascadero Creek watershed.

This project will geographically link two related CDFW funded design projects in the Green Valley-Atascadero Creek watershed, as the Greene property is located between the Sweetwater Nursery and Iron Horse Vineyards properties and across the creek from the CDFW-managed Atascadero Creek Ecological Reserve.

This Agreement's Project will build upon the ongoing efforts to evaluate the need to reconnect the creek to its floodplain habitat under high flow conditions, creating off-channel, high flow refugia habitat for salmonids (Coho Salmon and Steelhead trout) during winter and spring high flow events. This Project's main objective is to develop 100% Design Plans for the development of off-channel habitat features to improve high flow habitat conditions and enhance aquatic habitat for migrating salmonids and other wetland riparian species.

Discussion

Gold Ridge RCD and Prunuske Chatham, Inc. will be subcontracted by NCRC&DC. A more detailed description of each organization's role can be found in the grant agreement and Project Narrative as submitted with the proposal to DFW.

Fiscal Information

Gold Ridge RCD would receive \$72,208 for their role in this project.

Staff Recommendation

Staff recommend that the Board approves the subcontracts as detailed above for a total of \$72,208.

List of Attachments

1. Draft Grant Agreement between NCRC&DC and CDFW, which includes GRRCD's scope of work



State of California - Natural Resources Agency
DEPARTMENT OF FISH AND WILDLIFE
P.O. Box 944209
Sacramento, CA 94244-2090
www.wildlife.ca.gov

GAVIN NEWSOM, Governor
CHARLTON H. BONHAM, Director



**PROPOSITION 1 WATERSHED RESTORATION GRANT PROGRAM
GREENE OFF-CHANNEL HABITAT ENHANCEMENT DESIGN PROJECT
GRANT AGREEMENT NUMBER – Q2196501**

GRANTOR: State of California, acting by and through the
California Department of Fish and Wildlife
P.O. Box 944209
Sacramento, CA 94244-2090

GRANTEE: NORTH COAST RESOURCE CONSERVATION & DEVELOPMENT COUNCIL
PO Box 6417
SANTA ROSA, CA 95406

SECTION 1 – LEGAL BASIS OF AWARD

The California Department of Fish and Wildlife (CDFW or Grantor) developed the Watershed Restoration Grant Program(s) in response to the Water Quality, Supply, and Infrastructure Improvement Act of 2014 (Proposition 1). Proposition 1 amended the California Water Code (CWC) to add Section 79737, authorizing the Legislature to appropriate funds to CDFW to fund multi-benefit ecosystem and watershed restoration and protection projects.

Pursuant to Fish and Game Code Section 1501.5(b), Grantor is authorized to enter into this grant agreement (Agreement) and to make an award to North Coast Resource Conservation & Development Council (Grantee) for the purposes set forth herein. Grantee accepts the grant on the terms and conditions of this Agreement. Accordingly, Grantor and Grantee (Parties) hereby agree as follows:

SECTION 2 – GRANT AWARD

2.01 Grant: In accordance with the terms and conditions of this Agreement, Grantor shall provide Grantee with a maximum of \$452,869 [Four hundred fifty-two thousand eight hundred sixty-nine dollars] (Grant Funds) to financially support and assist Grantee's implementation of GREENE OFF-CHANNEL HABITAT ENHANCEMENT DESIGN PROJECT (Project).

2.02 Term: The term of this Agreement is June 1, 2022, or upon Grantor approval, whichever is later, through March 15, 2025 (Agreement Term).

SECTION 3 – ELIGIBLE USES OF GRANT

Only Grantee expenditures that are necessary to implement the Project, comply with applicable federal and State of California law, and made in accordance with this Agreement are eligible for reimbursement from the Grant Funds.

Q2196501

NORTH COAST RESOURCE CONSERVATION & DEVELOPMENT COUNCIL

SECTION 4 – GRANTEE’S REPRESENTATIONS AND WARRANTIES

Grantee represents and warrants to Grantor as follows:

- 4.01 Existence and Power:** Grantee is a non-public entity, validly existing and in good standing under the laws of California. Grantee has full power and authority to transact the business in which it is engaged and full power, authority, and legal right to execute and deliver this Agreement and incur and perform its obligations hereunder.
- 4.02 Binding Obligation:** This Agreement has been duly authorized, executed, and delivered on behalf of Grantee and constitutes the legal, valid, and binding obligation of Grantee, enforceable in accordance with the Agreement’s terms.

