



**Board of Directors  
Meeting Agenda  
September 17, 2020 3:30PM-5:30PM**

**REMOTE ACCESS:** Due to the COVID-19 health emergency - and to protect our Board Members, staff, and members of the public - **the regularly scheduled board meeting will be held remotely.** Members of the Board, staff and public can participate remotely by using the following options: via Zoom: <https://us02web.zoom.us/j/95447593935> or via phone: (669) 900-6833. Meeting ID: 954 4759 3935. Contact us at (707) 823-5244 x 11 or [brittany@goldridgercd.org](mailto:brittany@goldridgercd.org) if you have any concerns about accessibility. For information about how to join a Zoom meeting, see: <https://support.zoom.us/hc/en-us/articles/201362193-How-Do-I-Join-A-Meeting->

**District Directors:** Joe Dutton, President; Richard Hughes, Vice President; Torrey Olson, Treasurer; Ann Cassidy, Secretary; Mel Sanchiatti, Director

**Associate Directors:** Guy Smith; Chris Choo

- 1. Call to order, Determination of a Quorum, Introductions**
- 2. Additions/Changes to the Agenda** (Gov. Code 54954.2 (B))
- 3. Public Comment:** Public may comment on agenda items when they are discussed. Speakers are asked to limit comments to three minutes (Gov. Code 54954.3(a)).
- 4. Informational Items**
  - A. **Gold Ridge RCD Updates & Notices** (*Brittany Jensen*)
  - B. **Natural Resources Conservation Service Update** (*Drew Loganbill*)
  - C. **Santa Rosa Plain Groundwater Sustainability Agency Update (#138)** (*Brittany Jensen, Matt O'Connor*)
  - D. **Gold Ridge RCD Strategic Plan 2020-25 Outline** (*Brittany Jensen*)
  - E. **Valley Ford Schoolhouse Update** (*Brittany Jensen*)
  - F. **Upcoming Grant Applications** (*Brittany Jensen*)
- 5. Consent Calendar**
  - A. **August 20, 2020 Meeting Minutes and September Grant Status Report** (*Brittany Jensen*)
- 6. Action Items**
  - A. **Approval of Financial Report and Warrant Request for FY 2021/21 through July 31, 2020** (*Mare O'Connell*)
  - B. **Approval of Executive Director to enter into Memorandum of Understanding between Fire Safe Sonoma and Gold Ridge RCD regarding CivicSpark Fellowship** (*Brittany Jensen*)
- 7. Future Agenda Items**
- 8. Adjournment**

*Materials related to items on this agenda, included in the agenda packet or distributed to the Board after distribution of the agenda packet, are available for public inspection at the above address during normal business hours. To request board packet information, please contact Adriana Stagnaro at (707) 823-5244.*

*Public Notice: In compliance with the Americans with Disabilities Act and Government Code Section 54954.2, if special assistance is needed to participate in a Board meeting, please contact Adriana Stagnaro at (707) 823-5244.*

*Notification of at least 48 hours prior to meeting time will assist staff in assuring that reasonable arrangements can be made to provide accessibility at the meeting.*

**District Staff:**

Brittany Jensen, Executive Director

Joe Pozzi, District Manager

Noelle Johnson, Program Manager

John Green, Lead Scientist and Project Manager

Sierra Cantor, Ecologist

William Hart, Project Manager

Adriana Stagnaro, Outreach and Project Manager

Erica Mikesch, Partner Engineer

Michele Harris, District Administrator

Mare O'Connell, Contracted Financial Manager

Isis Howard, Project Coordinator

Ryan Johnston, Conservation Planner

**Schedule of Upcoming Gold Ridge RCD Board Meetings:**

Every Third Thursday of the month, unless marked\*

The following meetings will be held virtually over Zoom video conferencing. For information about how to join a Zoom meeting, see: <https://support.zoom.us/hc/en-us/articles/201362193-How-Do-I-Join-A-Meeting->

- October 15, 3:30-5:30pm
- November 19, 3:30-5:30pm
- December Meeting To Be Determined



Board of Directors  
Meeting Minutes  
August 20, 2020 3:30PM-5:30PM

**REMOTE ACCESS:** Due to the COVID-19 health emergency - and to protect our Board Members, staff, and members of the public - **the regularly scheduled board meeting will be held remotely.** Members of the Board, staff and public can participate remotely by using the following options: via Zoom: <https://us02web.zoom.us/j/95447593935> or via phone: (669) 900-6833. Meeting ID: [954 4759 3935](https://us02web.zoom.us/j/95447593935). Contact us at (707) 823-5244 x 11 or [brittany@goldridgercd.org](mailto:brittany@goldridgercd.org) if you have any concerns about accessibility. For information about how to join a Zoom meeting, see: <https://support.zoom.us/hc/en-us/articles/201362193-How-Do-I-Join-A-Meeting->

**District Directors:** Joe Dutton, President; Richard Hughes, Vice President; Torrey Olson, Treasurer; Ann Cassidy, Secretary; Mel Sanchietti, Director

**Associate Directors:** Guy Smith; Chris Cho

**1. Call to order, Determination of a Quorum, Introductions**

*Meeting was called to order at 3:36pm*

*Directors present: Joe Dutton, Richard Hughes, Ann Cassidy, Mel Sanchietti*

*Directors absent: Torrey Olson*

*Associate directors present: Chris Choo. Associate Directors absent: Guy Smith*

*Staff present: Brittany Jensen, Joe Pozzi, Michele Harris, Adriana Stagnaro, Sierra Cantor, Mare O'Connell*

*Other attendees: Jenna Merrilees (NRCS), Matt O'Connor (OEI)*

**2. Additions/Changes to the Agenda (Gov. Code 54954.2 (B))**

**3. Public Comment:** Public may comment on agenda items when they are discussed. Speakers are asked to limit comments to three minutes (Gov. Code 54954.3(a)).

**4. Informational Items**

A. **Gold Ridge RCD Updates & Notices** (*Brittany Jensen*)

B. **Natural Resources Conservation Service Update** (*Drew Loganbill, provided by Jenna Merrilees*)

C. **Santa Rosa Plain Groundwater Sustainability Agency Update (#138)** (*Brittany Jensen, Matt O'Connor*)

D. **Gold Ridge RCD Strategic Plan 2020-25 Outline** (*Brittany Jensen*)

**5. Consent Calendar**

A. **July 16, 2020 Meeting Minutes and August Grant Status Report** (*Brittany Jensen*)

*Motion to approve Item 5-A: 1<sup>st</sup> Sanchietti, 2<sup>nd</sup> Cassidy. Ayes: Sanchietti, Cassidy, Dutton, Hughes. Nays: None. Abstentions: None. Absent: Olson.*

## 6. Action Items

- A. **Approval of Financial Report and Warrant Request for FY 2019/20 through June 30, 2020** (Mare O'Connell)

*Motion to approve Item 6-A: 1<sup>st</sup> Sanchietti, 2<sup>nd</sup> Hughes. Ayes: Sanchietti, Cassidy, Dutton, Hughes. Nays: None. Abstentions: None. Absent: Olson.*

- B. **Approval of FY 20/21 Final Budget** (Mare O'Connell)

*Motion to approve Item 6-B: 1<sup>st</sup> Cassidy, 2<sup>nd</sup> Sanchietti. Ayes: Sanchietti, Cassidy, Dutton, Hughes. Nays: None. Abstentions: None. Absent: Olson.*

- C. **Approval of Resolution 2020-08 to Receive a Line of Credit from the County of Sonoma for FY 20/21** (Mare O'Connell)

*Motion to approve Item 6-C: 1<sup>st</sup> Cassidy, 2<sup>nd</sup> Hughes. Ayes: Sanchietti, Cassidy, Dutton, Hughes. Nays: None. Abstentions: None. Absent: Olson.*

- D. **Approval of Executive Director to enter into agreement with the Local Government Commission for the placement of a CivicSpark Fellow to serve the RCD and Fire Safe Sonoma for the amount of \$26,000** (Brittany Jensen)

*Motion to approve Item 6-D: 1<sup>st</sup> Cassidy, 2<sup>nd</sup> Sanchietti. Ayes: Sanchietti, Cassidy, Dutton, Hughes. Nays: None. Abstentions: None. Absent: Olson.*

- E. **Approval of Executive Director to enter into subcontract with O'Connor Environmental, Inc for consulting services under DFW grant agreement #Q2096007 Atascadero Creek Sedimentation Analysis and Fish Passage Restoration 65% Design Project for \$124,310 (#161)** (Brittany Jensen)

*Motion to approve Item 6-E: 1<sup>st</sup> Cassidy, 2<sup>nd</sup> Hughes. Ayes: Cassidy, Dutton, Hughes. Nays: None. Abstentions: None. Absent: Olson. Recused: Sanchietti*

- F. **Approval of Executive Director to enter into subcontract with Streamline Engineering for engineering services under DFW grant agreement #Q2096007 Atascadero Creek Sedimentation Analysis and Fish Passage Restoration 65% Design Project for \$76,000 (#161)** (Brittany Jensen)

*Motion to approve Item 6-F: 1<sup>st</sup> Cassidy, 2<sup>nd</sup> Hughes. Ayes: Cassidy, Dutton, Hughes. Nays: None. Abstentions: None. Absent: Olson. Recused: Sanchietti*

- G. **Approval of Executive Director to enter into subcontract with California Sea Grant (Regents of University of CA) for coho monitoring services under DFW grant agreement #Q2096007 Atascadero Creek Sedimentation Analysis and Fish Passage Restoration 65% Design Project for \$77,171 (#161) (Brittany Jensen)**

*Motion to approve Item 6-G: 1<sup>st</sup> Cassidy, 2<sup>nd</sup> Hughes. Ayes: Cassidy, Dutton, Hughes. Nays: None. Abstentions: None. Absent: Olson. Recused: Sanchietti*

- H. **Approval of Executive Director to enter into subcontract with Stillwater Sciences for environmental monitoring and assessment services under DFW grant agreement #Q2096007 Atascadero Creek Sedimentation Analysis and Fish Passage Restoration 65% Design Project for \$143,824 (#161) (Brittany Jensen)**

*Motion to approve Item 6-H: 1<sup>st</sup> Cassidy, 2<sup>nd</sup> Hughes. Ayes: Cassidy, Dutton, Hughes. Nays: None. Abstentions: None. Absent: Olson. Recused: Sanchietti*

- I. **Approval of Executive Director to enter into subcontract with Baseline Consulting for historical ecology review services under DFW grant agreement #Q2096007 Atascadero Creek Sedimentation Analysis and Fish Passage Restoration 65% Design Project for \$15,570 (#161) (Brittany Jensen)**

*Motion to approve Item 6-I: 1<sup>st</sup> Cassidy, 2<sup>nd</sup> Hughes. Ayes: Cassidy, Dutton, Hughes. Nays: None. Abstentions: None. Absent: Olson. Recused: Sanchietti*

- J. **Approval of Conflict of Interest Code Biennial Notice (Policy #1035) (Brittany Jensen)**

