



**Board Meeting Agenda**  
**January 20, 2022 3:30PM-5:30PM**  
***Board meeting will be held remotely***

**MEETING LOCATION:** Due to high COVID rates this month the meeting will be held only remotely.

**REMOTE ACCESS:** Members of the staff and public can participate remotely by using the following options:

**Zoom:** <https://us02web.zoom.us/j/81326946028?pwd=VERncTBxaWdkaFpkTUZKL3RRROW81UT09>

**Phone:** [\(669\) 900-6833](tel:(669)900-6833). Meeting ID: [813 2694 6028](#). Passcode: [111](#).

**District Directors:** Joe Dutton, President; Richard Hughes, Vice President; Ann Cassidy, Secretary; Mel Sanchietti, Director; Guy Smith;

**Associate Directors:** Chris Choo, Temra Costa, Lorri Duckworth, Elias Zegarra

- 1. Call to order, Determination of a Quorum, Introductions**
- 2. Oath of Office for Guy Smith**
- 3. Additions/Changes to the Agenda** (Gov. Code 54954.2 (B))
- 4. Public Comment:** Public may comment on agenda items when they are discussed. Speakers are asked to limit comments to three minutes (Gov. Code 54954.3(a)).
- 5. Informational Items**
  - A. **Gold Ridge RCD Updates & Notices**
  - B. **Natural Resources Conservation Service Update**
  - C. **Santa Rosa Plain Groundwater Sustainability Agency Update (#138)** (*Brittany Jensen*)
- 6. Consent Calendar**
  - A. **December 20, 2021 Meeting Minutes and December 2021 Grant Status Report** (*Brittany Jensen*)
- 6. Action Items**
  - A. **Approval of Financial Report and Warrant Request for FY 2021/22 through November, 2021** (*Mare O'Connell*)
  - B. **Election of Officers of Board Positions for President, Vice President, Treasurer, and Secretary** (*Joe Dutton*)
  - C. **Authorize Executive Director to enter into contract with Resources Legacy Fund for watershed technical assistance and community support in the Russian River Watershed (#200) for \$40,000** (*Brittany Jensen*)
  - D. **Approval of Executive Director to enter into contract with Coast Range Watershed Institute for work related to the Lower Atascadero and Green Valley Creek Flow and Habitat Enhancement Master Plan (#188) for \$95,947** (*Sierra Cantor*)
  - E. **Approval of Resolution 2022-01 authorizing the Executive Director to enter into an agreement with the National Fish and Wildlife Foundation for the North Bay Monarch Working Group Monarch and Pollinator Habitat Restoration Project for \$175,000** (*Noelle Johnson*)

- F. **Approval of Resolution 2022-02 of the Board of Directors of the Gold Ridge RCD proclaiming a local emergency persists, re-ratifying the proclamation of a state of emergency by Executive Order N-29-20, issued by Governor Newsom on March 17, 2020, and re-authorizing remote teleconference meetings of the legislative bodies of Gold Ridge RCD for the period of January 20, 2022 to February 19th pursuant to Brown Act provisions.** (Brittany Jensen)

**7. Future Agenda Items**

**8. Adjournment**

*This agenda has been prepared and posted at least 72 hours prior to the regular meeting of the Board of Directors in accordance with the Ralph M. Brown Act. Materials related to items on this agenda, included in the agenda packet or distributed to the Board after distribution of the agenda packet, are available for public inspection at the above address during normal business hours as well as our website. To request board packet information, please contact Brittany Jensen at (707) 823-5244 or [Brittany@goldridgercd.org](mailto:Brittany@goldridgercd.org).*

**Special Accommodations:** *In compliance with the Americans with Disabilities Act and Government Code Section 54954.2, if special assistance is needed to participate in a Board meeting, please contact Brittany Jensen at (707) 823-5244. Notification of at least 48 hours prior to meeting time will assist staff in assuring that reasonable arrangement can be made to provide accessibility at the meeting.*

**District Staff:**

|  |   |
|--|---|
| Brittany Jensen, Executive Director            | Michele Harris, District Administrator          |
| Joe Pozzi, District Manager                    | Mare O'Connell, Financial Manager               |
| Noelle Johnson, Program Manager                | Jason Wells, Forester                           |
| John Green, Lead Scientist and Project Manager | Sophia Tsue, Education and Outreach Coordinator |
| Sierra Cantor, Ecologist                       | Jenna Kahn, GrizzlyCorps Fellow                 |
| William Hart, Project Manager                  | Mason Inumerable, GrizzlyCorps Fellow           |
| Adriana Stagnaro, Outreach and Project Manager | Hannah Tikalsky, GrizzlyCorps Fellow            |

**Schedule of Upcoming Gold Ridge RCD Board Meetings:**

Every Third Thursday of the month, unless marked\*

The following meetings will be held in person (unless noted) and with an option to join virtually over Zoom video conferencing. For information about how to join a Zoom meeting, see: <https://support.zoom.us/hc/en-us/articles/201362193-How-Do-I-Join-A-Meeting->

- February 17, 3:30-5:30pm
- March 17, 3:30-5:30pm
- April 21, 3:30-5:30pm



**Board Meeting Minutes**  
**December 16, 2021 3:30PM-4:00PM**

*Board meeting will be held in-person and remotely*

**MEETING LOCATION: Gold Ridge RCD, 2776 Sullivan Road, Sebastopol, CA 95472. Call for directions.**

The regularly scheduled board meeting will be held in person with an option for the public to join remotely.

**REMOTE ACCESS:** Members of the staff and public can participate remotely by using the following options:

**Zoom:** <https://us02web.zoom.us/j/81326946028?pwd=VERncTBxaWdkaFpkTUZKL3RRROW81UT09>

**Phone:** (669) 900-6833. Meeting ID: 813 2694 6028. Passcode: 111.

**District Directors:** Joe Dutton, President; Richard Hughes, Vice President; Ann Cassidy, Secretary; Mel Sanchiatti, Director

**Associate Directors:** Guy Smith; Chris Choo, Temra Costa, Lorri Duckworth, Elias Zegarra

**1. Call to order, Determination of a Quorum, Introductions**

*Meeting was called to order at 3:44pm*

*Directors present: Ann Cassidy, Mel Sanchiatti, Joe Dutton*

*Directors absent: Richard Hughes*

*Associate directors present: Chris Choo, Guy Smith, Elias Zegarra, Lorri Duckworth, Temra Costa Associate*

*Directors absent: None.*

*Staff present: Joe Pozzi, Brittany Jensen, Michele Harris, Mare O'Connell, William Hart, Sophia Tsue*

*Other attendees: Drew Loganbill NRCS*

**2. Additions/Changes to the Agenda (Gov. Code 54954.2 (B))**

*No additions or changes were made to the agenda.*

**3. Public Comment:** Public may comment on agenda items when they are discussed. Speakers are asked to limit comments to three minutes (Gov. Code 54954.3(a)).

*No public comment was made.*

**4. Informational Items**

A. **Gold Ridge RCD Updates & Notices**

B. **Natural Resources Conservation Service Update**

C. **Santa Rosa Plain Groundwater Sustainability Agency Update (#138) (Brittany Jensen)**

D. **Valley Ford Schoolhouse Update (Brittany Jensen)**

**5. Consent Calendar**

A. **November 16, 2021 Meeting Minutes and November 2021 Grant Status Report (Brittany Jensen)**

*Motion to approve Item 5-A: 1st Cassidy, 2<sup>nd</sup> Sanchiatti. Ayes: Sanchiatti, Cassidy, Dutton, Nays: None. Abstentions: None. Absent : Hughes*

## 6. Action Items

- A. **Approval of Financial Report and Warrant Request for FY 2020/21 through October, 2021** (*Mare O'Connell*)

*Motion to approve Item 6-A: 1st Sanchietti, 2<sup>nd</sup> Cassidy. Ayes: Sanchietti, Cassidy, Dutton , Nays: None. Abstentions: None. Absent : Hughes*

- B. **Approval of Resolution 2021-14 of the Board of Directors of the Gold Ridge RCD proclaiming a local emergency persists, re-ratifying the proclamation of a state of emergency by Executive Order N-29-20, issued by Governor Newsom on March 17, 2020, and re-authorizing remote teleconference meetings of the legislative bodies of Gold Ridge RCD for the period of December 17, 2021 to January 20, 2022 pursuant to Brown Act provisions.** (*Brittany Jensen*)

*Motion to approve Item 6-B: 1st Cassidy, 2<sup>nd</sup> Sanchietti. Ayes: Sanchietti, Cassidy, Dutton , Nays: None. Abstentions: None. Absent : Hughes*

## 7. Future Agenda Items

## 8. Adjournment

*Adjourned at 4:05 pm*

*This agenda has been prepared and posted at least 72 hours prior to the regular meeting of the Board of Directors in accordance with the Ralph M. Brown Act. Materials related to items on this agenda, included in the agenda packet or distributed to the Board after distribution of the agenda packet, are available for public inspection at the above address during normal business hours. To request board packet information, please contact Brittany Jensen at (707) 823-5244 or [Brittany@goldridgercd.org](mailto:Brittany@goldridgercd.org).*

**Special Accommodations:** *In compliance with the Americans with Disabilities Act and Government Code Section 54954.2, if special assistance is needed to participate in a Board meeting, please contact Brittany Jensen at (707) 823-5244. Notification of at least 48 hours prior to meeting time will assist staff in assuring that reasonable arrangements can be made to provide accessibility at the meeting.*

### District Staff:

Brittany Jensen, Executive Director

Joe Pozzi, District Manager

Noelle Johnson, Program Manager

John Green, Lead Scientist and Project Manager

Sierra Cantor, Ecologist

William Hart, Project Manager

Adriana Stagnaro, Outreach and Project Manager

Michele Harris, District Administrator

Mare O'Connell, Financial Manager

Jason Wells, Forester

Sophia Tsue, Education and Outreach Coordinator

Jenna Kahn, GrizzlyCorps Fellow

Mason Inumerable, GrizzlyCorps Fellow

Hannah Tikalsky, GrizzlyCorps Fellow

### Schedule of Upcoming Gold Ridge RCD Board Meetings:

Every Third Thursday of the month, unless marked\*

The following meetings will be held in person and with an option to join virtually over Zoom video conferencing. For information about how to join a Zoom meeting, see: <https://support.zoom.us/hc/en-us/articles/201362193-How-Do-I-Join-A-Meeting->

- January 20, 3:30-5:30pm
- February 17, 3:30-5:30pm
- March 17, 3:30-5:30pm

**January 20, 2022 Gold Ridge Resource Conservation District - Grant Status Report FY 21/22**

|     | Current Grants in Progress FY 20/21  | Grant #                          | RCD Lead Staff   | Grant Amount  | Billings to Date | Amount Left to Bill | Completion Date |
|-----|--|----------------------------------|------------------|---------------|------------------|---------------------|-----------------|
| 96  | Venture Conservation   | NRCS RCPP2 (SCAPOS as lead)      | Noelle Johnson   | \$ 686,600.00 | \$ 547,148.35    | \$ 139,451.65       | 11/30/2022      |
|     | A time extension through November 2022 has been approved, and a budget amendment to shift more funds to GRRCD is in process. Staff are working on several plans.   |                                  |                  |               |                  |                     |                 |
| 104 | Napa RCD Landsmart Certifications  | NapaRCD 2017-02                  | All Staff        | \$ 10,000.00  | \$ 1,663.06      | \$ 8,336.94         | 5/30/2019       |
|     | Review, comment and certify Landsmart plans for Napa RCD. So far completed Winery Lake and Oakville Ranch.   |                                  |                  |               |                  |                     |                 |
| 108 | SCWA RR Cooperative 1617-156C  | SCWA                             | Noelle Johnson   | \$ 100,000.00 | \$ 41,989.05     | \$ 58,010.95        | 6/30/2023       |
|     | This 2-year cooperative agreement provides cost share for outreach, RR fisheries proposal development, water quality monitoring, and GSA participation. Conducted water quality sampling, coordinated w/ CSG staff on  |                                  |                  |               |                  |                     |                 |
| 113 | Atascadero Subwatershed Coho Habitat Assessmt  | DFW Prop 1 P1896008              | Sierra Cantor    | \$ 114,428.75 | \$ 56,040.07     | \$ 58,388.69        | 12/31/2021      |
|     | Staff and partners (OEI, CSG) finished the draft Atascadero Subwatershed Coho Habitat Assessment Chapter of the Green Valley Watershed Management Plan, prepared draft final report, set up community meeting for 12/14  |                                  |                  |               |                  |                     |                 |
| 117 | Caltrans Gleason Beach Mitigation Project  | Caltrans                         | John Green       | \$ 114,984.10 | \$ 82,326.79     | \$ 32,657.31        | 12/31/2021      |
|     | Design for mitigation projects is largely complete, but we continue to work on planning tasks. We are also working with Caltrans and the landowners on details of the proposed conservation easement and management plan.  |                                  |                  |               |                  |                     |                 |
| 125 | CDFA Healthy Soils Demonstration Project   | CDFA 17-0748-000-HS              | William Hart     | \$ 99,991.24  | \$ 99,763.76     | \$ 227.48           | 12/31/2019      |
|     | The funded portion of the CDFA grant recently closed on December 31st and the third year of the grant relies upon cost share. The annual report was completed and submitted.   |                                  |                  |               |                  |                     |                 |
| 127 | Blanchard Ranch Erosion Control Project  | SCWA                             | John Green       | \$ 92,400.00  | \$ 63,953.52     | \$ 28,446.48        | 6/30/2022       |
|     | Revegetation work is scheduled for this winter. SCWA has extended our contract to cover the reveg and required monitoring.   |                                  |                  |               |                  |                     |                 |
| 128 | CA North Coast Soil Health Hub   | NRCS CIG (Napa RCD as lead)      | William Hart     | \$ 54,525.00  | \$ 54,525.00     | \$ -                | 9/30/2022       |
|     | We are working with Shannon Cappellazzi, formerly the Soil Health Institute's Lead Scientist for the North American Project to Evaluate Soil Health Measurements, on the development of the database to interpret the results from sampling efforts.   |                                  |                  |               |                  |                     |                 |
| 132 | Innovative Technologies for Restoration on Range   | SCF&WC #200                      | Noelle Johnson   | \$ 5,000.00   | \$ 3,000.00      | \$ 2,000.00         |                 |
|     | Additional trials are on hold until we identify additional strategies  |                                  |                  |               |                  |                     |                 |
| 136 | Tannery Creek Large Wood Recruitment 2018  | DFW P1830401                     | Noelle Johnson   | \$ 211,034.13 | \$ 165,253.88    | \$ 45,780.25        | 3/31/2023       |
|     | Project installation complete. Effectiveness monitoring will continue through spring 2023. Post-storm monitoring was completed November 19th.  |                                  |                  |               |                  |                     |                 |
| 137 | Streamflow Tech Assistance in RR Watershed   | (through SRCD)                   | Noelle Johnson   | \$ 50,000.00  | \$ 50,000.00     | \$ 0.00             | 12/31/2021      |
|     | Provides cost share funds for streamflow enhancement designs on EQIP-eligible properties in Green Valley and Dutch Bill watersheds, and some funding for outreach in the Atascadero. We've received another round of funding.  |                                  |                  |               |                  |                     |                 |
| 138 | GSA - West Yost  |                                  | Brittany Jensen  | \$ 54,511.00  | \$ 11,665.25     | \$ 42,845.75        | 7/30/2020       |
|     | GRRCD staff will provide administrative assistance to Andy Rodgers of West Yost, who is serving as SR Plain GSA Administrator.   |                                  |                  |               |                  |                     |                 |
| 142 | Enhancing Habitat and Cseq on Working Lands  | Adaptation                       | Noelle Johnson   | \$ 65,000.00  | \$ 61,015.58     | \$ 3,984.42         | 11/30/2022      |
|     | Provides funding for RCD staff to provide technical assistance and develop designs for climate change adaptation practices, primarily focused on planting and streamflow enhancement projects. This is allowing staff to work with landowners to bring in implementation funding for CFPs developed through RCPP2. |                                  |                  |               |                  |                     |                 |
| 143 | Forest Working Group Coordinator   | SLT, Fledgling Fund, SCCF        | Adriana Stagnaro | \$ 33,019.82  | \$ 30,094.48     | \$ 2,925.34         |                 |
|     | Coordinate network of landowners and conservation professionals. Use platform to increase public access to forestry educational resources and tech assistance. New website: <a href="http://www.sonomaforests.org">www.sonomaforests.org</a> .   |                                  |                  |               |                  |                     |                 |
| 148 | Backcountry Trail Design Services  | Sonoma County Regional Parks FFS | John Green       | \$ 150,000.00 | \$ 7,790.76      | \$ 142,209.24       |                 |
|     | We are working on road assessment and trail planning for the new Monte Rio Redwoods Regional Park.   |                                  |                  |               |                  |                     |                 |
| 149 | Health Soils Demonstration Project - Gabriel Farm  | CDFA                             | Adriana Stagnaro | \$ 249,508.21 | \$ 145,604.18    | \$ 103,904.03       | 3/31/2022       |

|     |  |                                  |                  |                 |               |                 |            |
|-----|--|----------------------------------|------------------|-----------------|---------------|-----------------|------------|
|     | We had our first workshop on Dec. 4th at the property. We had 16 registrants for the event and we had 15 attendees. The compost tea application occurred in early December and SFSU continues to perform their monitoring and data collection efforts.   |                                  |                  |                 |               |                 |            |
| 153 | CASGEM 2019-2023   | SCWA TW 13.14-039                | Noelle Johnson   | \$ 31,999.50    | \$ 8,479.40   | \$ 23,520.10    | 6/30/2023  |
|     | Fall monitoring completed in October 2021. We are coordinating with Sonoma Water to review and add sites for improved data collection.   |                                  |                  |                 |               |                 |            |
| 154 | DPR - Freezeout/Willow Planning  | DPR C2033025                     | John Green       | \$ 17,460.00    | \$ 9,200.00   | \$ 8,260.00     | 6/15/2022  |
|     | We have restarted trail planning field work in Freezeout Creek. We have also acquired and processed LiDAR data for the lower Willow Creek floodplain and are starting restoration project planning.  |                                  |                  |                 |               |                 |            |
| 155 | Ebabis Creek Riparian Restoration Project  | CARCD WCB Monarch WC-1913CF      | William Hart     | \$ 33,775.00    | \$ 33,775.00  | \$ -            | 2/28/2022  |
|     | Costshare for the large riparian planting on Ocean Breeze Dairy. The funding has been spent, with the final report to be submitted at the grant end.   |                                  |                  |                 |               |                 |            |
| 156 | Sweetwater Nursery Off-Channel Habitat Design  | DFW #Q1930402                    | Sierra Cantor    | \$ 218,596.00   | \$ 61,701.00  | \$ 156,894.00   | 3/31/2023  |
|     | Design work is in progress; PCI's 30% design plans and preliminary Basis of Design report were submitted to CDFW; set up a meeting to discuss CDFW to their feedback.  |                                  |                  |                 |               |                 |            |
| 157 | CDFA Tech Assistance - HSP and AMMP  | CDFA #19-0883-000-SO             | William Hart     | \$ 98,921.02    | \$ 25,991.42  | \$ 72,929.60    | 3/31/2023  |
|     | The Healthy Soils Program is currently open for applications. The California Department of Agriculture's (CDFA) Healthy Soils Program (HSP) Incentives Program received \$67.5 million to provide financial incentives to California growers and ranchers to implement conservation management practices that sequester carbon, reduce atmospheric greenhouse gases (GHGs), and improve soil health. Applications will be accepted on a rolling basis until 5 p.m. PT on Friday, February 25, 2022 or until available funds are expended, whichever is earlier. As of January 6, 2022, CDFA has awarded \$16.3 million (24%) of the available funds. |                                  |                  |                 |               |                 |            |
| 159 | RR Coho Partnership Year 10  | Trout Unlimited                  | John Green       | \$ 137,998.80   | \$ 117,510.56 | \$ 20,488.24    | 1/31/2022  |
|     | We are starting planning and design for four additional rainwater catchment projects in upper Green Valley Creek. We continue to move forward with design on the Mt. Gilead project (see #164 below) and are implementing the first phase of the Alliance Redwoods project (see #165 below). This is our last year of support from NFWF for the Partnership, so we are also working with our partners on final reports and identifying new funding to cover Partnership activities.  |                                  |                  |                 |               |                 |            |
| 160 | Ebabis Creek Riparian Restoration Project  | State Coastal Conservancy Prop 1 | William Hart     | \$ 200,000.00   | \$ 146,762.50 | \$ 53,237.50    | 3/31/2023  |
|     | registrants for the Dec. 10th tour. Organic Valley has offered more financial assistance for this project and William is coordinating with them on their offer.  |                                  |                  |                 |               |                 |            |
| 161 | Atascadero Sediment Removal 65% Design   | DFW #Q2096007                    | Sierra Cantor    | \$ 551,220.34   | \$ 271,907.51 | \$ 279,312.83   | 3/15/2024  |
|     | Assessment work is in progress by Baseline Consulting, California Sea Grant, Stillwater Sciences, O'Connor Environmental, Streamline Engineering and GRRCD.  |                                  |                  |                 |               |                 |            |
| 162 | Rainwater Rebate and Streamflow Enhancement Pilot  | DWR                              | Noelle Johnson   | \$ 420,324.00   | \$ 18,864.75  | \$ 401,459.25   | 3/31/2025  |
|     | We are working with Sonoma Water to establish a permanent rebate program in the City of Healdsburg, modeled on the City of SR program. We have begun development of a QWEL module on rainwater catchment for landscaping professionals, and are planning a workshop series for homeowners with Daily Acts.   |                                  |                  |                 |               |                 |            |
| 163 | Sonoma Coast Monarch Overwintering Site Protection   | CARCD WCB Monarch                | Noelle Johnson   | \$ 69,466.70    | \$ 40,161.28  | \$ 29,305.42    | 2/28/2022  |
|     | Plan development on three sites is nearing completion, and we are exploring implementation options at Monarch Glen in Sea Ranch.   |                                  |                  |                 |               |                 |            |
| 164 | Mt. Gilead Streamflow Enhancement Design   | WCB Streamflow (through NCRC&DC) | John Green       | \$ 314,491.00   | \$ 108,238.15 | \$ 206,252.85   | 12/31/2023 |
|     | PCI is continuing to work on design for a large-scale (400,000 gallons) rainwater catchment project. Plans are approaching 90% and we have submitted an implementation funding proposal to the Department of Fish and Wildlife.  |                                  |                  |                 |               |                 |            |
| 165 | Alliance Redwoods Implementation   | WCB Streamflow (through NCRC&DC) | John Green       | \$ 1,500,610.60 | \$ 139,484.96 | \$ 1,361,125.64 | 12/31/2023 |
|     | Piazza Construction continues to work on Phase 1 of the project, which consists of water conservation measures and non-potable water source components as well as the potable water pipeline. The potable pipeline and some non-potable components have been constructed.  |                                  |                  |                 |               |                 |            |
| 166 | SCAPOSD Education/Outings 2020-23  | Subcontract with SRCD            | Adriana Stagnaro | \$ 78,387.00    | \$ 26,978.18  | \$ 51,408.82    | 6/30/2023  |
|     | Outings on conservation easement properties, educating students and families of the value of our working lands. TEAM virtual field trip experience on Open Field Farm for 4th and 5th grade students will be available to schools April 2021.  |                                  |                  |                 |               |                 |            |
| 172 | Anonymous Foundation Project Tracker   |                                  | Brittany Jensen  | \$ 50,000.00    | \$ -          | \$ 50,000.00    |            |
|     | Project moving along, improvements and engagement beginning  |                                  |                  |                 |               |                 |            |
| 173 | CalFire NBFIP  |                                  | Adriana Stagnaro | \$ 17,100.00    | \$ 5,397.00   | \$ 11,703.00    | 3/31/2024  |
|     | Contracted for 2 projects in GRRCD   |                                  |                  |                 |               |                 |            |

|  |  |                       |                  |                 |               |                 |            |
|--|--|-----------------------|------------------|-----------------|---------------|-----------------|------------|
| 174  | Forest Working Group 2021 Grants                 | Various grants        | Adriana Stagnaro | \$ 5,148.00     | \$ -          | \$ 5,148.00     | NA         |
| Funds the coordinator position to the Sonoma County Forest Working Group. Brings additional resources, education, coordination, communication to area forest managers and stakeholders.  |  |                       |                  |                 |               |                 |            |
| 178  | Technical Assistance for Monarch Habitat         | NACD                  | Noelle Johnson   | \$ 50,000.00    | \$ 29,590.90  | \$ 20,409.10    | 04/31/2022 |
| We're working with the School Garden Network to expand their Schoolyard Habitat program, and are conducting technical assistance visits to schools to help them develop site plans.  |  |                       |                  |                 |               |                 |            |
| 179  | Zero Foodprint                                   | various contracts     | William Hart     | \$ 8,100.00     | \$ 7,266.66   | \$ 833.34       | Mar-22     |
| The projects at Perucchi Family Ranch and Watts Ranch have been completed. Bodega Pastures is working on their hedgerow project, the compost application project has been completed.   |  |                       |                  |                 |               |                 |            |
| 180  | NFWF Alder Creek cost share                      | NFWF 71924            | John Green       | \$ 23,000.00    | \$ -          | \$ 23,000.00    | 6/30/2022  |
| Cost share grant for revegetation work at Alder Creek Ranch. Planting will happen during the winter of 2021-22.  |  |                       |                  |                 |               |                 |            |
| 181  | NFWF Willow/Atascadero LiDAR                     | NFWF 72096            | John Green       | \$ 20,801.42    | \$ 17,898.42  | \$ 2,903.00     | 7/29/2022  |
| LiDAR data has been delivered by the consultant.   |  |                       |                  |                 |               |                 |            |
| 183  | SRCD NFWF Monarch TA                             | subcontract with SRCD | Noelle Johnson   | \$ 7,500.00     | \$ 7,500.00   | \$ -            |            |
| GRRCD has spent its portion of the budget; SRCD is working on updates to LandSmart templates to include monarch information.   |  |                       |                  |                 |               |                 |            |
| 184  | MRC Freezeout Creek Ranch Cleanup                | CalRecycle            | William Hart     | \$ 16,603.00    | \$ 16,287.30  | \$ 315.71       | 12/31/2021 |
| Funding for illegal dumpsite cleanup on MRC property. All that remains is the final invoice and report for submittal.  |  |                       |                  |                 |               |                 |            |
| 185  | Green Valley Rural Water Conservation - Phase II | NCRC&DC)              | John Green       | \$ 870,121.00   | \$ -          | \$ 870,121.00   | 2/28/2024  |
| Construction of four rural residential rainwater catchment systems totalling 221,000 gallons, and streamflow monitoring. We are awaiting a grant agreement.  |  |                       |                  |                 |               |                 |            |
| 186  | Salmon Creek School Rainwater Catchment Project  | NCRC&DC)              | John Green       | \$ 2,064,577.00 | \$ -          | \$ 2,064,577.00 | 4/30/2024  |
| A grant agreement has been finalized, and we are under contract with NCRC&DC for implementation. Construction is scheduled for the summer of 2022.   |  |                       |                  |                 |               |                 |            |
| 187  | GV/DB Flow Enhancement Model Updates             | CRWI)                 | John Green       | \$ 15,650.00    | \$ -          | \$ 15,650.00    |            |
|  |  |                       |                  |                 |               |                 |            |
| 188  | Atascadero Master Plan                           | CRWI)                 | Sierra Cantor    | \$ 95,947.00    | \$ -          | \$ 95,947.00    | 3/1/2025   |
| To complete two additional designs along Atascadero/Lower Green Valley creeks, and analyze cumulative effects of those and three other projects in development in comprehensive CEQA document. The scope is being renegotiated in light of the Cutting Green Tape Initiative, through which a programmatic EIR has been developed by SWRCB to cover large-scale restoration projects |  |                       |                  |                 |               |                 |            |
| 189  | Alliance Implementation cost share               | DFW FRGP              | John Green       | \$ 514,889.00   | \$ 220,667.09 | \$ 294,221.92   | 4/30/2024  |
| Cost share for #165.   |  |                       |                  |                 |               |                 |            |
| 190  | Iron Horse Fish Screen Implementation            | DFW FRGP              | John Green       | \$ 267,295.00   | \$ -          | \$ 267,295.00   | 3/31/2023  |
| This project will install a fish screen at the Iron Horse Vineyards reservoir intake to protect juvenile salmonids. We have secured cost share funds for permitting (#197 below).  |  |                       |                  |                 |               |                 |            |
| 191  | Anonymous Foundation                             | General Support       | Noelle Johnson   | \$ 50,000.00    | \$ 25,719.75  | \$ 24,280.25    | 6/30/2022  |
| General support for RCD capacity building and outreach   |  |                       |                  |                 |               |                 |            |
| 192  | LandSmart Community Grazing                      | SCAPOS                | William Hart     | \$ 184,600.00   | \$ 57,570.80  | \$ 127,029.20   |            |
| We awarded a total of \$8,000 in minigrants to grazers that applied for assistance. There were eight applicants and each received \$1,000. The project at Ya-Ka-Ama is completed. We are working on the Project Monitoring Report. There is another round of funding with applications due by Sunday, January 23, 2022.  |  |                       |                  |                 |               |                 |            |
| 193  | CARCD RCD BIPOC                                  |                       |                  |                 | \$ 3,078.00   |                 |            |
|  |  |                       |                  |                 |               |                 |            |
| 194  | FFS- Firesmart Napa Playbook                     | Ag Innovations        | Adriana Stagnaro | \$ 6,000.00     |               | \$ 6,000.00     | 9/30/2021  |
| Assist Ag Innovations in writing a manual for community fire resilience in Napa County.  |  |                       |                  |                 |               |                 |            |
| 195  | FSS - RCD Grizzly MOU                            | n/a                   | Brittany Jensen  | \$ 20,000.00    | \$ 10,000.00  | \$ 10,000.00    | 7/31/2021  |
| Mason continues to support Fire Safe Sonoma with outreach and operations. Mason also supports the RCDs with forest health outreach and other projects.   |  |                       |                  |                 |               |                 |            |