SECTION 5 – GENERAL TERMS

- 5.01 Purpose:** This Agreement is entered into by the Parties for the purpose of providing financial support to Grantee to complete the Project, specifically the activities identified within Section 6 - Project Statement.
- 5.02 Project:** Grantee shall complete the Project as set forth in Section 6 - Project Statement.
- 5.03 General Grant Provisions:** Non-Public Entities General Grant Provisions (Exhibit 1.b) is attached hereto and made a part of this Agreement.
- 5.04 Amendments; Budget Revisions:** Grantee shall submit any request to amend any term of this Agreement in writing to the CDFW Grant Manager. Grantee must include an explanation of and justification for any such request. This Agreement may only be amended in accordance with Section 2 of Exhibit 1.b, except that the CDFW Grant Manager may approve via email proposed revisions to the Budget (as defined in Section 9.01) to shift budgeted funds between existing line items or categories when those proposed revisions meet all of the following requirements:
- Are consistent with the Project as detailed in Section 6 - Project Statement;
 - Do not increase the total amount of Grant Funds;
 - Do not, in the aggregate, transfer more than 10% of the Grant Funds relative to the initial Budget in this Agreement or the Budget in an amendment to this Agreement executed in accordance with Section 2 of [Exhibit 1.b].
- 5.05 Acknowledgement of Credit:** Grantee shall include signage, to the extent practicable, informing the public that the Project received funds through the California Department of Fish and Wildlife from the Water Quality, Supply, and Infrastructure Improvement Act of 2014 (Proposition 1, CWC § 79707) Further, Grantee shall include appropriate acknowledgement of credit to the Watershed Restoration Grant and its implementing agency, the California Department of Fish and Wildlife, for Grantor’s financial support when using any data and/or information developed under this Agreement (e.g., in posters, reports, publications,

Q2196501

NORTH COAST RESOURCE CONSERVATION & DEVELOPMENT COUNCIL

presentations).

- 5.06 Notice to Proceed and Landowner Access:** Grantee must not proceed with on the ground implementation until it has received a Notice to Proceed from the CDFW Grant Manager. The CDFW Grant Manager will not issue a Notice to Proceed until Grantee has secured all required permits, provided copies of such permits to the CDFW Grant Manager, and secured Project Site Access (as defined in Section 6.03.2 of this Agreement) that the CDFW Grant Manager determines is adequate.
- 5.07 Regulatory Compliance:** Construction design plans will be required for CDFW engineering staff review and acceptance at 30%, 65%, and 90%. The CDFW engineering staff will be given up to a 30-calendar-day review period or a longer period as may be mutually agreed upon and must accept the design plans before work may continue.

Project design review and acceptance by CDFW engineering staff does not imply CDFW responsibility or liability for the performance of this aspect or any other aspect of the project. Such liabilities and assurances of performance are the responsibility of the applicant or their engineering contractor.

SECTION 6 – PROJECT STATEMENT

- 6.01 Introduction:** This seasonal wetland and floodplain reconnection project just below the confluence of Atascadero and Green Valley Creeks, once implemented, will work towards the program goal of climate change resiliency for Central California Coast Coho Salmon. High winter velocities, and lack of off-channel refuge, have proven to be a limiting factor to juvenile Coho Salmon survival. Based on local climate change projections, rainfall events are expected to become less frequent, but more intense. Under this climate scenario, peak winter stream flows will be flashier and peak flows higher, further impacting winter rearing habitat. Off-channel, high flow refugia will become increasingly vital to salmonid over-winter success and survival. In addition to addressing the barrier of high flow velocities, this project would provide off-channel habitat that juvenile Coho Salmon have been shown to favor (Solazzi et al. 2000). The project also provides an opportunity for continued collaboration between landowners, RCD staff, restoration professionals, and fisheries biologists, in a critical reach of Green Valley Creek where multiple projects are currently being planned and implemented.

The Project will provide a unique opportunity to hydraulically connect an existing floodplain, riparian forest, and wetland complex to the main channel of Green Valley Creek throughout the majority of winter and spring. The Project will link two other designed Coho Salmon habitat enhancement projects upstream and downstream of this Project, providing contiguous habitat benefits for multiple species (including Coho Salmon, steelhead, CA freshwater shrimp), while allowing for out-migrating salmon to forage and rear in the newly connected off-channel areas. This Project will include 1,100 linear feet / 5.2 acres of wetland side channel

Q2196501

NORTH COAST RESOURCE CONSERVATION & DEVELOPMENT COUNCIL

on the floodplain and high-flow refugia alcoves on the banks of Green Valley Creek.

6.02 Objectives: Specific objectives of this Project are to: develop an implementation ready floodplain habitat enhancement project on the Greene property in lower Green Valley Creek to provide winter rearing and foraging opportunities and to create 1,100 linear feet off channel habitat. These objectives will be met by:

- Evaluating existing floodplain connectivity and hydrology for Coho Salmon accessibility and comparing enhancement designs to existing conditions to quantify connectivity and habitat improvements.
- Preparing 100% Designs for the integrated off-channel and in-channel habitat improvements on the 5.2 acres of floodplain on the Greene property.
- Preparing and obtaining permits to construct the Project.