*Motion to approve Item 6-J: 1<sup>st</sup> Cassidy, 2<sup>nd</sup> Hughes. Ayes: Sanchietti, Cassidy, Dutton, Hughes. Nays: None. Abstentions: None. Absent: Olson.*

## **7. Future Agenda Items**

## **8. Adjournment**

*Meeting adjourned at 5:19pm*

**September 17, 2020 Gold Ridge Resource Conservation District - Grant Status Report FY 20/21**

	Current Grants in Progress FY 19/20	Grant #	Grant Amount	Billings to Date	Amount Remaining	Completion Date
84	Lower GV Coho Migration	SCC 16-006 (Subcontract with NCRCDC)	\$ 368,238.00	\$ 368,238.00	\$ -	6/30/2020
	The final invoice has been submitted.					
87	NCIRWMP V Working Landscapes Drought Resiliency	DWR 4600011484	\$ 332,460.00	\$ 332,460.00	\$ -	8/31/2020
	The final invoice has been submitted.					
88	NCIRWMP VI RR Coho Drought Resiliency	DWR 4600011484 (Subcontract with SRCD)	\$ 150,000.00	\$ 143,232.59	\$ 6,767.41	8/31/2020
	This grant is cost share funding for design and construction of water conservation projects, and will close in August.					
96	Venture Conservation	NRCS RCPP2 (SCAPOSD as lead)	\$ 686,600.00	\$ 354,158.77	\$ 332,441.23	12/1/2021
	The partnership is requesting a time extension. We are also hoping to change the language of the agreement to allow us to continue to update plans after submittal as part of the application process for implementation funding.					
104	Napa RCD Landsmart Certifications	NapaRCD 2017-02	\$ 10,000.00	\$ 1,663.06	\$ 8,336.94	5/30/2019
	Review, comment and certify Landsmart plans for Napa RCD. So far completed Winery Lake and Oakville Ranch.					
107	GV Watershed Off-Channel Habitat Design	DFW P1796004 (through NCRC&DC)	\$ 347,570.00	\$ 336,717.56	\$ 10,852.44	9/4/2020
	Provides funding for 100% design of the conceptual off-channel habitat designs begun through SCC 16-006, along with funding for a design of a 3rd off-channel habitat project at the Atascadero Reserve. Both 100% designs (at Iron Horse and ACER sites) have been completed and submitted. An FRGP proposal to implement the firstphase of the Iron Horse desgins was submitted. Staff is working on the final report and closing out the grant.					
108	SCWA RR Cooperative 1617-156	SCWA	\$ 187,000.00	\$ 137,006.18	\$ 49,993.82	8/31/2021
	This grant provides cost share for outreach, RR fisheries proposal development, water quality monitoring, and GSA participation.					
109	SCWA 1617 -103 GV Outreach and Mitigation	SCWA	\$ 49,900.00	\$ 24,305.00	\$ 25,595.00	2/7/2020
	This grant has been completed and the final invoice submitted to SCWA.					
110	Trout Unlimited Groundwater Monitoring	TU FRAF 2017-18	\$ 32,600.00	\$ -	\$ 32,600.00	6/30/2020
	We are working with TU and OEI to analyze the groundwater data collected over the past two years. This grant closes at the end of June.					
113	Atascadero Subwatershed Coho Habitat Assessmt	DFW Prop 1 P1896008	\$ 114,428.75	\$ 56,040.07	\$ 58,388.69	3/15/2021
	Staff have begun stream habitat assessments, and are planning a community meeting for the Redwood Creek subwatershed in conjunction with a stormwater attenuation assessment conducted there.					
117	Caltrans Gleason Beach Mitigation Project		\$ 115,000.00	\$ -	\$ 115,000.00	10/31/2020
	Geomorphic analysis and biological assessment of Scotty Creek are underway, and we have received conceptual designs for a cattle crossing of the creek. We are also coordinating with Caltrans on cultural resources surveys.					
119	Dutch Bill Creek (Alliance) WC Design	DFW P1730403	\$ 212,073.00	\$ 9,174.59	\$ 202,898.41	3/31/2020
	A final report has been submitted to DFW. We were just notified by WCB that the project is recommended for construction funding. We continue to work on water rights changes.					
125	CDFA Healthy Soils Demonstration Project	CDFA 17-0748-000-HS	\$ 99,991.24	\$ 99,763.76	\$ 227.48	12/31/2019
	The funded portion of the CDFA grant recently closed on December 31st and the third year of the grant relies upon cost share. The annual report was completed and submitted. STRAW has been installing the irrigation system.					
127	Blanchard Ranch Erosion Control Project	SCWA	\$ 92,400.00	\$ 8,234.00	\$ 84,166.00	
	All permits necessary for implementation have been secured. We are on schedule to construct the project this summer/fall.					
128	CA North Coast Soil Health Hub	NRCS CIG (Napa RCD as lead)	\$ 52,647.00	\$ 19,436.76	\$ 33,210.24	
	The focus of our work has shifted to data entry in order to build the database so that we can interpret and analyse the results across the region. Soil sampling will happen in 2021.					

132	Innovative Technologies for Restoration on Range	SCF&WC #200	\$ 5,000.00	\$ 3,000.00	\$ 2,000.00	
Additional trials are on hold until normal work schedules can resume.						
135	Dutch Bill Creek Winter Habitat Enhancement	DFW P1830404	\$ 202,848.00	\$ 142,142.87	\$ 60,705.13	3/31/2021
The remaining structures are currently being installed.						
136	Tannery Creek Large Wood Recruitment 2018	DFW P1830401	\$ 211,034.13	\$ 165,253.88	\$ 45,780.25	3/31/2023
Project installation complete. Effectiveness monitoring will continue through spring 2023.						
137	Streamflow Tech Assistance in RR Watershed	NFWF Conservation Partners IV (through SRCD)	\$ 50,000.15	\$ 40,442.11	\$ 9,558.04	12/31/2021
Provides cost share funds for streamflow enhancement designs on EQIP-eligible properties in Green Valley and Dutch Bill watersheds, and some funding for outreach in the Atascadero.						
138	GSA - West Yost		\$ 54,511.00	\$ 11,665.25	\$ 42,845.75	7/30/2020
GRRCD staff will provide administrative assistance to Andy Rodgers of West Yost, who is serving as SR Plain GSA Administrator						
140	Salmon Creek School Rainwater Catchment Project	Multiple funders				
We continue to work with the school district on project implementation funding.						
142	Enhancing Habitat and Cseq on Working Lands	CARCD WCB WC-1837DC Climate Adaptation	\$ 65,000.00	\$ 34,807.74	\$ 30,192.26	12/30/2022
Provides funding for RCD staff to provide technical assistance and develop designs for climate change adaptation practices, primarily focused on planting and streamflow enhancement projects. This is allowing staff to work with landowners to bring in implementation funding for CFPs developed through RCPP2.						
143	Forest Working Group Coordinator	SLT, Fledgling Fund, SCCF	\$ 32,024.00	\$ 13,917.97	\$ 18,106.03	
Increase access to forestry educational resources and tech assistance. New website: www.sonomaforests.org.						
144	Camp Meeker Fire Prevention Planning & Community Engagement Project	Subcontract with North Coast Resource Conservation & Development Council	\$ 63,096.00	\$ 19,797.75	\$ 43,298.25	3/15/2021
Support, educate and engage the Camp Meeker community in reducing its wildfire risk by assessing risk, prioritizing projects and planning for action. Virtual public meetings will continue September-January to finish the Community Wildfire Protection Plan.						
148	Backcountry Trail Design Services	Sonoma County Regional Parks FFS	\$150,000.00	\$ -	\$150,000.00	7/1/2020
As needed trail design services. To date, SCRCP has not contacted us for work.						
149	Health Soils Demonstration Project - Gabriel Farm	CDFA	\$249,871.83	\$ 7,477.65	\$242,394.18	3/31/2022
The project is in partnership with San Francisco State University and it will include an analysis and demonstration of the effects of actively aerated compost tea applications on carbon sequestration and GHG emissions in orchard rows. We will be testing compost tea derived from cow manure vermiculture based compost.						
152	Ring Mountain road and trail consulting services	FFS	\$25,000.00	\$15,424.07	\$9,575.93	8/31/2021
Provide geomorphic consulting on road and trail sustainability for Marin County Open Space District's Region 6 Road and Trail Designation Plan.						
153	CASGEM 2019-2023	SCWA TW 13.14-039	\$32,000.00	\$4,171.16	\$27,828.84	6/30/2023
Fall monitoring will be conducted in early October.						
154	DPR - C1933010 - Freezeout Trails					
We are still awaiting a final contract from State Parks, but have gotten the go-ahead to work on trail planning.						
155	Ebabis Creek Riparian Restoration Project	CARCD WCB Monarch WC-1913CF	\$33,775.00	\$30,049.17	\$3,725.83	2/28/2022
Costshare for the large riparian planting on Ocean Breeze Dairy, currently being implemented in conjunction with STRAW and CCNB.						
156	Sweetwater Nursery Off-Channel Habitat Design	DFW #Q1930402	\$218,596.00		\$218,596.00	3/31/2023
Grant agreement has been received; subcontracts are in development.						
157	CDFA Tech Assistance - HSP and AMMP	CDFA #19-0883-000-SO	\$98,921.02	\$3,054.43	\$95,866.59	3/31/2023