|  |                                 |   |                  |                        |                                  |   |                                   |
|--|---------------------------------|---|------------------|------------------------|----------------------------------|---|-----------------------------------|
| 196  | Conservation Partners Program V | NFWF #72172                               | Noelle Johnson   | \$ 150,000.00          |                                  | \$ 150,000.00                                   | 7/31/2024                         |
| TA and design funding for streamflow and habitat enhancement projects in the lower Russian River and Salmon Creek  |                                 |   |                  |                        |                                  |   |                                   |
| 197  | NFWF 73962 IH Cost Share        |   | John Green       | \$ 34,906.86           |                                  |   | 7/29/2023                         |
| Cost share for #190 to provide additional funds for permitting complications.  |                                 |   |                  |                        |                                  |   |                                   |
| 198  | SCAPOSD DOC Riparian            | TBD                                       | Brittany Jensen  | \$ 50,000.00           |                                  | \$ 50,000.00                                    | 12/31/2022                        |
| GRRCD will assist SCAPOSD in the development of a riparian easement program, providing technical assistance and outreach to landowners.  |                                 |   |                  |                        |                                  |   |                                   |
| 199  | North Bay Monarch Working Group | NFWF Monarch Program #72785               | Noelle Johnson   | \$ 175,000.00          |                                  | \$ 175,000.00                                   | 10/31/2023                        |
| Regional project to propagate and plant 8,000 milkweed seedlings for monarch habitat on agricultural, ROW, and public and working lands throughout the North Bay, working with a consortium of partners. |                                 |   |                  |                        |                                  |   |                                   |
| 200  | RLF 21-22                       | RLF                                       | Noelle Johnson   | \$ 40,000.00           | \$ -                             | \$ 40,000.00                                    | 11/30/2022                        |
| support sustainable land management initiatives that improve the water quality of the lower Russian River watershed  |                                 |   |                  |                        |                                  |   |                                   |
| FFS  | Fee For Service                 | Fee For Service                           | Varies           | \$ 38,939.34           | \$ 38,939.34                     |   | NA                                |
| SC will be conducting frog surveys for SRCD's Arroyo/Garric project. JG has completed an extensive road improvement project in Willow Creek.   |                                 |   |                  |                        |                                  |   |                                   |
| <b>TOTAL IN PROCESS</b>  |                                 |   |                  | <b>\$10,505,522.98</b> | <b>\$2,867,725.69</b>            | <b>\$7,637,796.29</b>                           |                                   |
| <b>Submitted Proposals</b>   |                                 | <b>Funder</b>                             |                  | <b>Total Amount</b>    | <b>Amount Proposed for GRRCD</b> | <b>Program</b>                                  | <b>Status</b>                     |
| Innovative Conservation: Vital Streams and Forests   |                                 | NRCS RCPP AFA                             | Noelle Johnson   | \$ 2,000,000.00        | \$ 100,000.00                    | NRCS RCPP AFA                                   | Agreement in negotiation          |
| Atascadero Outreach and WC Planning  |                                 | DFW Cutting Green Tape                    | Sierra Cantor    | \$ 71,173.00           | \$ 60,045.00                     | DFW Cutting Green Tape                          | submitted 12/17/2021              |
| Greene OCH Design  |                                 | DFW Cutting Green Tape                    | John Green       | \$ 452,869.00          | \$ 72,208.00                     | DFW Cutting Green Tape                          | submitted 12/17/2021              |
| Mt. Gilead Water Conservation Project Implementation   |                                 | DFW Cutting Green Tape                    | John Green       | \$ 2,200,000.00        | \$ 2,100,000.00                  | DFW Cutting Green Tape                          | submitted 12/17/2021              |
| NCRP Rainwater Catchment Rebate Pilot Program  |                                 | Co. of Sonoma Climate Resilience Fund     | Noelle Johnson   | \$ 185,548.00          | \$ 185,548.00                    | DWR Urban & Multibenefit Drought (through NCRP) | prioritized for potential funding |
| Ag Compost   |                                 | Co. of Sonoma Climate Resilience Fund     | Brittany Jensen  | \$ 500,000.00          | \$ 15,000.00                     | County of Sonoma Climate Office                 | Pre-proposal subm 8/13/2021       |
| COVID Relief   |                                 | CA Dept of Finance via CSDA               | Michele Harris   | \$ 11,657.00           |                                  | CSDA via Dept of Finance                        | 10/12/2021                        |
| Monarch Plant Drive 2022   |                                 | private funder                            | Brittany Jensen  | \$ 10,000.00           | \$ 10,000.00                     | LoB   | Submitted 10/20/2021              |
| Conservation Outreach Cooperative Agreement  |                                 | NRCS Equity Program (through CARCD)       | Noelle Johnson   | \$ 30,000.00           | \$ 30,000.00                     | NRCS Racial Equity (through CARCD)              | recommended for funding           |
| Sonoma County Household Drought Resiliency Project   |                                 | DWR Urban and Multibenefit (through NCRP) | Noelle Johnson   | \$ 185,548.00          | \$ 185,548.00                    | Sonoma County Climate Resilience Fund           | proposal subm 11/16/2021          |
| Monarchs & Milkweed: Sonoma County Schools   |                                 | Monarch Joint Venture (through CARCD)     | Noelle Johnson   | \$ 49,657.00           | \$ 6,948.00                      | Monarch Joint Venture (through CARCD)           | proposal subm 12/02/2021          |
| <b>TOTAL PROPOSED</b>  |                                 |   |                  | <b>\$ 5,696,452.00</b> | <b>\$ 2,765,297.00</b>           |   |                                   |
| <b>Recently Completed Projects</b>   |                                 | <b>Grant #</b>                            |                  | <b>Amount</b>          |                                  |   | <b>Completed</b>                  |
| Outreach Toolkit for Fire Safe Camp Meeker   |                                 | Listos California                         | Adriana Stagnaro | \$ 3,000.00            |                                  |   |                                   |



### Action Item 6-A

TO: BOARD OF DIRECTORS  
FROM: Mare O'Connell  
SUBJECT: Financial Summary Report for November 2021  
DATE: January 20, 2022

#### [Financial Summary for the January 20,2022 Board Meeting. Report for November 2021.](#)

This report covers the first five months of the year beginning on July 1,2021. For grants that bill out quarterly, November revenue was estimated.

GRRCD's **accounts receivable** is \$474,275 plus a **retention receivable** (grant funds withheld pending closure) of \$31,000 for a total of \$505,275 receivable from grant activity a decrease of \$208,955 from October.

The unexpended portion of our advance payments to date totals \$232,707 and appears as deferred revenue (a liability) on the balance sheet. This represents all advance payments from various sources less expenditures to date.

Our county bank balance is in the positive at \$41,389. Our payroll account at Exchange Bank has a positive balance of \$39,213, and a small account at the same bank is holding \$473. Gold Ridge's prepaid expense of \$13,599 represents prepayments for liability, workers compensation and truck insurance paid for the current fiscal year of 2021-22.

The **accounts payable** balance is \$253,633 compared to \$357,214 in the prior month, a decrease of \$103,581. Other liabilities include a credit card payable of \$3,058, net pension liability (GASB 68), deferred revenue as noted above and reflecting last fiscal year's GASB update, paid time off liability (compensated absences) as well as funds owing Cal Pers retirement, payroll taxes and our voluntary 457 retirement if unpaid at month's end.

Our **equity** this month is at a positive \$138,316 compared to \$145,110 as of June 30,2021. This represents a net loss of \$6,794 this year to date.

**The Statement of Operations** for November reports \$823,950 in revenue and \$830,744 in expenses (including reimbursements and principal payments on the truck) for a net loss of \$6,709. In total, we have booked approximately 31.7% of budgeted revenue and 32.1% of budgeted expense. Seven days of November payroll did not pay out until December for approximately \$15,000. If adjusted for payroll we would show a net loss of \$21,794 year to date.

#### Definitions:

- *Statement of Net Assets* (the balance sheet) lists all our assets, both cash and noncash:
- *Assets* include our cash in bank, funds expected from our grant activity but not yet received ("accounts receivable" and "retention receivable"), prepaid expenses, and the value of our physical assets.
- *Liabilities* are made up of money we owe to vendors, cash advances from grantors, credit card and payroll liabilities.
- *Equity* is the difference between our assets and liabilities or net worth as an organization.
- *Net Income* is the difference between assets and liabilities in this Fiscal Year
- *Statement of Operations* shows income and expenses for the current period.

## GOLD RIDGE RESOURCE CONSERVATION DISTRICT

## Statement of Net Assets

01/12/22

As of November 30, 2021

Accrual Basis

|                                       | Nov 30, 21               | Nov 30, 20               | \$ Change                | % Change            |
|---------------------------------------|--------------------------|--------------------------|--------------------------|---------------------|
| <b>ASSETS</b>                         |                          |                          |                          |                     |
| <b>Current Assets</b>                 |                          |                          |                          |                     |
| Checking/Savings                      | 84,075.14                | -43,805.31               | 127,880.45               | 291.9%              |
| Accounts Receivable                   | 494,274.66               | 367,622.82               | 126,651.84               | 34.5%               |
| Other Current Assets                  | 173,880.14               | 181,461.02               | -7,580.88                | -4.2%               |
| <b>Total Current Assets</b>           | <b>752,229.94</b>        | <b>505,278.53</b>        | <b>246,951.41</b>        | <b>48.9%</b>        |
| Fixed Assets                          | 16,012.00                | 18,281.00                | -2,269.00                | -12.4%              |
| <b>TOTAL ASSETS</b>                   | <b><u>768,241.94</u></b> | <b><u>523,559.53</u></b> | <b><u>244,682.41</u></b> | <b><u>46.7%</u></b> |
| <b>LIABILITIES &amp; EQUITY</b>       |                          |                          |                          |                     |
| <b>Liabilities</b>                    |                          |                          |                          |                     |
| <b>Current Liabilities</b>            |                          |                          |                          |                     |
| Accounts Payable                      | 253,632.62               | 87,699.70                | 165,932.92               | 189.2%              |
| Credit Cards                          | 3,058.12                 | 857.29                   | 2,200.83                 | 256.7%              |
| Other Current Liabilities             | 373,235.68               | 264,598.45               | 108,637.23               | 41.1%               |
| <b>Total Current Liabilities</b>      | <b>629,926.42</b>        | <b>353,155.44</b>        | <b>276,770.98</b>        | <b>78.4%</b>        |
| <b>Total Liabilities</b>              | <b>629,926.42</b>        | <b>353,155.44</b>        | <b>276,770.98</b>        | <b>78.4%</b>        |
| <b>Equity</b>                         |                          |                          |                          |                     |
| 321 · Net Assets in Capital Assets    | 22,819.00                | 22,819.00                | 0.00                     | 0.0%                |
| 3900 · Fund Balance/Net Assets        | 122,290.63               | 109,065.10               | 13,225.53                | 12.1%               |
| Net Income                            | -6,794.11                | 38,519.99                | -45,314.10               | -117.6%             |
| <b>Total Equity</b>                   | <b>138,315.52</b>        | <b>170,404.09</b>        | <b>-32,088.57</b>        | <b>-18.8%</b>       |
| <b>TOTAL LIABILITIES &amp; EQUITY</b> | <b><u>768,241.94</u></b> | <b><u>523,559.53</u></b> | <b><u>244,682.41</u></b> | <b><u>46.7%</u></b> |

## GOLD RIDGE RESOURCE CONSERVATION DISTRICT

## Statement of Net Assets

As of November 30, 2021

01/12/22

Accrual Basis

|  | Nov 30, 21        | Nov 30, 20        | \$ Change         | % Change     |
|--|-------------------|-------------------|-------------------|--------------|
| <b>ASSETS</b>                          |                   |                   |                   |              |
| <b>Current Assets</b>                  |                   |                   |                   |              |
| <b>Checking/Savings</b>                |                   |                   |                   |              |
| 7788 · Donations Account               | 0.00              | 1,288.57          | -1,288.57         | -100.0%      |
| 7787 · Advanced Funds Account          | 472.84            | 472.84            | 0.00              | 0.0%         |
| 101 · Cash in County Treasury          | 44,389.31         | -80,700.72        | 125,090.03        | 155.0%       |
| 7897 · Exchange Bank Checking          | 39,212.99         | 35,134.00         | 4,078.99          | 11.6%        |
| <b>Total Checking/Savings</b>          | 84,075.14         | -43,805.31        | 127,880.45        | 291.9%       |
| <b>Accounts Receivable</b>             |                   |                   |                   |              |
| 1200 · Accounts Receivable             | 494,274.66        | 367,622.82        | 126,651.84        | 34.5%        |
| <b>Total Accounts Receivable</b>       | 494,274.66        | 367,622.82        | 126,651.84        | 34.5%        |
| <b>Other Current Assets</b>            |                   |                   |                   |              |
| 1215 · Deferred Outflow                | 129,280.94        | 129,280.94        | 0.00              | 0.0%         |
| 1205 · Retention Receivable            | 31,000.70         | 35,257.55         | -4,256.85         | -12.1%       |
| 143 · Prepaid Expense                  | 13,598.50         | 16,922.53         | -3,324.03         | -19.6%       |
| <b>Total Other Current Assets</b>      | 173,880.14        | 181,461.02        | -7,580.88         | -4.2%        |
| <b>Total Current Assets</b>            | 752,229.94        | 505,278.53        | 246,951.41        | 48.9%        |
| <b>Fixed Assets</b>                    |                   |                   |                   |              |
| 160 · Equipment                        | 45,091.00         | 45,091.00         | 0.00              | 0.0%         |
| 161 · Land                             | 2,400.00          | 2,400.00          | 0.00              | 0.0%         |
| 162 · Buildings and Improvements       | 8,104.00          | 8,104.00          | 0.00              | 0.0%         |
| 162.1 · Accumulated Depreciation       | -39,583.00        | -37,314.00        | -2,269.00         | -6.1%        |
| <b>Total Fixed Assets</b>              | 16,012.00         | 18,281.00         | -2,269.00         | -12.4%       |
| <b>TOTAL ASSETS</b>                    | <b>768,241.94</b> | <b>523,559.53</b> | <b>244,682.41</b> | <b>46.7%</b> |
| <b>LIABILITIES &amp; EQUITY</b>        |                   |                   |                   |              |
| <b>Liabilities</b>                     |                   |                   |                   |              |
| <b>Current Liabilities</b>             |                   |                   |                   |              |
| <b>Accounts Payable</b>                |                   |                   |                   |              |
| 201 · Vouchers Payable                 | 253,632.62        | 87,699.70         | 165,932.92        | 189.2%       |
| <b>Total Accounts Payable</b>          | 253,632.62        | 87,699.70         | 165,932.92        | 189.2%       |
| <b>Credit Cards</b>                    |                   |                   |                   |              |
| 9416 · Exchange Bank Visa              | 3,058.12          | 857.29            | 2,200.83          | 256.7%       |
| <b>Total Credit Cards</b>              | 3,058.12          | 857.29            | 2,200.83          | 256.7%       |
| <b>Other Current Liabilities</b>       |                   |                   |                   |              |
| 2160 · Net Pension Obligation          | 108,322.99        | 108,322.99        | 0.00              | 0.0%         |
| 2150 · Deferred Inflow                 | 4,308.00          | 4,308.00          | 0.00              | 0.0%         |
| 2120 · Deferred Revenue                | 232,707.25        | 122,455.70        | 110,251.55        | 90.0%        |
| 265 · Compensated Absences             | 30,998.33         | 29,511.76         | 1,486.57          | 5.0%         |
| 3100 · Payroll Taxes Payable           | -3,100.89         | 0.00              | -3,100.89         | -100.0%      |
| <b>Total Other Current Liabilities</b> | 373,235.68        | 264,598.45        | 108,637.23        | 41.1%        |
| <b>Total Current Liabilities</b>       | 629,926.42        | 353,155.44        | 276,770.98        | 78.4%        |
| <b>Total Liabilities</b>               | 629,926.42        | 353,155.44        | 276,770.98        | 78.4%        |
| <b>Equity</b>                          |                   |                   |                   |              |
| 321 · Net Assets in Capital Assets     | 22,819.00         | 22,819.00         | 0.00              | 0.0%         |
| 3900 · Fund Balance/Net Assets         | 122,290.63        | 109,065.10        | 13,225.53         | 12.1%        |
| Net Income                             | -6,794.11         | 38,519.99         | -45,314.10        | -117.6%      |
| <b>Total Equity</b>                    | 138,315.52        | 170,404.09        | -32,088.57        | -18.8%       |
| <b>TOTAL LIABILITIES &amp; EQUITY</b>  | <b>768,241.94</b> | <b>523,559.53</b> | <b>244,682.41</b> | <b>46.7%</b> |

**GOLD RIDGE RESOURCE CONSERVATION DISTRICT**  
**Summary Balance Sheet**  
As of November 30, 2021

|                                       | November 30, 2018 | November 30, 2019 | November 30, 2020 | November 30, 2021 |
|---------------------------------------|-------------------|-------------------|-------------------|-------------------|
| <b>ASSETS</b>                         |                   |                   |                   |                   |
| <b>Current Assets</b>                 |                   |                   |                   |                   |
| Checking/Savings                      | -187,363.88       | -242,724.39       | -43,805.31        | 84,075.14         |
| Accounts Receivable                   | 345,128.15        | 915,563.16        | 367,622.82        | 494,274.66        |
| Other Current Assets                  | 224,367.75        | 239,134.54        | 181,461.02        | 173,880.14        |
| <b>Total Current Assets</b>           | <b>382,132.02</b> | <b>911,973.31</b> | <b>505,278.53</b> | <b>752,229.94</b> |
| Fixed Assets                          | 22,819.00         | 20,550.00         | 18,281.00         | 16,012.00         |
| <b>TOTAL ASSETS</b>                   | <b>404,951.02</b> | <b>932,523.31</b> | <b>523,559.53</b> | <b>768,241.94</b> |
| <b>LIABILITIES &amp; EQUITY</b>       |                   |                   |                   |                   |
| <b>Liabilities</b>                    |                   |                   |                   |                   |
| <b>Current Liabilities</b>            |                   |                   |                   |                   |
| Accounts Payable                      | 167,869.31        | 570,932.71        | 87,699.70         | 253,632.62        |
| Credit Cards                          | 2,078.12          | 2,474.28          | 857.29            | 3,058.12          |
| Other Current Liabilities             | 160,905.25        | 182,259.27        | 264,598.45        | 373,235.68        |
| <b>Total Current Liabilities</b>      | <b>330,852.68</b> | <b>755,666.26</b> | <b>353,155.44</b> | <b>629,926.42</b> |
| <b>Total Liabilities</b>              | <b>330,852.68</b> | <b>755,666.26</b> | <b>353,155.44</b> | <b>629,926.42</b> |
| Equity                                | 74,098.34         | 176,857.05        | 170,404.09        | 138,315.52        |
| <b>TOTAL LIABILITIES &amp; EQUITY</b> | <b>404,951.02</b> | <b>932,523.31</b> | <b>523,559.53</b> | <b>768,241.94</b> |

# GOLD RIDGE RESOURCE CONSERVATION DISTRICT

## Statement of Operations, Actual vs Budget

01/12/22

Accrual Basis

|   | Jul - Nov 21 | Budget       | % of Budget |
|---|--------------|--------------|-------------|
| <b>Ordinary Income/Expense</b>                    |              |              |             |
| <b>Income</b>                                     |              |              |             |
| <b>Income from Property Taxes</b>                 |              |              |             |
| <b>1000 · Property Taxes - CY - 40002</b>         | 200.29       | 34,000.00    | 0.6%        |
| <b>Total Income from Property Taxes</b>           | 200.29       | 34,000.00    | 0.6%        |
| <b>Program Revenue</b>                            |              |              |             |
| <b>Program Income Detail</b>                      |              |              |             |
| <b>Valley Ford School House</b>                   | 6,701.86     |              |             |
| <b>Foundation</b>                                 | 56,583.45    | 100,000.00   | 56.6%       |
| <b>2590 · Soil Conservation Rev. - 42610</b>      | 0.00         | 2,449,652.00 | 0.0%        |
| <b>Local Grant Income</b>                         | 44,247.60    |              |             |
| <b>Fee for Service</b>                            | 27,764.07    |              |             |
| <b>Federal Grant Income</b>                       | 355,141.62   |              |             |
| <b>State Grant Income</b>                         | 249,591.22   |              |             |
| <b>Total Program Income Detail</b>                | 740,029.82   | 2,549,652.00 | 29.0%       |
| <b>Program Revenue - Other</b>                    | 80,638.29    |              |             |
| <b>Total Program Revenue</b>                      | 820,668.11   | 2,549,652.00 | 32.2%       |
| <b>Other Income</b>                               |              |              |             |
| <b>4040 · Miscellaneous Revenue - 46040</b>       | 1,081.20     | 6,000.00     | 18.0%       |
| <b>4102 · Donations - 46029</b>                   | 2,000.00     | 10,000.00    | 20.0%       |
| <b>Total Other Income</b>                         | 3,081.20     | 16,000.00    | 19.3%       |
| <b>Total Income</b>                               | 823,949.60   | 2,599,652.00 | 31.7%       |
| <b>Gross Profit</b>                               | 823,949.60   | 2,599,652.00 | 31.7%       |
| <b>Expense</b>                                    |              |              |             |
| <b>Salaries and benefits</b>                      |              |              |             |
| <b>6561 · COVID-19 Expenses</b>                   | 0.00         |              |             |
| <b>5910 · Wages - 50701</b>                       | 213,408.43   | 629,622.80   | 33.9%       |
| <b>5922 · Payroll Taxes - FICA - 50753</b>        | 16,103.00    | 48,166.14    | 33.4%       |
| <b>5923 · Cal PERS Retirement - 50755</b>         | 25,923.58    | 70,859.83    | 36.6%       |
| <b>5930 · Health Insurance - 50801</b>            | 20,545.12    | 51,264.47    | 40.1%       |
| <b>5935 · Payroll Taxes/Unemploy - 50806</b>      | 349.16       | 2,640.00     | 13.2%       |
| <b>5940 · Workers Compensation - 50808</b>        | (448.91)     | 3,408.30     | (13.2)%     |
| <b>6560 · Payroll Expenses</b>                    | 206.50       |              |             |
| <b>Total Salaries and benefits</b>                | 276,086.88   | 805,961.54   | 34.3%       |
| <b>Direct Costs</b>                               |              |              |             |
| <b>6505 · Valley Ford Schoolhouse</b>             | 5,591.09     |              |             |
| <b>6506 · Transient Occupancy Tax - 40401</b>     | 592.83       |              |             |
| <b>6510 · Other Direct Services</b>               | 1,000.00     |              |             |
| <b>6507 · Direct Equipment Maint - 51061</b>      | 952.92       |              |             |
| <b>6508 · Direct Materials &amp; Supp - 52071</b> | 13,851.24    | 61,824.00    | 22.4%       |
| <b>6540 · Subcontractors - 51249</b>              | 497,506.95   | 1,455,920.00 | 34.2%       |
| <b>6589 · Permits - 51244</b>                     | 0.00         | 55,000.00    | 0.0%        |
| <b>Total Direct Costs</b>                         | 519,495.03   | 1,572,744.00 | 33.0%       |