6.03 Project Description:

6.03.1 Location: The Project is located on approximately 15 acres of privately-owned land located at 4650 Thomas Road, Sebastopol, CA at 38.449577°N and -122.892480°W in Sonoma County, California (Project Site).

6.03.2 Materials and Equipment: Equipment purchases must comply with Section 19 of Exhibit 1.b. All materials and equipment are included in subcontractor costs or will be provided as cost share by Grantee.

6.03.3 Project Implementation: Consistent with Grantee's proposal for the Project, Grantee will complete the following tasks in accordance with Section 6.03.6 – Schedule of Due Dates and Deliverables:

Task 1 – Project Management and Administration

Grantee will provide technical and administrative services associated with implementation of the Project, including managing this Agreement, assuring all permits are finalized, securing Project Site Access, administering subcontracts, invoicing and payments, drafting and finalizing progress and final reports, and data management.

Subtask 1.1 – Data Management

Grantee will coordinate data management activities. Grantee shall submit a Data Management Plan. The CDFW Grant Manager will provide Grantee the Data Management Plan form upon request.

Grantee and its subcontractors and/or collaborators are responsible for ensuring that Project data are collected using peer-approved methods, undergo a quality control and accuracy assessment process, include metadata that meet CDFW's minimum standards

Q2196501

NORTH COAST RESOURCE CONSERVATION & DEVELOPMENT COUNCIL

(<https://www.wildlife.ca.gov/Data/BIOS/Metadata>) and include documentation of the methods and quality assessments utilized, and are properly stored and protected until the Project has been completed and data have been delivered as required under this Agreement.

All scientific data collection efforts are required to include metadata files or records indicating at a minimum:

1. Who collected the data;
2. When the data was collected;
3. Where the data was collected;
4. How the data was collected (description of methods and protocols);
5. The purposes for which the data was collected;
6. Definitions of variables, fields, codes, and abbreviations used in the data, including units of measure;
7. The terms of any landowner access agreement(s), if applicable;
8. References to any related CDFW permits or regulatory actions;
9. Peer review or statistical consultation documentation; and
10. Data licensing and disclaimer language.

All data and associated metadata collected by or created under this Agreement are a required deliverable of this Agreement. All data deliverables should be budgeted for and included in the Project timeline as a part of this Agreement. A condition of final payment on this Agreement shall include the delivery of all related data assets. Geospatial data must be delivered in an industry-standard geospatial data format where applicable and documented with metadata in accordance with the CDFW Minimum Metadata Standards.

Data related to observation, occurrence or distribution of state or federal special status species or California Native Plant Society listed species shall be reported to the California Natural Diversity Database (CNDDDB) using the online field survey form or other digital method.

The following Project information shall be uploaded by Grantee to Project Tracker (<http://ptrack.ecoatlas.org/>) in EcoAtlas (<http://www.ecoatlas.org/>): Project name, Project proponent and contact information, Project boundary [GIS polygon], Proposition 1 funding details, pertinent dates, activity type, and habitat types and amounts. The CDFW Grant Manager will provide data submission instructions. Grantee shall submit data to Project Tracker as scheduled in 6.03.6 Schedule of Due Dates and Deliverables and provide proof of data submission to the CDFW Grant Manager. Grantee shall update relevant

Q2196501

NORTH COAST RESOURCE CONSERVATION & DEVELOPMENT COUNCIL

data and provide proof of data submission to the CDFW Grant Manager prior to submitting a Final Invoice.

Task 2 – Site Assessment and Design Alternatives

Gold Ridge RCD will oversee the site assessment process, review design alternatives, and coordinate the established Technical Working Group (TWG).

Two Technical Working Group (TWG) meetings will be convened during the project to 1) solicit input and guidance on selecting the preferred alternatives, and 2) review and comment on-site design details at the 65% plan set review stage.

Prunuske Chatham, Inc. (PCI) will monitor water depths in the channel and floodplain over the winter. PCI will conduct topographic surveys to supplement existing LiDAR data and to verify site features (e.g., infrastructure, mature trees). PCI will develop an existing conditions hydraulic model.

PCI will develop Conceptual Design Alternatives. Design Alternatives will be presented to the TWG. Grantee will provide a thirty (30) day review period for TWG comments on the Preferred Alternative. Grantee will address all TWG comments.

Grantee will submit TWG Meeting Summary that will include but is not limited to the attendance list, meeting agenda and minutes, meeting materials and/or presentations (e.g., Microsoft PowerPoint, etc.).

Grantee will submit Conceptual Design Alternatives and the Preferred Alternative.