The Healthy Soils Program Incentives and Demonstrations projects programs have closed. We provided technical assistance to 15 interested parties for the Incentives program. Of the 15, eight applied for funding and one application was funded.						
158	Iron Horse Dam Removal - cost share	PSMFC #20-97G	\$20,029.00	\$8,793.89	\$11,235.11	12/31/2020
The grant has been extended to allow us to continue assessment work in lower Green Valley Creek.						
159	RR Coho Partnership Year 10	Trout Unlimited	\$107,998.80	\$ 11,978.77	\$ 96,020.03	10/31/2020
We are working on design for the Mt. Gilead Camp, as well as three additional projects in upper Green Valley Creek.						
160	Ebias Creek Riparian Restoration Project	State Coastal Conservancy Prop 1	\$200,000.00	\$ 46,476.64	\$153,523.36	3/31/2023
Plants and most of the protective hardware have been installed. The STRAW crew is installing the irrigation system.						
161	Atascadero Sediment Removal 65% Design	DFW #Q2096007	\$551,220.00		\$551,220.00	
Grant agreement has been received; subcontracts are in development.						
162	Rainwater Rebate and Streamflow Enhancement Pilot	DWR	\$420,324.00		\$420,324.00	
Pre-agreement documents have been submitted, along with an NOE to the State Clearinghouse for CEQA compliance. We are awaiting a grant agreement.						
163	Sonoma Coast Monarch Overwintering Site Protection	CARCD WCB Monarch	\$69,466.70		\$69,466.70	2/28/2022
Planning work has begun on overwintering sites on public lands						
164	Mt. Gilead Streamflow Enhancement Design	WCB Streamflow (through NCRC&DC)	\$314,491.00		\$314,491.00	
Design funds for a large rainwater catchment system and water conservation measures at Mt Gilead, to reduce the largest know diversion on upper Green Valley Creek						
165	Alliance Redwoods Implementation	WCB Streamflow (through NCRC&DC)	\$1,500,611.00		\$1,500,611.00	
Implementation funding for a large-scale water conservation and alternative water source project to enhance summer stream flow on Dutch Bill Creek.						
166	SCAPOSD Education/Outings 2020-23	Pending subcontract with SRCD	\$78,387.00	\$659.75	\$77,727.25	6/30/2023
Outings on conservation easement properties, educating students and families on the value of our working lands. TEAM Program. FARMS Leadership Program, Agricultural Heritage Program. Programming will be virtual this Fall 2020.						
167	Anonymouse Foundation	General Support	\$50,000.00		\$50,000.00	6/30/2022
Outings on conservation easement properties, educating grammar school and high school students as well as families on the value of our working lands.						
168	Sonoma County Regional Parks	North Sonoma Mountain Roads and Trails	\$37,828.00		\$37,828.00	6/30/2022
Road and trail assessment and planning for the addition to North Sonoma Mountain Regional Park.						
169	Sustainable Land Management Practices in West Sonoma County 2020-2021	Land-Sea Connection program of Resources Legacy Fund made possible by the Keith Campbell	\$50,000.00		\$50,000.00	6/30/2021
This Grant is to support sustainable land management initiatives that improve the water quality of the Russian River watershed. These funds are awarded through the Land-Sea Connection (LSC) program of RLF, made possible by the Keith Campbell Foundation for the Environment.						
FFS	Fee For Service	No applicable grant		\$ 38,939.34		NA
SC completed the data analysis and reporting for the third phase of FFS water quality monitoring at Bohemia Ranch pond. JG is working on permitting an extensive road improvement project in Willow Creek.						
<b>TOTAL IN PROCESS</b>			<b>\$7,792,940.63</b>	<b>\$ 2,488,482.77</b>	<b>\$ 5,293,397.20</b>	
<b>Submitted Proposals</b>		<b>Funder</b>	<b>Total Amount</b>	<b>Amount Proposed for GRRCD</b>	<b>Amount Anticipated</b>	<b>Status</b>
Innovative Conservation Practices for Increasing Agricultural Groundwater Recharge		NRCS via Sonoma RCD	\$ 319,266.00	\$ 50,000.00		Submitted 7/29/2019
North Coast Carbon Farming Network		Carbon Cycle Institute via Napa RCD	\$ 14,577.44	\$ 1,000.00		Submitted 08/14/2019



Agricultural and Riparian Corridor Consv, Climate	DOC Riparian submitted (through SCAPOSD)	\$ 195,000.00	\$ 50,000.00	\$ 50,000.00	Agreement pending 11/2019
No Till Maintenance Fund	The Alvin Hansen Foundation - Sonoma County Farm Bureau	\$ 5,000.00	\$ 5,000.00		Submitted 12/2019
Alliance Implementation cost share	DFW FRGP	\$ 514,889.00	\$ 514,889.00		submitted 05/01/2020
Upper GV Instream Habitat (Gianni Reach)	DFW FRGP	\$ 366,550.00	\$ 366,550.00		submitted 05/01/2020
Iron Horse Off-Channel Habitat Impl - Phase I	DFW FRGP	\$ 1,854,686.00	\$ 1,854,686.00		submitted 05/01/2020
Iron Horse Fish Screen Implementation	DFW FRGP	\$ 267,295.00	\$ 267,295.00		submitted 05/01/2020
Fire Safe Sonoma/ RCD Civic Spark Fellow	AmeriCorps / Fire Safe Sonoma	\$ 26,500.00	\$ 26,500.00	\$ 26,500.00	Agreement pending 9/2020
Forest Stewardship Project Tracker	NCRP Forest Demo Round 2	\$ 145,240.00	\$ 145,240.00		submitted 05/22/2020
Outreach During Shelter in Place	CARCD COVID-19	\$ 5,000.00	\$ 5,000.00		submitted 06/4/2020
Innovative Conservation: Vital Streams and Forests	NRCS RCPP AFA	\$ 10,000,000.00	\$ 625,000.00		submitted 05/29/2020
<b>TOTAL PROPOSED</b>		<b>\$ 13,714,003.44</b>	<b>\$ 3,911,160.00</b>	<b>\$ 76,500.00</b>	
<b>Recently Completed Projects</b>	<b>Grant #</b>	<b>Amount</b>			<b>Completed</b>
118 Dempster Vineyard Dam Removal Project	DFW P1730400	\$ 111,414.20			3/31/2020
120 Iron Horse Vineyards Dam Removal Project	DFW P1730401	\$ 171,864.94			3/31/2020
133 Bruno Reach Habitat Restoration Design Project	DFW P1830403	\$ 171,758.33			3/31/2020
134 Iron Horse & Dempster Vineyards Fish Screen Des.	DFW P1830405	\$ 80,098.73			3/31/2020



## Action Item 6-A

TO: BOARD OF DIRECTORS  
FROM: Mare O'Connell  
SUBJECT: Financial Summary Report for July 2020  
DATE: September 17, 2020

This report covers the first month of our new fiscal year beginning on July 1. As it is the first month of the quarter, estimates of revenue have been included for invoices billed only once quarterly.

GRRCD's **accounts receivable** is \$392,002 plus a **retention receivable** (grant funds withheld pending closure) of \$34,429 for a total of \$426,431 receivable from grant activity, a decrease from June of \$43,275.

The unexpended portion of our advances to date totals \$74,225 and appears as deferred revenue (a liability) on the balance sheet. This represents all advance payments from various sources less expenditures to date.

Our county bank balance is in the positive at \$334,533. The positive balance reflects receipt of our promissory note of \$500,000 on April 30th. Our payroll account at Exchange Bank has a positive balance of \$39,141, an advance funds account at the same bank is holding \$473 as well as a small donations account of \$120. Gold Ridge's prepaid expense of \$16,923 represents prepayments for liability, workers compensation and truck insurance for the 2020-2021 fiscal year. Prepaids for the 2019-2020 fiscal year have been fully written off.

The **accounts payable** balance is \$116,423 compared to \$170,861 in the prior month, a decrease of \$54,438. Other items include a credit card credit of \$328, net pension liability (GASB 68), deferred revenue as noted above and reflecting last fiscal year's GASB update, paid time off liability (compensated absences) as well as funds owing Cal Pers retirement, payroll taxes and our voluntary 457 retirement plan if unpaid at month's end.

Our **equity** this month is at a positive \$145,151 compared to \$154,115 at the end of June, a decrease of \$8,964 representing net loss for the first month of this fiscal year.

**The Statement of Operations** for July reports \$64,865 in revenue and \$73,829 in expenses (including principal payments on the truck) for a net loss of 8,964 for the month.

We await our upcoming audit and GASB68 report this fall.

### Definitions:

- *Statement of Net Assets* (the balance sheet) lists all our assets, both cash and noncash:
- *Assets* include our cash in bank, funds expected from our grant activity but not yet received ("accounts receivable" and "retention receivable"), prepaid expenses, and the value of our physical assets.
- *Liabilities* are made up of money we owe to vendors, cash advances from grantors, credit card and payroll liabilities.
- *Equity* is the difference between our assets and liabilities or net worth as an organization.



- *Net Income* is the difference between assets and liabilities in this Fiscal Year
- *Statement of Operations* shows income and expenses for the current period.

## GOLD RIDGE RESOURCE CONSERVATION DISTRICT

## Statement of Net Assets

08/31/20

As of July 31, 2020

Accrual Basis

	Jul 31, 20	Jul 31, 19	\$ Change	% Change
<b>ASSETS</b>				
Current Assets				
Checking/Savings	374,266.51	385,838.26	-11,571.75	-3.0%
Accounts Receivable	392,001.68	438,465.96	-46,464.28	-10.6%
Other Current Assets	180,617.13	228,224.89	-47,607.76	-20.9%
Total Current Assets	946,885.32	1,052,529.11	-105,643.79	-10.0%
Fixed Assets	18,281.00	20,550.00	-2,269.00	-11.0%
<b>TOTAL ASSETS</b>	<b>965,166.32</b>	<b>1,073,079.11</b>	<b>-107,912.79</b>	<b>-10.1%</b>
<b>LIABILITIES &amp; EQUITY</b>				
Liabilities				
Current Liabilities				
Accounts Payable	116,422.72	251,339.22	-134,916.50	-53.7%
Credit Cards	-372.67	908.69	-1,281.36	-141.0%
Other Current Liabilities	703,965.32	670,212.28	33,753.04	5.0%
Total Current Liabilities	820,015.37	922,460.19	-102,444.82	-11.1%
Total Liabilities	820,015.37	922,460.19	-102,444.82	-11.1%
Equity				
321 · Net Assets in Capital As...	22,819.00	22,819.00	0.00	0.0%
3900 · Fund Balance/Net Ass...	131,296.10	127,093.41	4,202.69	3.3%
Net Income	-8,964.15	706.51	-9,670.66	-1,368.8%
Total Equity	145,150.95	150,618.92	-5,467.97	-3.6%
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>965,166.32</b>	<b>1,073,079.11</b>	<b>-107,912.79</b>	<b>-10.1%</b>

## GOLD RIDGE RESOURCE CONSERVATION DISTRICT

## Monthly Statement of Net Assets

08/31/20

As of July 31, 2020

Accrual Basis

	<u>Jul 31, 20</u>
<b>ASSETS</b>	
Current Assets	
Checking/Savings	374,266.51
Accounts Receivable	392,001.68
Other Current Assets	<u>180,617.13</u>
Total Current Assets	946,885.32
Fixed Assets	<u>18,281.00</u>
<b>TOTAL ASSETS</b>	<b><u><u>965,166.32</u></u></b>
<b>LIABILITIES &amp; EQUITY</b>	
Liabilities	
Current Liabilities	
Accounts Payable	116,422.72
Credit Cards	-372.67
Other Current Liabilities	<u>703,965.32</u>
Total Current Liabilities	<u>820,015.37</u>
Total Liabilities	820,015.37
Equity	
321 · Net Assets in Capital Assets	22,819.00
3900 · Fund Balance/Net Assets	131,296.10
Net Income	<u>-8,964.15</u>
Total Equity	<u>145,150.95</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b><u><u>965,166.32</u></u></b>