**GOLD RIDGE RESOURCE CONSERVATION DISTRICT**  
**Statement of Operations, Actual vs Budget**

01/12/22

Accrual Basis

|  | <u>Jul - Nov 21</u> | <u>Budget</u>    | <u>% of Budget</u> |
|--|---------------------|------------------|--------------------|
| <b>Overhead</b>                        |                     |                  |                    |
| 6891 · Computer Software/Licen - 52143 | 0.00                | 0.00             | 0.0%               |
| 6041 · Maintenance Equipment - 51061   | 0.00                | 1,000.00         | 0.0%               |
| 6042 · Insurance - (Vehicle) - 51042   | 0.00                | 1,200.00         | 0.0%               |
| 6462 · Miscellaneous Expense           | 38.70               | 3,275.00         | 1.2%               |
| <b>Interest Expense</b>                |                     |                  |                    |
| 7919 · Interest Expense - Credit Card  | 179.88              |                  |                    |
| 7920 · Interest on LT Debt - 53103     | 1,608.39            | 5,500.00         | 29.2%              |
| <b>Total Interest Expense</b>          | 1,788.27            | 5,500.00         | 32.5%              |
| 6040 · Communications/WebSite - 51021  | 1,439.12            | 2,750.00         | 52.3%              |
| 6045 · Telephone - 51022               | 1,660.37            | 4,000.00         | 41.5%              |
| 6085 · Janitorial Services - 51032     | 1,300.00            | 4,000.00         | 32.5%              |
| 6103 · Liability Insurance - 51041     | 47.50               | 10,500.00        | 0.5%               |
| 6280 · Dues and Memberships - 52091    | 4,170.99            | 6,500.00         | 64.2%              |
| 6400 · Office Supplies - 52111         | 1,280.33            | 2,200.00         | 58.2%              |
| 6410 · Postage - 52114                 | 197.66              | 400.00           | 49.4%              |
| 6430 · Printing Services - 51241       | 1,066.23            | 6,500.00         | 16.4%              |
| 6461 · Other Supplies - 52101          | 400.07              | 1,800.00         | 22.2%              |
| 6500 · Information Tech Svc - 51209    | 1,308.50            | 8,000.00         | 16.4%              |
| 6521 · County Services - 51916         | 929.91              | 8,000.00         | 11.6%              |
| 6538 · Training/Conference Exp - 51601 | 35.00               | 9,000.00         | 0.4%               |
| 6587 · LAFCO Charges - 52091           | 794.00              | 1,250.00         | 63.5%              |
| 6630 · Legal & Audit/ Accting- 51206   | 1,400.00            | 18,000.00        | 7.8%               |
| 6840 · Rent - 51421                    | 12,500.00           | 31,200.00        | 40.1%              |
| 6890 · Computer Hardware/Softwar 52142 | 582.85              | 11,000.00        | 5.3%               |
| 7300 · Transportation/Travel - 51602   | 835.91              | 2,000.00         | 41.8%              |
| 7330 · Sanitation - 51031              | 221.24              | 1,000.00         | 22.1%              |
| 7360 · Gas, Electric and Water - 52193 | 922.57              | 5,500.00         | 16.8%              |
| 8561 · Office Equipment - 54000        | 0.00                | 36,200.00        | 0.0%               |
| 9000 · Appropriation for Contingencies | 0.00                | 20,000.00        | 0.0%               |
| <b>Total Overhead</b>                  | 32,919.22           | 200,775.00       | 16.4%              |
| <b>Total Expense</b>                   | 828,501.13          | 2,579,480.54     | 32.1%              |
| <b>Net Ordinary Income</b>             | (4,551.53)          | 20,171.46        | (22.6)%            |
| <b>Other Income/Expense</b>            |                     |                  |                    |
| <b>Other Income</b>                    |                     |                  |                    |
| 4111 · Line of Credit - 47111          | 0.00                | 400,000.00       | 0.0%               |
| Reimbursements                         | 1,537.05            |                  |                    |
| <b>Total Other Income</b>              | 1,537.05            | 400,000.00       | 0.4%               |
| <b>Other Expense</b>                   |                     |                  |                    |
| 53101 · Principle Payments LT Debt     | 3,779.63            | 405,000.00       | 0.9%               |
| <b>Total Other Expense</b>             | 3,779.63            | 405,000.00       | 0.9%               |
| <b>Net Other Income</b>                | (2,242.58)          | (5,000.00)       | 44.9%              |
| <b>Net Income</b>                      | <b>(6,794.11)</b>   | <b>15,171.46</b> | <b>(44.8)%</b>     |

## GOLD RIDGE RESOURCE CONSERVATION DISTRICT

## Monthly Statement of Net Assets

01/12/22

As of November 30, 2021

Accrual Basis

|   | Jul 31, 21        | Aug 31, 21        | Sep 30, 21          | Oct 31, 21        | Nov 30, 21        |
|---|-------------------|-------------------|---------------------|-------------------|-------------------|
| <b>ASSETS</b>                             |                   |                   |                     |                   |                   |
| <b>Current Assets</b>                     |                   |                   |                     |                   |                   |
| <b>Checking/Savings</b>                   | 157,123.26        | 152,820.57        | 180,194.89          | 25,390.90         | 84,075.14         |
| <b>Accounts Receivable</b>                | 512,861.80        | 598,378.66        | 673,627.86          | 685,689.01        | 494,274.66        |
| <b>Other Current Assets</b>               | 159,538.03        | 159,543.43        | 172,037.39          | 171,616.71        | 173,880.14        |
| <b>Total Current Assets</b>               | 829,523.09        | 910,742.66        | 1,025,860.14        | 882,696.62        | 752,229.94        |
| <b>Fixed Assets</b>                       | 16,012.00         | 16,012.00         | 16,012.00           | 16,012.00         | 16,012.00         |
| <b>TOTAL ASSETS</b>                       | <b>845,535.09</b> | <b>926,754.66</b> | <b>1,041,872.14</b> | <b>898,708.62</b> | <b>768,241.94</b> |
| <b>LIABILITIES &amp; EQUITY</b>           |                   |                   |                     |                   |                   |
| <b>Liabilities</b>                        |                   |                   |                     |                   |                   |
| <b>Current Liabilities</b>                |                   |                   |                     |                   |                   |
| <b>Accounts Payable</b>                   | 249,391.07        | 353,511.97        | 480,196.64          | 357,214.01        | 253,632.62        |
| <b>Credit Cards</b>                       | 2,603.62          | 5,326.05          | 4,764.58            | 3,157.50          | 3,058.12          |
| <b>Other Current Liabilities</b>          | 443,584.72        | 415,294.72        | 410,188.64          | 379,724.29        | 373,235.68        |
| <b>Total Current Liabilities</b>          | 695,579.41        | 774,132.74        | 895,149.86          | 740,095.80        | 629,926.42        |
| <b>Total Liabilities</b>                  | 695,579.41        | 774,132.74        | 895,149.86          | 740,095.80        | 629,926.42        |
| <b>Equity</b>                             |                   |                   |                     |                   |                   |
| <b>321 · Net Assets in Capital Assets</b> | 22,819.00         | 22,819.00         | 22,819.00           | 22,819.00         | 22,819.00         |
| <b>3900 · Fund Balance/Net Assets</b>     | 122,290.63        | 122,290.63        | 122,290.63          | 122,290.63        | 122,290.63        |
| <b>Net Income</b>                         | 4,846.05          | 7,512.29          | 1,612.65            | 13,503.19         | -6,794.11         |
| <b>Total Equity</b>                       | 149,955.68        | 152,621.92        | 146,722.28          | 158,612.82        | 138,315.52        |
| <b>TOTAL LIABILITIES &amp; EQUITY</b>     | <b>845,535.09</b> | <b>926,754.66</b> | <b>1,041,872.14</b> | <b>898,708.62</b> | <b>768,241.94</b> |

2:16 PM  
01/12/22

**GOLD RIDGE RESOURCE CONSERVATION DISTRICT**  
**A/R Aging Detail**  
As of November 30, 2021

| Type            | Date       | Num      | P. O. # | Name                 | Terms | Due Date   | Aging | Open Balance |
|-----------------|------------|----------|---------|----------------------|-------|------------|-------|--------------|
| <b>Current</b>  |            |          |         |                      |       |            |       |              |
| Invoice         | 11/30/2021 | 52       |         | 138 - GSA West ...   |       | 11/30/2021 |       | 1,395.00     |
| Invoice         | 11/30/2021 | 5        |         | 164 - WCB Mt Gil...  |       | 11/30/2021 |       | 20,370.87    |
| Invoice         | 11/30/2021 | 4        |         | 189 - DFW Alliance   |       | 11/30/2021 |       | 22,183.74    |
| Invoice         | 11/30/2021 | 12       |         | 117 - Cal Trans G... |       | 11/30/2021 |       | 19,663.95    |
| Invoice         | 11/30/2021 | 3        |         | 179 - Zero Foodp...  |       | 11/30/2021 |       | 972.00       |
| General Journal | 11/30/2021 | Nove...  |         | 001 - ADMINIST...    |       |            |       | 98,500.67    |
| Total Current   |            |          |         |                      |       |            |       | 163,086.23   |
| <b>1 - 30</b>   |            |          |         |                      |       |            |       |              |
| Invoice         | 10/31/2021 | 51       |         | 138 - GSA West ...   |       | 10/31/2021 | 30    | 1,089.00     |
| Invoice         | 11/01/2021 | 2        |         | 179 - Zero Foodp...  |       | 11/01/2021 | 29    | 4,789.92     |
| Total 1 - 30    |            |          |         |                      |       |            |       | 5,878.92     |
| <b>31 - 60</b>  |            |          |         |                      |       |            |       |              |
| Total 31 - 60   |            |          |         |                      |       |            |       |              |
| <b>61 - 90</b>  |            |          |         |                      |       |            |       |              |
| Invoice         | 09/30/2021 | 50       |         | 138 - GSA West ...   |       | 09/30/2021 | 61    | 1,277.50     |
| Invoice         | 09/30/2021 | 5        |         | 166 - SCAPOSD ...    |       | 09/30/2021 | 61    | 1,228.00     |
| Invoice         | 09/30/2021 | 1        |         | 194 - FFS Ag Inn...  |       | 09/30/2021 | 61    | 3,150.00     |
| Invoice         | 09/30/2021 | 3        |         | 173 - CalFire NBFIP  |       | 09/30/2021 | 61    | 977.00       |
| Invoice         | 09/30/2021 | 2        |         | FFS - Sonoma RC...   |       | 09/30/2021 | 61    | 2,260.00     |
| Invoice         | 09/30/2021 | 8        |         | Z - 137 - NFWF C...  |       | 09/30/2021 | 61    | 1,069.18     |
| Invoice         | 09/30/2021 | 5        |         | 163 - CARCD WC...    |       | 09/30/2021 | 61    | 8,296.00     |
| Invoice         | 09/30/2021 | 6        |         | 149 - CDFA - Gab...  |       | 09/30/2021 | 61    | 11,491.10    |
| Invoice         | 09/30/2021 | 7        |         | 157 - CDFA Tech ...  |       | 09/30/2021 | 61    | 2,720.78     |
| Invoice         | 09/30/2021 | 2        |         | 184 - Farm and R...  |       | 09/30/2021 | 61    | 205.88       |
| Invoice         | 09/30/2021 | 3        |         | 162 - NCIRWMP ...    |       | 09/30/2021 | 61    | 4,934.00     |
| Invoice         | 09/30/2021 | 5        |         | 156 - Sweetwater...  |       | 09/30/2021 | 61    | 11,985.08    |
| Invoice         | 09/30/2021 | 5        |         | 161 - DFW Atasc...   |       | 09/30/2021 | 61    | 42,086.17    |
| Invoice         | 09/30/2021 | 19       |         | 096 - NRCS SCAP...   |       | 09/30/2021 | 61    | 39,683.98    |
| Invoice         | 09/30/2021 | 11       |         | 117 - Cal Trans G... |       | 09/30/2021 | 61    | 6,474.83     |
| Invoice         | 09/30/2021 | 14       |         | 136 - DFW P1830...   |       | 09/30/2021 | 61    | 2,033.13     |
| Invoice         | 09/30/2021 | 4        |         | 164 - WCB Mt Gil...  |       | 09/30/2021 | 61    | 19,828.44    |
| Invoice         | 09/30/2021 | 3        |         | 165 - WCB Allian...  |       | 09/30/2021 | 61    | 76,110.40    |
| Invoice         | 09/30/2021 | 8        |         | 160 - SCC Ebabi...   |       | 09/30/2021 | 61    | 8,330.81     |
| Invoice         | 09/30/2021 | 1        |         | 195 - FSS RCD Gr...  |       | 10/31/2021 | 61    | 5,000.00     |
| Total 61 - 90   |            |          |         |                      |       |            |       | 249,142.28   |
| <b>&gt; 90</b>  |            |          |         |                      |       |            |       |              |
| Invoice         | 03/31/2020 | 1        |         | 160 - SCC Ebabi...   |       | 03/31/2020 | 609   | 2,323.82     |
| Invoice         | 05/31/2020 | 2        |         | 160 - SCC Ebabi...   |       | 05/31/2020 | 548   | 681.83       |
| Invoice         | 06/30/2020 | Inter... |         | 154 - DPR - C193...  |       | 06/30/2020 | 518   | 163.50       |
| Invoice         | 09/30/2020 | 4        |         | Z - 155 - CARCD ...  |       | 09/30/2020 | 426   | 877.26       |
| Payment         | 11/19/2020 | 65-5...  |         | 157 - CDFA Tech ...  |       |            |       | -545.33      |
| Payment         | 01/19/2021 | 65-9...  |         | 149 - CDFA - Gab...  |       |            |       | -0.01        |
| Invoice         | 02/08/2021 | 1        |         | FFS - Riptide Con... |       | 02/08/2021 | 295   | 1,176.88     |
| Invoice         | 03/31/2021 | 8        |         | 128 - NRCS CIG ...   |       | 03/31/2021 | 244   | 11,649.55    |
| Invoice         | 06/30/2021 | 2        |         | FFS - Riptide Con... |       | 06/30/2021 | 153   | 1,035.00     |
| Invoice         | 06/30/2021 | 1Final   |         | Z - 183 - SRCD N...  |       | 06/30/2021 | 153   | 6,563.50     |
| Invoice         | 06/30/2021 | 4        |         | 156 - Sweetwater...  |       | 06/30/2021 | 153   | 24,615.90    |
| Invoice         | 06/30/2021 | 1        |         | 179 - Zero Foodp...  |       | 06/30/2021 | 153   | 1,293.50     |
| Invoice         | 06/30/2021 | Inter... |         | 127 - SCWA Blan...   |       | 06/30/2021 | 153   | 490.00       |
| Invoice         | 06/30/2021 | Inter... |         | 154 - DPR - C193...  |       | 06/30/2021 | 153   | 57.50        |
| Invoice         | 06/30/2021 | Inter... |         | 190 - DFW Iron ...   |       | 06/30/2021 | 153   | 138.10       |
| Invoice         | 06/30/2021 | Inter... |         | FFS - Sonoma RC...   |       | 06/30/2021 | 153   | 113.00       |
| Invoice         | 07/01/2021 | 1a       |         | 179 - Zero Foodp...  |       | 07/01/2021 | 152   | 211.24       |
| Invoice         | 07/31/2021 | 48       |         | 138 - GSA West ...   |       | 07/31/2021 | 122   | 2,074.00     |
| Invoice         | 08/31/2021 | 49       |         | 138 - GSA West ...   |       | 08/31/2021 | 91    | 1,136.75     |



2:16 PM  
01/12/22

**GOLD RIDGE RESOURCE CONSERVATION DISTRICT**  
**A/R Aging Detail**  
As of November 30, 2021

---

| <u>Type</u>  | <u>Date</u> | <u>Num</u> | <u>P. O. #</u> | <u>Name</u>          | <u>Terms</u> | <u>Due Date</u> | <u>Aging</u> | <u>Open Balance</u> |
|--------------|-------------|------------|----------------|----------------------|--------------|-----------------|--------------|---------------------|
| Invoice      | 08/31/2021  | 10         |                | 117 - Cal Trans G... |              | 08/31/2021      | 91           | 13,132.24           |
| Invoice      | 08/31/2021  | 1          |                | 154 - DPR - C193...  |              | 08/31/2021      | 91           | 8,979.00            |
| Total > 90   |             |            |                |                      |              |                 |              | 76,167.23           |
| <b>TOTAL</b> |             |            |                |                      |              |                 |              | <b>494,274.66</b>   |

---

**GOLD RIDGE RESOURCE CONSERVATION DISTRICT**  
**A/R Aging Detail**  
As of January 12, 2022

| Type            | Date       | Num      | P. O. # | Name                 | Terms | Due Date   | Aging | Open Balance      |
|-----------------|------------|----------|---------|----------------------|-------|------------|-------|-------------------|
| <b>Current</b>  |            |          |         |                      |       |            |       |                   |
| Total Current   |            |          |         |                      |       |            |       |                   |
| <b>1 - 30</b>   |            |          |         |                      |       |            |       |                   |
| Invoice         | 12/31/2021 | 14Final  |         | Z - 113 - Atascad... |       | 12/31/2021 | 12    | 28,375.18         |
| Invoice         | 12/31/2021 | 53       |         | 138 - GSA West ...   |       | 12/31/2021 | 12    | 1,953.00          |
| Invoice         | 12/31/2021 | 2        |         | 195 - FSS RCD Gr...  |       | 12/31/2021 | 12    | 5,240.00          |
| Invoice         | 12/31/2021 | 9Final   |         | Z - 137 - NFWF C...  |       | 12/31/2021 | 12    | 2,277.74          |
| Invoice         | 12/31/2021 | 16       |         | 108 - SCWA TW ...    |       | 12/31/2021 | 12    | 20,234.55         |
| Invoice         | 12/31/2021 | 11Final  |         | 128 - NRCS CIG ...   |       | 12/31/2021 | 12    | 42.20             |
| Invoice         | 12/31/2021 | 8        |         | 157 - CDFA Tech ...  |       | 12/31/2021 | 12    | 1,295.24          |
| Invoice         | 12/31/2021 | 6        |         | 161 - DFW Atasc...   |       | 12/31/2021 | 12    | 59,621.20         |
| Invoice         | 12/31/2021 | 20       |         | 096 - NRCS SCAP...   |       | 12/31/2021 | 12    | 18,266.26         |
| Total 1 - 30    |            |          |         |                      |       |            |       | 137,305.37        |
| <b>31 - 60</b>  |            |          |         |                      |       |            |       |                   |
| Invoice         | 11/30/2021 | 52       |         | 138 - GSA West ...   |       | 11/30/2021 | 43    | 1,395.00          |
| Invoice         | 11/30/2021 | 5        |         | 164 - WCB Mt Gil...  |       | 11/30/2021 | 43    | 20,370.87         |
| Invoice         | 11/30/2021 | 4        |         | 189 - DFW Alliance   |       | 11/30/2021 | 43    | 22,183.74         |
| Invoice         | 11/30/2021 | 12       |         | 117 - Cal Trans G... |       | 11/30/2021 | 43    | 19,663.95         |
| Invoice         | 11/30/2021 | 3        |         | 179 - Zero Foodp...  |       | 11/30/2021 | 43    | 972.00            |
| General Journal | 11/30/2021 | Nove...  |         | 001 - ADMINIST...    |       |            |       | 98,500.67         |
| General Journal | 12/01/2021 | Nove...  |         | 001 - ADMINIST...    |       |            |       | -98,500.67        |
| Total 31 - 60   |            |          |         |                      |       |            |       | 64,585.56         |
| <b>61 - 90</b>  |            |          |         |                      |       |            |       |                   |
| Invoice         | 10/31/2021 | 51       |         | 138 - GSA West ...   |       | 10/31/2021 | 73    | 1,089.00          |
| Invoice         | 11/01/2021 | 2        |         | 179 - Zero Foodp...  |       | 11/01/2021 | 72    | 4,789.92          |
| Total 61 - 90   |            |          |         |                      |       |            |       | 5,878.92          |
| <b>&gt; 90</b>  |            |          |         |                      |       |            |       |                   |
| Invoice         | 03/31/2020 | 1        |         | 160 - SCC Ebabi...   |       | 03/31/2020 | 652   | 2,323.82          |
| Invoice         | 05/31/2020 | 2        |         | 160 - SCC Ebabi...   |       | 05/31/2020 | 591   | 681.83            |
| Invoice         | 09/30/2020 | 4        |         | Z - 155 - CARCD ...  |       | 09/30/2020 | 469   | 877.26            |
| Payment         | 11/19/2020 | 65-5...  |         | 157 - CDFA Tech ...  |       |            |       | -545.33           |
| Payment         | 01/19/2021 | 65-9...  |         | 149 - CDFA - Gab...  |       |            |       | -0.01             |
| Invoice         | 02/08/2021 | 1        |         | FFS - Riptide Con... |       | 02/08/2021 | 338   | 1,176.88          |
| Invoice         | 03/31/2021 | 8        |         | 128 - NRCS CIG ...   |       | 03/31/2021 | 287   | 11,649.55         |
| Invoice         | 06/30/2021 | 2        |         | FFS - Riptide Con... |       | 06/30/2021 | 196   | 1,035.00          |
| Invoice         | 06/30/2021 | 4        |         | 156 - Sweetwater...  |       | 06/30/2021 | 196   | 24,615.90         |
| Invoice         | 06/30/2021 | 1        |         | 179 - Zero Foodp...  |       | 06/30/2021 | 196   | 1,293.50          |
| Invoice         | 06/30/2021 | Inter... |         | 127 - SCWA Blan...   |       | 06/30/2021 | 196   | 490.00            |
| Invoice         | 06/30/2021 | Inter... |         | 190 - DFW Iron ...   |       | 06/30/2021 | 196   | 138.10            |
| Invoice         | 06/30/2021 | Inter... |         | FFS - Sonoma RC...   |       | 06/30/2021 | 196   | 113.00            |
| Invoice         | 07/01/2021 | 1a       |         | 179 - Zero Foodp...  |       | 07/01/2021 | 195   | 211.24            |
| Invoice         | 09/30/2021 | 50       |         | 138 - GSA West ...   |       | 09/30/2021 | 104   | 1,277.50          |
| Invoice         | 09/30/2021 | 1        |         | 194 - FFS Ag Inn...  |       | 09/30/2021 | 104   | 3,150.00          |
| Invoice         | 09/30/2021 | 2        |         | FFS - Sonoma RC...   |       | 09/30/2021 | 104   | 2,260.00          |
| Invoice         | 09/30/2021 | 6        |         | 149 - CDFA - Gab...  |       | 09/30/2021 | 104   | 11,491.10         |
| Invoice         | 09/30/2021 | 2        |         | 184 - Farm and R...  |       | 09/30/2021 | 104   | 205.88            |
| Invoice         | 09/30/2021 | 3        |         | 162 - NCIRWMP ...    |       | 09/30/2021 | 104   | 4,934.00          |
| Invoice         | 09/30/2021 | 19       |         | 096 - NRCS SCAP...   |       | 09/30/2021 | 104   | 39,683.98         |
| Invoice         | 09/30/2021 | 11       |         | 117 - Cal Trans G... |       | 09/30/2021 | 104   | 6,474.83          |
| Invoice         | 09/30/2021 | 3        |         | 165 - WCB Allian...  |       | 09/30/2021 | 104   | 76,110.40         |
| Invoice         | 09/30/2021 | 1        |         | 195 - FSS RCD Gr...  |       | 10/31/2021 | 104   | 5,000.00          |
| Total > 90      |            |          |         |                      |       |            |       | 194,648.43        |
| <b>TOTAL</b>    |            |          |         |                      |       |            |       | <b>402,418.28</b> |

**GOLD RIDGE RESOURCE CONSERVATION DISTRICT**  
**A/P Aging Detail**  
**As of November 30, 2021**

| Type            | Date       | Num       | Name                   | Due Date   | Aging | Open Balance |
|-----------------|------------|-----------|------------------------|------------|-------|--------------|
| <b>Current</b>  |            |           |                        |            |       |              |
| Bill            | 11/30/2021 | Inv. 0... | Brelje & Race Con...   | 12/30/2021 |       | 11,250.25    |
| Bill            | 11/30/2021 | Reim...   | Hart, William - 7377   | 12/30/2021 |       | 71.57        |
| Bill            | 11/30/2021 | Reim...   | Johnson, Noelle - ...  | 12/30/2021 |       | 51.52        |
| Bill            | 11/30/2021 | Inv. ...  | Contractor Compli...   | 12/30/2021 |       | 67.50        |
| Bill            | 11/30/2021 | Inv. 2... | Prunuske Chatham...    | 12/30/2021 |       | 3,210.00     |
| Bill            | 11/30/2021 | Inv. S... | Humboldt State U...    | 12/30/2021 |       | 4,349.49     |
| Total Current   |            |           |                        |            |       | 19,000.33    |
| <b>1 - 30</b>   |            |           |                        |            |       |              |
| Bill            | 11/10/2021 | Inv. 2... | Prunuske Chatham...    | 12/10/2021 | 20    | 7,508.75     |
| Bill            | 11/10/2021 | NCRP...   | Sonoma RCD - 58...     | 12/10/2021 | 20    | 1,096.50     |
| Bill            | 11/10/2021 | GRRC...   | Sonoma RCD - 58...     | 12/10/2021 | 20    | 2,551.51     |
| Bill            | 11/15/2021 | Inv. 8... | Streamline Engine...   | 12/15/2021 | 15    | 1,875.00     |
| Bill            | 11/15/2021 | Inv. 2... | Prunuske Chatham...    | 12/15/2021 | 15    | 6,633.75     |
| Bill Pmt -Check | 11/18/2021 | 1907...   | Jenna Kahn - 29190     |            |       | -120.00      |
| Bill Pmt -Check | 11/18/2021 | 1907...   | Mason Inumerable...    |            |       | -120.00      |
| Bill            | 11/18/2021 | Inv. 7... | SDRMA - 9209           | 12/18/2021 | 12    | 47.50        |
| Bill            | 11/22/2021 | Inv. 2... | The Regent of the ...  | 12/22/2021 | 8     | 11,682.05    |
| Bill            | 11/22/2021 | GRRC...   | Sonoma RCD - 58...     | 12/22/2021 | 8     | 848.70       |
| Bill            | 11/22/2021 | Urba...   | Sonoma RCD - 58...     | 12/22/2021 | 8     | 545.00       |
| Bill            | 11/23/2021 | Inv. 9... | Advantage Marketi...   | 12/23/2021 | 7     | 3,759.11     |
| Bill            | 11/29/2021 | Inv. 7... | Bowser, Tisa Ocea...   | 12/29/2021 | 1     | 130.00       |
| Bill            | 11/29/2021 |           | Blencowe Watersh...    | 12/29/2021 | 1     | 700.00       |
| Bill            | 11/29/2021 | Inv. S... | Humboldt State U...    | 12/29/2021 | 1     | 1,907.40     |
| Total 1 - 30    |            |           |                        |            |       | 39,045.27    |
| <b>31 - 60</b>  |            |           |                        |            |       |              |
| Credit          | 10/01/2021 | PES44     | Sonoma RCD - Eri...    |            |       | -21.19       |
| Bill            | 10/19/2021 | GRRC...   | Sonoma RCD - Eri...    | 11/18/2021 | 42    | 787.64       |
| Bill            | 10/19/2021 | GRRC...   | Sonoma RCD - 58...     | 11/18/2021 | 42    | 1,648.33     |
| Bill            | 10/21/2021 | GRRC...   | Sonoma RCD - 58...     | 11/20/2021 | 40    | 600.25       |
| Bill            | 10/21/2021 | NCRP...   | Sonoma RCD - 58...     | 11/20/2021 | 40    | 322.50       |
| Total 31 - 60   |            |           |                        |            |       | 3,337.53     |
| <b>61 - 90</b>  |            |           |                        |            |       |              |
| Bill            | 09/02/2021 | Inv. 2... | Prunuske Chatham...    | 10/02/2021 | 89    | 2,445.00     |
| Bill            | 09/15/2021 | Inv. 2... | George Dutton - 9...   | 10/15/2021 | 76    | 950.00       |
| Bill            | 09/15/2021 | GRRC...   | Sonoma RCD - 58...     | 10/15/2021 | 76    | 2,251.84     |
| Bill            | 09/15/2021 | NCRP...   | Sonoma RCD - 58...     | 10/15/2021 | 76    | 1,290.00     |
| Bill            | 09/23/2021 | Inv. S... | Humboldt State U...    | 10/23/2021 | 68    | 2,614.18     |
| Bill            | 09/30/2021 | Inv. 1... | NCRM, Inc. - 28671     | 10/30/2021 | 61    | 6,581.00     |
| Bill            | 09/30/2021 | Inv. 2... | Prunuske Chatham...    | 10/30/2021 | 61    | 2,576.93     |
| Bill            | 09/30/2021 | Inv. 2... | Prunuske Chatham...    | 10/30/2021 | 61    | 15,917.00    |
| Bill            | 09/30/2021 | Inv. #2   | Piazza Constructio...  | 10/30/2021 | 61    | 63,157.77    |
| Bill            | 09/30/2021 | Inv. 1... | Creekside Center f...  | 10/30/2021 | 61    | 5,000.00     |
| Bill            | 09/30/2021 | Inv. 7... | San Francisco Stat...  | 10/30/2021 | 61    | 6,748.33     |
| Bill            | 09/30/2021 | Inv. 2... | Prunuske Chatham...    | 10/30/2021 | 61    | 2,532.50     |
| Bill            | 09/30/2021 | Inv. ...  | Prunuske Chatham...    | 10/30/2021 | 61    | 4,861.59     |
| Bill            | 09/30/2021 | Inv. 4... | O'Connor Environ...    | 10/30/2021 | 61    | 8,646.90     |
| Bill            | 09/30/2021 | Inv. 4... | O'Connor Environ...    | 10/30/2021 | 61    | 1,587.50     |
| Bill            | 09/30/2021 | Inv. #4   | Baseline Consultin...  | 10/30/2021 | 61    | 1,807.00     |
| Bill            | 09/30/2021 | Inv. 2... | The Regents of th...   | 10/30/2021 | 61    | 7,865.74     |
| Bill            | 09/30/2021 | Inv. S... | Humboldt State U...    | 10/30/2021 | 61    | 550.38       |
| Bill            | 09/30/2021 | Inv. 9... | Stillwater Sciences... | 10/30/2021 | 61    | 17,480.37    |
| Bill            | 09/30/2021 | Inv. 0... | Brelje & Race Con...   | 10/30/2021 | 61    | 14,173.75    |
| Bill            | 09/30/2021 | Inv. 7... | Point Blue Conserv...  | 10/30/2021 | 61    | 4,325.39     |
| Total 61 - 90   |            |           |                        |            |       | 173,363.17   |