Task 3 – Concept (30%) Designs

Gold Ridge RCD will oversee the Concept Design process and coordinate meetings with CDFW and the landowners.

PCI will use Preferred Alternative selected in Task 2 to develop the Concept (30%) Designs. The Concept (30%) Designs will show off-channel and in-channel habitat features in planview, profile, and sections. Habitat features and their relationship to design water surfaces will be rendered on the sections.

Grantee will provide the Concept (30%) Designs to the CDFW Engineer and Project management staff. Grantee will provide the Concept (30%) Designs to the CDFW Engineer for a thirty (30) day review period for comments. Grantee will address all CDFW staff comments in a summary memo. CDFW Engineering must accept the Concept (30%) Designs before work may continue to Task 4, as specified in Section 5.07,

Q2196501

NORTH COAST RESOURCE CONSERVATION & DEVELOPMENT COUNCIL

Regulatory Compliance.

PCI will prepare a preliminary Basis of Design Memo that documents the alternatives development process, TWG guidance, and habitat analyses.

Grantee will submit the preliminary Basis of Design Memo and Concept (30%) Designs.

Task 4 – Construction Plans and Specifications

Gold Ridge RCD will oversee the design process and coordinate the TWG.

Subtask 4.1 – Intermediate (65%) Plans

PCI will use the Concept (30%) Plans from Task 3 to develop the Intermediate (65%) Plans. The Intermediate (65%) Plans will include but is not limited to the title sheet, site plan including access, grading and Large Wood Structure plan, profiles, sections, preliminary large wood structure details and Technical Specifications outline.

Grantee will present the Intermediate (65%) Plans to the TWG. Grantee will provide the Intermediate (65%) Plans to the TWG for a thirty (30) day review period for comments. Grantee will address all TWG comments. CDFW Engineering must accept the Intermediate (65%) Plans before work may continue to Subtask 4.3, as specified in Section 5.07, Regulatory Compliance.

Grantee will submit a TWG Meeting Summary that will include but is not limited to the attendance list, meeting agenda and minutes, meeting materials and/or presentations (e.g., Microsoft PowerPoint, etc.).

Grantee will submit the Intermediate (65%) Plans and Technical Specifications outline.

Subtask 4.2 – Basis of Design Report

PCI will prepare a Basis of Design Report to be submitted with the Intermediate (65%) Plans from Task 4.1. The Basis of Design Report will include but is not limited to a summarized historical and existing conditions review, surveys, existing geomorphic landscape review, hydrologic and hydraulic analysis, opportunities and constraints, preferred alternative, proposed project implementation schedule, engineering calculations for large wood structure stability, restoration grading and revegetation designs.

Grantee will submit the Basis of Design Report.

Subtask 4.3 – Draft (90%) Plans

Q2196501

NORTH COAST RESOURCE CONSERVATION & DEVELOPMENT COUNCIL

PCI will use the Intermediate (65%) Plans from Subtask 4.1 to develop the Draft (90%) Plans. The Draft (90%) Plans will include but are not limited to the general construction notes and details, erosion control plan and details, revegetation plan and details, and draft Technical Specifications.

If significant changes have occurred between 65% and 90% Plans, changes will be documented with a Technical Memo Addendum to the Basis of Design Report (Subtask 4.2).

Grantee will provide the Draft (90%) Plans to the CDFW Project management and engineering staff . Grantee will provide the Draft (90%) Plans to the CDFW review staff for a thirty (30) day review period for comments. Grantee will address all CDFW staff comments. CDFW Engineering must accept the Draft (90%) Plans before work may continue to Subtask 4.4, as specified in Section 5.07, Regulatory Compliance.

Grantee will submit the Draft (90%) Plans, draft Technical Specifications and Technical Memo Addendum.

Subtask 4.4 – Final (100%) Plans

PCI will use the Draft (90%) Plans from Subtask 4.3 to complete the Final (100%) Plans. The Final (100%) Plans will include but are not limited to the Engineer's Construction Cost Estimates, final Technical Specifications, and 100% stamped plans.

Task 5 – Regulatory Compliance

Gold Ridge RCD will provide oversight for the Regulatory Compliance, Project Assessments and CEQA process.

Subtask 5.1 - Biological and Aquatic Resource Assessment

PCI will conduct the Biological and Aquatic Resource Assessment to collect information on the wetlands and waters and how the function of these features will change following implementation of the project.

Grantee will submit the Biological and Aquatic Resource Assessment Report.

Subtask 5.2 - Cultural Resources Assessment

PCI or their subconsultant will conduct field studies and reporting to meet the requirements of the National Historical Preservation Action Section 106.