**GOLD RIDGE RESOURCE CONSERVATION DISTRICT**  
**Statement of Operations, Actual vs Budget**

	Jul 20	Budget	% of Budget
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
<b>Income from Property Taxes</b>			
1000 · Property Taxes - CY - 40002	0.00	32,000.00	0.0%
<b>Total Income from Property Taxes</b>	0.00	32,000.00	0.0%
<b>Program Revenue</b>			
<b>Program Income Detail</b>			
Foundation	6,786.48		
2590 · Soil Conservation Rev. - 42610	0.00	1,809,097.00	0.0%
Fee for Service	1,470.75		
Federal Grant Income	1,576.71		
State Grant Income	5,357.25		
<b>Total Program Income Detail</b>	15,191.19	1,809,097.00	0.8%
<b>Program Revenue - Other</b>	49,674.12		
<b>Total Program Revenue</b>	64,865.31	1,809,097.00	3.6%
<b>Other Income</b>			
4040 · Miscellaneous Revenue - 46040	0.00	103,484.00	0.0%
4102 · Donations - 46029	0.00	10,000.00	0.0%
<b>Total Other Income</b>	0.00	113,484.00	0.0%
<b>Total Income</b>	64,865.31	1,954,581.00	3.3%
<b>Gross Profit</b>	64,865.31	1,954,581.00	3.3%
<b>Expense</b>			
<b>Salaries and benefits</b>			
5910 · Wages - 50701	35,365.18	532,002.00	6.6%
5922 · Payroll Taxes - FICA - 50753	2,701.63	40,698.00	6.6%
5923 · Cal PERS Retirement - 50755	4,522.69	54,964.00	8.2%
5930 · Health Insurance - 50801	4,222.33	48,935.00	8.6%
5935 · Payroll Taxes/Unemploy - 50806	84.63	3,780.00	2.2%
5940 · Workers Compensation - 50808	0.00	2,795.00	0.0%
6560 · Payroll Expenses	52.50		
<b>Total Salaries and benefits</b>	46,948.96	683,174.00	6.9%
<b>Direct Costs</b>			
6510 · Other Direct Services	0.00	5,365.00	0.0%
6508 · Direct Materials & Supp - 52071	375.01	41,735.00	0.9%
6540 · Subcontractors - 51249	14,031.11	984,030.00	1.4%
6589 · Permits - 51244	1,949.00	8,000.00	24.4%
<b>Total Direct Costs</b>	16,355.12	1,039,130.00	1.6%
<b>Overhead</b>			
6041 · Maintenance Equipment - 51061	0.00	3,200.00	0.0%
6042 · Insurance - (Vehicle) - 51042	0.00	1,994.00	0.0%
<b>Interest Expense</b>			
7920 · Interest on LT Debt - 53103	148.96	11,500.00	1.3%
<b>Total Interest Expense</b>	148.96	11,500.00	1.3%
6040 · Communications/WebSite - 51021	242.65	3,000.00	8.1%
6045 · Telephone - 51022	325.99	3,500.00	9.3%
6085 · Janitorial Services - 51032	130.00	4,200.00	3.1%
6103 · Liability Insurance - 51041	0.00	11,817.00	0.0%
6280 · Dues and Memberships - 52091	2,005.60	6,336.00	31.7%
6400 · Office Supplies - 52111	298.28	4,000.00	7.5%
6410 · Postage - 52114	48.71	1,500.00	3.2%
6430 · Printing Services - 51241	260.94	8,000.00	3.3%
6461 · Other Supplies - 52101	84.99	4,500.00	1.9%
6500 · Information Tech Svc - 51209	0.00	8,500.00	0.0%
6521 · County Services - 51916	0.00	12,500.00	0.0%
6538 · Training/Conference Exp - 51601	0.00	15,000.00	0.0%
6587 · LAFCO Charges - 52091	1,260.00		
6630 · Legal & Audit/ Accting- 51206	1,182.50	38,000.00	3.1%
6840 · Rent - 51421	2,500.00	31,200.00	8.0%
6890 · Computer Hardware/Softwar 52142	54.99	2,500.00	2.2%
7300 · Transportation/Travel - 51602	66.75	8,683.00	0.8%
7330 · Sanitation - 51031	53.58	650.00	8.2%
7360 · Gas, Electric and Water - 52193	307.97	3,500.00	8.8%

**GOLD RIDGE RESOURCE CONSERVATION DISTRICT**  
**Statement of Operations, Actual vs Budget**

	Jul 20	Budget	% of Budget
8561 · Office Equipment - 54000	0.00	10,000.00	0.0%
9000 · Appropriation for Contingencies	0.00	25,000.00	0.0%
<b>Total Overhead</b>	<b>8,971.91</b>	<b>219,080.00</b>	<b>4.1%</b>
<b>Total Expense</b>	<b>72,275.99</b>	<b>1,941,384.00</b>	<b>3.7%</b>
<b>Net Ordinary Income</b>	<b>(7,410.68)</b>	<b>13,197.00</b>	<b>(56.2)%</b>
<b>Other Income/Expense</b>			
<b>Other Income</b>			
4111 · Line of Credit - 47111	0.00	600,000.00	0.0%
<b>Total Other Income</b>	<b>0.00</b>	<b>600,000.00</b>	<b>0.0%</b>
<b>Other Expense</b>			
COVID-19 Expenses	850.59		
53101 · Principle Payments LT Debt	702.88	609,000.00	0.1%
<b>Total Other Expense</b>	<b>1,553.47</b>	<b>609,000.00</b>	<b>0.3%</b>
<b>Net Other Income</b>	<b>(1,553.47)</b>	<b>(9,000.00)</b>	<b>17.3%</b>
<b>Net Income</b>	<b>(8,964.15)</b>	<b>4,197.00</b>	<b>(213.6)%</b>

**GOLD RIDGE RESOURCE CONSERVATION DISTRICT**  
**A/P Aging Summary**  
As of July 31, 2020

	<u>Current</u>	<u>1 - 30</u>	<u>31 - 60</u>	<u>61 - 90</u>	<u>&gt; 90</u>	<u>TOTAL</u>
Bordessa Family Dairies - 27658	0.00	0.00	0.00	2,567.00	0.00	2,567.00
Brelje & Race Labs - 6710	0.00	316.00	0.00	0.00	0.00	316.00
Cantor, Sierra - 7945	14.04	0.00	0.00	0.00	0.00	14.04
Conservation Corps - 3853	0.00	0.00	0.00	0.00	13,694.26	13,694.26
Creekside Center for Earth Obs.. - 2...	0.00	5,000.00	0.00	0.00	0.00	5,000.00
Harmony Farm Supply - 1910-2	508.57	0.00	0.00	0.00	0.00	508.57
Howard, Isis - 27224	2.00	0.00	0.00	0.00	0.00	2.00
Humboldt State University - 15826-2	0.00	0.00	0.00	16,303.89	3,545.87	19,849.76
Inland Business Systems - 6813	0.00	27.78	0.00	0.00	0.00	27.78
Katy Mamen Consulting - 27105	0.00	2,900.00	0.00	0.00	0.00	2,900.00
Maryann O'Connell - 7382	1,182.50	0.00	0.00	0.00	0.00	1,182.50
North Bay Portables - 11120-2	0.00	0.00	0.00	0.00	-36.53	-36.53
Point Blue Conservation Science - 4...	0.00	0.00	11,442.73	4,860.32	19,527.68	35,830.73
Prunuske Chatham, Inc.-3697-1	0.00	0.00	495.00	0.00	16,897.50	17,392.50
Sheila Rae Denton - 27532	0.00	250.00	0.00	0.00	0.00	250.00
Sonoma RCD - 5852-2	0.00	1,301.31	0.00	0.00	0.00	1,301.31
Sonoma RCD - Erica - 5852-2	2,135.25	1,473.05	0.00	2,622.00	1,392.50	7,622.80
Streamline Engineering - 7389	0.00	0.00	2,125.00	2,200.00	3,675.00	8,000.00
<b>TOTAL</b>	<b><u>3,842.36</u></b>	<b><u>11,268.14</u></b>	<b><u>14,062.73</u></b>	<b><u>28,553.21</u></b>	<b><u>58,696.28</u></b>	<b><u>116422.72</u></b>



**GOLD RIDGE RESOURCE CONSERVATION DISTRICT**  
**A/R Aging Summary**  
As of July 31, 2020

	Current	1 - 30	31 - 60	61 - 90	> 90	TOTAL
001 - ADMINISTRATION	49,674.12	0.00	0.00	0.00	0.00	49,674.12
088 - NCIRWMP Phase VI Prop 84 R3 G...	0.00	0.00	3,417.00	0.00	17,773.92	21,190.92
096 - NRCS SCAPOSD RCPP	0.00	0.00	20,158.35	0.00	0.00	20,158.35
107 - DFW - P1796004 GV Coho Hab Enh	0.00	0.00	855.00	0.00	0.00	855.00
108 - SCWA TW 16/17-156	0.00	0.00	19,729.03	0.00	30,266.68	49,995.71
110 - TU FRAF	0.00	0.00	1,884.12	0.00	0.00	1,884.12
113 - Atascadero Subwatershed DFW Pr...	0.00	0.00	435.51	0.00	0.00	435.51
117 - Cal Trans Gleason Beach	0.00	0.00	18,727.80	0.00	1.84	18,729.64
127 - SCWA Blanchard Erosion	0.00	0.00	1,487.50	0.00	0.00	1,487.50
128 - NRCS CIG Napa	0.00	0.00	6,058.92	0.00	0.00	6,058.92
135 - DFW P1830404 DB Winter Habitat	0.00	0.00	33,197.29	0.00	0.00	33,197.29
136 - DFW P1830401 Tannery LW Recruit	1,576.71	0.00	3,267.42	145.71	7,681.17	12,671.01
137 - NFWF ConPar IV	0.00	0.00	4,595.89	0.00	0.00	4,595.89
138 - GSA West Yost	1,470.75	0.00	1,578.50	878.50	790.50	4,718.25
142 - CARCD WCB Climate Adaptation	0.00	0.00	19,422.22	0.00	0.00	19,422.22
144 - NCRCDC Camp Meeker CWPP	5,357.25	0.00	6,667.73	0.00	0.00	12,024.98
149 - CDFA - Gabriel Farm Demo Project	0.00	0.00	7,477.65	0.00	0.00	7,477.65
153 - SCWA 18.19-147 CASGEM 2019-2...	0.00	0.00	0.00	0.00	1,548.08	1,548.08
154 - DPR - C1933010 - Freezeout Trails	0.00	0.00	163.50	0.00	0.00	163.50
155 - CARCD WCB Monarch WC-1913CF	0.00	0.00	459.00	0.00	0.00	459.00
156 - Sweetwater Nursery Off-Chanel H...	0.00	0.00	325.86	0.00	0.00	325.86
157 - CDFA Tech Assistance 2019	0.00	0.00	12,327.19	0.00	0.00	12,327.19
159 - TU RRNFWF Year 10	0.00	0.00	8,668.48	0.00	0.00	8,668.48
160 - SCC Ebabias Creek Restoration PI...	0.00	0.00	14,852.20	13,636.78	46,476.64	74,965.62
163 - CARCD WCB Monarch II OW Sites	0.00	0.00	262.00	0.00	0.00	262.00
164 - WCB Mt Gilead Design	0.00	0.00	272.50	0.00	0.00	272.50
166 - SCAPOSD Outings 2020-23 subcon...	0.00	0.00	659.75	0.00	0.00	659.75
FFS - Matthews	0.00	0.00	14,473.49	0.00	0.00	14,473.49
FFS - SRF CWM	0.00	0.00	460.00	0.00	0.00	460.00
Z - 064 - SCAPOSD Outings 14-19	0.00	-200.00	0.00	0.00	200.00	0.00
Z - 084 - SCC 16-006 Lower GV	0.00	0.00	3,592.72	0.00	0.04	3,592.76
Z - 087 - NCIRWMP Phase V Prop 84 R3 ...	0.00	0.00	3,027.92	0.00	2,169.31	5,197.23
Z - 125 - CDFA Healthy Soils Demo Project	0.00	0.00	0.00	0.00	5.59	5.59
Z - 130 - CDFA HSI Tech Assistance 2	0.00	0.00	0.00	0.00	1,504.27	1,504.27
Z - FFS - Marin RCD - Moreda	0.00	0.00	0.00	0.00	2,539.28	2,539.28
<b>TOTAL</b>	<b>58,078.83</b>	<b>-200.00</b>	<b>208504.54</b>	<b>14,660.99</b>	<b>110957.32</b>	<b>392001.68</b>