**GOLD RIDGE RESOURCE CONSERVATION DISTRICT**  
**A/P Aging Detail**  
**As of November 30, 2021**

| Type            | Date       | Num       | Name                  | Due Date   | Aging | Open Balance      |
|-----------------|------------|-----------|-----------------------|------------|-------|-------------------|
| <b>&gt; 90</b>  |            |           |                       |            |       |                   |
| Credit          | 01/27/2020 |           | North Bay Portable... |            |       | -36.53            |
| Bill Pmt -Check | 09/23/2020 | 1842...   | Humboldt State U...   |            |       | -2.00             |
| Bill            | 07/14/2021 | GRRC...   | Sonoma RCD - 58...    | 08/13/2021 | 139   | 817.74            |
| Bill            | 07/22/2021 | GRRC...   | Sonoma RCD - Eri...   | 08/21/2021 | 131   | 1,550.35          |
| Bill            | 08/12/2021 | Inv. F... | Sonoma RCD - 58...    | 09/11/2021 | 110   | 1,751.11          |
| Bill            | 08/18/2021 | Inv. 3... | Quantum Spatial, I... | 09/17/2021 | 104   | 9,200.00          |
| Bill            | 08/31/2021 | Inv. 1    | Piazza Constructio... | 09/30/2021 | 91    | 3,140.65          |
| Bill            | 08/31/2021 | Inv. 2... | Prunuske Chatham...   | 09/30/2021 | 91    | 2,465.00          |
| Total > 90      |            |           |                       |            |       | 18,886.32         |
| <b>TOTAL</b>    |            |           |                       |            |       | <b>253,632.62</b> |

**GOLD RIDGE RESOURCE CONSERVATION DISTRICT**  
**A/P Aging Detail**  
**As of January 12, 2022**

| Type           | Date       | Num       | Name                   | Due Date   | Aging | Open Balance |
|----------------|------------|-----------|------------------------|------------|-------|--------------|
| <b>Current</b> |            |           |                        |            |       |              |
| Total Current  |            |           |                        |            |       |              |
| <b>1 - 30</b>  |            |           |                        |            |       |              |
| Bill           | 12/16/2021 |           | John Owens Roch...     | 01/15/2022 | 27    | 1,000.00     |
| Bill           | 12/16/2021 |           | Steven Conwell - 2...  | 01/15/2022 | 27    | 1,000.00     |
| Bill           | 12/16/2021 | NCRP...   | Sonoma RCD - 58...     | 01/15/2022 | 27    | 2,386.50     |
| Bill           | 12/16/2021 | Urba...   | Sonoma RCD - 58...     | 01/15/2022 | 27    | 618.75       |
| Bill           | 12/16/2021 | GRRC...   | Sonoma RCD - 58...     | 01/15/2022 | 27    | 999.33       |
| Bill           | 12/16/2021 | Graze...  | Sonoma RCD - 58...     | 01/15/2022 | 27    | 2,095.00     |
| Bill           | 12/21/2021 | GRIZ...   | The Regents of th...   | 01/20/2022 | 22    | 5,000.00     |
| Bill           | 12/21/2021 | GRIZ...   | The Regents of th...   | 01/20/2022 | 22    | 5,000.00     |
| Bill           | 12/21/2021 | Inv. 1... | Nigro & Nigro - 24...  | 01/20/2022 | 22    | 10,500.00    |
| Bill           | 12/22/2021 | Inv. #5   | Baseline Consultin...  | 01/21/2022 | 21    | 5,821.00     |
| Bill           | 12/27/2021 | Inv. 8... | Bowser, Tisa Ocea...   | 01/26/2022 | 16    | 130.00       |
| Bill           | 12/27/2021 |           | Cori Carlson - 29346   | 01/26/2022 | 16    | 1,000.00     |
| Bill           | 12/31/2021 |           | Mason Inumerable...    | 01/30/2022 | 12    | 120.00       |
| Bill           | 12/31/2021 |           | Jenna Kahn - 29190     | 01/30/2022 | 12    | 120.00       |
| Bill           | 12/31/2021 | Inv. 8... | Streamline Engine...   | 01/30/2022 | 12    | 950.00       |
| Bill           | 12/31/2021 | Inv. 4... | O'Connor Environ...    | 01/30/2022 | 12    | 7,713.39     |
| Bill           | 12/31/2021 | Inv. 8... | Streamline Engine...   | 01/30/2022 | 12    | 2,000.00     |
| Bill           | 12/31/2021 |           | Chasin Goat Grazi...   | 01/30/2022 | 12    | 20,000.00    |
| Bill           | 12/31/2021 | Inv. 1... | School Garden Net...   | 01/30/2022 | 12    | 274.14       |
| Bill           | 12/31/2021 | Inv. 8... | Streamline Engine...   | 01/30/2022 | 12    | 360.00       |
| Bill           | 12/31/2021 | Inv. 0... | Brelje & Race Con...   | 01/30/2022 | 12    | 962.50       |
| Bill           | 12/31/2021 | Inv. 0... | Brelje & Race Con...   | 01/30/2022 | 12    | 14,662.50    |
| Bill           | 12/31/2021 | Inv. 4... | O'Connor Environ...    | 01/30/2022 | 12    | 8,497.50     |
| Bill           | 12/31/2021 | Inv. 2... | The Regent of the ...  | 01/30/2022 | 12    | 27,939.01    |
| Bill           | 12/31/2021 | Inv. 2... | Prunuske Chatham...    | 01/30/2022 | 12    | 5,651.72     |
| Bill           | 12/31/2021 | Inv. 9... | Stillwater Sciences... | 01/30/2022 | 12    | 12,242.35    |
| Bill           | 12/31/2021 | Inv. 2... | Prunuske Chatham...    | 01/30/2022 | 12    | 25,025.06    |
| Bill           | 12/31/2021 | Inv. ...  | Sonoma RCD - 58...     | 01/30/2022 | 12    | 1,150.37     |
| Bill           | 12/31/2021 | Inv. 1... | NCRM, Inc. - 28671     | 01/30/2022 | 12    | 300.00       |
| Bill           | 01/03/2022 |           | Sonoma County T...     | 02/02/2022 | 9     | 66.60        |
| Bill           | 01/05/2022 |           | Dutton Bros Farmi...   | 02/04/2022 | 7     | 2,650.00     |
| Bill           | 01/10/2022 | Inv. I... | Inland Business Sy...  | 02/09/2022 | 2     | 37.80        |
| Bill           | 01/10/2022 |           | Trinity County RC...   | 02/09/2022 | 2     | 100.00       |
| Bill           | 01/10/2022 |           | Bowser, Tisa Ocea...   | 02/09/2022 | 2     | 130.00       |
| Total 1 - 30   |            |           |                        |            |       | 166,503.52   |
| <b>31 - 60</b> |            |           |                        |            |       |              |
| Bill           | 11/15/2021 | Inv. 8... | Streamline Engine...   | 12/15/2021 | 58    | 1,875.00     |
| Bill           | 11/15/2021 | Inv. 2... | Prunuske Chatham...    | 12/15/2021 | 58    | 6,633.75     |
| Bill           | 11/22/2021 | Inv. 2... | The Regent of the ...  | 12/22/2021 | 51    | 11,682.05    |
| Bill           | 11/22/2021 | GRRC...   | Sonoma RCD - 58...     | 12/22/2021 | 51    | 848.70       |
| Bill           | 11/22/2021 | Urba...   | Sonoma RCD - 58...     | 12/22/2021 | 51    | 545.00       |
| Bill           | 11/29/2021 |           | Blencowe Watersh...    | 12/29/2021 | 44    | 700.00       |
| Bill           | 11/29/2021 | Inv. S... | Humboldt State U...    | 12/29/2021 | 44    | 1,907.40     |
| Bill           | 11/30/2021 | Inv. 0... | Brelje & Race Con...   | 12/30/2021 | 43    | 11,250.25    |
| Bill           | 11/30/2021 | Inv. ...  | Contractor Compli...   | 12/30/2021 | 43    | 67.50        |
| Bill           | 11/30/2021 | Inv. 2... | Prunuske Chatham...    | 12/30/2021 | 43    | 3,210.00     |
| Bill           | 11/30/2021 | Inv. S... | Humboldt State U...    | 12/30/2021 | 43    | 4,349.49     |
| Bill           | 12/01/2021 | Inv. 0... | EARTHseed Consul...    | 12/31/2021 | 42    | 1,800.00     |
| Bill           | 12/07/2021 | Inv. 1... | Intuit Ag Consultin... | 01/06/2022 | 36    | 380.00       |
| Total 31 - 60  |            |           |                        |            |       | 45,249.14    |

**GOLD RIDGE RESOURCE CONSERVATION DISTRICT**  
**A/P Aging Detail**  
**As of January 12, 2022**

| <u>Type</u>     | <u>Date</u> | <u>Num</u> | <u>Name</u>           | <u>Due Date</u> | <u>Aging</u> | <u>Open Balance</u> |
|-----------------|-------------|------------|-----------------------|-----------------|--------------|---------------------|
| <b>61 - 90</b>  |             |            |                       |                 |              |                     |
| Bill            | 10/19/2021  | GRRC...    | Sonoma RCD - Eri...   | 11/18/2021      | 85           | 787.64              |
| Bill            | 10/19/2021  | GRRC...    | Sonoma RCD - 58...    | 11/18/2021      | 85           | 1,648.33            |
| Bill            | 10/21/2021  | NCRP...    | Sonoma RCD - 58...    | 11/20/2021      | 83           | 322.50              |
| Bill            | 11/10/2021  | Inv. 2...  | Prunuske Chatham...   | 12/10/2021      | 63           | 7,508.75            |
| Bill            | 11/10/2021  | NCRP...    | Sonoma RCD - 58...    | 12/10/2021      | 63           | 1,096.50            |
| Bill            | 11/10/2021  | GRRC...    | Sonoma RCD - 58...    | 12/10/2021      | 63           | 2,551.51            |
| Total 61 - 90   |             |            |                       |                 |              | 13,915.23           |
| <b>&gt; 90</b>  |             |            |                       |                 |              |                     |
| Credit          | 01/27/2020  |            | North Bay Portable... |                 |              | -36.53              |
| Bill Pmt -Check | 09/23/2020  | 1842...    | Humboldt State U...   |                 |              | -2.00               |
| Bill            | 07/14/2021  | GRRC...    | Sonoma RCD - 58...    | 08/13/2021      | 182          | 817.74              |
| Bill            | 07/22/2021  | GRRC...    | Sonoma RCD - Eri...   | 08/21/2021      | 174          | 1,550.35            |
| Bill            | 08/12/2021  | Inv. F...  | Sonoma RCD - 58...    | 09/11/2021      | 153          | 1,751.11            |
| Bill            | 08/31/2021  | Inv. 1     | Piazza Constructio... | 09/30/2021      | 134          | 3,140.65            |
| Bill            | 09/15/2021  | GRRC...    | Sonoma RCD - 58...    | 10/15/2021      | 119          | 2,251.84            |
| Bill            | 09/15/2021  | NCRP...    | Sonoma RCD - 58...    | 10/15/2021      | 119          | 1,290.00            |
| Bill            | 09/30/2021  | Inv. 1...  | NCRM, Inc. - 28671    | 10/30/2021      | 104          | 6,581.00            |
| Bill            | 09/30/2021  | Inv. 2...  | Prunuske Chatham...   | 10/30/2021      | 104          | 2,576.93            |
| Bill            | 09/30/2021  | Inv. #2    | Piazza Constructio... | 10/30/2021      | 104          | 6,157.89            |
| Bill            | 09/30/2021  | Inv. 7...  | San Francisco Stat... | 10/30/2021      | 104          | 6,748.33            |
| Credit          | 10/01/2021  | PES44      | Sonoma RCD - Eri...   |                 |              | -21.19              |
| Total > 90      |             |            |                       |                 |              | 32,806.12           |
| <b>TOTAL</b>    |             |            |                       |                 |              | <b>258,474.01</b>   |

GOLD RIDGE RESOURCE CONSERVATION DISTRICT

1/12/2022 2:13 PM

Register: 101 · Cash in County Treasury

From 11/01/2021 through 01/12/2022

Sorted by: Date, Type, Number/Ref

| Date       | Number      | Payee                    | Account                  | Memo               | Payment   | C | Deposit   | Balance     |
|------------|-------------|--------------------------|--------------------------|--------------------|-----------|---|-----------|-------------|
| 11/04/2021 |             |                          | Other Income:4102 · D... | Deposit            |           | X | 1,000.00  | -1,310.04   |
| 11/04/2021 |             | 128 - NRCS CIG Napa      | 1200 · Accounts Recei... | 10                 |           | X | 1,407.81  | 97.77       |
| 11/04/2021 | #178 Adv... | 178 - NACD Urban ...     | 2120 · Deferred Revenue  | #178 UACI Pa...    |           | X | 12,500.00 | 12,597.77   |
| 11/08/2021 |             |                          | 7897 · Exchange Bank ... | Funds Transfer     | 60,000.00 | X |           | -47,402.23  |
| 11/10/2021 |             | 181 - NFWF 72096 ...     | 1200 · Accounts Recei... | 1                  |           | X | 17,898.42 | -29,503.81  |
| 11/10/2021 |             | 182 - Campbell DEIJ      | 1200 · Accounts Recei... | 1                  |           | X | 5,000.00  | -24,503.81  |
| 11/10/2021 |             | 162 - NCIRWMP VI...      | 1200 · Accounts Recei... | 2                  |           | X | 7,480.25  | -17,023.56  |
| 11/10/2021 |             | 193 - CARCD - RCD...     | 1200 · Accounts Recei... | 2                  |           | X | 1,458.00  | -15,565.56  |
| 11/10/2021 |             |                          | 7788 · Donations Acco... | Funds Transfer     |           | X | 575.51    | -14,990.05  |
| 11/17/2021 |             |                          | -split-                  | Deposit            |           | X | 2,081.20  | -12,908.85  |
| 11/17/2021 |             | 184 - Farm and Ranc...   | 1200 · Accounts Recei... | 2                  |           | X | 12,587.90 | -320.95     |
| 11/18/2021 |             | Blencowe Watershed...    | 201 · Vouchers Payable   |                    | 5,760.00  | X |           | -6,080.95   |
| 11/18/2021 |             | Dutton Bros Farming...   | 201 · Vouchers Payable   | VOID:              |           | X |           | -6,080.95   |
| 11/18/2021 |             | M3 Integrated Servic...  | 201 · Vouchers Payable   |                    | 2,165.95  | X |           | -8,246.90   |
| 11/18/2021 | ACH         | Johnson, Noelle - 7388   | 201 · Vouchers Payable   | Reimbursement      | 62.72     | X |           | -8,309.62   |
| 11/18/2021 | 1907159     | Guardian - 17541         | 201 · Vouchers Payable   | Dental & Visio...  | 483.22    | X |           | -8,792.84   |
| 11/18/2021 | 1907160     | Ford Motor Compan...     | 201 · Vouchers Payable   | Truck Payment      | 851.84    | X |           | -9,644.68   |
| 11/18/2021 | 1907161     | Exchange Bank Card...    | 201 · Vouchers Payable   |                    | 2,576.77  | X |           | -12,221.45  |
| 11/18/2021 | 1907162     | Xerox Corporation - ...  | 201 · Vouchers Payable   | Copier Lease       | 190.00    | X |           | -12,411.45  |
| 11/18/2021 | 1907163     | Kaiser - 1092-27         | 201 · Vouchers Payable   | December Heal...   | 3,047.26  | X |           | -15,458.71  |
| 11/18/2021 | 1907164     | Inland Business Syst...  | 201 · Vouchers Payable   | Copier Mainten...  | 68.63     | X |           | -15,527.34  |
| 11/18/2021 | 1907165     | Bartel Associates, L...  | 201 · Vouchers Payable   |                    | 1,400.00  | X |           | -16,927.34  |
| 11/18/2021 | 1907166     | Contractor Complian...   | 201 · Vouchers Payable   |                    | 795.75    | X |           | -17,723.09  |
| 11/18/2021 | 1907167     | Charlotte Williams - ... | 201 · Vouchers Payable   | Landsmart Gra...   | 1,000.00  | X |           | -18,723.09  |
| 11/18/2021 | 1907168     | Mason Innumerable - ...  | 201 · Vouchers Payable   | Stipend - Septe... | 120.00    | X |           | -18,843.09  |
| 11/18/2021 | 1907169     | Jenna Kahn - 29190       | 201 · Vouchers Payable   | Stipend - Septe... | 120.00    | X |           | -18,963.09  |
| 11/18/2021 | 1907170     | Piazza Construction -... | 201 · Vouchers Payable   |                    | 88,265.85 | X |           | -107,228.94 |
| 11/18/2021 | 1907171     | Point Blue Conservat...  | 201 · Vouchers Payable   |                    | 1,178.84  | X |           | -108,407.78 |
| 11/18/2021 | 1907172     | Valley Ford Water A...   | 201 · Vouchers Payable   | Water for VFSH     | 80.90     | X |           | -108,488.68 |
| 11/18/2021 | 1907173     | Laguna de Santa Ros...   | 201 · Vouchers Payable   |                    | 1,471.50  | X |           | -109,960.18 |
| 11/18/2021 | 1907174     | RGH Consultants - 5...   | 201 · Vouchers Payable   |                    | 1,305.00  | X |           | -111,265.18 |
| 11/18/2021 | 1907175     | Advantage Marketin...    | 201 · Vouchers Payable   |                    | 2,010.05  | X |           | -113,275.23 |
| 11/18/2021 | 1907176     | Brelje & Race Consu...   | 201 · Vouchers Payable   |                    | 45,277.00 | X |           | -158,552.23 |
| 11/18/2021 | 1907177     | Kristen Janet Throop...  | 201 · Vouchers Payable   |                    | 1,822.50  | X |           | -160,374.73 |
| 11/18/2021 | 1907178     | Bowser, Tisa Ocean -...  | 201 · Vouchers Payable   |                    | 260.00    | X |           | -160,634.73 |
| 11/18/2021 | 1907179     | Sonoma RCD - 5852-2      | 201 · Vouchers Payable   |                    | 7,357.50  | X |           | -167,992.23 |
| 11/18/2021 | 1907179     | Sonoma RCD - Erica...    | 201 · Vouchers Payable   |                    | 459.26    | X |           | -168,451.49 |
| 11/18/2021 | 1907180     | Recology Sonoma M...     | 201 · Vouchers Payable   |                    | 183.49    | X |           | -168,634.98 |
| 11/18/2021 | 1907181     | Dutton Bros Farming...   | 201 · Vouchers Payable   |                    | 2,500.00  | X |           | -171,134.98 |
| 11/18/2021 | 1907182     | Dutton Bros Farming...   | 201 · Vouchers Payable   |                    | 150.00    | X |           | -171,284.98 |

GOLD RIDGE RESOURCE CONSERVATION DISTRICT

1/12/2022 2:13 PM

Register: 101 · Cash in County Treasury

From 11/01/2021 through 01/12/2022

Sorted by: Date, Type, Number/Ref

| Date       | Number       | Payee                     | Account                  | Memo               | Payment   | C | Deposit    | Balance     |
|------------|--------------|---------------------------|--------------------------|--------------------|-----------|---|------------|-------------|
| 11/18/2021 | 1907183      | Cantor, Sierra - 7945     | 201 · Vouchers Payable   | Reimbursement      | 94.36     | X |            | -171,379.34 |
| 11/18/2021 | 1907184      | Circuit Rider Comm...     | 201 · Vouchers Payable   |                    | 1,681.53  | X |            | -173,060.87 |
| 11/18/2021 | 1907185      | Pacific Watershed As...   | 201 · Vouchers Payable   | 463631             | 1,817.00  | X |            | -174,877.87 |
| 11/18/2021 | 1907186      | Humboldt State Univ...    | 201 · Vouchers Payable   |                    | 635.90    | X |            | -175,513.77 |
| 11/18/2021 | 1907187      | CA Special Districts ...  | 201 · Vouchers Payable   | Annual Membe...    | 2,051.00  | X |            | -177,564.77 |
| 11/23/2021 |              | Z - 113 - Atascadero ...  | 1200 · Accounts Recei... | 13                 |           | X | 3,287.50   | -174,277.27 |
| 11/23/2021 |              | 189 – DFW Alliance        | 1200 · Accounts Recei... | 2                  |           | X | 130,731.51 | -43,545.76  |
| 11/23/2021 |              | 189 – DFW Alliance        | 1200 · Accounts Recei... | 3                  |           | X | 62,071.26  | 18,525.50   |
| 11/23/2021 |              | 108 - SCWA TW 16/...      | 1200 · Accounts Recei... | 15                 |           | X | 21,754.50  | 40,280.00   |
| 11/23/2021 | #174Don...   | 174 - Forest Working...   | 2120 · Deferred Revenue  | #174 Donation ...  |           | X | 5,000.00   | 45,280.00   |
| 11/30/2021 |              |                           | Income from Property ... | Deposit            |           | X | 39.22      | 45,319.22   |
| 11/30/2021 | ACH          | County of Sonoma-1...     | Overhead:6521 · Count... | County Services    | 929.91    | X |            | 44,389.31   |
| 12/01/2021 |              | 156 - Sweetwater Nu...    | 1200 · Accounts Recei... | 5                  |           | X | 11,985.08  | 56,374.39   |
| 12/01/2021 |              | 157 - CDFA Tech As...     | 1200 · Accounts Recei... | 7                  |           | X | 2,720.78   | 59,095.17   |
| 12/08/2021 |              |                           | -split-                  | Deposit            |           | X | 1,300.00   | 60,395.17   |
| 12/08/2021 |              | Z - 137 - NFWF Con...     | 1200 · Accounts Recei... | 8                  |           | X | 1,069.18   | 61,464.35   |
| 12/08/2021 |              | 173 - CalFire NBFIP       | 1200 · Accounts Recei... | 3                  |           | X | 977.00     | 62,441.35   |
| 12/08/2021 |              | 154 - DPR - C19330...     | 1200 · Accounts Recei... | 1                  |           | X | 9,200.00   | 71,641.35   |
| 12/08/2021 |              | 161 - DFW Atascade...     | 1200 · Accounts Recei... | 5                  |           | X | 42,086.17  | 113,727.52  |
| 12/08/2021 |              | 160 – SCC Ebabias ...     | 1200 · Accounts Recei... | 8                  |           | X | 8,330.81   | 122,058.33  |
| 12/13/2021 | Hacked \$... | 001 - ADMINISTRA...       | Overhead:6462 · Misc...  | We were hacke...   | 60,000.00 | X |            | 62,058.33   |
| 12/15/2021 | ACH          | Hart, William - 7377      | 201 · Vouchers Payable   | Reimbursement      | 71.57     | X |            | 61,986.76   |
| 12/15/2021 | ACH          | Johnson, Noelle - 7388    | 201 · Vouchers Payable   | Reimbursement      | 51.52     | X |            | 61,935.24   |
| 12/15/2021 | 1910863      | Guardian - 17541          | 201 · Vouchers Payable   | Dental & Visio...  | 546.65    | X |            | 61,388.59   |
| 12/15/2021 | 1910864      | Ford Motor Compan...      | 201 · Vouchers Payable   | Truck Payment      | 851.84    | X |            | 60,536.75   |
| 12/15/2021 | 1910866      | Exchange Bank Card...     | 201 · Vouchers Payable   |                    | 2,921.38  | X |            | 57,615.37   |
| 12/15/2021 | 1910867      | Xerox Corporation - ...   | 201 · Vouchers Payable   | Copier Lease       | 190.00    | X |            | 57,425.37   |
| 12/15/2021 | 1910868      | Kaiser - 1092-27          | 201 · Vouchers Payable   | January Health ... | 3,386.54  | X |            | 54,038.83   |
| 12/15/2021 | 1910869      | Inland Business Syst...   | 201 · Vouchers Payable   | Copier Mainten...  | 41.96     | X |            | 53,996.87   |
| 12/15/2021 | 1910870      | Dellavalle Laborator...   | 201 · Vouchers Payable   |                    | 188.00    | X |            | 53,808.87   |
| 12/15/2021 | 1910871      | Stillwater Sciences - ... | 201 · Vouchers Payable   |                    | 17,480.37 | X |            | 36,328.50   |
| 12/15/2021 | 1910872      | Piazza Construction - ... | 201 · Vouchers Payable   |                    | 56,999.88 | X |            | -20,671.38  |
| 12/15/2021 | 1910873      | Point Blue Conservat...   | 201 · Vouchers Payable   |                    | 4,325.39  | X |            | -24,996.77  |
| 12/15/2021 | 1910874      | Valley Ford Water A...    | 201 · Vouchers Payable   | Water for VFSH     | 77.50     | X |            | -25,074.27  |
| 12/15/2021 | 1910875      | Creekside Center for ...  | 201 · Vouchers Payable   |                    | 5,000.00  | X |            | -30,074.27  |
| 12/15/2021 | 1910876      | Advantage Marketin...     | 201 · Vouchers Payable   |                    | 3,759.11  | X |            | -33,833.38  |
| 12/15/2021 | 1910877      | Brelje & Race Consu...    | 201 · Vouchers Payable   |                    | 14,173.75 | X |            | -48,007.13  |
| 12/15/2021 | 1910878      | Bowser, Tisa Ocean -...   | 201 · Vouchers Payable   |                    | 265.56    | X |            | -48,272.69  |
| 12/15/2021 | 1910879      | Sonoma RCD - 5852-2       | 201 · Vouchers Payable   |                    | 600.25    | X |            | -48,872.94  |
| 12/15/2021 | 1910880      | Recology Sonoma M...      | 201 · Vouchers Payable   |                    | 55.31     | X |            | -48,928.25  |