Grantee will submit the Cultural Resources Report

Subtask 5.3 – Monitoring and Maintenance Plan

PCI will develop a Monitoring and Maintenance Plan to evaluate the

**Q2196501
NORTH COAST RESOURCE CONSERVATION & DEVELOPMENT COUNCIL**

effectiveness of the habitat enhancement and restoration project. The Monitoring and Maintenance Plan will include but is not limited to all CEQA and regulatory permit monitoring requirements, wetland function evaluation using California Rapid Assessment Methods (CRAM), interim and final success criteria, vegetation management actions, thresholds for remedial action and photo-point monitoring.

Grantee will submit the Monitoring and Maintenance Plan.

Task 6 – CEQA Document

Gold Ridge RCD and PCI will prepare a CEQA Document for the Project. The CEQA Document will include all required elements as stated in the CEQA Statutes and Guidelines, which include but is not limited to the project description, project objectives, environmental setting, environmental impacts, mitigation measures for any impacts found to be significant, and Mitigation Monitoring and Reporting Plan.

Grantee will submit the draft CEQA document to the CDFW Grant Manager, Grantee and Landowner for thirty (30) day review period prior to releasing the CEQA document for public comments.

Grantee will submit the Final CEQA Document with a Notice of Determination.

Task 7 – Permit Applications

Gold Ridge RCD and PCI will apply for and obtain all required permits and agency authorizations: 404 NWP 27, NOAA RC Programmatic Approach BO, RGP 12, 401 or Restoration General Order, CDFW 1602, and CDFW Restoration Management Permit (RMP), for project implementation. All permit applications will include, at a minimum, the following items: project description, project maps, review of potential impacts, avoidance and minimization measures and relevant technical reports.

Grantee will submit all required permits.

6.03.4 Schedule of Due Dates and Deliverables:

<u>Task</u>	<u>Description</u>	<u>Deliverables</u>	<u>Estimated Completion Dates</u>
1	Project Management and Administration	Quarterly Progress Reports	Due within 30 days following each calendar quarter (March, June, September, December) following grant execution.

Commented [CL1]: Is there a requirement to submit the Draft CEQA document (maybe an IS/MND) for 30 day review prior to release to the public for agency and public review. The final CEQA document and the Draft IS/MND are two separate documents.

Commented [GM2R1]: This is to allow CDFW to provide comments to you before the public release - since we are funding this - we don't want to have to provide comments during the public comment period, it would look strange.

Commented [GM3]: It may be best to insert all of the required permit names.

Commented [SC4R3]: PCI will complete these applications, but will not submit the 1602 application until we've received implementation funding

Commented [CL5R3]: Why hold only the LSAA until implementation funding? What about the RMP and all the others? Our scope and fee say we will apply for all permits. Alternatively, we can develop all permit application packages under this contract and submit them to the agencies as part of the a future implementation grant. It is not logical to hold only one application back and submit the rest. Our scope has submittal of the application packages in this contract.

Commented [SC6R3]: Our concern about the LSAA, and this may also pertain to other permits, is that they have a term limit/expiration date. We'd like to make sure that the permits are active for project implementation.

Q2196501

NORTH COAST RESOURCE CONSERVATION & DEVELOPMENT COUNCIL

<u>Task</u>	<u>Description</u>	<u>Deliverables</u>	<u>Estimated Completion Dates</u>
		Quarterly Invoices	Due within 30 days following each calendar quarter (March, June, September, December) after grant execution.
		Landowner Access Agreement	Due within 30 days of Grant execution.
		Copies of Executed Subcontracts	Due within 60 days of grant execution
		Submit Data Management Plan	Due with first Quarterly Progress Report
		Submit Project Description Data to EcoAtlas Project Tracker	Due with first Quarterly Progress Report
		Submit Project Data	Due with Final Report
		Draft Final Report	January 15, 2025
		Final Progress Report	February 15, 2025
		Final Invoice	May 1, 2025
2	Site Assessment and Design Alternatives	Design Alternatives	June 15, 2023
		TWG Meeting Summary	July 15, 2023
3	Conceptual (30%) Designs	Conceptual (30%) Designs	August 31, 2023
		Preliminary Basis of Design Memo	August 31, 2023
4	Construction Plans and Specifications	Intermediate (65%) Plans	February 28, 2024