# GOLD RIDGE RESOURCE CONSERVATION DISTRICT

## Summary Balance Sheet

As of July 31, 2020

	July 31, 2017	July 31, 2018	July 31, 2019	July 31, 2020
<b>ASSETS</b>				
<b>Current Assets</b>				
Checking/Savings	399,115.79	536,788.00	385,838.26	374,266.51
Accounts Receivable	501,339.89	445,181.25	438,465.96	393,717.68
Other Current Assets	256,378.13	209,717.43	228,224.89	180,617.13
<b>Total Current Assets</b>	<b>1,156,833.81</b>	<b>1,191,686.68</b>	<b>1,052,529.11</b>	<b>948,601.32</b>
Fixed Assets	25,088.00	22,819.00	20,550.00	18,281.00
<b>TOTAL ASSETS</b>	<b>1,181,921.81</b>	<b>1,214,505.68</b>	<b>1,073,079.11</b>	<b>966,882.32</b>
<b>LIABILITIES &amp; EQUITY</b>				
<b>Liabilities</b>				
<b>Current Liabilities</b>				
Accounts Payable	342,189.81	297,750.28	251,339.22	116,422.72
Credit Cards	3,632.58	4,999.18	908.69	-372.67
Other Current Liabilities	709,175.94	741,064.42	670,212.28	703,965.32
<b>Total Current Liabilities</b>	<b>1,054,998.33</b>	<b>1,043,813.88</b>	<b>922,460.19</b>	<b>820,015.37</b>
<b>Total Liabilities</b>	<b>1,054,998.33</b>	<b>1,043,813.88</b>	<b>922,460.19</b>	<b>820,015.37</b>
Equity	126,923.49	170,691.80	150,618.92	146,866.95
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>1,181,921.82</b>	<b>1,214,505.68</b>	<b>1,073,079.11</b>	<b>966,882.32</b>

GOLD RIDGE RESOURCE CONSERVATION DISTRICT

8/31/2020 12:59 PM

Register: 101 · Cash in County Treasury

From 07/01/2020 through 08/31/2020

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment C	Deposit	Balance
07/02/2020		Z - 134 - DFW P183...	1200 · Accounts Recei...	6Final		17,157.87	384,063.96
07/02/2020		Z - 133 - DFW P183...	1200 · Accounts Recei...	8Final		27,203.75	411,267.71
07/15/2020		006 - CARCD - Nort...	1200 · Accounts Recei...	3		681.82	411,949.53
07/15/2020		138 - GSA West Yost	1200 · Accounts Recei...	32		1,069.50	413,019.03
07/15/2020		158 - PSMFC #20-97...	1200 · Accounts Recei...	2		5,053.00	418,072.03
07/15/2020		Z - 064 - SCAPOSD ...	1200 · Accounts Recei...	61Final		35,894.01	453,966.04
07/15/2020		096 - NRCS SCAPO...	1200 · Accounts Recei...	13		14,294.02	468,260.06
07/16/2020	ACH	Hart, William - 7377	201 · Vouchers Payable	Reimbursement	65.86		468,194.20
07/16/2020	ACH	Stagnaro, Adriana - 9...	201 · Vouchers Payable	Reimbursement	17.20		468,177.00
07/16/2020	1834438	Guardian - 17541	201 · Vouchers Payable		579.02		467,597.98
07/16/2020	1834439	Ford Motor Compan...	201 · Vouchers Payable	Truck Payment	851.84		466,746.14
07/16/2020	1834440	Xerox Corporation - ...	201 · Vouchers Payable		210.08		466,536.06
07/16/2020	1834441	Kaiser - 1092-27	201 · Vouchers Payable	August Health ...	3,341.09		463,194.97
07/16/2020	1834442	Inland Business Syst...	201 · Vouchers Payable		47.47		463,147.50
07/16/2020	1834443	Dellavalle Laborator...	201 · Vouchers Payable		720.00		462,427.50
07/16/2020	1834444	Western Health Adva...	201 · Vouchers Payable	Health Ins. for ...	392.30		462,035.20
07/16/2020	1834445	Stetson Engineers, In...	201 · Vouchers Payable		32,076.26		429,958.94
07/16/2020	1834446	Ajainin Turner - 7954	201 · Vouchers Payable		1,872.04		428,086.90
07/16/2020	1834447	Point Blue Conservat...	201 · Vouchers Payable		1,167.84		426,919.06
07/16/2020	1834448	Valley Ford Water A...	201 · Vouchers Payable	Water for VFSH	77.50		426,841.56
07/16/2020	1834449	Sonoma LAFCO - 17...	201 · Vouchers Payable	LAFCO	1,260.00		425,581.56
07/16/2020	1834450	Bowser, Tisa Ocean -...	201 · Vouchers Payable		260.00		425,321.56
07/16/2020	1834451	Sonoma RCD - 5852-2	201 · Vouchers Payable		24,879.66		400,441.90
07/16/2020	1834451	Sonoma RCD - Erica...	201 · Vouchers Payable		1,702.79		398,739.11
07/16/2020	1834452	Recology Sonoma M...	201 · Vouchers Payable		53.58		398,685.53
07/16/2020	1834453	Streamline Engineeri...	201 · Vouchers Payable	Civil Engineeri...	925.00		397,760.53
07/16/2020	1834454	Dutton Bros Farming...	201 · Vouchers Payable		2,650.00		395,110.53
07/16/2020	1834455	O'Connor Environme...	201 · Vouchers Payable		6,012.50		389,098.03
07/16/2020	1834456	Jill Butler - 27505	201 · Vouchers Payable		83.40		389,014.63
07/16/2020	1834457	Howard, Isis - 27224	201 · Vouchers Payable	Reimbursement	14.95		388,999.68
07/16/2020	1834458	Johnston Ryan - 27312	201 · Vouchers Payable	Reimbursement	3.45		388,996.23
07/16/2020	1834459	Maryann O'Connell - ...	201 · Vouchers Payable	Work performe...	508.75		388,487.48
07/16/2020	1834460	State Water Resource...	201 · Vouchers Payable	Permit	1,949.00		386,538.48
07/16/2020	1834461	CARCD-16268	201 · Vouchers Payable	CARCD Memb...	2,005.60		384,532.88
07/21/2020			7897 · Exchange Bank ...	Funds Transfer	50,000.00		334,532.88
08/05/2020		FFS - SRF CWM	1200 · Accounts Recei...	1		460.00	334,992.88
08/05/2020		160 - SCC Ebasias ...	1200 · Accounts Recei...	1		11,242.34	346,235.22
08/05/2020		160 - SCC Ebasias ...	1200 · Accounts Recei...	1		32,910.47	379,145.69
08/05/2020		108 - SCWA TW 16/...	1200 · Accounts Recei...	10		19,729.03	398,874.72
08/05/2020	#143Don...	143 - Forest Working...	2120 · Deferred Revenue	Donation from ...		500.00	399,374.72

GOLD RIDGE RESOURCE CONSERVATION DISTRICT

8/31/2020 12:59 PM

Register: 101 · Cash in County Treasury

From 07/01/2020 through 08/31/2020

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment C	Deposit	Balance
08/10/2020		Z - FFS - Marin RCD...	1200 · Accounts Recei...	1		2,539.28	401,914.00
08/10/2020		110 - TU FRAF	1200 · Accounts Recei...	5		1,884.12	403,798.12
08/10/2020	#110_Ret...	110 - TU FRAF	1205 · Retention Recei...	110 - Retention		99.16	403,897.28
08/13/2020		159 - TU RRNFWF ...	1200 · Accounts Recei...	4		8,668.48	412,565.76
08/18/2020			Salaries and benefits:5...	Deposit		46.65	412,612.41
08/18/2020		128 - NRCS CIG Napa	1200 · Accounts Recei...	5		6,058.92	418,671.33
08/18/2020		096 - NRCS SCAPO...	1200 · Accounts Recei...	14		20,158.35	438,829.68
08/18/2020	Advance...	169 - RLF 20/21	2120 · Deferred Revenue	RLF Advance		50,000.00	488,829.68
08/20/2020	1838977	Guardian - 17541	201 · Vouchers Payable	Dental & Visio...	579.02		488,250.66
08/20/2020	1838978	Ford Motor Compan...	201 · Vouchers Payable	Truck Payment	851.84		487,398.82
08/20/2020	1838979	Xerox Corporation - ...	201 · Vouchers Payable		210.08		487,188.74
08/20/2020	1838980	Kaiser - 1092-27	201 · Vouchers Payable	September Hea...	3,032.91		484,155.83
08/20/2020	1838981	Inland Business Syst...	201 · Vouchers Payable		40.96		484,114.87
08/20/2020	1838982	Western Health Adva...	201 · Vouchers Payable	Health Ins. for ...	392.30		483,722.57
08/20/2020	1838983	Conservation Corps -...	201 · Vouchers Payable		13,694.26		470,028.31
08/20/2020	1838984	Ajainin Turner - 7954	201 · Vouchers Payable		660.25		469,368.06
08/20/2020	1838985	Applied Financial Se...	201 · Vouchers Payable		283.75		469,084.31
08/20/2020	1838986	Point Blue Conservat...	201 · Vouchers Payable		24,388.00		444,696.31
08/20/2020	1838987	Bordessa Family Dai...	201 · Vouchers Payable		2,567.00		442,129.31
08/20/2020	1838988	Valley Ford Water A...	201 · Vouchers Payable	Water for VFSH	77.50		442,051.81
08/20/2020	1838989	The HR Matrix - 3796	201 · Vouchers Payable	EFMLA Resea...	350.00		441,701.81
08/20/2020	1838990	Bowser, Tisa Ocean -...	201 · Vouchers Payable		287.29		441,414.52
08/20/2020	1838991	Sonoma RCD - Erica...	201 · Vouchers Payable		4,014.50		437,400.02
08/20/2020	1838992	Recology Sonoma M...	201 · Vouchers Payable		54.03		437,345.99
08/20/2020	1838993	Streamline Engineeri...	201 · Vouchers Payable		3,675.00		433,670.99
08/20/2020	1838994	Dutton Bros Farming...	201 · Vouchers Payable		2,650.00		431,020.99
08/20/2020	1838995	Harmony Farm Supp...	201 · Vouchers Payable		558.08		430,462.91
08/20/2020	1838996	Sheila Rae Denton - ...	201 · Vouchers Payable		250.00		430,212.91
08/20/2020	1838997	Cantor, Sierra - 7945	201 · Vouchers Payable	Reimbursement	14.04		430,198.87
08/20/2020	1838998	Howard, Isis - 27224	201 · Vouchers Payable	Reimbursement	2.00		430,196.87
08/20/2020	1838999	Maryann O'Connell -...	201 · Vouchers Payable	Work performe...	1,182.50		429,014.37
08/24/2020			7897 · Exchange Bank ...	Funds Transfer	50,000.00		379,014.37