GOLD RIDGE RESOURCE CONSERVATION DISTRICT

1/12/2022 2:13 PM

Register: 101 · Cash in County Treasury

From 11/01/2021 through 01/12/2022

Sorted by: Date, Type, Number/Ref

| Date       | Number     | Payee                    | Account                  | Memo              | Payment   | C | Deposit    | Balance     |
|------------|------------|--------------------------|--------------------------|-------------------|-----------|---|------------|-------------|
| 12/15/2021 | 1910881    | Baseline Consulting -... | 201 · Vouchers Payable   |                   | 1,807.00  | X |            | -50,735.25  |
| 12/15/2021 | 1910882    | Dutton Bros Farming...   | 201 · Vouchers Payable   |                   | 2,650.00  | X |            | -53,385.25  |
| 12/15/2021 | 1910883    | O'Connor Environme...    | 201 · Vouchers Payable   |                   | 10,234.40 | X |            | -63,619.65  |
| 12/15/2021 | 1910884    | Prunuske Chatham, L...   | 201 · Vouchers Payable   |                   | 28,221.09 | X |            | -91,840.74  |
| 12/15/2021 | 1910885    | Humboldt State Univ...   | 201 · Vouchers Payable   |                   | 3,164.56  | X |            | -95,005.30  |
| 12/15/2021 | 1910886    | The Regents of the U...  | 201 · Vouchers Payable   |                   | 7,865.74  | X |            | -102,871.04 |
| 12/15/2021 | 1910887    | SDRMA - 9209             | 201 · Vouchers Payable   |                   | 47.50     | X |            | -102,918.54 |
| 12/15/2021 | 1911185    | George Dutton - 9366     | 201 · Vouchers Payable   | Appraisal of V... | 950.00    | X |            | -103,868.54 |
| 12/15/2021 | 1911186    | Stuart Mitchell - 29311  | 201 · Vouchers Payable   |                   | 875.00    | X |            | -104,743.54 |
| 12/15/2021 | 19110865   | Quantum Spatial, Inc...  | 201 · Vouchers Payable   |                   | 9,200.00  | X |            | -113,943.54 |
| 12/16/2021 |            |                          | -split-                  | Deposit           |           | X | 300.00     | -113,643.54 |
| 12/16/2021 |            | 164 - WCB Mt Gilea...    | 1200 · Accounts Recei... | 4                 |           | X | 19,828.44  | -93,815.10  |
| 12/16/2021 |            | 138 - GSA West Yost      | 1200 · Accounts Recei... | 48 & 49           |           | X | 3,210.75   | -90,604.35  |
| 12/16/2021 |            | 136 - DFW P183040...     | 1200 · Accounts Recei... | 14                |           | X | 2,033.13   | -88,571.22  |
| 12/16/2021 |            | 117 - Cal Trans Glea...  | 1200 · Accounts Recei... | 10                |           | X | 13,132.24  | -75,438.98  |
| 12/20/2021 |            |                          | 7897 · Exchange Bank ... | Funds Transfer    | 15,000.00 | X |            | -90,438.98  |
| 12/28/2021 |            |                          | -split-                  | Deposit           |           | X | 500.00     | -89,938.98  |
| 12/28/2021 |            | Z - 183 - SRCDD NF...    | 1200 · Accounts Recei... | 1Final            |           | X | 6,563.50   | -83,375.48  |
| 12/28/2021 |            | 166 - SCAPOSD Out...     | 1200 · Accounts Recei... | 5                 |           | X | 1,228.00   | -82,147.48  |
| 12/28/2021 |            | 163 - CARCD WCB ...      | 1200 · Accounts Recei... | 5                 |           | X | 8,296.00   | -73,851.48  |
| 12/28/2021 | Advance... | 200 - RLF 21-22          | 2120 · Deferred Revenue  | Advanced fund...  |           | X | 40,000.00  | -33,851.48  |
| 12/29/2021 |            |                          | 7897 · Exchange Bank ... | Funds Transfer    | 50,000.00 | X |            | -83,851.48  |
| 12/31/2021 |            |                          | Income from Property ... | Deposit           |           | X | 19,447.68  | -64,403.80  |
| 01/11/2022 |            |                          | Other Income:4040 · ...  | Deposit           |           |   | 320,306.00 | 255,902.20  |

GOLD RIDGE RESOURCE CONSERVATION DISTRICT

1/12/2022 2:13 PM

Register: 7788 · Donations Account

From 11/01/2021 through 01/12/2022

Sorted by: Date, Type, Number/Ref

| <b>Date</b> | <b>Number</b> | <b>Payee</b>            | <b>Account</b>            | <b>Memo</b>    | <b>Payment</b> | <b>C</b> | <b>Deposit</b> | <b>Balance</b> |
|-------------|---------------|-------------------------|---------------------------|----------------|----------------|----------|----------------|----------------|
| 11/02/2021  |               | 010 - Valley Ford Sc... | 1200 · Accounts Recei...  | 43             |                | X        | 566.10         | 566.10         |
| 11/05/2021  |               | 010 - Valley Ford Sc... | 1200 · Accounts Recei...  | 44             |                | X        | 9.41           | 575.51         |
| 11/10/2021  |               |                         | 101 · Cash in County T... | Funds Transfer | 575.51         | X        |                | 0.00           |
| 12/09/2021  |               |                         | Other Income:4102 · D...  | Deposit        |                |          | 48.25          | 48.25          |

GOLD RIDGE RESOURCE CONSERVATION DISTRICT

1/12/2022 2:14 PM

Register: 7897 · Exchange Bank Checking

From 11/01/2021 through 01/12/2022

Sorted by: Date, Type, Number/Ref

| Date       | Number | Payee                  | Account                    | Memo              | Payment   | C | Deposit   | Balance   |
|------------|--------|------------------------|----------------------------|-------------------|-----------|---|-----------|-----------|
| 11/04/2021 |        | QuickBooks Payroll ... | -split-                    | Created by Pay... | 13,118.57 | X |           | 14,109.53 |
| 11/05/2021 | DD2380 | Cantor, Sierra R       | -split-                    | Direct Deposit    |           | X |           | 14,109.53 |
| 11/05/2021 | DD2381 | Green, John K          | -split-                    | Direct Deposit    |           | X |           | 14,109.53 |
| 11/05/2021 | DD2382 | Harris, Michele J      | -split-                    | Direct Deposit    |           | X |           | 14,109.53 |
| 11/05/2021 | DD2383 | Hart, William J        | -split-                    | Direct Deposit    |           | X |           | 14,109.53 |
| 11/05/2021 | DD2384 | Jensen, Brittany B     | -split-                    | Direct Deposit    |           | X |           | 14,109.53 |
| 11/05/2021 | DD2385 | Johnson, Noelle E      | -split-                    | Direct Deposit    |           | X |           | 14,109.53 |
| 11/05/2021 | DD2386 | O'Connell, Maryann     | -split-                    | Direct Deposit    |           | X |           | 14,109.53 |
| 11/05/2021 | DD2387 | Pozzi -, Joe           | -split-                    | Direct Deposit    |           | X |           | 14,109.53 |
| 11/05/2021 | DD2388 | Stagnaro, Adriana      | -split-                    | Direct Deposit    |           | X |           | 14,109.53 |
| 11/05/2021 | DD2389 | Tsue, Sophia           | -split-                    | Direct Deposit    |           | X |           | 14,109.53 |
| 11/08/2021 | ACH    | Gold Ridge RCD - 4...  | -split-                    | 94-2466509        | 4,545.14  | X |           | 9,564.39  |
| 11/08/2021 | ACH    | EDD-463541             | -split-                    | SEIN 499-0402...  | 908.79    | X |           | 8,655.60  |
| 11/08/2021 | ACH    | Nationwide             | 3101 · 457b Employee       | 0056542-001       | 1,710.00  | X |           | 6,945.60  |
| 11/08/2021 | ACH    | CalPERS - 463670       | -split-                    | 1915              | 3,120.23  | X |           | 3,825.37  |
| 11/08/2021 |        |                        | 101 · Cash in County T...  | Funds Transfer    |           | X | 60,000.00 | 63,825.37 |
| 11/18/2021 |        | QuickBooks Payroll ... | -split-                    | Created by Pay... | 13,063.51 | X |           | 50,761.86 |
| 11/19/2021 | DD2390 | Cantor, Sierra R       | -split-                    | Direct Deposit    |           | X |           | 50,761.86 |
| 11/19/2021 | DD2391 | Green, John K          | -split-                    | Direct Deposit    |           | X |           | 50,761.86 |
| 11/19/2021 | DD2392 | Harris, Michele J      | -split-                    | Direct Deposit    |           | X |           | 50,761.86 |
| 11/19/2021 | DD2393 | Hart, William J        | -split-                    | Direct Deposit    |           | X |           | 50,761.86 |
| 11/19/2021 | DD2394 | Jensen, Brittany B     | -split-                    | Direct Deposit    |           | X |           | 50,761.86 |
| 11/19/2021 | DD2395 | Johnson, Noelle E      | -split-                    | Direct Deposit    |           | X |           | 50,761.86 |
| 11/19/2021 | DD2396 | O'Connell, Maryann     | -split-                    | Direct Deposit    |           | X |           | 50,761.86 |
| 11/19/2021 | DD2397 | Pozzi -, Joe           | -split-                    | Direct Deposit    |           | X |           | 50,761.86 |
| 11/19/2021 | DD2398 | Stagnaro, Adriana      | -split-                    | Direct Deposit    |           | X |           | 50,761.86 |
| 11/19/2021 | DD2399 | Tsue, Sophia           | -split-                    | Direct Deposit    |           | X |           | 50,761.86 |
| 11/22/2021 | ACH    | Gold Ridge RCD - 4...  | -split-                    | 94-2466509        | 4,511.78  | X |           | 46,250.08 |
| 11/22/2021 | ACH    | EDD-463541             | -split-                    | SEIN 499-0402...  | 886.88    | X |           | 45,363.20 |
| 11/22/2021 | ACH    | Nationwide             | 3101 · 457b Employee       | 0056542-001       | 1,710.00  | X |           | 43,653.20 |
| 11/22/2021 | ACH    | CalPERS - 463670       | -split-                    | 1915              | 3,090.62  | X |           | 40,562.58 |
| 11/22/2021 | ACH    | CalPERS - 463670       | Salaries and benefits:5... | Unfunded Liab...  | 1,349.59  | X |           | 39,212.99 |
| 12/02/2021 |        | QuickBooks Payroll ... | -split-                    | Created by Pay... | 13,030.07 |   |           | 26,182.92 |
| 12/03/2021 | DD2400 | Cantor, Sierra R       | -split-                    | Direct Deposit    |           | X |           | 26,182.92 |
| 12/03/2021 | DD2401 | Green, John K          | -split-                    | Direct Deposit    |           | X |           | 26,182.92 |
| 12/03/2021 | DD2402 | Harris, Michele J      | -split-                    | Direct Deposit    |           | X |           | 26,182.92 |
| 12/03/2021 | DD2403 | Hart, William J        | -split-                    | Direct Deposit    |           | X |           | 26,182.92 |
| 12/03/2021 | DD2404 | Jensen, Brittany B     | -split-                    | Direct Deposit    |           | X |           | 26,182.92 |
| 12/03/2021 | DD2405 | Johnson, Noelle E      | -split-                    | Direct Deposit    |           | X |           | 26,182.92 |
| 12/03/2021 | DD2406 | O'Connell, Maryann     | -split-                    | Direct Deposit    |           | X |           | 26,182.92 |

GOLD RIDGE RESOURCE CONSERVATION DISTRICT

1/12/2022 2:14 PM

Register: 7897 · Exchange Bank Checking

From 11/01/2021 through 01/12/2022

Sorted by: Date, Type, Number/Ref

| Date       | Number | Payee                  | Account                    | Memo              | Payment   | C | Deposit   | Balance   |
|------------|--------|------------------------|----------------------------|-------------------|-----------|---|-----------|-----------|
| 12/03/2021 | DD2407 | Pozzi -, Joe           | -split-                    | Direct Deposit    |           | X |           | 26,182.92 |
| 12/03/2021 | DD2408 | Stagnaro, Adriana      | -split-                    | Direct Deposit    |           | X |           | 26,182.92 |
| 12/03/2021 | DD2409 | Tsue, Sophia           | -split-                    | Direct Deposit    |           | X |           | 26,182.92 |
| 12/06/2021 | ACH    | Gold Ridge RCD - 4...  | -split-                    | 94-2466509        | 4,516.26  |   |           | 21,666.66 |
| 12/06/2021 | ACH    | EDD-463541             | -split-                    | SEIN 499-0402...  | 890.77    |   |           | 20,775.89 |
| 12/06/2021 | ACH    | CalPERS - 463670       | -split-                    | 1915              | 3,102.06  |   |           | 17,673.83 |
| 12/06/2021 | ACH    | Nationwide             | 3101 · 457b Employee       | 0056542-001       | 1,710.00  |   |           | 15,963.83 |
| 12/16/2021 |        | QuickBooks Payroll ... | -split-                    | Created by Pay... | 13,152.58 |   |           | 2,811.25  |
| 12/17/2021 | DD2410 | Cantor, Sierra R       | -split-                    | Direct Deposit    |           | X |           | 2,811.25  |
| 12/17/2021 | DD2411 | Green, John K          | -split-                    | Direct Deposit    |           | X |           | 2,811.25  |
| 12/17/2021 | DD2412 | Harris, Michele J      | -split-                    | Direct Deposit    |           | X |           | 2,811.25  |
| 12/17/2021 | DD2413 | Hart, William J        | -split-                    | Direct Deposit    |           | X |           | 2,811.25  |
| 12/17/2021 | DD2414 | Jensen, Brittany B     | -split-                    | Direct Deposit    |           | X |           | 2,811.25  |
| 12/17/2021 | DD2415 | Johnson, Noelle E      | -split-                    | Direct Deposit    |           | X |           | 2,811.25  |
| 12/17/2021 | DD2416 | O'Connell, Maryann     | -split-                    | Direct Deposit    |           | X |           | 2,811.25  |
| 12/17/2021 | DD2417 | Pozzi -, Joe           | -split-                    | Direct Deposit    |           | X |           | 2,811.25  |
| 12/17/2021 | DD2418 | Stagnaro, Adriana      | -split-                    | Direct Deposit    |           | X |           | 2,811.25  |
| 12/17/2021 | DD2419 | Tsue, Sophia           | -split-                    | Direct Deposit    |           | X |           | 2,811.25  |
| 12/20/2021 |        |                        | 101 · Cash in County T...  | Funds Transfer    |           |   | 15,000.00 | 17,811.25 |
| 12/21/2021 | ACH    | Gold Ridge RCD - 4...  | -split-                    | 94-2466509        | 4,546.70  |   |           | 13,264.55 |
| 12/21/2021 | ACH    | EDD-463541             | -split-                    | SEIN 499-0402...  | 894.17    |   |           | 12,370.38 |
| 12/21/2021 | ACH    | Nationwide             | 3101 · 457b Employee       | 0056542-001       | 1,710.00  |   |           | 10,660.38 |
| 12/21/2021 | ACH    | CalPERS - 463670       | -split-                    | 1915              | 3,102.77  |   |           | 7,557.61  |
| 12/21/2021 | ACH    | CalPERS - 463670       | Salaries and benefits:5... | Unfunded Liab...  | 1,349.59  |   |           | 6,208.02  |
| 12/29/2021 |        |                        | 101 · Cash in County T...  | Funds Transfer    |           |   | 50,000.00 | 56,208.02 |
| 12/30/2021 |        | QuickBooks Payroll ... | -split-                    | Created by Pay... | 13,137.55 |   |           | 43,070.47 |
| 12/31/2021 | DD2420 | Cantor, Sierra R       | -split-                    | Direct Deposit    |           | X |           | 43,070.47 |
| 12/31/2021 | DD2421 | Green, John K          | -split-                    | Direct Deposit    |           | X |           | 43,070.47 |
| 12/31/2021 | DD2422 | Harris, Michele J      | -split-                    | Direct Deposit    |           | X |           | 43,070.47 |
| 12/31/2021 | DD2423 | Hart, William J        | -split-                    | Direct Deposit    |           | X |           | 43,070.47 |
| 12/31/2021 | DD2424 | Jensen, Brittany B     | -split-                    | Direct Deposit    |           | X |           | 43,070.47 |
| 12/31/2021 | DD2425 | Johnson, Noelle E      | -split-                    | Direct Deposit    |           | X |           | 43,070.47 |
| 12/31/2021 | DD2426 | O'Connell, Maryann     | -split-                    | Direct Deposit    |           | X |           | 43,070.47 |
| 12/31/2021 | DD2427 | Pozzi -, Joe           | -split-                    | Direct Deposit    |           | X |           | 43,070.47 |
| 12/31/2021 | DD2428 | Stagnaro, Adriana      | -split-                    | Direct Deposit    |           | X |           | 43,070.47 |
| 12/31/2021 | DD2429 | Tsue, Sophia           | -split-                    | Direct Deposit    |           | X |           | 43,070.47 |
| 01/03/2022 | ACH    | Gold Ridge RCD - 4...  | -split-                    | 94-2466509        | 4,518.88  |   |           | 38,551.59 |
| 01/03/2022 | ACH    | EDD-463541             | -split-                    | SEIN 499-0402...  | 916.81    |   |           | 37,634.78 |
| 01/03/2022 | ACH    | Nationwide             | 3101 · 457b Employee       | 0056542-001       | 1,710.00  |   |           | 35,924.78 |
| 01/03/2022 | ACH    | CalPERS - 463670       | -split-                    | 1915              | 3,157.52  |   |           | 32,767.26 |

GOLD RIDGE RESOURCE CONSERVATION DISTRICT

1/12/2022 2:14 PM

Register: 7897 · Exchange Bank Checking

From 11/01/2021 through 01/12/2022

Sorted by: Date, Type, Number/Ref

| <b>Date</b> | <b>Number</b> | <b>Payee</b>     | <b>Account</b>             | <b>Memo</b>      | <b>Payment</b> | <b>C</b> | <b>Deposit</b> | <b>Balance</b> |
|-------------|---------------|------------------|----------------------------|------------------|----------------|----------|----------------|----------------|
| 01/03/2022  | ACH           | CalPERS - 463670 | Salaries and benefits:5... | Unfunded Liab... | 1,349.59       |          |                | 31,417.67      |

**GOLD RIDGE RESOURCE CONSERVATION DISTRICT**

01/12/22

**Profit & Loss by Job**

Accrual Basis

November 2021

|  | <u>010 - Valley Ford School House</u> | <u>TOTAL</u>  |
|--|---------------------------------------|---------------|
| <b>Ordinary Income/Expense</b>               |                                       |               |
| <b>Income</b>                                |                                       |               |
| <b>Program Revenue</b>                       |                                       |               |
| <b>Program Income Detail</b>                 |                                       |               |
| <b>Valley Ford School House</b>              | 575.51                                | 575.51        |
| <b>Total Program Income Detail</b>           | 575.51                                | 575.51        |
| <b>Total Program Revenue</b>                 | 575.51                                | 575.51        |
| <b>Total Income</b>                          | 575.51                                | 575.51        |
| <b>Gross Profit</b>                          | 575.51                                | 575.51        |
| <b>Expense</b>                               |                                       |               |
| <b>Direct Costs</b>                          |                                       |               |
| <b>6505 · Valley Ford Schoolhouse</b>        | 199.90                                | 199.90        |
| <b>Total Direct Costs</b>                    | 199.90                                | 199.90        |
| <b>Overhead</b>                              |                                       |               |
| <b>6040 · Communications/WebSite - 51021</b> | 84.00                                 | 84.00         |
| <b>Total Overhead</b>                        | 84.00                                 | 84.00         |
| <b>Total Expense</b>                         | 283.90                                | 283.90        |
| <b>Net Ordinary Income</b>                   | 291.61                                | 291.61        |
| <b>Net Income</b>                            | <b>291.61</b>                         | <b>291.61</b> |

TO: BOARD OF DIRECTORS  
FROM: Joe Dutton, Brittany Jensen  
SUBJECT: Election of Officers

**Summary**

Election of Officers of Board Positions for President, Vice President, Treasurer, and Secretary

**Background**

In January 2018, the Board of Directors will elect officers for the positions of President, Vice President, Treasurer, and Secretary.

Election of officers occurs every 2 years. Directors have no term limits for positions.

Current Officers are as follows:

President- Joe Dutton

Vice President- Richard Hughes

Treasurer- Vacant

Secretary- Ann Cassidy

The Board can nominate themselves or other directors for any of the seats listed. Associate Directors cannot serve as an officer.

**Fiscal Information**

None.

**Staff Recommendation**

No recommendation.

**List of Attachments**

1. None



### **Action Item 6-C**

TO: BOARD OF DIRECTORS  
FROM: Brittany Jensen  
SUBJECT: Authorize the Executive Director to enter into an agreement with the Resources Legacy Fund for watershed technical assistance and community support in the Russian River Watershed (#200) for \$40,000  
DATE: January 20, 2022

#### **Summary**

Resourced Legacy Fund awarded \$40,000 through the Land-Sea Connection program, made possible by the Keith Campbell Foundation for the Environment to support sustainable land management initiatives that improve water quality of the lower Russian River watershed.

#### **Background**

Gold Ridge requested support from Resources Legacy Fund to (1) continue supporting our LandSmart conservation planning work with farmers, ranchers, and forestland owners in the Russian River Watershed, (2) engage with watershed councils and community groups to facilitate community involvement in watershed health; and (3) adapt RCD outreach materials and services to more accessible and inclusive platforms and formats. Systemic biases affecting access to land combined with the current high land value in our district has often resulted in the underrepresentation of more diverse, less privileged communities in our programs, a discrepancy our RCD's Justice, Equity, Diversity, and Inclusion policies are working towards addressing. We recognize the inequity and are working to restructure our programming to ensure service to more groups in our district--primarily by expanding programs to youth, farm/ranch lessees, entities promoting urban agriculture, and rural residential and suburban communities.

With all three of these tasks, Gold Ridge will combine staff conservation expertise with land manager goals and land improvement priorities to create actionable steps to protect natural resources, reduce environmental risks, increase ecosystem productivity, enhance local water systems, and expand education and outreach on all topics listed above. Our intended results are (1) to offer, at no or minimal cost to landowners, technical assistance related to flooding, water quality improvement, erosion, water conservation, climate resiliency, soil health, and wildlife habitat; (2) to increase the pace and scale of the implementation of projects and management practices identified in LandSmart and watershed plans; (3) to increase RCD outreach for Community Wildfire Protection Plans and Watershed Assessment & Management Planning; and (4) to increase RCD engagement and make information more inclusive, accessible, and equitable.

#### **Discussion**



The grant includes over \$34,000 in GRRCD staff time and mileage, as well as over \$5,000 for subcontractors and materials. I accidentally signed the agreement in December without board approval. If the board decides not to accept these funds, the RCD has not spent any yet. I apologize for the oversight.

**Fiscal Information**

This grant offers the type of flexible funding to allow RCD staff to meet community needs in the lower Russian River. This is one of our only sources of funding that supports this type of work and is essential in supporting Russian River projects and communities.

**Staff Recommendation**

Authorize the Executive Director to enter into an agreement with the Resources Legacy Fund for watershed technical assistance and community support in the Russian River Watershed (#200) for \$40,000

**List of Attachments**

1. RLF Grant Agreement



RESOURCES LEGACY FUND  
CREATIVE SOLUTIONS. LASTING RESULTS.

December 7, 2021

Brittany Jensen, Executive Director  
Gold Ridge Resource Conservation District  
2776 Sullivan Road  
Sebastopol, CA 95472

Re: Grant Award Letter and Grant Agreement for Sonoma County Land Management Practices; Grant #16061

Dear Brittany Jensen:

It is a pleasure to inform you that Resources Legacy Fund (RLF) has approved a grant for 12 months in the amount of \$40,000 (Grant) payable to Gold Ridge Resource Conservation District (Gold Ridge RCD). This Grant is to support sustainable land management initiatives that improve the water quality of the lower Russian River watershed. These funds are awarded to your organization through the Land-Sea Connection (LSC) program of RLF, made possible by the Keith Campbell Foundation for the Environment.

Unless approved in writing by RLF, Gold Ridge RCD must adhere to the terms and conditions of the attached Grant Agreement (Agreement) and the proposal submitted to RLF on November 9, 2021 (Proposal). If the terms of the Agreement differ from your Proposal, the Agreement will control. By signing the attached Agreement, Gold Ridge RCD confirms that it agrees to all of the terms and conditions set forth in the Agreement.

If the payment or reporting schedules in the Agreement present any significant difficulties for you, please contact us as soon as possible. If the Agreement correctly sets forth your understanding of the terms and conditions of the Grant, please have an authorized officer of Gold Ridge RCD sign, date, and complete the additional information required on the attached Agreement. The online signature system will automatically send the executed Agreement to RLF and Gold Ridge RCD, and you should also retain a copy for your files. Funds will not be released prior to the receipt of the executed Agreement.

Please direct any communications regarding this Grant to Land-Sea Connection (LSC) Program Coordinator Karina Lozano at [KLozano@resourceslegacyfund.org](mailto:KLozano@resourceslegacyfund.org) or (916) 442-5057. **In all correspondence with us, please refer to the above-referenced grant number.**

The RLF Board of Directors and I are pleased to assist you with this project and wish you success.

Sincerely,

Kaitilin Gaffney  
Director of Ocean, Coast, and Fisheries

**Organization:** Gold Ridge Resource Conservation District      **RLF Program:** LSC  
**Project Name:** Sonoma County Land Management Practices      **Grant Number:** 16061  
**Grant Amount:** \$40,000

## **GRANT AGREEMENT**

This Grant Agreement (Agreement) is entered into as of the Effective Date (defined below) by and between Resources Legacy Fund (RLF) and Gold Ridge Resource Conservation District (Grantee). RLF and Grantee hereby agree as follows:

1. RLF makes this grant of \$40,000 (Grant) to Grantee to support sustainable land management initiatives that improve the water quality of the lower Russian River watershed as described in Grantee's proposal submitted to RLF on November 9, 2021 (Proposal), and as described in this Agreement. If the terms of this Agreement differ from the Proposal, this Agreement will control.
2. Upon receipt of this Agreement signed by Grantee, Grant funds will be disbursed according to the schedule in Attachment 1, subject to the provisions of this Agreement. The term of the Grant is from the date Grantee signs this Agreement (Effective Date) to the due date of the Final Grant Report, as specified in Attachment 1. Grantee will use the Grant solely for the purposes described in this Agreement and the Proposal, and will return to RLF any funds not expended or committed for the purposes of the Grant within the Grant period. **Grantee understands that the Grant is not a gift and agrees that RLF is granting funds to Grantee to pursue the purposes outlined in this Agreement.**
3. Grantee will deliver written Grant report(s) to RLF according to the schedule in Attachment 1 (Grant Report(s)). Unless provided otherwise in Attachment 1, the Grant Report(s) shall contain a narrative report and a financial report. The narrative report should describe what the Grant has accomplished as of the date of the Grant Report. The financial report should detail the following: (a) all Grant fund expenditures during the applicable reporting period, and (b) an analysis of budget (as set forth in the Proposal) compared to actual spending, and a narrative explanation of any differences between the two. If the schedule in Attachment 1 requires Project Lead approval of a Report, that approval does not constitute, and should not be relied on by Grantee as, any advice or assurance of Grantee's legal compliance. **Grantee must obtain pre-approval, and amendment of the Agreement, for any reallocation of the budget of 20 percent or more in any line item, or for creation of a new line item.**
4. RLF's funding of this Grant under this Agreement is contingent upon (a) RLF's review of Grantee's work in connection with this Grant, and its determination that satisfactory progress and performance of the expected purposes is occurring, (b) RLF's timely receipt and its review and approval of Grant Reports submitted by Grantee, and (c) Grantee's compliance with all terms and conditions of the Grant. If at any time RLF determines that Grant purposes are not met, that Grant purposes are unlikely to be met, or that Grantee fails to satisfy the reporting requirements in paragraph 3 above, or otherwise violates the terms of the Grant, RLF may terminate the Grant or may (a) reduce or discontinue Grant Funding, (b) require no further spending of Grant funds already disbursed to Grantee, and/or (c) require the return of unspent Grant funds already disbursed to Grantee. If termination occurs prior to the scheduled end date of the Grant, Grantee shall, upon RLF's request, provide RLF a full accounting of the receipt and disbursement of funds and expenditures incurred under the Grant as of the effective date of termination.