Q2196501

NORTH COAST RESOURCE CONSERVATION & DEVELOPMENT COUNCIL

<u>Task</u>	<u>Description</u>	<u>Deliverables</u>	<u>Estimated Completion Dates</u>
		Technical Specifications Outline	February 28, 2024
		TWG Meeting Summary	March 30, 2024
		Basis of Design Report	February 28, 2024
		Draft (90%) Plans	July 30, 2024
		Draft Technical Specifications	July 30, 2024
		Technical Memo Addendum	July 30, 2024
		Final (100%) Plans	December 15, 2024
		Final Technical Specifications	December 15, 2024
		Construction Cost Estimate	December 15, 2024
5	Regulatory Compliance	Biological and Aquatic Resource Assessment	April 1, 2023
		Cultural Resource Assessment	April 1, 2023
		Monitoring and Maintenance Plan	July 31, 2024
6	CEQA Document	CEQA Document	January 14, 2025
		Notice of Determination	January 15, 2024
7	Permits	Obtain permits including 404 NWP 27, NOAA RC Programmatic Approach BO, 401 or Restoration General Order, RGP 12, CDFW 1602, CDFW Restoration Management Permit (RMP)	February 15, 2025

Q2196501

NORTH COAST RESOURCE CONSERVATION & DEVELOPMENT COUNCIL

SECTION 7 – CONTACTS

A point of contact may be changed at any time by either party by providing a 10 day advance written notice to the other party. The Parties hereby designate the following points of contact during the Agreement Term:

CDFW Grant Manager:		Grantee Project Manager:	
Name:	Mitsuko Grube	Name:	Oona Heacock
Title:	Env. Scientist	Title:	Executive Director
Address:	2825 Cordelia Rd, Suite 100, Fairfield, CA 94534	Address:	PO Box 6417 SANTA ROSA, CA 95406
Phone:	(707) 576-2819	Phone:	(707) 978-4149
Email:	mitsuko.grube@wildlife.ca.gov	Email:	ncrcanddc@sonic.net

Direct all administrative inquiries to:

CDFW Grant Coordinator:		Grantee Project Coordinator:	
Name:	Ariel Boone-Worthman	Name:	Sierra Cantor
Title:	Assc. Govt. Prog. Analyst	Title:	GRRCD Ecologist
Address:	PO BOX 944209 Sacramento, CA 94244-2090	Address:	2776 Sullivan Road Sebastopol, CA 95472
Phone:	(916) 594-3724	Phone:	(707) 823-5244
Email:	Ariel.boone- worthman@wildlife.ca.gov	Email:	sierra@goldridergcd.org

SECTION 8 – REPORTS

8.01 Progress Reports: Grantee shall submit **quarterly** progress reports that comply with the requirements below to the CDFW Grant Manager. The CDFW Grant Manager will provide Grantee with progress report templates.

Requirements:

1. Grantee name, the Project title, this Agreement number, and dates progress report covers;
2. Activities and tasks performed and/or completed, a summary of progress to date including progress since the last report, and a brief outline of upcoming work scheduled for the subsequent quarter;
3. Documentation of all subcontractor activities;
4. Updates on progress towards meeting Project objectives, output and outcome performance measures;
5. Document delivery of any intermediate work products;
6. Costs incurred during the subject period, total of costs incurred to date, and the remaining balance;
7. Any problems encountered while performing the tasks and proposed solutions, timeline for resolution, and status of previously unresolved

Q2196501

NORTH COAST RESOURCE CONSERVATION & DEVELOPMENT COUNCIL

problems; and

- 8. Grantee must submit Quarterly Progress Reports electronically in PDF or Microsoft Word compatible format and conform to the templates provided by the CDFW Grant Manager.

8.02 Final Progress Reports: Grantee must submit Final Progress Report electronically to the CDFW Grant Manager by the dates listed in Section 6.03.6 – Schedule of Due Dates and Deliverables. The Final Progress Report must summarize the life of the Agreement and describe the work and results pursuant to Section 6 - Project Statement, as well as summarize the Project’s accomplishments consistent with the project’s objectives. Grantee shall include a Final Invoice (as defined in Section 9.02.2 of this Agreement) with the Final Progress Report. The CDFW Grant Manager will provide Grantee a final progress report template.

8.03 Document Accessibility: Grantee must submit all documentation required as part of this agreement to the CDFW Grant Manager in a format that meets web content accessibility standards (<https://www.wildlife.ca.gov/Accessibility>).

SECTION 9 – BUDGET AND PAYMENT

9.01 Budget Details and Funding Summary: Grantor will provide an amount not to exceed \$452,869 as detailed in the Line Item Budget Detail (Budget) below.