**GOLD RIDGE RESOURCE CONSERVATION DISTRICT**  
**Employee Earnings Summary**  
 July 2020

	<u>DIRECT L...</u>	<u>HOLIDAY</u>	<u>Paid Tim...</u>	<u>FWT</u>	<u>MEDICAR...</u>	<u>SOCIAL S...</u>	<u>SWT</u>	<u>SDI</u>	<u>Medicare ...</u>	<u>CalPERS-...</u>	<u>Calpers - ...</u>	<u>Health In...</u>	<u>TOTAL</u>
Cantor, Sierra R	4,826.00	182.40	513.00	-250.00	-77.32	-330.58	-105.06	-53.32	0.00	-373.57	0.00	-189.48	4,142.07
Green, John K	9,116.00	344.00	860.00	-870.00	-149.64	-639.84	-477.84	-103.20	0.00	-709.47	0.00	0.00	7,370.01
Harris, Michele J	4,912.00	204.80	768.00	-268.00	-85.33	-364.85	-53.84	-58.84	0.00	0.00	-397.22	0.00	4,656.72
Hart, William J	7,740.00	288.00	414.00	-502.00	-118.68	-507.48	-346.77	-81.85	0.00	0.00	-578.75	-388.80	5,917.67
Howard, Isis	3,500.00	120.00	0.00	-48.00	-51.67	-220.92	0.00	-35.63	0.00	0.00	-171.45	-56.90	3,035.43
Jensen, Brittany B	7,050.00	376.00	1,598.00	-891.00	-121.89	-521.15	-368.16	-90.06	0.00	-618.75	0.00	-18.33	6,394.66
Johnson, Noelle E	5,478.00	264.00	792.00	-680.00	-103.30	-441.73	-247.87	-71.24	0.00	-494.75	0.00	-128.01	4,367.10
Johnston, Ryan	1,413.00	0.00	0.00	0.00	-20.49	-87.61	0.00	-14.13	0.00	0.00	0.00	0.00	1,290.77
Pozzi -, Joe	905.94	0.00	0.00	0.00	-13.14	-56.16	0.00	-9.06	0.00	-50.49	0.00	0.00	777.09
Stagnaro, Adriana	5,737.50	195.00	30.00	-462.00	-85.11	-363.92	-178.43	-58.70	0.00	0.00	-402.47	-92.76	4,319.11
<b>TOTAL</b>	<b><u>50,678.44</u></b>	<b><u>1,974.20</u></b>	<b><u>4,975.00</u></b>	<b><u>-3,971.00</u></b>	<b><u>-826.57</u></b>	<b><u>-3,534.24</u></b>	<b><u>-1,777.97</u></b>	<b><u>-576.03</u></b>	<b><u>0.00</u></b>	<b><u>-2,247.03</u></b>	<b><u>-1,549.89</u></b>	<b><u>-874.28</u></b>	<b><u>42,270.63</u></b>

GOLD RIDGE RESOURCE CONSERVATION DISTRICT

8/31/2020 1:00 PM

Register: 7897 · Exchange Bank Checking

From 07/01/2020 through 08/31/2020

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
07/02/2020		QuickBooks Payroll ...	-split-	Created by Pay...	12,911.27	X		36,088.75
07/03/2020	DD1997	Cantor, Sierra R	-split-	Direct Deposit		X		36,088.75
07/03/2020	DD1998	Green, John K	-split-	Direct Deposit		X		36,088.75
07/03/2020	DD1999	Harris, Michele J	-split-	Direct Deposit		X		36,088.75
07/03/2020	DD2000	Hart, William J	-split-	Direct Deposit		X		36,088.75
07/03/2020	DD2001	Howard, Isis	-split-	Direct Deposit		X		36,088.75
07/03/2020	DD2002	Jensen, Brittany B	-split-	Direct Deposit		X		36,088.75
07/03/2020	DD2003	Johnson, Noelle E	-split-	Direct Deposit		X		36,088.75
07/03/2020	DD2004	Johnston, Ryan	-split-	Direct Deposit		X		36,088.75
07/03/2020	DD2005	Pozzi -, Joe	-split-	Direct Deposit		X		36,088.75
07/03/2020	DD2006	Stagnaro, Adriana	-split-	Direct Deposit		X		36,088.75
07/07/2020	ACH	Gold Ridge RCD - 4...	-split-	94-2466509	3,994.10	X		32,094.65
07/07/2020	ACH	EDD-463541	-split-	SEIN 499-0402...	776.21	X		31,318.44
07/07/2020	ACH	CalPERS - 463670	-split-	1915	2,636.52	X		28,681.92
07/07/2020	ACH	Jensen, Brittany - 7379	2100 · PAYROLL LIA...		200.00	X		28,481.92
07/07/2020	ACH	Nationwide	3101 · 457b Employee	0056542-001	1,010.00	X		27,471.92
07/16/2020		QuickBooks Payroll ...	-split-	Created by Pay...	13,804.04	X		13,667.88
07/17/2020	DD2007	Cantor, Sierra R	-split-	Direct Deposit		X		13,667.88
07/17/2020	DD2008	Green, John K	-split-	Direct Deposit		X		13,667.88
07/17/2020	DD2009	Harris, Michele J	-split-	Direct Deposit		X		13,667.88
07/17/2020	DD2010	Hart, William J	-split-	Direct Deposit		X		13,667.88
07/17/2020	DD2011	Howard, Isis	-split-	Direct Deposit		X		13,667.88
07/17/2020	DD2012	Jensen, Brittany B	-split-	Direct Deposit		X		13,667.88
07/17/2020	DD2013	Johnson, Noelle E	-split-	Direct Deposit		X		13,667.88
07/17/2020	DD2014	Johnston, Ryan	-split-	Direct Deposit		X		13,667.88
07/17/2020	DD2015	Pozzi -, Joe	-split-	Direct Deposit		X		13,667.88
07/17/2020	DD2016	Stagnaro, Adriana	-split-	Direct Deposit		X		13,667.88
07/21/2020			101 · Cash in County T...	Funds Transfer		X	50,000.00	63,667.88
07/22/2020	ACH	Gold Ridge RCD - 4...	-split-	94-2466509	4,416.36	X		59,251.52
07/22/2020	ACH	EDD-463541	-split-	SEIN 499-0402...	879.96	X		58,371.56
07/22/2020	ACH	Jensen, Brittany - 7379	2100 · PAYROLL LIA...		200.00	X		58,171.56
07/22/2020	ACH	Nationwide	3101 · 457b Employee	0056542-001	1,010.00	X		57,161.56
07/22/2020	ACH	CalPERS - 463670	-split-	1915	3,164.92	X		53,996.64
07/22/2020	ACH	CalPERS - 463670	Salaries and benefits:5...	Unfuded Liabil...	1,243.24	X		52,753.40
07/30/2020		QuickBooks Payroll ...	-split-	Created by Pay...	13,612.61	X		39,140.79
07/31/2020	DD2017	Cantor, Sierra R	-split-	Direct Deposit		X		39,140.79
07/31/2020	DD2018	Green, John K	-split-	Direct Deposit		X		39,140.79
07/31/2020	DD2019	Harris, Michele J	-split-	Direct Deposit		X		39,140.79
07/31/2020	DD2020	Hart, William J	-split-	Direct Deposit		X		39,140.79
07/31/2020	DD2021	Howard, Isis	-split-	Direct Deposit		X		39,140.79

GOLD RIDGE RESOURCE CONSERVATION DISTRICT

8/31/2020 1:00 PM

Register: 7897 · Exchange Bank Checking

From 07/01/2020 through 08/31/2020

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
07/31/2020	DD2022	Jensen, Brittany B	-split-	Direct Deposit		X		39,140.79
07/31/2020	DD2023	Johnson, Noelle E	-split-	Direct Deposit		X		39,140.79
07/31/2020	DD2024	Johnston, Ryan	-split-	Direct Deposit		X		39,140.79
07/31/2020	DD2025	Pozzi -, Joe	-split-	Direct Deposit		X		39,140.79
07/31/2020	DD2026	Stagnaro, Adriana	-split-	Direct Deposit		X		39,140.79
08/04/2020	ACH	CalPERS - 463670	-split-	1915	3,099.17			36,041.62
08/04/2020	ACH	EDD-463541	-split-	SEIN 499-0402...	814.52			35,227.10
08/04/2020	ACH	Gold Ridge RCD - 4...	-split-	94-2466509	4,282.16			30,944.94
08/04/2020	ACH	Jensen, Brittany - 7379	2100 · PAYROLL LIA...		200.00			30,744.94
08/04/2020	ACH	Nationwide	3101 · 457b Employee	0056542-001	1,010.00			29,734.94
08/12/2020	ACH	Exchange Bank - 463...	Overhead:6400 · Offic...	Safe Deposit B...	45.00			29,689.94
08/13/2020		QuickBooks Payroll ...	-split-	Created by Pay...	13,274.11			16,415.83
08/14/2020	DD2027	Cantor, Sierra R	-split-	Direct Deposit		X		16,415.83
08/14/2020	DD2028	Green, John K	-split-	Direct Deposit		X		16,415.83
08/14/2020	DD2029	Harris, Michele J	-split-	Direct Deposit		X		16,415.83
08/14/2020	DD2030	Hart, William J	-split-	Direct Deposit		X		16,415.83
08/14/2020	DD2031	Howard, Isis	-split-	Direct Deposit		X		16,415.83
08/14/2020	DD2032	Jensen, Brittany B	-split-	Direct Deposit		X		16,415.83
08/14/2020	DD2033	Johnson, Noelle E	-split-	Direct Deposit		X		16,415.83
08/14/2020	DD2034	Johnston, Ryan	-split-	Direct Deposit		X		16,415.83
08/14/2020	DD2035	Pozzi -, Joe	-split-	Direct Deposit		X		16,415.83
08/14/2020	DD2036	Stagnaro, Adriana	-split-	Direct Deposit		X		16,415.83
08/17/2020	ACH	Gold Ridge RCD - 4...	-split-	94-2466509	4,222.37			12,193.46
08/17/2020	ACH	EDD-463541	-split-	SEIN 499-0402...	811.92			11,381.54
08/17/2020	ACH	Jensen, Brittany - 7379	2100 · PAYROLL LIA...		200.00			11,181.54
08/17/2020	ACH	Nationwide	3101 · 457b Employee	0056542-001	1,010.00			10,171.54
08/17/2020	ACH	CalPERS - 463670	-split-	1915	3,089.24			7,082.30
08/17/2020	ACH	CalPERS - 463670	Salaries and benefits:5...	Unfuded Liabil...	1,243.24			5,839.06
08/24/2020			101 · Cash in County T...	Funds Transfer			50,000.00	55,839.06
08/27/2020		QuickBooks Payroll ...	-split-	Created by Pay...	13,853.07			41,985.99
08/28/2020	DD2037	Cantor, Sierra R	-split-	Direct Deposit		X		41,985.99
08/28/2020	DD2038	Green, John K	-split-	Direct Deposit		X		41,985.99
08/28/2020	DD2039	Harris, Michele J	-split-	Direct Deposit		X		41,985.99
08/28/2020	DD2040	Hart, William J	-split-	Direct Deposit		X		41,985.99
08/28/2020	DD2041	Howard, Isis	-split-	Direct Deposit		X		41,985.99
08/28/2020	DD2042	Jensen, Brittany B	-split-	Direct Deposit		X		41,985.99
08/28/2020	DD2043	Johnson, Noelle E	-split-	Direct Deposit		X		41,985.99
08/28/2020	DD2044	Johnston, Ryan	-split-	Direct Deposit		X		41,985.99
08/28/2020	DD2045	Pozzi -, Joe	-split-	Direct Deposit		X		41,985.99
08/28/2020	DD2046	Stagnaro, Adriana	-split-	Direct Deposit		X		41,985.99