**Organization:** Gold Ridge Resource Conservation District      **RLF Program:** LSC  
**Project Name:** Sonoma County Land Management Practices      **Grant Number:** 16061  
**Grant Amount:** \$40,000

5. Grantee shall notify RLF immediately of any anticipated or actual changes in Grantee's head of organization, regardless of title, and/or key personnel identified either in the Proposal or this Agreement. Grantee acknowledges and agrees that changes in Grantee's head of organization, regardless of title, and/or key personnel may trigger RLF review and reassessment of Grantee's ability to meet the purposes of the Grant, and that, following such review, RLF may decide to impose additional terms, conditions, or other limitations on any unexpended Grant funds, including return of those funds.
6. Grantee may publicly attribute funding for the Grant to RLF, as follows. If Grantee makes any public announcement or publishes a written description of the Grant, including in the media or on the Internet, the Grant is to be described as having been "made through the Land-Sea Connection program of Resources Legacy Fund made possible by the Keith Campbell Foundation for the Environment." Grantee shall also submit copies of all printed media coverage of or other printed public references to Grantee's work funded by this Agreement, and shall notify RLF of all other, related media coverage or public references.
7. Grantee agrees that RLF may include information on the Grant in periodic public reports, and may also refer to the Grant in a press release or other public communication without Grantee's prior approval.
8. The parties agree that a material condition of this Agreement is that Grantee makes the data, research, knowledge, and other information developed with the Grant funds freely available and without condition to RLF, consistent with the charitable purposes of the Grant.
9. By entering into this Agreement, Grantee certifies that it that it is not a private foundation as defined by Internal Revenue Code Section 509. Grantee shall advise RLF immediately if its federal tax-exempt status or foundation classification has changed.
10. Grantee will maintain financial books and records as required by the Internal Revenue Code and U.S. Department of Treasury Regulations and, if requested by RLF or its agent, will make such books and records available to RLF or its agent at a reasonable time and location for review and audit. Grantee will keep copies of all books and records for at least four years after the date that all of Grantee's obligations under this Agreement have been fulfilled.
11. Grantee shall ensure compliance with all applicable laws and regulations in the performance of activities under this Agreement, including, without limitation, those laws or requirements regarding authority to conduct business, permits, licenses, tax, employment, reporting, data protection, lobbying and contacts with government officials (including the provision of gifts) as well as the Telephone Consumer Protection Act of 1991, as amended, and any and all other laws, of any applicable jurisdiction, governing the work performed. Grantee further agrees that no funds received under this agreement will be used to engage in civil disobedience.

**Organization:** Gold Ridge Resource Conservation District      **RLF Program:** LSC  
**Project Name:** Sonoma County Land Management Practices      **Grant Number:** 16061  
**Grant Amount:** \$40,000

12. Grantee shall not use any portion of the Grant funds for reportable or disclosable activities under applicable state or local campaign finance disclosure or election laws, such as ballot measure contributions.
13. Grantee shall not use any portion of the Grant funds in any attempt to influence legislation within the meaning of Internal Revenue Code sections 501(h), 4911, 4945(d)(1) or (e).
14. By entering into this Agreement, RLF is not designating the use of funds or directing any activities for the purpose of attempting to influence administrative or legislative action within the meaning of state or local law. In the event Grantee uses funds or other resources to influence state or local legislative or administrative action, Grantee may incur reporting requirements under applicable law.
15. Grantee shall not use any of the Grant funds for any of the following purposes: to influence the outcome of any specific public election, or to conduct, directly or indirectly, any voter registration drive, within the meaning of Internal Revenue Code Section 4945(d)(2); to induce or encourage violations of law or public policy; to cause any private inurement or improper private benefit to occur; to provide a grant to an individual or organization which does not comply with the requirements of Internal Revenue Code sections 4945(d)(3) and (4); or, for any other purpose that is not charitable, scientific, or educational, within the meaning of Internal Revenue Code Section 170(c)(2)(B).
16. This Agreement represents the entire agreement of the parties with respect to the Grant, and supersedes any prior oral or written understanding or communication between the parties. This Agreement shall only be amended or modified in a writing signed by both parties, except that a no-cost extension, adjustment to payment schedule, or minor change to the project budget or scope of activities may be approved unilaterally by RLF through a written or email communication to Grantee.
17. In the event either party is unable to perform its obligations under the terms of this Agreement because of acts of God, epidemics, government action, or other causes reasonably beyond its control, such party shall not be liable for damages to the other for any damages resulting from such failure to perform or otherwise from such causes.
18. By signing this Agreement, Grantee agrees to its terms and conditions, and warrants and represents that its signatory whose signature appears below has been, and is on the date of this Agreement, duly authorized by all necessary and appropriate action to execute this Agreement on its behalf.
19. This Agreement is governed by the laws of the State of California, and the parties agree that enforcement of the Agreement, and resolution of any disputes arising out of or related to the subject matter of the Agreement, shall be resolved by arbitration conducted by a private arbitration service under the laws of the State of California.

[Paragraph 20 and signatures on next page.]

**Organization:** Gold Ridge Resource Conservation District      **RLF Program:** LSC  
**Project Name:** Sonoma County Land Management Practices      **Grant Number:** 16061  
**Grant Amount:** \$40,000

20. This Agreement may be executed in one or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument. Signed signature pages may be transmitted by facsimile or other electronic means, and/or an electronic "e-signature" may be used by an authorized representative of Grantee to bind it to this Agreement, and any such signature shall have the same legal effect as an original.

**RESOURCES LEGACY FUND:**

By:  Date: 12/07/2021  
Kaitilin Gaffney  
Director of Ocean, Coast, and Fisheries

**GOLD RIDGE RESOURCE CONSERVATION DISTRICT:**

By:  Date: 12/08/2021

*(Signature)*

Printed name: Brittany Jensen

Title: Executive Director

EIN: 94-2466509

Internal Revenue Code Designation: 170(c)(1).

**Please provide mailing address for payments.**

Organization: Gold Ridge RCD

Address: 2776 Sullivan Rd

City/State/Zip Code: Sebastopol, CA 95472

**Organization:** Gold Ridge Resource Conservation District  
**Project Name:** Sonoma County Land Management Practices  
**Grant Amount:** \$40,000

**RLF Program:** LSC  
**Grant Number:** 16061

**Attachment 1: RLF Reporting and Payment Schedule**

| <b>PAYMENT AMOUNT</b> | <b>FINANCIAL &amp; NARRATIVE REPORT DUE<sup>1</sup></b> | <b>OTHER SCHEDULED ACTIVITIES OR DELIVERABLES</b> | <b>CONDITIONS FOR PAYMENT</b>   |
|-----------------------|---|---|---|
| \$40,000              | n/a   | n/a   | Upon RLF's timely receipt of signed Grant Agreement.  |
| n/a                   | n/a   | Interim call with RLF staff by 5/31/2022          | n/a   |
| n/a                   | Final Grant Report 11/30/2022                           | n/a   | <i>Potential future funding contingent upon RLF's timely receipt and approval of final reports.</i> |

---

<sup>1</sup> See paragraph 3 of Grant Agreement. Requirements for reports are attached.

**Organization:** Gold Ridge Resource Conservation District  
**Project Name:** Sonoma County Land Management Practices  
**Grant Amount:** \$40,000

**RLF Program:** LSC  
**Grant Number:** 16061

**RESOURCES LEGACY FUND**  
**Grant Reporting Guidelines**  
**Land-Sea Connection**

Your reports give you, the grantee, an opportunity to convey the information that you feel best captures the work done during the reporting period. They also provide Resources Legacy Fund (RLF) with information for explaining your work to various internal and external audiences, and using it in evaluating RLF grantmaking, as well as an opportunity to give feedback regarding your project.

Brief Progress Reports should reflect the period since the previous grant milestone. Final Reports should reflect the entire grant period.

Please include the following information:

**Project Outcomes:** Provide a brief summary of the actual outcomes achieved during the reporting period. Please use the “Expected Outcomes,” “Activities,” and “Indicators” that you mentioned in your application as reference.

**Narrative:** Please limit the Brief Progress Report narrative to no more than two (2) pages in length and the final narrative to no more than five (5) pages in length (standard 12-point font). Report progress made toward the original project objectives as noted in your proposal and grant agreement. Please address the following in your project review:

- Successes and challenges.
- Key lessons learned.
- How you intend to share the results of your work.
- Partnerships you engaged in on this project. How such partnerships affected your work. What was effective in collaborating with other groups?
- The next phase of this effort.
- If applicable, amount and sources of state or federal public funding pursued or committed to support work within the scope of current LSC grant.

| Public Funding Leveraged (if applicable) | State       | Federal     |
|--|-------------|-------------|
| 1)                                       |             |             |
| 2)                                       |             |             |
| 3)                                       |             |             |
| 4)                                       |             |             |
| <b>TOTAL</b>                             | <b>\$ -</b> | <b>\$ -</b> |

**Financial:** Provide an accounting of grant funds spent to date. If you have unspent funds and have finished the work that was proposed in the Grant, return the unspent funds to RLF or submit a request to use those funds for other acceptable, charitable purposes. **As a reminder, you must obtain pre-approval, and amendment of the Agreement, for any reallocation of the budget of 20 percent or more in any line item, or for creation of a new line item.**

| Budget Categories              | Overall     | RLF Request | RLF Grant Funds Spent (Actuals) |
|--------------------------------|-------------|-------------|---------------------------------|
| Project Salaries               |             |             |                                 |
| Benefits                       |             |             |                                 |
| Travel                         |             |             |                                 |
| Subcontractors                 |             |             |                                 |
| Other #1 (Describe)            |             |             | <i>(enter description)</i>      |
| Other #2 (Describe)            |             |             | <i>(enter description)</i>      |
| Land (Fee/Easement Costs)      |             |             |                                 |
| Land (Stewardship/Other Costs) |             |             |                                 |
| Indirect                       |             |             |                                 |
| <b>TOTAL</b>                   | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b>                     |



**Organization:** Gold Ridge Resource Conservation District      **RLF Program:** LSC  
**Project Name:** Sonoma County Land Management Practices      **Grant Number:** 16061  
**Grant Amount:** \$40,000

**Other Items:** Submit other specific documents required by the grant agreement. These may include:

- Digital photographs of your project (if applicable);
- Copies of all printed media coverage of your project;
- If a land transaction grant, documentation of number of acres acquired, resources protected, and ultimate ownership;
- If a restoration grant, documentation of the number of acres or river miles restored;
- An indication that GreenInfo Network has been notified of a property acquisition (if applicable);
- An indication that the restoration or land transaction project has been entered into the Natural Resource Project Inventory (if applicable); and
- Any other work products resulting from, or leveraged by, the grant monies.

Submit full and complete reports to Karina Lozano ([KLozano@resourceslegacyfund.org](mailto:KLozano@resourceslegacyfund.org)) by the dates noted in your Grant Agreement. RLF will provide substantive feedback to grantees within eight weeks of receipt of the final report. Failure to provide timely and complete reports to RLF on your project may result in your disqualification for future grants from RLF.



## Action Item 6-D

TO: BOARD OF DIRECTORS  
FROM: Sierra Cantor  
SUBJECT: Item 6-D Approval of Executive Director to enter into contract with Coast Range Watershed Institute for work related to the Lower Atascadero and Green Valley Creek Flow and Habitat Enhancement Master Plan (#188) for \$95,947  
DATE: January 20, 2022

### **Summary**

Approval of Executive Director to enter contract with Coast Range Watershed Institute (CRWI) for work related to the Lower Atascadero and Green Valle Creek Flow and Habitat Enhancement Master Plan (#188) for \$95,947. This contract will cover GRRCD involvement in various tasks and will run through March 1, 2025. Costs will be covered by grant #WC-2149AD for the project secured from the California Wildlife Conservation Board (WCB) through the Coast Range Watershed Institute.

### **Background**

Hydrologic conditions in the lower 2.7-miles of Atascadero Creek and upper 0.8-miles of lower Green Valley Creek have been dramatically altered by historical management practices and ongoing geomorphic change. The streams are characterized by abrupt changes in channel conveyance resulting from inconsistent dredging practices, accumulation of sediment and associated streamflow and water quality impairment, and floodplains disconnected from their channels by berm construction and other historical practices. Five key sites have been identified within the reach representing locations believed to be driving streamflow and water quality impairment and/or locations with high potential for substantial habitat enhancement. 100% design plans have already been completed for two of these sites and are in process for a third site (Sites 2, 4, & 5), and this project seeks to develop designs for the two additional sites as well as obtain CEQA compliance for all five sites with the end goal of advancing the projects to the implementation-ready stage. The Master Plan proposed here takes a holistic look at the entire study reach to address several key limiting factors for salmonids. Once implemented the five identified projects will enhance summer and winter baseflows by re-connecting perennial tributaries and removing a series of flow obstructions, improve water quality by reversing recent conversion from perennial to seasonal wetlands and associated anoxic conditions, and increase availability of off-channel winter rearing habitat and reduce stranding risk for salmonids.

### **Discussion**

GRRCD will assist CRWI in the development of the Plan through tasks described in the attached Scope of Work for the project, including water quality monitoring, habitat assessment, design plan review, CEQA compliance, Technical Advisory Committee facilitation, and outreach.

**Fiscal Information**

The estimated cost for all GRRCD tasks related to the grant is \$95,947, which is covered through the WCB grant. This includes an estimated \$64,100 in staff time and \$31,847 for mileage, equipment and materials purchases, and laboratory analysis fees.

**Staff Recommendation**

Approve the Executive Director to enter contract with CWRI for \$95,947.

**List of Attachments**

1. Draft contract between Gold Ridge RCD and CRWI in the amount of \$95,947.

**PROFESSIONAL SERVICES AGREEMENT**

**between**

**Coast Range Watershed Institute and  
Gold Ridge Resource Conservation District**

**LOWER ATASCADERO AND GREEN VALLEY CREEK FLOW AND HABITAT ENHANCEMENT MASTER PLAN  
SONOMA COUNTY, GRANT AGREEMENT NO. WC-2149AD, PROJECT ID: 2021036**

**RECITALS**

This Professional Services Agreement (hereinafter the Agreement) is between the Coast Range Watershed Institute (CRWI) and Gold Ridge Resource Conservation District. (GRRCD) for services required for Wildlife Conservation Board (WCB) **GRANT AGREEMENT NO. WC-2149AD PROJECT ID: 2021036 LOWER ATASCADERO AND GREEN VALLEY CREEK FLOW AND HABITAT ENHANCEMENT MASTER PLAN SONOMA COUNTY**

GRRCD is to be considered an independent contractor, and all persons employed by GRRCD in connection with works covered by this Agreement are not to be considered employees of CRWI in any respect.

**TERMS AND CONDITIONS**

- 1. Effective and End Dates.** The effective date of this agreement is January 4, 2022. Work under this agreement shall continue until either party terminates the Agreement. The end date of this agreement, by which all tasks in the Scope of Work (Exhibit A) shall be completed, is March 1, 2025. With respect to services initiated under the Agreement, the terms and conditions herein shall continue through completion of such services.
- 2. Termination.** Either party shall have the right to terminate this contract for any reason upon 15-day written notice to the other party. In the event of such termination, GRRCD will be entitled to payment for all work performed under this Agreement prior to termination.
- 3. Scope of Work.** A Scope of Work and Budget for this agreement have been prepared by GRRCD (Exhibits A), attached hereto and incorporated by reference herein. Exhibit A outlines the specific work to be performed and the deliverable due dates; Exhibit A also details GRRCD's personnel and other relevant rates that comprise their budget for work to be performed.

All work will be performed in compliance with the WC-2149AD Grant Agreement, attached.

In requesting the services as outlined in Exhibit A and any subsequent exhibits, neither CRWI nor WCB assumes an obligation to provide further funding or support to GRRCD beyond the terms stated in the exhibits.

#### 4. Payment and Fees

A. Work will be performed on a time and materials basis in accordance with the attached Scope of Work and Budget (Exhibit A). CRWI and GRRCD agree that if additional services are needed, a mutually agreeable change order to this contract will be negotiated.

B. All statements rendered to CRWI by GRRCD shall indicate the number of hours worked, dates worked, and such additional information as CRWI shall reasonably request. The total compensation shall in no event exceed **Ninety-Five Thousand, Nine Hundred Forty-Seven Dollars (\$95,947)** without express written approval by CRWI. The compensation provided for in this article shall be the total consideration to GRRCD and shall include all of GRRCD's expenses incurred in rendering requested services.

C. An original invoice with all required documentation including an accompanying progress report describing work completed shall be submitted by the 10<sup>th</sup> of the month no more frequently than quarterly in the months of January, April, July and October to: Coast Range Watershed Institute, 451 Hudson Street, Healdsburg, CA 95448. Invoices may be submitted electronically to: [mattconnor@sonic.net](mailto:mattconnor@sonic.net). **Electronic submittal is preferred.**

D. Compensation shall be paid to GRRCD by CRWI within 30 days after CRWI has received payment from WCB.

5. **Performance of Services.** GRRCD agrees to render its services as stated in Exhibit A. GRRCD shall give immediate notice to CRWI should any event occur or condition arise which necessitates work in excess of the amount defined in Paragraph 4B above, or which GRRCD considers to constitute a basis for modification of this Agreement. CRWI and GRRCD shall mutually agree on cost and completion date adjustments suitable for any such modification prior to work commencing the modified Agreement.

6. **Delays.** Neither CRWI nor GRRCD shall be liable for default or delay under this Agreement caused by acts of God, or other events beyond the control of such party. Such acts or events shall include storms, floods, fires, earthquakes, epidemics, war, riot, strikes, lockouts, or other labor disputes, and acts of the government, its agencies, or officers, federal, state, or local.

7. **Suspension of Services.** CRWI may suspend performance of services hereunder at any time by written note to GRRCD. Any suspension shall extend the Agreement completion date commensurately, but not beyond the WCB Agreement completion date.

8. **Proprietary and Confidential Information.** There is a possibility that as part of executing the work described in Exhibit A, GRRCD will need to obtain and use information considered confidential or proprietary by CRWI or its subcontractors. In this instance, CRWI will inform WCB that CRWI or its subcontractors considers such information confidential or proprietary. GRRCD agrees that, during and after the term of this Agreement, it will not directly or indirectly disclose to any third person, nor use for its own benefit or the benefit of anyone other than CRWI, such confidential or proprietary information without obtaining prior authorization from CRWI.

9. **Ownership of Materials and Documentation.** It is understood that all materials resulting from the efforts of GRRCD in connection with this Agreement, including documents, reports, calculations, maps,

photographs, digital data, computer programs, computer printouts, notes, and any other pertinent data are to be shared by GRRCD and CRWI. They shall be retained by GRRCD for a minimum of five (5) years. Reuse of these materials by GRRCD on projects other than the **LOWER ATASCADERO AND GREEN VALLEY CREEK FLOW AND HABITAT ENHANCEMENT MASTER PLAN SONOMA COUNTY GRANT AGREEMENT NO. WC-2149AD, PROJECT ID: 2021036** is prohibited without written permission from CRWI. Notwithstanding anything in this provision, CRWI and GRRCD are obligated to abide by 37 CFR Part 401 (*Rights to Inventions Made by Non-Profit Organizations and Small Business Firms Under Government Grants, Contracts, and Cooperative Agreements*).

**10. Accounting, Auditing and Evaluation.** GRRCD shall prepare and maintain accounting records in support of all amounts billed to CRWI. GRRCD's files and records directly relating to performance of this Agreement and billing therefore shall be subject to audit by CRWI at all times during the course of the project and for a period of three (3) years after project completion. GRRCD further agrees to provide timely responses to all reasonable requests for information from CRWI for purposes of evaluating the accomplishments of the Project for a period of five (5) years after the date on which the final reports for the project are provided.

**11. Subcontracting.** The services under this Agreement shall be rendered by GRRCD, and shall not be subcontracted to be performed by any other party without the prior written consent of CRWI. Inclusion of specific subcontractors in attached exhibit(s) approved by CRWI constitutes approval of said subcontractors.

**12. Liability and Indemnity.** As an independent contractor, GRRCD shall be responsible for its own operations, personnel and activities and assumes all liability for its negligent acts or willful misconduct in the course of work to be performed and for breach of any of the terms of this agreement. CRWI and GRRCD mutually agree, to the fullest extent permitted by law, to defend, indemnify, and hold each other and WCB harmless from any and all damage, liability, or cost, including reasonable attorneys' fees and costs of defense, arising from their own negligent acts, willful misconduct, errors, or omissions in the performance of their services under this agreement.

GRRCD assumes all liability for workers' compensation and employer's liability coverage for its own employees.

**13. Compliance with Applicable Laws.** GRRCD shall comply with any safety rules and procedures provided by CRWI when working on the project, and with all applicable provisions of federal, state, and local equal employment opportunity laws, rules, regulations, and orders described in this agreement and with all other applicable laws, rules, regulations and orders.

**14. Insurance Requirements.** GRRCD agrees to procure and maintain insurance of the kinds and amounts detailed below (Exhibit C) from insurance companies authorized to do business in the State of California, covering all operations under this Agreement. GRRCD shall furnish to CRWI a certificate(s) signed by an authorized representative of the insurance company(ies) showing that GRRCD has satisfactorily complied with the insurance provisions herein within ten days of the effective date of this agreement.

GRRCD shall maintain at its own expense and provide evidence of sufficient commercial general and automobile liability, workers' compensation insurance as required by law or regulation for performance of services under this Agreement.

**15. Governing Law and Venue.** The parties agree that this Agreement, including its performance, validity, and interpretation, shall in all respects be governed by the laws of the State of California. The State of California, County of Sonoma, shall be the jurisdiction and venue for any dispute arising out of or in connection with this Agreement.

**16. Dispute Resolution.**

A. Intent. The parties intend to resolve all disputes and other matters in question arising out of or relating to the interpretation, application, performance, or breach of any term, covenant, or condition of this Contract through reasonable business-like negotiations without resort to litigation. If a dispute should arise regarding the obligations of CRWI or GRRCD, the parties shall attempt to resolve the dispute in accordance with this Dispute Resolution section. Unless CRWI requires otherwise, and regardless of the size or nature of the dispute, GRRCD shall not cease or delay performance of its obligations under the Agreement during the existence of any dispute, and CRWI shall pay to GRRCD all amounts owing that are not subject to dispute or offset.

B. Resolution Procedure. CRWI and GRRCD shall attempt to resolve any disputes in accordance with the following procedures:

i. Special Meeting. CRWI or GRRCD will call a special meeting for the resolution of disputes. The meeting shall be held within three (3) working days after delivery of written request for such meeting specifying the nature of the dispute to be resolved. The meeting shall be held at the CRWI's offices or a mutually agreed location or by means of a virtual meeting (e.g. Zoom). The meeting shall be attended by representatives of CRWI and GRRCD. Such representatives shall have authority to resolve the dispute and shall not be an attorney(s) actively practicing law.

ii. Mandatory Mediation. If the dispute has not been resolved within five (5) working days after the special meeting, both parties shall engage in a mediation proceeding, which shall be attended by all parties to the dispute and which, unless all parties to such proposed mediation proceeding agree otherwise, shall be conducted by an independent mediator, such as Judicial Arbitration and Mediation Service ("JAMS") in San Francisco, California, in accordance with its procedures. The costs of mediation shall be shared equally by all parties to such mediation.

iii. Settlement. If, as a result of the mediation, a voluntary settlement is reached and the parties agree that such settlement shall be reduced to writing, the agreement may be enforced as a settlement agreement in the Sonoma County Superior Court. Such agreement shall be and have the same force and effect as an arbitration award in California and judgment may be entered upon it in accordance with applicable law in any court having jurisdiction thereof.

iv. Evidence Code. All proceedings under this Dispute Resolution section shall be subject to California Evidence Code Section 1119. The restrictions set forth therein on the use of evidence from the special meeting or mediation shall apply to any arbitration as well as any court proceeding. The parties expressly agree to abide by subdivisions (a) and (b) of Section 1119, which provide as follows:

(a) No evidence of anything said or any admission made for the purpose of, in the course of, or pursuant to, a mediation or a mediation consultation is admissible or subject to discovery, and disclosure of the evidence shall not be compelled, in any arbitration, administrative adjudication, civil action, or other noncriminal proceeding in which, pursuant to law, testimony can be compelled to be given.

(b) No writing, as defined in California Evidence Code Section 250, that is prepared for the purpose of, in the course of, or pursuant to, a mediation or a mediation consultation, is admissible or subject to discovery, and disclosure of the writing shall not be compelled, in any arbitration, administrative adjudication, civil action, or other noncriminal proceeding in which, pursuant to law, testimony can be compelled to be given.

v. GRRCD shall incorporate this Dispute Resolution into contracts with all subcontractors.

vi. This Dispute Resolution procedure shall not in any way affect any statutes of limitation relating to any claim, dispute or other matter or question arising out of or relating to this Contract or the breach thereof. This dispute resolution procedure may be conducted before or during the pendency of any other legal proceedings between CRWI and any third party.

**17. Attorney's Fees.** In the event either party brings an action or proceedings for damages arising out of the other's performance under this contract or to establish the right or remedy of either party, the prevailing party shall be entitled to recover reasonable attorney fees and costs as part of such action or proceeding. This contract shall be construed and interpreted according to the substantive law of California, regardless of the law of conflicts to the contrary in any jurisdiction. Any action to enforce the terms of this agreement or breach thereof shall be brought and tried in the forum nearest CRWI's office, in the County of Sonoma.

**18. Signatures.** Unless otherwise specified below, the following signatories are the authorized representatives upon whose decisions and information each party may rely in performance of this Agreement. Any information or notices required or permitted hereunder shall be deemed to have been sufficiently given to either party if given to these signatories or to such other parties and/or address as they may subsequently designate.