Line Item Budget Detail	
A. PERSONNEL SERVICES	
Conservationist	\$3,696
Executive Director	\$8,712
Subtotal Personnel Services	\$12,408
Staff Benefits	\$1,489
Subtotal Personnel Services	\$13,897
B. OPERATING EXPENSES: GENERAL	
Field Supplies	\$0
Travel (Not to exceed State reimbursement rates)	\$0
Subtotal Operating Expenses: General	\$0
C. OPERATING EXPENSES: SUBCONTRACTORS	
Gold Ridge Resource Conservation District	\$72,208
Prunuske Chatham, Inc.	\$359,863
Subtotal Operating Expenses: Subcontractors	\$432,071
D. OPERATING EXPENSES: EQUIPMENT	
Equipment item	\$0
Subtotal Operating Expenses: Equipment	\$0
E. INDIRECT COSTS	

Q2196501

NORTH COAST RESOURCE CONSERVATION & DEVELOPMENT COUNCIL

Line Item Budget Detail	
Indirect Charge Rate 11% (Applies to Sections A + B, and the first \$25K of each subcontractor)	\$6,901
F. GRAND TOTAL (A+B+C+D+E)	\$452,869

9.02 Payment Provisions

9.02.1 Disbursements: Grantor will disburse Grant Funds to Grantee not more frequently than quarterly in arrears, upon receipt of an original itemized invoice and any required mandatory documentation as identified in Section 6.03.6 – Schedule of Due Dates and Deliverables.

Disbursements will be mailed to the following Grantee address:

Grantee Name:	North Coast Resource Conservation & Development Council
Attention:	Oona Heacock
Address:	PO BOX 6417 Santa Rosa, CA 95406

9.02.2 Invoice Documentation: Each invoice for payment must be accompanied by a written description, not to exceed two pages in length, of Grantee's performance under this Agreement since the time the previous such report was prepared. The report shall describe the types of activities and specific accomplishments during the period for which the payment is being made rather than merely listing the number of hours worked during the reporting period. The report may be in the form of a Quarterly Progress Report. The final invoice must include a budget summary of all cost share expenditures by fund source, as applicable (Final Invoice). The CDFW Grant Manager will provide Grantee with a sample invoice template. The Final Invoice is due in accordance with Section 6.03.6 – Schedule of Due Dates and Deliverables. The invoice package must be submitted electronically to the CDFW Grant Manager.

Requirements: The invoice shall contain the following information:

1. The word "Invoice" should appear in a prominent location at the top of the page(s);
2. Printed name of Grantee on company letterhead;
3. Grantee's business address, including P.O. Box, City, State, and Zip Code;
4. Name the CDFW Watershed Restoration Grants Branch as the entity being billed;
5. The invoice date and the time period covered; i.e., the term "from" and "to";
6. This Agreement number and the sequential number of the invoice (i.e., Q2196501-Invoice 1);

Q2196501

NORTH COAST RESOURCE CONSERVATION & DEVELOPMENT COUNCIL

7. The invoice must be itemized using the categories and following the format of the Budget;
8. The total amount due. This should be in a prominent location in the lower right-hand portion of the last page and clearly distinguished from other figures or computations appearing on the invoice. The total amount due shall include all costs incurred by Grantee under the terms of this Agreement;
9. The original signature of Grantee; and
10. Grantee must provide supporting documentation for the invoice and actual receipts.

Q2196501

NORTH COAST RESOURCE CONSERVATION & DEVELOPMENT COUNCIL

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be duly executed as of Grantor date set forth below the signature.

AUTHORIZED AGENT FOR GRANTEE

By:

Signature: _____

Printed Name: Oona Heacock

Title: Executive Director

Date: _____

CALIFORNIA DEPARTMENT OF FISH AND WILDLIFE

By:

Signature: _____

Printed Name: Matt Wells

Title: Chief, Watershed Restoration Grants Branch

Date: _____

This Agreement is exempt from DGS-OLS approval, per SCM 4.06.



Action Item 6-E

TO: BOARD OF DIRECTORS
FROM: John Green
SUBJECT: Item 6-E: Approval of Executive Director to purchase water tanks from American Tank Company for Upper Green Valley Rural Water Conservation Phase II implementation
DATE: 5/10/2022

Summary

Approval of the Executive Director to purchase water tanks for rainwater systems on three properties participating in the Upper Green Valley Creek Rural Water Conservation Project, Phase II, for a total of \$355,134.68. Funds will come from a grant from the California Wildlife Conservation Board (WCB), for which the North Coast Resource Conservation and Development Council (NCRC&DC) is GRRCD's fiscal sponsor.

Background

GRRCD has secured funds from WCB's Streamflow Enhancement Program with NCRC&DC as a fiscal sponsor to implement four rainwater catchment projects on properties in the upper Green Valley Creek watershed. The goal of these projects is to reduce water diversion from shallow alluvial wells for outdoor, non-potable purposes such as irrigation by providing rainwater as an alternative water source. Water will be captured from roofs at all four properties and stored in large water tanks during the winter. This water will then be available to satisfy outdoor, non-potable water demand during the summer/fall dry season. Because of construction cost inflation, we plan to build three of the four systems in the summer of 2022. We will build the fourth system in 2023, provided we can raise additional funds to cover a shortfall in construction funding resulting from inflation.