**GOLD RIDGE RESOURCE CONSERVATION DISTRICT**  
**A/P Aging Summary**  
As of August 31, 2020

	<u>Current</u>	<u>1 - 30</u>	<u>31 - 60</u>	<u>61 - 90</u>	<u>&gt; 90</u>	<u>TOTAL</u>
Brelje & Race Labs - 6710	0.00	0.00	316.00	0.00	0.00	316.00
Creekside Center for Earth Obs.. - 2...	0.00	0.00	5,000.00	0.00	0.00	5,000.00
Doug Gore- 7956	0.00	51,038.00	0.00	0.00	0.00	51,038.00
Empire Bearing Company - 306	0.00	5,303.68	0.00	0.00	0.00	5,303.68
Growing Solutions, Inc. - 27681	0.00	6,220.30	0.00	0.00	0.00	6,220.30
Harmony Farm Supply - 1910-2	0.00	314.69	0.00	0.00	0.00	314.69
Humboldt State University - 15826-2	0.00	0.00	0.00	0.00	19,849.76	19,849.76
Katy Mamen Consulting - 27105	0.00	0.00	0.00	2,900.00	0.00	2,900.00
North Bay Portables - 11120-2	0.00	0.00	0.00	0.00	-36.53	-36.53
Point Blue Conservation Science - 4...	0.00	0.00	0.00	11,442.73	0.00	11,442.73
Prunuske Chatham, Inc.-3697-1	0.00	0.00	0.00	495.00	16,897.50	17,392.50
Sonoma RCD - 5852-2	0.00	0.00	1,301.31	0.00	0.00	1,301.31
Sonoma RCD - Erica - 5852-2	0.00	0.00	3,608.30	0.00	0.00	3,608.30
Streamline Engineering - 7389	0.00	0.00	0.00	2,125.00	2,200.00	4,325.00
<b>TOTAL</b>	<b><u>0.00</u></b>	<b><u>62,876.67</u></b>	<b><u>10,225.61</u></b>	<b><u>16,962.73</u></b>	<b><u>38,910.73</u></b>	<b><u>128975.74</u></b>



**GOLD RIDGE RESOURCE CONSERVATION DISTRICT**  
**A/R Aging Summary**  
As of August 31, 2020

	Current	1 - 30	31 - 60	61 - 90	> 90	TOTAL
001 - ADMINISTRATION	0.00	-49,674.12	49,674.12	0.00	0.00	0.00
088 - NCIRWMP Phase VI Prop 84 R3 G...	0.00	0.00	0.00	3,417.00	17,773.92	21,190.92
107 - DFW - P1796004 GV Coho Hab Enh	0.00	0.00	0.00	855.00	0.00	855.00
108 - SCWA TW 16/17-156	0.00	0.00	0.00	0.00	30,266.68	30,266.68
113 - Atascadero Subwatershed DFW Pr...	0.00	0.00	0.00	435.51	0.00	435.51
117 - Cal Trans Gleason Beach	0.00	0.00	0.00	18,727.80	1.84	18,729.64
127 - SCWA Blanchard Erosion	0.00	0.00	0.00	1,487.50	0.00	1,487.50
135 - DFW P1830404 DB Winter Habitat	0.00	0.00	0.00	33,197.29	0.00	33,197.29
136 - DFW P1830401 Tannery LW Recruit	0.00	0.00	1,576.71	3,267.42	7,826.88	12,671.01
137 - NFWF ConPar IV	0.00	0.00	0.00	4,595.89	0.00	4,595.89
138 - GSA West Yost	0.00	0.00	1,470.75	1,578.50	1,669.00	4,718.25
142 - CARCD WCB Climate Adaptation	0.00	0.00	0.00	19,422.22	0.00	19,422.22
144 - NCRCDC Camp Meeker CWPP	0.00	0.00	5,357.25	6,667.73	0.00	12,024.98
149 - CDFA - Gabriel Farm Demo Project	0.00	0.00	0.00	7,477.65	0.00	7,477.65
153 - SCWA 18.19-147 CASGEM 2019-2...	0.00	0.00	0.00	0.00	1,548.08	1,548.08
154 - DPR - C1933010 - Freezeout Trails	0.00	0.00	0.00	163.50	0.00	163.50
155 - CARCD WCB Monarch WC-1913CF	0.00	0.00	0.00	459.00	0.00	459.00
156 - Sweetwater Nursery Off-Chanel H...	0.00	0.00	0.00	325.86	0.00	325.86
157 - CDFA Tech Assistance 2019	0.00	0.00	0.00	12,327.19	0.00	12,327.19
160 - SCC Ebabias Creek Restoration Pl...	0.00	0.00	0.00	14,852.20	15,960.61	30,812.81
163 - CARCD WCB Monarch II OW Sites	0.00	0.00	0.00	262.00	0.00	262.00
164 - WCB Mt Gilead Design	0.00	0.00	0.00	272.50	0.00	272.50
166 - SCAPOSD Outings 2020-23 subcon...	0.00	0.00	0.00	659.75	0.00	659.75
FFS - Matthews	0.00	0.00	0.00	14,473.49	0.00	14,473.49
Z - 064 - SCAPOSD Outings 14-19	0.00	0.00	-200.00	0.00	200.00	0.00
Z - 084 - SCC 16-006 Lower GV	0.00	0.00	0.00	3,592.72	0.04	3,592.76
Z - 087 - NCIRWMP Phase V Prop 84 R3 ...	0.00	0.00	0.00	3,027.92	2,169.31	5,197.23
Z - 125 - CDFA Healthy Soils Demo Project	0.00	0.00	0.00	0.00	5.59	5.59
<b>TOTAL</b>	<b>0.00</b>	<b>-49674.12</b>	<b>57,878.83</b>	<b>151545.64</b>	<b>77,421.95</b>	<b>237172.30</b>

## GOLD RIDGE RESOURCE CONSERVATION DISTRICT

08/31/20

## Statement of Net Assets

Accrual Basis

As of July 31, 2020

	Jul 31, 20	Jul 31, 19	\$ Change	% Change
<b>ASSETS</b>				
<b>Current Assets</b>				
<b>Checking/Savings</b>				
7788 · Donations Account	120.00	0.00	120.00	100.0%
7787 · Advanced Funds Account	472.84	472.84	0.00	0.0%
101 · Cash in County Treasury	334,532.88	360,290.16	-25,757.28	-7.2%
7897 · Exchange Bank Checking	39,140.79	25,075.26	14,065.53	56.1%
<b>Total Checking/Savings</b>	374,266.51	385,838.26	-11,571.75	-3.0%
<b>Accounts Receivable</b>				
1200 · Accounts Receivable	392,001.68	438,465.96	-46,464.28	-10.6%
<b>Total Accounts Receivable</b>	392,001.68	438,465.96	-46,464.28	-10.6%
<b>Other Current Assets</b>				
1215 · Deferred Outflow	129,265.94	129,265.94	0.00	0.0%
1205 · Retention Receivable	34,428.66	86,543.83	-52,115.17	-60.2%
143 · Prepaid Expense	16,922.53	12,415.12	4,507.41	36.3%
<b>Total Other Current Assets</b>	180,617.13	228,224.89	-47,607.76	-20.9%
<b>Total Current Assets</b>	946,885.32	1,052,529.11	-105,643.79	-10.0%
<b>Fixed Assets</b>				
160 · Equipment	45,091.00	45,091.00	0.00	0.0%
161 · Land	2,400.00	2,400.00	0.00	0.0%
162 · Buildings and Improvements	8,104.00	8,104.00	0.00	0.0%
162.1 · Accumulated Depreciation	-37,314.00	-35,045.00	-2,269.00	-6.5%
<b>Total Fixed Assets</b>	18,281.00	20,550.00	-2,269.00	-11.0%
<b>TOTAL ASSETS</b>	<b>965,166.32</b>	<b>1,073,079.11</b>	<b>-107,912.79</b>	<b>-10.1%</b>
<b>LIABILITIES &amp; EQUITY</b>				
<b>Liabilities</b>				
<b>Current Liabilities</b>				
<b>Accounts Payable</b>				
201 · Vouchers Payable	116,422.72	251,339.22	-134,916.50	-53.7%
<b>Total Accounts Payable</b>	116,422.72	251,339.22	-134,916.50	-53.7%
<b>Credit Cards</b>				
9416 · Exchange Bank Visa	-372.67	908.69	-1,281.36	-141.0%
<b>Total Credit Cards</b>	-372.67	908.69	-1,281.36	-141.0%
<b>Other Current Liabilities</b>				
3101 · 457b Employee	1,010.00	0.00	1,010.00	100.0%
2160 · Net Pension Obligation	90,384.99	90,384.99	0.00	0.0%
203 · Accrued Expenses	436.98	0.00	436.98	100.0%
2100 · PAYROLL LIABILITIES	200.00	0.00	200.00	100.0%
2120 · Deferred Revenue	74,225.74	51,217.50	23,008.24	44.9%
265 · Compensated Absenses	29,511.76	28,609.79	901.97	3.2%
3100 · Payroll Taxes Payable	5,096.68	0.00	5,096.68	100.0%
5923a · CalPERS	3,099.17	0.00	3,099.17	100.0%
7910 · Promissory Note-So. Co. - 5...	500,000.00	500,000.00	0.00	0.0%
<b>Total Other Current Liabilities</b>	703,965.32	670,212.28	33,753.04	5.0%
<b>Total Current Liabilities</b>	820,015.37	922,460.19	-102,444.82	-11.1%
<b>Total Liabilities</b>	820,015.37	922,460.19	-102,444.82	-11.1%

## GOLD RIDGE RESOURCE CONSERVATION DISTRICT

08/31/20

## Statement of Net Assets

Accrual Basis

As of July 31, 2020

	Jul 31, 20	Jul 31, 19	\$ Change	% Change
<b>Equity</b>				
321 · Net Assets in Capital Assets	22,819.00	22,819.00	0.00	0.0%
3900 · Fund Balance/Net Assets	131,296.10	127,093.41	4,202.69	3.3%
Net Income	-8,964.15	706.51	-9,670.66	-1,368.8%
<b>Total Equity</b>	145,150.95	150,618.92	-5,467.97	-3.6%
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>965,166.32</b>	<b>1,073,079.11</b>	<b>-107,912.79</b>	<b>-10.1%</b>

