



Minutes
Board Meeting of the
GOLD RIDGE RESOURCE CONSERVATION DISTRICT
PHONE: 707.823.5244 FAX: 707.823.5243

September 15, 2016, 3:30-5:30pm

Location: Gold Ridge RCD Office, 2776 Sullivan Rd., Sebastopol, CA 95472
Call for directions

Time: 3:30-5:30pm

Materials related to items on this agenda, included in the agenda packet or distributed to the Board after distribution of the agenda packet, are available for public inspection at the above address during normal business hours.

I. CALL TO ORDER, DETERMINATION OF A QUORUM, INTRODUCTIONS

Meeting was called to order at 3:36 PM.

Directors present: Mel Sanchietti, Ann Cassidy, Torrey Olson, Richard Hughes

Directors absent: Joe Dutton

Associate Directors present: Bob Burke, Guy Smith, Chris Choo **Associate Directors absent:** None

Staff present: Joe Pozzi, Brittany Jensen, Adriana Stagnaro, Noelle Johnson, William Hart

Others present: Maggie Sepulvida (NRCS), Patricia Karlin, Sharon Harston

II. ADDITIONS/CHANGES TO THE AGENDA (GOV. CODE 54954.2 (B))

Item 6-5 "Input and Approval of Construction Procurement Policy Update" was removed from the agenda. Item 6-4 was amended to include Resolution 2016-07 "Authorizing Application to the Director of Industrial Relations, State of California for a Certificate of Consent to Self Insure Workers Compensation Liabilities."

Motion to approve Additions/Changes to the Agenda

1st Cassidy

2nd Hughes

Ayes: Sanchietti, Cassidy, Olson, Hughes

Nays: None

Abstentions: None

Absent: Dutton

III. PUBLIC COMMENT Public may comment on agenda items when they are discussed. Speakers are asked to limit comments to three minutes (Gov. Code 54954.3(a)).

There were no public comments.

IV. INFORMATIONAL ITEMS

4-1 **Correspondence and Notices/Additional Agenda Items**—Brittany Jensen

4-2 **NRCS Report**

4-3 **Board Tour, Friday October 28, 2016**—Adriana Stagnaro

V. CONSENT CALENDAR

5-1 **August 18, 2016 Meeting Minutes and Grant Status Report**

Motion to approve Consent Calendar:

1st Sanchietti

2nd Cassidy

Ayes: Sanchietti, Cassidy, Olson, Hughes

Nays: None

Abstentions: None

Absent: Dutton

VI. ACTION ITEMS

6-1 **Approval of July 2016 Financial Report/Warrant Request**

Motion to approve July 2016 Financial Report/Warrant Request

1st Cassidy **2nd Olson** **Ayes:** Sanchietti, Cassidy, Olson, Hughes
Nays: None **Abstentions:** None **Absent:** Dutton

6-2 Approve Resolution 2016-06 to Assess Feasibility of Creating a North Coast RCDs Joint Powers Authority

Assesses the potential benefits, costs, and possible governing and administrative structures of a Joint Powers Authority between nine North Coast RCDs; joining of RCDs could increase capacity for conservation program delivery, staff sharing, and fund development.

Motion to approve Resolution 2016-06 to Assess Feasibility of Creating a North Coast RCDs Joint Powers Authority

1st Sanchietti **2nd Cassidy** **Ayes:** Sanchietti, Cassidy, Olson, Hughes
Nays: None **Abstentions:** None **Absent:** Dutton

6-3 Approval of GRRCD Injury and Illness Prevention Plan

Motion to approve GRRCD Injury and Illness Prevention Plan

1st Cassidy **2nd Olson** **Ayes:** Sanchietti, Cassidy, Olson, Hughes
Nays: None **Abstentions:** None **Absent:** Dutton

6-4 Resolution 2016-07 to Authorize Application to the Director of Industrial Relations, State of California for a Certificate of Consent to Self Insure Workers Compensation Liabilities and Resolution 2016-08 to Approve the Form of and Authorizing the Execution of a Sixth Amended and Restated Joint Powers Agreement and Authorizing Participation in the Special District Risk Management Authority Workers' Compensation Program.

Motion to Approve Resolution 2016-07 to Authorize Application to the Director of Industrial Relations, State of California for a Certificate of Consent to Self Insure Workers Compensation Liabilities and Resolution 2016-08 to Approve the Form of and Authorizing the Execution of a Sixth Amended and Restated Joint Powers Agreement and Authorizing Participation in the Special District Risk Management Authority Workers' Compensation Program

1st Cassidy **2nd Olson** **Ayes:** Sanchietti, Cassidy, Olson, Hughes
Nays: None **Abstentions:** None **Absent:** Dutton

6-5 Input and Approval of Construction Procurement Policy Update

This item has been removed from the agenda.

6-6 Approval of GRRCD participation in CAFF North Coast VIP Tour

Community Alliance for Family Farmers has invited GRRCD to co-host a VIP Tour of North Coast farms that exemplify good stewardship of natural resources.

Motion to Approve of GRRCD participation in CAFF North Coast VIP Tour, November 14, 2016

1st Cassidy **2nd Olson** **Ayes:** Sanchietti, Cassidy, Olson, Hughes
Nays: None **Abstentions:** None **Absent:** Dutton

6-7 Approval for an extra \$2000.00 to be spent for staff development

Motion to Approve of extra \$2000.00 to be spent for staff development

1st Sanchietti **2nd Olson** **Ayes:** Sanchietti, Cassidy, Olson, Hughes
Nays: None **Abstentions:** None **Absent:** Dutton

6-8 Review of proposals, selection of contractors and approval for Executive Director to enter into contracts with selected contractors at bid amounts for the Bodega Goat Ranch Water Conservation Project, funded by DWR 4600009714

The RFB for rainwater catchment and conservation project construction activities at Bodega Goat Ranch was not accepted at the August Board of Directors meeting. Instead, it has been divided into two separate requests for proposals: one for the tank pad and retaining wall construction, and one

for water conveyance and pumping. Staff recommends that M3 Integrated Services performs the first task for \$45,000, and that Permaculture Artisans performs the second task for \$58,945.08, for a total project cost of \$103,945.08.

Motion to approve contracts with M3 Integrated Services for \$45,000 and Permaculture Artisans for \$58,945.08 to perform the duties described above on the Bodega Goat Ranch Water Conservation Project.

Ann Cassidy recused herself because of a friendship with the landowner.

1st Olson **2nd** Sanchietti **Ayes:** Sanchietti, Olson, Hughes
Nays: None **Abstentions:** None **Absent:** Dutton **Recused:** Cassidy

6-9 Approval of reduction in landowner cost share from 10% to 5% for the Bodega Goat Ranch Water Conservation Project

Due to financial hardship and adoption of cost share policy while project was in already process, RCD staff and landowner request a reduction of landowner cost share from \$16,000 to \$8,000.

Motion to approve reduction in landowner cost share from 10% to 5% for the Bodega Goat Ranch Water Conservation Project.

Ann Cassidy recused herself because of a friendship with the landowner.

1st Sanchietti **2nd** Olson **Ayes:** Sanchietti, Olson, Hughes
Nays: None **Abstentions:** None **Absent:** Dutton **Recused:** Cassidy

VII. ADJOURNMENT AND AGENDA SETTING

Meeting adjourned at 5:27 PM.