**This Agreement is effective the day and year stated in Article 1.**

Coast Range Watershed Institute  
451 Hudson Street  
Healdsburg, CA 95448

Gold Ridge RCD  
2776 Sullivan Rd  
Sebastopol, CA 95472

Signature

Signature

Name: Matthew O'Connor  
Title: Chief Executive Officer  
Date: 1/4/2022

Name:  
Title:  
Date:

**Budget: Tasks & Personnel Matrix**

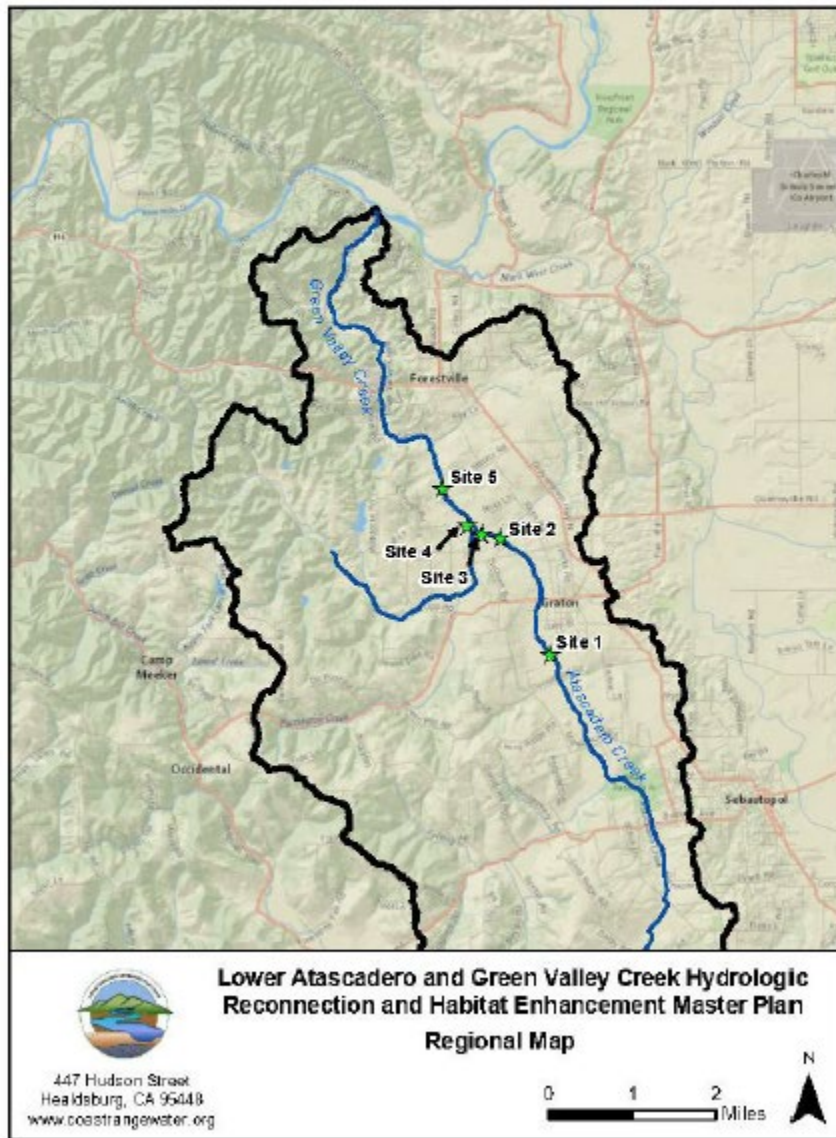
| Task   | Executive Director<br>\$118 | Lead Scientist<br>\$115 | Ecologist<br>\$105 | District Administrator<br>\$97 | Project Assistant<br>\$78 | Hours | Expenses  | Amount/Fees     |
|--|-----------------------------|-------------------------|--------------------|--------------------------------|---------------------------|-------|-----------|-----------------|
| Task 1 – Site Mapping & Field Observations       |                             |                         |                    |                                |                           | 0     |           | \$0             |
| Task 2 - Hydrologic & Water Quality Monitoring   |                             | 32                      | 295                |                                | 184                       | 511   | \$31,847* | \$80,854        |
| Task 3 – Hydraulic Modeling & Habitat Assessment |                             | 16                      |                    |                                |                           | 16    |           | \$1,840         |
| Task 4 – Design Plan Development & Reporting     |                             | 16                      |                    |                                |                           | 16    |           | \$1,840         |
| Task 5 – CEQA Analyses                           |                             | 32                      |                    |                                |                           | 32    |           | \$3,680         |
| Task 6 – Meetings, Documentation & Outreach      | 5                           | 20                      | 25                 | 10                             | 16                        | 76    |           | \$7,733         |
| <b>TOTAL</b>                                     | 5                           | 116                     | 320                | 10                             | 200                       | 651   | \$31,847  | <b>\$95,947</b> |

\*Expenses include 430 miles at \$0.575/mile, \$300 for waders, \$5,000 for monitoring station materials and calibration solution, \$3,800 for laboratory analyses, and \$22,500 for two 4-parameter sensor YSI water quality sondes.

Lower Atascadero and Green Valley Creek Flow and Habitat Enhancement  
Master Plan  
Grant Agreement Number WC-2149AD  
Project ID 2021036

Page 1

**EXHIBIT A – Location Map**



**EXHIBIT B – Budget**

| Project Task                            | WCB                 | CDFW                | National Fish and Wildlife Foundation | Sonoma County Water Agency | Total               |
|---|---------------------|---------------------|---------------------------------------|----------------------------|---------------------|
| Site Mapping and Field Observations     | \$77,692.00         | \$50,000            | ---                                   | ---                        | \$127,692           |
| Hydrologic & Water Quality Monitoring   | \$95,381.00         | \$50,000            | ---                                   | \$5,000                    | \$150,381           |
| Hydraulic Modeling & Habitat Assessment | \$34,140.00         | \$100,000           | ---                                   | ---                        | \$134,140           |
| Design Plan Development & Reporting     | \$88,640.00         | \$35,000            | \$4,000                               | ---                        | \$127,640           |
| CEQA Analyses                           | \$98,140.00         | ---                 | ---                                   | ---                        | \$98,140            |
| Meetings, Documentation & Outreach      | \$35,133.00         | \$10,000            | ---                                   | ---                        | \$45,133            |
| Project Management                      | \$25,512.00         | \$5,000             | \$1,000                               | ---                        | \$31,512            |
| Indirect*                               | \$5,102.00          | ---                 | ---                                   | ---                        | \$5,102             |
| Contingency**                           | \$36,779.00         | ---                 | ---                                   | ---                        | \$36,779            |
| <b>TOTAL</b>                            | <b>\$496,519.00</b> | <b>\$250,000.00</b> | <b>\$5,000.00</b>                     | <b>\$5,000.00</b>          | <b>\$756,519.00</b> |

\*Indirect costs not to exceed 20 percent of the total direct WCB award, minus subcontractor and equipment costs.

\*\* The Grantee must notify and receive approval from Grantor prior to expending the cost contingency funds

## **EXHIBIT C – Work Plan**

### **Overview**

This Project focuses on development of a Master Plan for the lowest 2.7 river miles of Atascadero Creek and upper-most 0.8 river miles of lower Green Valley Creek. The Master Plan builds from a substantial volume of previously completed assessment and design work to provide a holistic assessment of hydrologic and salmonid habitat conditions in the reach and evaluate the effectiveness and interactions between two already-designed projects (Sites 2 & 5), one in-progress design (Site 4), and two new projects which will be designed as part of the proposed effort (Sites 1 & 3). The project includes hydraulic, geomorphic, water quality, and habitat assessment work which will assist in developing and refining project designs and understanding the degree to which the proposed enhancement work will reduce or eliminate key limiting factors for salmonids including impaired streamflow and water quality conditions and lack of off-channel habitat for rearing and winter refugia. Along with other supplemental analyses, this work will provide the basis for completing a CEQA document covering the five project sites included in the Master Plan. The end goal of the project is to advance the overall Master Plan effort to the implementation-ready stage, with site designs completed to the 65% or 100% level and CEQA coverage completed. The project will be guided throughout by input and oversight from a long-standing programmatic Technical Working Group (TWG) comprised of the proposal proponents and subconsultants, agency staff from CDFW, NMFS, Permit Sonoma, and CA Sea Grant, landowners, and other stakeholders.

### **Task 1 – Site Mapping & Field Observations**

To support development of site designs and supporting hydraulic analyses, Grantee shall perform topographic surveying to supplement and correct the available LiDAR data, and may contract for additional low-altitude LiDAR. The new survey data and/or LiDAR data will be combined with existing survey data at the ACER and Iron Horse sites and with the LiDAR data to develop a Digital Terrain Model for the project reach. A survey plan will be developed to focus on providing more detail in portions of the study area where on-the-ground work is likely to be proposed and supplemental information in areas between site enhancement sites to use as a basis for removing artifacts from the LiDAR data. Key features such as existing infrastructure, side-channels, alcoves, and large wood will be mapped at three sites with proposed design work and base maps will be developed for each site. Existing site conditions will be assessed through field reconnaissance of the three sites and at select intervening locations where access allows, and a variety of field observations will be made including observations of channel roughness, substrate, bank stability, riparian vegetation, and pool habitat conditions.

#### **Deliverables:**

- Digital Terrain Model
- Basemaps for Sites 1, 3, & 4

### **Task 2 – Hydrologic & Water Quality Monitoring**

Grantee shall develop a water quality Monitoring and Reporting Plan to guide monitoring work for the project. Grantee shall deploy water quality sondes to provide continuous water temperature, pH, Specific Conductance, and Dissolved Oxygen (DO) data. After the first monitored rainy season and subsequent low-flow season, the data will be examined and one or more of the instruments may be re-located to provide data from additional locations to further investigate any detected patterns in observed conditions. Distributed DO measurements will be collected using a hand-held probe during a series of flow conditions focused on the winter rearing and spring outmigration timeframes corresponding to when salmonids are expected to utilize the study reaches. Grab samples will also be collected at a variety of locations and analyzed for H<sub>2</sub>S, BOD, and COD to assist in understanding where and when and why DO conditions deteriorate within the project reach, how conditions vary between in-stream and off-channel habitat areas, and to obtain DO profiles of the three perennial tributaries that may be re-connected to Atascadero Creek as part of the habitat enhancement design in Task 4.

Pressure transducers will be installed in two locations to provide continuous stage data, and streamflow measurements will be collected during a series of flows ranging from small storms to spring baseflow. Wading measurements will be taken using a current meter for moderate flows and a suspended ADCP unit for non-wadable flows. Water surface elevations at the design sites will be flagged (and later surveyed) near in time to the measured flow conditions and a subset of the gauging will occur coincident with the distributed DO data collection. Distributed velocity measurements will also be collected at the design sites using a current meter to better understand the velocity distributions across the various site features. The approximate seasonal durations of surface flow disconnection in Atascadero Creek downstream of Site 3 and in the lower reaches of the three tributaries at Site 1 will also be determined through repeated field observations.

#### **Deliverables:**

- Water Quality Monitoring and Reporting Plan
- Water Quality Data
- Stream flow and water surface elevation measurements

### **Task 3 – Hydraulic Modeling & Habitat Assessment**

Grantee shall expand upon an existing 2-dimensional hydraulic model covering the 0.8-mile reach of Atascadero Creek from Green Valley Road to the confluence with Green Valley Creek to cover the full extent of the 3.5-mile study reach. The model will be developed using the Digital Terrain Model, mapping, and roughness observations developed in Task 1. The model will be calibrated by simulating the streamflow conditions measured in the field and comparing model simulated water surface elevations and velocities to observations made at corresponding flow conditions. Existing hydrologic analyses provide both continuous and statistical estimates of stream flows for Atascadero and Green Valley Creeks and their major tributaries. These estimates will be used in conjunction with the field measurements of streamflow to

*Lower Atascadero and Green Valley Creek Flow and Habitat Enhancement  
Master Plan  
Grant Agreement Number WC-2149AD  
Project ID 2021036*

Page 3

simulate a wide range of hydraulic conditions ranging from summer baseflow to a 2- to 10-yr flood event.

Simulated water depths and velocities will be generated for each flow condition for the entire study reach based on existing conditions. A series of flow and habitat enhancement scenarios will be developed based on the existing and newly developed design plans for the five sites included in the Master Plan. Scenarios will be used to evaluate design alternatives and refine design plans developed in Task 4, and quantify changes in depths, velocities, and stream flows associated with the various designs. Depth and velocity maps will be used in conjunction with existing Habitat Suitability Curves to estimate the spatial and temporal variations in habitat suitability for salmonids under both existing and proposed conditions. Enhancement designs will be evaluated individually and cumulatively to understand the degree of interaction between the various proposed actions and the degree to which implementation is likely to meaningfully address key limiting factors for salmonids. The effects of the design for flood control and habitat enhancement in Green Valley Creek near Green Valley Road being developed by Sonoma Water will also be considered in the analysis relative to the longevity of sediment removal in Atascadero Creek which is believed to be caused primarily by flooding of Green Valley Creek.

The hydraulic-based habitat data will be interpreted along with the water quality data collected in Task 2 and the observations developed in Task 1 to provide an overall assessment of salmonid habitat conditions in the reach. The assessment will focus on describing existing conditions relative to known limiting factors for salmonids, quantifying the benefits of the proposed restoration actions relative to said factors, and providing recommendations for further work.

Deliverables:

- Description of existing hydraulic conditions in the project reach
- Assessment of existing habitat conditions in the project reach
- Site assessment report for the full project reach
- Evaluation of proposed conditions in the project reach

#### **Task 4 – Design Plan Development & Reporting**

Grantee shall develop design plans for Sites 1 and 3. An alternatives analysis will be developed for each site to compare the benefits, constraints, and approximate costs of various design options and preferred alternatives will be selected in close consultation with the project TWG. Grantee shall develop 30% design plans and evaluate the hydraulic and habitat effects of the projects as described in Task 3. A Basis of Design report and 65% design plans will be developed for both sites in consultation with the TWG. The Site 1 design will continue through the 90% and 100% design phases, whereas the Site 3 design will conclude at the 65% stage. This is due to the anticipated large-scale effects of the Site 3 design, and complex water quality and sedimentation dynamics involved, which justify a slower approach for this effort, while still advancing the work to the stage needed to complete CEQA and be eligible for final design and implementation funding.

Lower Atascadero and Green Valley Creek Flow and Habitat Enhancement  
Master Plan  
Grant Agreement Number WC-2149AD  
Project ID 2021036

Page 4

Deliverables:

- Alternatives analysis and selection of preferred design
- 30% Design Plans
- Basis of Design Report
- 65% Design Plans
- 90% Design Plans (Site 1 only)
- 100% Design Plans (Site 1 only)

**Task 5 – Permitting**

The State Water Resources Control Board is in the process of developing a Statewide Restoration General Order and Programmatic Environmental Impact Report (PEIR) specifically for large-scale restoration projects. This permitting pathway and PEIR will likely be finalized in 2022. Grantee intends to utilize this new tool to more efficiently complete regulatory compliance for the project. The PEIR would be used to meet CEQA obligations by using the new Statewide Restoration Permit that provides CEQA compliance by means of the project permitting process. Grantee will develop and submit permit application packages for Sites 1 through 3 (Sites 4 and 5 are being permitted separately). Because the sites are at different stages of design and have different implementation timelines, up to two rounds of permitting may be completed. These permits may include: North Coast Regional Water Quality Control Board under the above mentioned PIER, CDFW Lake and Streambed Alteration Agreement or similar pathway, CDFW Incidental Take permit, U.S. Army Corps of Engineers Nationwide Permit 27, and NOAA Restoration Center. To support the permitting, Grantee shall prepare Cultural Resources Assessment and Report, Biological and Aquatic Assessment and Report.

Deliverables:

- Studies to Support Permitting
  - Cultural Resources Assessment and Report
  - Biological and Aquatic Resources Assessment and Report
- Permit submittal dates

**Task 6 – Meetings, Documentation, & Outreach**

Site evaluation and design work and CEQA document development will be guided by an ongoing programmatic Technical Work Group (TWG), which has been instrumental in providing guidance for the previously-completed restoration project identification, prioritization, and design work in the Green Valley/Atascadero watershed on which the proposed Master Plan is based. The grantee shall continue the TWG participation to include the channel re-connection design work at Site 1 and through finalization of all designs and the CEQA public review process.

Grantee shall prepare an overall Master Plan document to describe the overall assessment of existing conditions for the reach as a whole as well as the analysis of the effectiveness of the five enhancement designs on overall reach conditions relative to the reducing or eliminating key limiting factors for salmonids. The document will describe all



Lower Atascadero and Green Valley Creek Flow and Habitat Enhancement  
 Master Plan  
 Grant Agreement Number WC-2149AD  
 Project ID 2021036

Page 5

work performed for the project as well as recommendations for future work and include individual site BOD reports and design documents as technical appendices.

In conjunction with the CEQA process, Grantee shall hold a public meeting to increase awareness of the project and solicit input from stakeholders and other interested parties.

Deliverables:

- Meeting summary (or give summary in progress report)
- Master Plan document

**Task 7 – Project Management**

This task consists of overall management and administration of the project including subcontract development, invoicing, generation of progress reports, annual and final grant reports, and all necessary scheduling and coordination needed to execute the project.

Deliverables:

- Quarterly reports
- Subcontractor agreements exceeding \$10,000
- Draft and final reports

| Task                                    | Deliverables   | Estimated Completion Date  |
|---|--|--|
| Site Mapping & Field Observations       | <ul style="list-style-type: none"> <li>• Digital Terrain Model</li> <li>• Basemaps for Sites 1, 3, &amp; 4</li> </ul>  | <ul style="list-style-type: none"> <li>• December 2021</li> <li>• May 2022</li> </ul>  |
| Hydrologic & Water Quality Monitoring   | <ul style="list-style-type: none"> <li>• Water Quality Monitoring and Reporting Plan</li> <li>• Water Quality Data</li> <li>• Stream flow and water surface elevation measurements</li> </ul>  | <ul style="list-style-type: none"> <li>• October 2021</li> <li>• May 2024</li> <li>• May 2022</li> </ul>                                   |
| Hydraulic Modeling & Habitat Assessment | <ul style="list-style-type: none"> <li>• Description of existing hydraulic conditions in the project reach</li> <li>• Assessment of existing habitat conditions in the project reach</li> <li>• Site assessment report for the full project reach</li> <li>• Evaluation of proposed conditions in the project reach</li> </ul> | <ul style="list-style-type: none"> <li>• August 2022</li> <li>• November 2022</li> <li>• November 2022</li> <li>• December 2023</li> </ul> |

Lower Atascadero and Green Valley Creek Flow and Habitat Enhancement  
 Master Plan  
 Grant Agreement Number WC-2149AD  
 Project ID 2021036

| Task                                | Deliverables  | Estimated Completion Date   |
|-------------------------------------|---|---|
| Design Plan Development & Reporting | <ul style="list-style-type: none"> <li>• Alternatives analysis and selection of preferred design</li> <li>• 30% Design Plans</li> <li>• Basis of Design Report</li> <li>• 65% Design Plans</li> <li>• 90% Design Plans (Site 1 only)</li> <li>• 100% Design Plans (Site 1 only)</li> </ul>                      | <ul style="list-style-type: none"> <li>• January 2023</li> <li>• May 2023</li> <li>• December 2023</li> <li>• December 2023</li> <li>• March 2024</li> <li>• July 2024</li> </ul> |
| Permitting                          | <ul style="list-style-type: none"> <li>• Studies to Support Permitting                             <ul style="list-style-type: none"> <li>○ Cultural Resources Assessment and Report</li> <li>○ Biological and Aquatic Resources Assessment and Report</li> </ul> </li> <li>• Permit submittal dates</li> </ul> | <ul style="list-style-type: none"> <li>• December 2023</li> <li>• May 2024</li> </ul>   |
| Meetings, Documentation, & Outreach | <ul style="list-style-type: none"> <li>• Meeting summary (or give summary in progress report)</li> <li>• Master Plan document</li> </ul>  | <ul style="list-style-type: none"> <li>• December 2024</li> <li>• March 2025</li> </ul>   |
| Project Management                  | <ul style="list-style-type: none"> <li>• Quarterly reports</li> <li>• Subcontractor agreements exceeding \$10,000</li> <li>• Draft and final reports</li> </ul>   | <ul style="list-style-type: none"> <li>• Throughout the grant</li> <li>• When executed</li> <li>• May 2024</li> </ul>   |

## EXHIBIT B

### COAST RANGE WATERSHED INSTITUTE INSURANCE REQUIREMENTS FOR CONSULTING & GENERAL SERVICES

Gold Ridge Resource Conservation District. (GRRCD) shall, at its expense, maintain or cause to be maintained the insurance coverages set forth with insurance companies acceptable to the Coast Range Watershed Institute (CRWI). Prior to commencement of services hereunder, GRRCD shall

- deliver to CRWI certificate(s) of insurance containing the coverages required herein and
- providing that the insurance shall not be cancelled or materially changed without thirty (30) days' prior written notice to CRWI.

Commencement or performance of services without delivering the certificate(s) of insurance shall not constitute a waiver of GRRCD's obligation to provide the required coverages. Also, in the event coverages required herein are faulty in any respect, such shall not constitute a waiver of GRRCD's obligations to obtain the proper insurance. The policy (or policies) of insurance obtained by GRRCD, except Workers' Compensation, shall provide that CRWI and its officers, directors, employees, and agents are additional insured for all coverages, to the extent of the indemnity provided by GRRCD under this Contract.

1. **Workers' Compensation and Occupational Disease Insurance.** Workers' Compensation and Occupational Disease Insurance or the equivalent thereof, in an amount necessary to comply with the laws of the countries and/or states of origin of GRRCD's expatriate employees and the country wherein the services are to be performed, with Employer's Liability coverage in the amount of \$1,000,000 each accident.
2. **Comprehensive General Liability Insurance.** Comprehensive General Liability Insurance including coverage for Contractual liability for this Contract, and Cross-liability, in the amount of \$1,000,000 combined single limit each occurrence for bodily injury and property damage.
3. **Automobile and Commercial General Liability Insurance.** If automobiles are to be furnished by GRRCD in performance of services under this Contract, Comprehensive Automobile Liability Insurance, covering all vehicles owned, non-owned, or hired, in the amount of \$1,000,000 combined single limit each occurrence for bodily injury and property damage.

#### **General Conditions for Insurance**

- A. GRRCD hereby waives its rights of subrogation against the additional insureds to the extent of contractual liabilities assumed under this contract and shall cause its insurers to waive their rights of subrogation against the additional insureds.
- B. With respect to insurance coverages maintain hereunder by GRRCD` and insurance coverages separately obtained by the additional insureds, all insurance coverages afforded by policies of insurance maintained by GRRCD shall be primary insurance as such coverages apply to the additional insureds to the extent of contractual liabilities assumed under this contract, and such insurance coverages separately maintained by the additional insureds, shall be excess insurance.

C. Where use of subcontractors has been approved by CRWI, GRRCD shall require all such subcontractors to obtain, maintain, and keep in force during the time in which they are engaged in performing Work hereunder, adequate insurance coverage and furnish CRWI acceptable evidence of such insurance upon request. Any deficiencies in such coverage shall be the sole responsibility of GRRCD.

D. No form of GRRCD liability self-insurance, including, but not limited to, insuring with a parent, subsidiary, or affiliate organization, is acceptable or allowable under the terms of this contract unless agreed to by CRWI prior to commencement of work.



### **Action Item 6-E**

TO: BOARD OF DIRECTORS  
FROM: Noelle Johnson  
SUBJECT: Approval of Resolution 2022-01 authorizing the Executive Director to enter into an agreement with the National Fish and Wildlife Foundation for the North Bay Monarch Working Group Monarch and Pollinator Habitat Restoration Project for \$175,000  
DATE: January 20, 2022

#### **Summary**

Resolution 2022-01 will authorize the Executive Director to enter into an agreement with the National Fish and Wildlife Foundation for the North Bay Monarch Working Group Monarch and Pollinator Habitat Restoration Project for \$175,000. These funds will cover RCD staff time and expenses, partner subcontracts, planting materials, and mileage.

#### **Background**

Working through a broad and diverse partnership, this project seeks to restore and enhance monarch and pollinator habitat through large-scale localized seed collection, propagation, and planting/seeding of native milkweed species and other pollinator larval host and nectar plants in diverse habitat patches over at least 150 acres of rangeland and open space in the North Bay region of northern California, while also promoting practices to enhance pollinator habitat on 6,000 acres, and implementing restoration recommendations on the region's monarch overwintering sites. Conducted through the North Bay Monarch Working Group, the partners will coordinate the propagation and planting of at least 8,000 milkweed starts and 2,500 Western dog violet, and 150 acres of direct seeded milkweed and nectar sources on diverse sites throughout public and private working lands in Sonoma and Marin Counties, while creating migratory waystations throughout the larger five-county region.

The North Bay Monarch Working Group includes a diverse array of public and private landowners and land managers, conservation organizations, and public agencies, collectively managing over 200,000 acres of diverse landscapes in high priority western monarch overwintering and breeding habitat. Several partners have native plant nurseries and are already seed collecting and propagating milkweed on a small scale. This grant will provide critical funding to exponentially expand that production to at least 8,000 seedlings, while allowing coordination to facilitate prioritization and access to diverse habitats on approximately 150 acres of open space for both milkweed seedling establishment and direct milkweed broadcast seeding. Planting efforts will include public education opportunities as well, conducted through volunteer events or partners' existing environmental education programs. Additionally, the partners will work with area open space land managers to promote practices

that enhance pollinator habitat over at least 6,000 acres, including prescribed grazing, riparian corridor protection, and direct wildflower seeding. Finally, the partnership will host a webinar for ranchers on rangeland monarch and pollinator habitat, particularly addressing range management considerations and concerns about milkweed toxicity to livestock.

**Discussion**

The grant includes over \$20,000 in GRRCD staff time and mileage, as well as over \$30,500 in indirect using a 26% indirect rate. An additional \$113,600 will be provided to project partners through subcontracts to assist in milkweed propagation and monarch habitat installation, as well as outreach and education efforts. Another \$12,000 is earmarked for materials. However, most materials will be purchased by project partners through subcontracts.

**Fiscal Information**

The NFWF grant agreement totals \$175,000. Required cost share has been secured through partner grants, documented in letters of support submitted with the proposal.

**Staff Recommendation**

Approve Resolution 2022-01 authorizing the Executive Director to enter into an agreement with the National Fish and Wildlife Foundation for permit acquisition for the North Bay Monarch Working Group Monarch and Pollinator Habitat Restoration Project for \$175,000.

**List of Attachments**

1. Scope of Work and Budget
3. Resolution 2022-01

**RESOLUTION NO. 2022-01**  
**January 20, 2022**  
**BOARD OF DIRECTORS**  
**Gold Ridge Resource Conservation District**

This document is a resolution authorizing the Gold Ridge Resource Conservation District to enter into an agreement with the National Fish and Wildlife Foundation for the **North Bay Monarch Working Group Monarch and Pollinator Habitat Restoration Project** for \$175,000.

Whereas, the Board authorizes the Gold Ridge Resource Conservation District to enter into an agreement with the National Fish and Wildlife Foundation;

Whereas, the Board authorizes the Executive Director or designee, to sign the Agreement, and any amendments thereto; and

Now, therefore, be it resolved, that the Gold Ridge Resource Conservation District Board of Directors hereby adopts Resolution 2022-01 on January 20, 2022.

**CERTIFICATION**

I hereby certify that the foregoing Resolution 2022-01 was duly and regularly adopted by the Board of Directors of the Gold Ridge Resource Conservation District at the meeting thereof held on the 20<sup>th</sup> of January, 2022 motion by \_\_\_\_\_ and seconded by \_\_\_\_\_ following roll call vote:

Ayes:

Noes:

Abstained:

Absent:

Attest:

\_\_\_\_\_  
Board Secretary



**Full Proposal Project Narrative  
North Bay Monarch Working Group Monarch and Pollinator Habitat Restoration Project  
2021 Monarch Butterfly and Pollinators Conservation Fund**

**Instructions:** Save this document on your computer and complete the narrative in the format provided. The final narrative should not exceed six (6) pages not including the map on the last page. Font should be 12-point Times New Roman. Do not delete the bold text provided below. Please insert responses under each section. Answer every question. Once complete, upload this document into the online application as instructed.

**1. Funding Category.** Indicate the one Program Priority category that describes the proposed project:

1) Technical Assistance for Private Working Lands; or 2) Habitat Improvement.

Habitat Improvement

**2. Monarch Butterfly.** Will the project benefit monarch butterflies? If no, contact Pollinator Program Manager before continuing. Yes

**3. Geography.** Entries below should be consistent with the location description and location information included on the “Project Information” tab of the proposal task.

- **State(s):** CA
- **Monarch Conservation Unit(s):** Using the map on the last page of this document, indicate which unit(s) include your project site(s). Delete these instructions and delete any conservation units not included in the project:
  - West: Core
  - West: Overwintering

**4. Additional At-risk Pollinators.** Will the project benefit at-risk insect pollinators other than monarch butterflies?

- If no, state “Project will benefit monarch butterflies.” Delete the remaining instructions and table.
- If project sites are unknown, state “Project will benefit monarch butterflies.” Delete the remaining instructions and table. Do not add additional information.
- If yes:
  - List the federal at-risk native insect pollinators in the table below.
  - Do not include state-listed species or Species of Greatest Conservation Need (SGCNs).
  - Do not list monarch butterfly.
  - Upload documentation showing recent or historic presence for each species within 10 miles of the project site(s).