## GOLD RIDGE RESOURCE CONSERVATION DISTRICT

## Monthly Statement of Net Assets

08/31/20

As of July 31, 2020

Accrual Basis

	<u>Jul 31, 20</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
7788 · Donations Account	120.00
7787 · Advanced Funds Account	472.84
101 · Cash in County Treasury	334,532.88
7897 · Exchange Bank Checking	39,140.79
<b>Total Checking/Savings</b>	<u>374,266.51</u>
<b>Accounts Receivable</b>	
1200 · Accounts Receivable	392,001.68
<b>Total Accounts Receivable</b>	<u>392,001.68</u>
<b>Other Current Assets</b>	
1215 · Deferred Outflow	129,265.94
1205 · Retention Receivable	34,428.66
143 · Prepaid Expense	16,922.53
<b>Total Other Current Assets</b>	<u>180,617.13</u>
<b>Total Current Assets</b>	<u>946,885.32</u>
<b>Fixed Assets</b>	
160 · Equipment	45,091.00
161 · Land	2,400.00
162 · Buildings and Improvements	8,104.00
162.1 · Accumulated Depreciation	-37,314.00
<b>Total Fixed Assets</b>	<u>18,281.00</u>
<b>TOTAL ASSETS</b>	<b><u><u>965,166.32</u></u></b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Accounts Payable</b>	
201 · Vouchers Payable	116,422.72
<b>Total Accounts Payable</b>	<u>116,422.72</u>
<b>Credit Cards</b>	
9416 · Exchange Bank Visa	-372.67
<b>Total Credit Cards</b>	<u>-372.67</u>
<b>Other Current Liabilities</b>	
3101 · 457b Employee	1,010.00
2160 · Net Pension Obligation	90,384.99
203 · Accrued Expenses	436.98
2100 · PAYROLL LIABILITIES	200.00
2120 · Deferred Revenue	74,225.74
265 · Compensated Absences	29,511.76
3100 · Payroll Taxes Payable	5,096.68
5923a · CalPERS	3,099.17
7910 · Promissory Note-So. Co. - 53101	500,000.00
<b>Total Other Current Liabilities</b>	<u>703,965.32</u>
<b>Total Current Liabilities</b>	<u>820,015.37</u>
<b>Total Liabilities</b>	<u>820,015.37</u>

12:52 PM

08/31/20

Accrual Basis

**GOLD RIDGE RESOURCE CONSERVATION DISTRICT**

**Monthly Statement of Net Assets**

As of July 31, 2020

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	<u>Jul 31, 20</u>
<b>Equity</b>	
321 · Net Assets in Capital Assets	22,819.00
3900 · Fund Balance/Net Assets	131,296.10
Net Income	-8,964.15
	<hr/>
<b>Total Equity</b>	<b>145,150.95</b>
	<hr/>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b><u><u>965,166.32</u></u></b>



## **Action Item 6-B**

TO: BOARD OF DIRECTORS  
FROM: Brittany Jensen  
SUBJECT: Approval of Executive Director to sign on to the Memorandum of Understanding with Fire Safe Sonoma  
DATE: September 17, 2020

### **Summary**

Staff requests approval for the Executive Director to enter a Memorandum of Understanding (MOU) with Fire Safe Sonoma (FSS) for the shared position of the CivicSpark Fellow. The MOU outlines the purpose, role and responsibilities of both entities as it pertains to shared position to increase outreach and education on fire and forest resources in Sonoma County.

### **Background**

Since 2018 post the Tubbs Fire Gold Ridge and Sonoma RCDs have been working to build a strong partnership with Fire Safe Sonoma (FSS). All parties agree we will have better success being prepared for wildfire and wildfire recovery if we work closely together. We have jointly worked on several grants to both increase the areas in the county with Community Wildfire Protection Plans, implementation of those plans and increasing the capacity of the RCDs and Fire Safe Sonoma to serve the great need for property and individual preparedness in the face of wildfires. In early 2020 Fire Safe Sonoma received a contract from the County of Sonoma and we decided to go after a CivicSpark Fellow to assist with the capacity building for the RCDs and FSS.

The RCD is acting as the Fellow sponsor while FSS is providing the funding for this position. The MOU details the roles and responsibilities of each entity to ensure a productive and positive working experience.

### **Fiscal Information**

Fire Safe Sonoma will reimburse Gold Ridge RCD for the full cost of \$26,000. Gold Ridge RCD will provide mentorship and support for this employee. The Executive Director will be her supervisor. Gold Ridge RCD may assist in providing a work from home stipend commiserate with rest of the staff which is currently \$60/month, prorated by hours worked.

### **Staff Recommendation**

Approve Executive Director to enter into the MOU with Fire Safe Sonoma

### **List of Attachments**

1. RCD FSS CivicSpark MOU

**MEMORANDUM OF UNDERSTANDING  
BETWEEN  
GOLD RIDGE RESOURCE CONSERVATION DISTRICT AND  
FIRE SAFE SONOMA REGARDING  
CIVICSPARK FELLOWSHIP**

This Memorandum of Understanding (“MOU”) is entered into by and between the Gold Ridge Resource Conservation District (“RCD”) and Fire Safe Sonoma (“FSS”) to be effective upon execution.

WHEREAS, the RCD contracted with the Local Government Commission (“LGC”) CivicSpark Program, a federally funded AmeriCorps program operated by LGC, in which LGC recruits, hires, and supervises emerging professionals to provide services to the RCD and FSS that will result in effective actions to conserve natural resources and prepare residents for wildfire in Sonoma County (“the Position”); and

WHEREAS, FSS has financial support from the County of Sonoma for the Position for one year, but this support is not guaranteed ongoing support; and

WHEREAS, the RCD and FSS wish to jointly support and be supported by the Position using financial resources in addition to any support that may be provided by FSS via the County of Sonoma; and

WHEREAS, it is appropriate for the RCD and FSS to enter into a memorandum of understanding setting out the responsibilities of the aforementioned parties with respect to such a Position.

**NOW THEREFORE, IT IS HEREBY AGREED BY AND BETWEEN THE RCD AND FSS AS FOLLOWS:**

**Purpose**

The purpose of this MOU is to coordinate activities and efficiently use the resources of the RCD and FSS in carrying out forest and fire related outreach activities within Sonoma County. The Position Job Description is provided in the attached Exhibit A and made part of this MOU.

**To further this purpose:**

- A. RCD will:
1. Contract with LGC for the Position for an anticipated per year for the term of this MOU is 1,700 hours.
  2. Provide the office space and supervision, to fulfill the duties of the Position.
  3. Provide quarterly invoices to FSS for the Position. Notifications are typically sent out with a 30-day notice.
  4. Coordinate with Sonoma Resource Conservation District (SRCD) on how Fellow can provide assistance to SRCD.

5. Meet with FSS and SRCD on a semi-annual basis (or more frequently at the request of FSS or SRCD) to review the Position, adherence to the Job Description (Exhibit A), and to discuss status of hours allocated to the RCD and FSS.
6. Performance appraisals, correspondence with LGC and any necessary disciplinary action will be handled by the RCD. Input will be requested from FSS.
7. Provide the necessary administrative oversight for the Position. The main point of contact for daily management of the Position will be Brittany Jensen, Gold Ridge RCD Executive Director.

B. FSS will:

1. Provide funding for position equal to \$26,000 invoiced at \$6,500 on a quarterly basis or prorated based on Fellow's hours worked.
2. Provide a laptop, phone and other equipment required for Position to work remotely. If Fellow uses their own equipment FSS will provide a \$60/mo stipend directly to Fellow paid on a scheduled agreed upon with Fellow and FSS.
3. Meet with the RCD on a semi-annual basis (or more frequently at the request of the RCD) to review the Position, adherence to the authorized Job Description (Exhibit A), and to discuss status of hours allocated to each entity.
4. Provide input for Position's performance appraisal. FSS will also keep the RCD Executive Director apprised of any performance issues throughout the term of this MOU.
5. Provide necessary guidance to properly carry out the activities associated with projects within FSS's sphere of influence.



**Distribution of Position Hours**

<b>Entity</b>	<b>AmeriCorps Year 20-21 Hours (1700)</b>
Gold Ridge (Lead)	544
Fire Safe Sonoma (Partner)	816
CivicSpark Program Hours	340

The work hours identified above may shift between partners by mutual written agreement.

**Status of Lead RCD**

For all work performed under this MOU, the RCD shall be classified as a subcontractor, unless otherwise identified (through written notice to Gold Ridge RCD) as a subrecipient.

**Effective Date and Duration**

This MOU shall become effective September 1, 2020 and shall be in effect until August 30, 2021, or such time as may be extended by permissible delays.

**Amendment**

This Memorandum of Understanding may only be amended pursuant to a written agreement executed by all parties hereto.

**Termination**

Any party may withdraw from this MOU, without cause and without liability to the other party, by providing the other party written notice of intention to do so thirty (30) days prior to the effective date of withdrawal. The rights and obligations of such party hereunder shall terminate thirty (30) days after the date of mailing such notice.

**Coverage and Liability**

Gold Ridge RCD is a member of Special Districts Risk Management Authority (SDRMA), a self-insured Joint Powers Authority (JPA) formed under California Government Code §6500, et seq., and will provide all required insurance.

**Notice**

All notices and other communications required or permitted to be given under this MOU, including any notice of change of address, shall be in writing and given by personal delivery, or deposited with the United States Postal Service, postage prepaid, addressed to the parties intended to be notified. Notice shall be deemed given as of the date of personal delivery, or if mailed, upon the date of deposit with the United States Postal Service. Notice shall be given as follows:

TO RCD: Brittany Jensen, Executive Director  
Gold Ridge Resource Conservation District  
2776 Sullivan Rd  
Sebastopol, CA 95472  
(707) 823-5244

TO Fire Safe Sonoma: Ken Hite  
Fire Safe Sonoma  
PO Box 11734  
Santa Rosa, CA 95406  
(415)516-2702

Entire Memorandum of Understanding

The terms and conditions of this MOU, all exhibits attached, and all documents expressly incorporated by reference, represent the entire MOU of the parties with respect to the subject matter of this MOU. This written MOU shall supersede any and all prior agreements, oral or written, regarding the subject matter between the RCD and Fire Safe Sonoma. The terms and conditions of this MOU shall not be altered or modified except by a written amendment to this MOU signed by the parties.

Signatures follow on next page.

IN WITNESS WHEREOF, THIS MEMORANDUM OF UNDERSTANDING HAS BEEN ENTERED INTO AS FOLLOWS:

FIRE SAFE SONOMA

GOLD RIDGE RESOURCE CONSERVATION DISTRICT

By \_\_\_\_\_  
Ken Hite, Board Treasurer

By \_\_\_\_\_  
Brittany Jensen, Executive Director

\_\_\_\_\_, 2020

\_\_\_\_\_, 2020