Discussion

The four systems included in this project are located at the Dolenc, Dozor, Powers and Zehrer properties in the Bones Road area of upper Green Valley Creek. We propose to construct the systems at the Dolenc, Powers and Zehrer properties this summer, and the plans for each of these sites call for a water tank with a volume ranging between 51,000 and 57,000 gallons. Our rainwater systems are designed to utilize the water tank roof as a catchment surface, and we have identified only one water tank provider capable of fabricating the rain gutters necessary to collect this water: American Tank Company, located in Windsor. Because of this, American Tank is specified as the tank supplier in the WCB grant agreement as well as GRRCD's agreement with NCRC&DC.

Cost information for the Dolenc, Powers and Zehrer tanks has been provided by American Tank. The total cost is \$355,134.68, and we are ready to place orders for all three. An initial payment of 50% is required to complete tank engineering and start fabrication, with the balance due

upon completion of tank construction. A complete engineering package is necessary to secure a building permit for each tank.

Fiscal Information

The cost for water tanks at the Dolenc, Powers and Zehrer properties is \$355,134.68, and this amount is included in GRRCD's contract with NCRC&DC, as well as the WCB agreement. An initial payment of 50% of the total (\$177,567.34) will be made once we have invoiced NCRC&DC and received payment.

Staff Recommendation

Approve the Executive Director to purchase water tanks for the Dolenc, Powers and Zehrer properties from American Tank Company in the amount of \$355,134.68.

List of Attachments

1. Invoices for 50% payments for the three tanks

#185 - WCB Upper Green
 Valley II Rural Water
 Task 3. Construction



Invoice # 199663A
 Date 03/30/22
 Page 1
 SUMMARY COPY

Bill To

John Green
 Gold Ridge RCD
 2776 Sullivan Road
 Sebastopol, CA 95472

Ship To

Project Name:
 Dolenc Water Tank
 4041 Bones Road
 Sebastopol, CA 95472

Customer No. 7230	Sales Person MML/CHT	Reference #	Source /INTERNET	Terms: 50% w/Signed Proposal, 30% Prior to Shipment, 20% Upon Completion			
Ordered By		Warehouse	Phone Number (707) 823-5244	Total Wt. 9299.0 Lbs	Zone 1	Pkg 1	Ship Via FE
ORDER CANCELLATION CHARGES: Processed Orders - 25% Cancellation Charge Shipped Orders - All Sales Final/No Returns or Exchanges							

Qty	B/O	Ship	Item #	Description	Unit Price	Amount
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50% Deposit Invoice Per Proposal Dated 3-28-2022

AMOUNT DUE NOW \$ 59,481.09

#185 - WCB Upper Green
Valley II Rural Water
Task 3. Construction



Invoice # 199665A

Date 03/30/22

Page 1

SUMMARY COPY

Bill To

John Green
Gold Ridge RCD
2776 Sullivan Road
Sebastopol, CA 95472

Ship To

Project Name:
Powers Water Tank
11595 Green Valley Road
Sebastopol, CA 95472

Customer No. 7230	Sales Person MML/CHT	Reference #	Source /INTERNET	Terms: 50% w/Signed Proposal, 30% Prior to Shipment, 20% Upon Completion			
Ordered By		Warehouse	Phone Number (707) 823-5244	Total Wt. 9299.0 Lbs	Zone	Pkg 1	Ship Via CCH
ORDER CANCELLATION CHARGES: Processed Orders - 25% Cancellation Charge Shipped Orders - All Sales Final/No Returns or Exchanges							

Qty	B/O	Ship	Item #	Description	Unit Price	Amount
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50% Deposit Invoice Per Proposal Dated 3-28-2022

AMOUNT DUE NOW \$ 59,481.09

#185 - WCB Upper Green
 Valley II Rural Water
 Task 3. Construction



Invoice # 199664A
 Date 03/30/22
 Page 1
 SUMMARY COPY

Bill To

John Green
 Gold Ridge RCD
 2776 Sullivan Road
 Sebastopol, CA 95472

Ship To

Project Name:
 Zehrer Water Tank
 11575 Green Valley Road
 Sebastopol, CA 95472

Customer No. 7230	Sales Person MML/CHT	Reference #	Source /INTERNET	Terms: 50% w/Signed Proposal, 30% Prior to Shipment, 20% Upon Completion			
Ordered By		Warehouse	Phone Number (707) 823-5244	Total Wt. 9486.0 Lbs	Zone 1	Pkg 1	Ship Via FE
ORDER CANCELLATION CHARGES: Processed Orders - 25% Cancellation Charge Shipped Orders - All Sales Final/No Returns or Exchanges							

Qty	B/O	Ship	Item #	Description	Unit Price	Amount
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50% Deposit Invoice Per Proposal Dated 3-28-2022

AMOUNT DUE NOW \$ 58,605.17