**Federally listed, candidate, or proposed native insect pollinators:**

| Species Scientific Name         | Species Common Name, if available | Species Status – Federal Only | How Species Will Benefit from Project   | Documentation Upload   |
|---------------------------------|-----------------------------------|-------------------------------|---|--|
| <i>Speyeria zerene myrtleae</i> | Myrtle’s silverspot butterfly     | Endangered                    | Now endemic to only four locations in the North Bay, this grassland species will be supported through | Document uploaded: USFWS 5-Year Review (updated distribution information on p.3) and |



|  |  |  |  |  |
|--|--|--|--|--|
|  |  |  | seeding/planting of its sole larval host plant, <i>Viola adunca</i> , as well as nectar sources. | map showing CNDDDB occurrences in project area |
|--|--|--|--|--|

**5. Acreage.** Fill in the following numbers. The project must restore and/or enhance a total of at least 150 acres.

- **Acres Restored:** 150 acres
- **Acres Enhanced:** 6,000 acres
- **Total Acreage:** 6,150 acres
- **I confirm that each acre is unique and counted only once (ie, either as restored or enhanced, not both, so there is no overlap between Acres Restored and Acres Enhanced):** Yes

**6. Land Types.** Retain only the land types included in the project. Delete the others.

- Public lands—local government.
- Public lands—National Park Service
- Public lands---State lands
- Private lands—private working lands (farming, ranching, etc).
- Private lands— tribal lands, land trust properties

**7. Context.** Briefly describe the project context in terms of current conditions, opportunities for improvement, and relevance to existing conservation plans or strategies. Refer to documentation that supports alignment with plan/agency priorities (links to documents are encouraged). **Tip: Keep this response brief so more details can be provided in section 8.**

With the Xerces Society’s 2020-21 Thanksgiving and New Years’ Counts of the western monarch’s overwintering sites showing a cataclysmic population crash to less than 0.1% of its historic numbers ([www.westernmonarchcount.org](http://www.westernmonarchcount.org)), conservationists throughout California’s coastal overwintering and inland migratory and breeding areas are quickly ramping up efforts to save the iconic butterfly species from extinction. The North Bay Monarch Working Group represents a diverse partnership of landowners, land managers, state and federal agencies, nonprofits, land trusts, Resource Conservation Districts, and scientists currently working to address the primary local limiting factors affecting monarchs and the region’s other pollinators. With planning efforts of the North Bay’s highest priority overwintering sites currently underway, the partnership seeks to quickly and efficiently implement these overwintering site plans’ recommendations while addressing widespread habitat loss across the region’s diverse rangelands, restoring vast acreages of larval host plants and nectar sources to support breeding and migration. These efforts meet the highest priority conservation strategies of the Western Association of Fish and Wildlife Agencies; Western Monarch Butterfly Conservation Plan 2019-2069 (<https://wafwa.org/wpdm-package/western-monarch-butterfly-conservation-plan-2019-2069/>).

**8. Activities.** Describe in detail the step-by-step project activities and explain how they are achievable and expected to lead to the outcomes discussed in section 9. Describe how the activities relate to priority needs in the specific project location(s). List the partners and their role in or commitment to the project.

(Due to space limitations, more detail of each partner’s roles and contributions are included in the attached letters of support.)

1. **Milkweed seed collection and propagation.** The partnership will propagate at least 8,000 milkweed seedlings, using locally collected or sourced seed. At least one pound of milkweed seed will be collected through the project (a sufficient quantity to propagate 8,000 seedlings even with very low germination rates, without overharvesting wild seed sources). Three nurseries managed by project partners (Point Blue Conservation Science, Sonoma Ecology Center, and Laguna Foundation) are currently seed collecting and propagating locally-sourced milkweed on a small scale, using both professional nursery staff and volunteers through community education programs; this funding will allow this activity to be greatly expanded.

2. **Milkweed establishment site identification and prioritization.** The project partners who own and manage public or working lands, include CA Department of Parks and Recreation, Sonoma County Regional Parks, Marin Audubon Society, One Tam, Golden Gate National Recreation Area, Point Reyes National Seashore, Walker Creek Ranch, the Laguna Foundation, and the Sonoma Land Trust, have already begun the process of assessing their properties and project sites for appropriate locations for both broadcast milkweed seeding and unirrigated milkweed planting, such as springs, wetlands, and riparian areas in rangeland and other open space properties at least five miles from the coast. Milkweed establishment sites will be either inaccessible to cattle or fenced to protect them from cattle and minimize livestock owners' concerns about toxicity, although may be flash-grazed seasonally before milkweed resprouts to promote forb growth and limit weed competition. Milkweed will also be incorporated into irrigated projects, such as riparian restoration sites and cropland hedgerows; however, priority will be given to sites where there is the potential for natural spread from the planting area. Descriptions of potential sites will be compiled by Gold Ridge RCD staff and presented to the Working Group for prioritization in early 2022.
3. **Milkweed/nectar plant installation.** At least 150 acres will be identified and prioritized for broadcast milkweed seeding, primarily ungrazed or seasonally grazed open spaces such as riparian corridors, vernal pool fields, and serpentine range. Site preparation and container plug planting at prioritized sites will occur in spring 2022 and 2023, after seedlings have emerged from winter dormancy and are of sufficient size to install. Plantings may include other nectar plants where appropriate, provided through the Xerces Society's Monarch and Pollinator Habitat Kits and/or partner nurseries. Nectar plant installation may occur at overwintering sites as recommended in the management plans currently in development. While some sensitive or less accessible sites may require the partners' professional work crews, most plantings will be conducted through a variety of volunteer and community education programs where feasible, including but not limited to the following:
  - Point Blue Conservation Science's environmental education program, Students and Teachers Restoring a Watershed (STRAW), teams a collaborative network of environmental stewards, educators, parent volunteers, and elementary school students to conduct hands-on restoration of streams and wetlands.
  - Sonoma Ecology Center's EnviroLeaders program, which provides teens in the Sonoma Valley opportunities to gain essential job and life skills through practical environmentally focused training.
  - The North Coast Resource Conservation & Development Council (Conservation Works) "Bee Patches" program works with Girl Scouts earning their badges by creating pollinator habitat "patches" and migratory waystations. This program will expand the Working Group's implementation range from its core Marin-Sonoma focus area into into the adjacent counties.
4. **Grazing management and nectar source seeding.** The project will promote the use of locally-sourced, native wildflower direct seeding over at least 25 acres of rangelands to enhance monarch and pollinator habitat, as a pilot effort to engage the ranching community. Wildflower seed will be offered to ranchers utilizing the Gold Ridge RCD's no-till drill rental program to incorporate into their forage seed mix, along with subsidized rental of the equipment. The seed mix will focus on early- and late-blooming species to provide nectar sources to provide nectar sources for monarchs migrating to and from overwintering sites. Coastal seeding sites will include *Viola adunca* and the *Lupinus* species that serve as larval host plants for the North Bay's endangered butterflies. The program will work with the private range operators through the RCDs' LandSmart planning and NRCS' conservation planning programs to promote range management and prescribed grazing practices that improve forb establishment and riparian/wetland protection.
5. **Public education.** All project partners will collectively promote the project and volunteer planting events, and provide updates on the plight of the monarch and other pollinator species, through a variety of communication methods throughout the project timeframe, including e-newsletters, social media posts,

newspaper articles, and organization websites. The project will be incorporated into educational programs of the Walker Creek Ranch, Sonoma Ecology Center, Point Blue, SPAWN, and Golden Gate Conservancy. Additionally, the Gold Ridge and Sonoma RCDs will facilitate a webinar focused on rangeland monarch and pollinator habitat, in collaboration with the California Association of Resource Conservation District's Rangeland Monarch Working Group, particularly addressing range management considerations and concerns about milkweed toxicity to livestock.

6. **Monarch overwintering site planning and management.** The Golden Gate National Parks Conservancy and Gold Ridge and Sonoma RCDs are currently working through existing funds to develop management plans for 6-10 priority monarch overwintering sites in Sonoma and Marin counties. The Working Group will continue to coordinate with these efforts, and work towards the rapid implementation of plans' recommendations as they are developed (which may include planting as described in Task 3, above).
7. ***Viola adunca* propagation and planting.** At least 2,500 Western dog violet (*Viola adunca*), the sole larval host plant of the endangered Myrtle's silverspot butterfly, will be propagated and planted by the Laguna Foundation on at least 5 acres of CA Dept of Parks and Recreation coastal prairie.

**9. Outcomes. Elaborate on project outcomes with reference to the outcome metrics selected previously in the application. Discuss what makes the outcomes achievable and important.**

- **Outcome 1:** 150 Acres restored for monarch and pollinator habitat. This will be achieved through planting and/or direct seeding of milkweed, western dog violet, and nectar plants in prioritized sites throughout the project area's working landscapes.
- **Outcome 2:** 6,000 Acres enhanced through improved management. Project partners will work with grazing lessees and landowners over 6,000 acres to promote prescribed grazing, prescribed fire, riparian area protection, invasive species removal, and other practices that enhance forb density and diversity and protect milkweed patches.
- **Outcome 3:** 8,000 milkweed seedlings propagated by 3 partner nurseries for planting in monarch habitat patches and waystations.
- **Outcome 4:** at least 1 pound milkweed seed harvested for propagation.
- **Outcome 5:** 1 webinar targeting at least 30 rangeland landowners and land managers; at least 10 planting day workshops on monarch habitat for volunteers, school groups, and community education programs
- **Outcome 6:** 3 FTE jobs sustained
- **Outcome 7:** 300 students, interns, and volunteers participating in monarch restoration efforts

**10. Tracking Metrics. Indicate how the project will monitor progress on the metrics selected previously in the application. Note any challenges or limitations anticipated with tracking the metrics.**

ArcGIS shapefiles will be used to track implementation sites and tabulate acreages. Data on milkweed seed collection (in grams), seedling production, and volunteer and intern hours will be reported to GRRCD by the project partners, and recorded for each site during implementation. GRRCD will be responsible for reporting metrics to NFWF.

**11. Clarifying Metrics.**

- **I confirm that seed mixes will include at least 3 blooming species per season (spring, summer, and fall) plus native milkweed:** Seed mixes used for rangeland nectar plant seeding (Activity #4) will include at least 3 blooming species per season, but may not contain native milkweed seed for all locations, due to livestock toxicity concerns of some landowners and proximity of some rangeland locations to the coast. Milkweed will be planted or seeded primarily in areas protected from livestock at least 5 miles from the coast.
- **I confirm the seedling metric includes only milkweed seedlings, not other forbs:** Yes

- I confirm the seed metric includes only milkweed seed, not other forbs: Yes
- I confirm the seed metric includes only cleaned milkweed seed, not seed pods: Yes

**12. Monitoring.** Projects are encouraged to provide baseline information on milkweed density (stems/acre).

- A. Does your organization currently have baseline information for the proposed project site(s)? If Yes, proceed to part B. If No, proceed to part C. No.**
- B. If Yes, do you intend to gather data after project implementation using Integrated Monarch Monitoring Protocols? If No, describe barriers. n/a**
- C. If No, do you intend to gather baseline data using Integrated Monarch Monitoring Protocols before restoration or enhancement activities begin? If No, describe barriers.**

Baseline information on milkweed density will be collected by the project team and land managers at each site during site assessment and prioritization using IMMP where applicable. We expect that most of the sites that will be prioritized for milkweed planting will have little or no existing milkweed, although some existing milkweed patches (such as the Laguna Foundation’s Laguna Uplands site), will be expanded as a seed collection site for 2<sup>nd</sup>-year propagation.

- D. If Yes to part C, do you intend to gather data after project implementation using Integrated Monarch Monitoring Protocols? If No, describe barriers. Yes.**

Milkweed planting sites established in the first spring of the project will utilize the IMMP protocol, with data uploaded accordingly to the IMMP Data Portal (Those established in Spring 2023 will not have time to grow sufficiently before the end of the grant term, although additional monitoring work will be possible with continued funding.) Most sites will be recorded in the Xerces Society’s Western Monarch Milkweed Mapper. However, some sensitive sites (while still reported to NFWF) will not be included in the Milkweed Mapper, as landowners have reported that milkweed seeds are being poached from publicly recorded sites. Rangeland seeding sites will be monitored with spring pre- and post-implementation photo-monitoring and visual surveys to estimate seeding success rate, with observations on native bee diversity estimated through Xerces’ Citizen Science Pollinator Monitoring methods and adult monarch surveys conducted when seasonally appropriate. Overwintering sites will continue to be monitored for monarch use through the Xerces Society’s annual Western Monarch Thanksgiving and New Years’ Counts.

**13. Maps.** I confirm that my organization will provide site-specific shapefiles before project closure. Yes

**14. Long-term Operation and Maintenance.** Indicate how project benefits will be sustained through time. Refer to any relevant existing long-term operation and maintenance plan(s) or describe anticipated efforts for long-term maintenance. While irrigated planting areas will be maintained by land managers, project implementation has been designed to not require long-term maintenance. Sites will be selected to allow milkweed sufficient late spring soil moisture to spread rhizomally or self-seed. Overwintering site O&M will be conducted in accordance with each site’s management plan, currently in development. Prescribed grazing or other land management measures will be codified in property-level management plans.

**15. NRCS Contact.** If this proposal is in the Technical Assistance for Private Working Lands category, describe in 1-4 sentences how the project has been discussed with NRCS and provide the NRCS contact person’s name, email address, and phone number. Clarify how the organization will integrate NRCS Farm Bill programs into its work. If this is a Habitat Improvement proposal, enter “Not applicable.”

Not applicable

**16. Interns. Will interns participate in project activities? If so, fill in the lines below. If not, delete the following lines and enter “Project will not include interns.”**

**Number of interns:** 40

**List of intern activities:** assistance with outreach and educational materials development, webinar organization, participation in volunteer planting days, seed collection and nursery propagation, monitoring

**Anticipated hours contributed by each intern:** see below

**Intern stipend or hourly wage:**

Sonoma Ecology Center: 36 interns, \$13/hour; approx. 40 hours per intern

Gold Ridge RCD: 1 intern, \$20/hr; 30 hours

Laguna Foundation: 3 interns, \$14/hr; approx. 40 hours per intern

**Name of organization covering the intern’s tort and liability:** Gold Ridge RCD, Sonoma Ecology Center, (Laguna Foundation interns are covered through Sonoma State University)

**17. Project Team and Partnerships. List the individuals who would lead project implementation and describe their qualifications and experience. Describe additional project partners and their role in the proposed project. Tip: Keep this response brief so more details can be provided in other sections.**

**Noelle Johnson, Program Manager, Gold Ridge RCD.** Noelle has over 20 years of diverse professional experience combining environmental conservation and sustainable agriculture, and has spearheaded the RCD’s monarch and pollinator programs of over \$315,000 in diverse funding sources since 2009.

**Brent Reed, Ecological Program Manager, Laguna de Santa Rosa Foundation.** Brent has more than 25 years of experience in habitat restoration and conservation projects in Sonoma County and the greater Bay Area. His role at the Laguna Foundation involves developing and implementing habitat restoration projects as well as managing the Laguna Foundation’s native plant nursery.

**Ayla Mills, Nursery Manager, Sonoma Ecology Center.** Ayla is an ecologist with experience in botany, invasive plant research, habitat restoration, and native plant propagation. Ayla is the lead on plant propagation at SEC’s native plant nursery at Sonoma Garden Park.

**Leia Giambastiani, Senior Restoration Project Manager, Point Blue Conservation Science.** Leia oversees a diversity of riparian and wetland restoration projects implemented through the environmental education program Students and Teachers Restoring a Watershed.

(Due to space limitations and the large number of project partners, others are described in more detail in section 8 above, the budget detail notes, and the attached letters of support.)

**18. Previous Awards. If your organization has previously received funding through the Monarch Butterfly and Pollinators Conservation Fund, provide the Easygrants number, project title, start date, end date, status of outcomes, and short description of project activities. If no awards were previously received, enter “No previous awards.”**

No previous awards

**Map for Section 3. This page does not count towards the 6-page limit.**

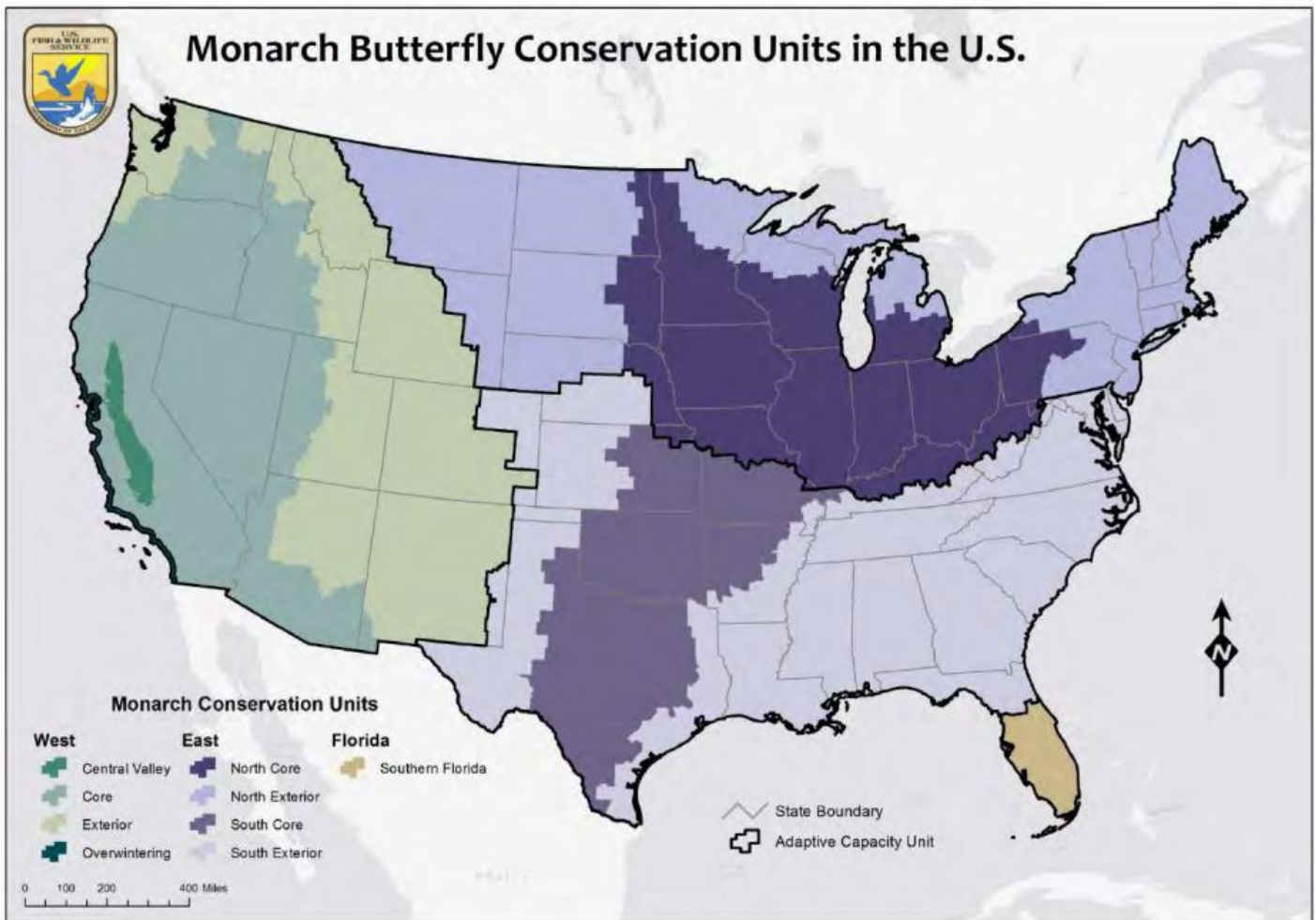


Figure 1 - Monarch Butterfly Conservation Units as described by the U.S. Fish & Wildlife Service, March 2017 (source: Mid-America Monarch Conservation Strategy 2018 – 2038, version 1.0)

| <b>Personnel</b>                | <b>hours</b> | <b>pay rate</b> | <b>fringe</b> | <b>total rate</b> | <b>total cost</b>   |
|---------------------------------|--------------|-----------------|---------------|-------------------|---------------------|
| Executive Director              | 10           | \$49.50         | \$23.43       | \$72.93           | \$729.30            |
| Program Manager                 | 210          | \$46.50         | \$22.39       | \$68.89           | \$14,466.90         |
| Project Coordinator             | 100          | \$25.50         | \$11.03       | \$36.53           | \$3,653.00          |
| Intern                          | 30           | \$20.00         | \$1.79        | \$21.79           | <u>\$653.70</u>     |
|                                 |              |                 |               |                   | \$19,502.90         |
| mileage                         | 1106 miles   | \$0.56          |               |                   | \$619.36            |
| wildflower seed                 | 100 lbs      | \$90.00         |               |                   | \$9,000.00          |
| no-till drill                   | 5 days       | \$100.00        |               |                   | \$500.00            |
| milkweed seed                   | 10 lbs       | \$500.00        |               |                   | \$5,000.00          |
| GRRCD subtotal                  |              |                 |               |                   | <b>\$34,622.26</b>  |
| Point Blue Conservation Science |              |                 |               |                   | \$32,000.00         |
| Sonoma Ecology Center           |              |                 |               |                   | \$32,000.00         |
| Laguna Foundation               |              |                 |               |                   | \$32,000.00         |
| Marin Audubon Society           |              |                 |               |                   | \$2,900.00          |
| Sonoma RCD                      |              |                 |               |                   | \$2,900.00          |
| Marin RCD                       |              |                 |               |                   | \$2,900.00          |
| Conservation Works              |              |                 |               |                   | <b>\$3,900.00</b>   |
| subcontractor total             |              |                 |               |                   | <b>\$108,600.00</b> |
| indirect                        | 26%          |                 |               |                   | <b>\$31,777.79</b>  |
| TOTAL                           |              |                 |               |                   | \$175,000.05        |



### **Action Item 6-F**

TO: BOARD OF DIRECTORS  
FROM: Brittany Jensen  
SUBJECT: Approval of Remote Meeting and Resolution 2022-02  
DATE: January 20, 2022

#### **Summary**

Approve Resolution 2022-02 of the Board of Directors of the Gold Ridge RCD proclaiming a local emergency persists, re-ratifying the proclamation of a state of emergency by Executive Order N-29-20, issued by Governor Newsom on March 17, 2020, and re-authorizing remote teleconference meetings of the legislative bodies of Gold Ridge RCD for the period of January 21 to February 20, 2022 pursuant to Brown Act provisions

#### **Background**

In March of 2020, the Governor issued Executive Order N-29-20 ("Order") suspending portions of the Brown Act and allowing public meetings to occur virtually. That included restricting the public to attend the meetings virtually without a physical location. The Governor's Order expired on September 30, 2021.

On September 16, 2021 the Governor signed AB 361 that amends the Brown Act teleconferencing requirements to allow a public agency, during a declared emergency (such as the current pandemic), the option of holding meetings remotely without following the current teleconferencing requirements in the Brown Act and restricting the public's access to telephone or video conference. However, it establishes procedural hurdles that must be followed and maintained during the election to meet remotely.

Following are requirements for invoking AB 361 the first time that a public agency does so:

1. There must be a "proclaimed state of emergency," as there is currently, in that the Governor's State of Emergency Declaration, issued on March 4, 2020, has not been lifted, and
2. One of the following three circumstances must exist:
  - a. State or local officials have imposed or recommended measures to promote social distancing, which also currently exist in California in light of the COVID-19 pandemic;
  - b. The meeting is held to determine, by majority vote, whether as a result of the emergency, meeting in person would present imminent risks to health or safety of attendees; or
  - c. The majority of the legislative body has voted that, as a result of the emergency, meeting in person would present imminent risk to the health or safety of attendees.

If a public agency wishes to consider invoking AB 361 for subsequent meetings, the following is required for those subsequent meetings:

1. The proclaimed state of emergency must remain active; or
2. State or local officials have imposed or recommended measures to promote social distancing; and
3. Not later than 30 days after teleconferencing for the first time under the AB 361 rules, and every 30 days thereafter, the Legislative body shall make the following findings by majority vote:
  - The legislative body has reconsidered the circumstances of emergency, and at least one of the following circumstances exist:



a. The state of emergency continues to directly impact the ability of the members to meet safely in person; or

b. State or local officials continue to impose or recommend measures to promote social distancing.

The requirement that a Legislative body must make one of the two findings listed directly above by majority vote every 30 days to continue to invoke AB 361, will result in the need to hold special Board meetings prior to some of the regularly scheduled monthly meetings as they will fall outside the 30-day window.

**Discussion**

This resolution needs to be approved to continue to allow remote board meetings.

**Fiscal Information**

None

**Staff Recommendation**

Approve of Resolution 2022-02 of the Board of Directors of the Gold Ridge RCD proclaiming a local emergency persists, re-ratifying the proclamation of a state of emergency by Executive Order N-29-20, issued by Governor Newsom on March 17, 2020, and re-authorizing remote teleconference meetings of the legislative bodies of Gold Ridge RCD for the period of January 21 to February 20, 2022.

**List of Attachments**

Resolution 2022-02

**RESOLUTION OF THE BOARD OF DIRECTORS OF THE GOLD RIDGE RESOURCE CONSERVATION DISTRICT (GRRCD) PROCLAIMING A LOCAL EMERGENCY, RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY BY EXECUTIVE ORDER N-29-20, ISSUED BY GOVERNOR NEWSOM ON MARCH 17, 2020, AND AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE LEGISLATIVE BODIES OF GRRCD FOR THE PERIOD January 20 to February 19, 2022 PURSUANT TO BROWN ACT PROVISIONS.**

**WHEREAS**, the GRRCD is committed to preserving and nurturing public access and participation in meetings of the Board of Directors; and

**WHEREAS**, all meetings of GRRCD's legislative bodies are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code 54950 – 54963), so that any member of the public may attend, participate, and watch the District's legislative bodies conduct their business; and

**WHEREAS**, the Brown Act, Government Code section 54953(e), makes provisions for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions; and

**WHEREAS**, a required condition is that a state of emergency is declared by the Governor pursuant to Government Code section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in Government Code section 8558; and

**WHEREAS**, a proclamation is made when there is an actual incident, threat of disaster, or extreme peril to the safety of persons and property within the jurisdictions that are within the District's boundaries, caused by natural, technological, or human-caused disasters; and

**WHEREAS**, it is further required that state or local officials have imposed or recommended measures to promote social distancing, or, the legislative body meeting in person would present imminent risks to the health and safety of attendees; and

**WHEREAS**, such conditions now exist in the District, specifically, a state-wide state of emergency was proclaimed by the Governor of the State of California for public health and safety due to the dangers of COVID-19, restricting gatherings and ordering social distancing measures for all businesses, government offices, etc.; and

**WHEREAS**, both State and Sonoma County Health Officials have imposed social distancing requirements and recommended that government meetings not be held in person due to the increased danger of COVID-19 virus transmission when people from different households meet in enclosed spaces; and the Delta variant of COVID-19 even amongst vaccinated individuals has caused, and will continue to cause, conditions of peril to the safety of persons within the District that are likely to be beyond the control of services, personnel, equipment, and facilities of the District, and desires to proclaim a local emergency and ratify the proclamation of state of emergency by the Governor of the State of California; and

**WHEREAS**, as a consequence of the local emergency, the Board of Directors does hereby find that the legislative bodies of the GRRCD shall conduct their meetings without compliance with paragraph (3) of subdivision (b) of Government Code section 54953, as authorized by subdivision (e) of section 54953, and that

such legislative bodies shall comply with the requirements to provide the public with access to the meetings as prescribed in paragraph (2) of subdivision (e) of section 54953; and

**WHEREAS**, the district's legislative bodies have met and continue to meet through internet videoconference (Zoom) that is accessible to the public on any computer or device that has internet connectivity and allows the public to participate in the meetings as they would at in-person meetings;

NOW, THEREFORE, THE BOARD OF DIRECTORS OF GOLD RIDGE RESOURCE CONSERVATION DISTRICT DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. Recitals. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

Section 2. Proclamation of Local Emergency. The Board hereby proclaims that a local emergency now exists throughout the District and that meeting in person would risk the health of the public, staff and directors through potential spread of COVID-19 through unavoidable close contact at in-person meetings.

Section 3. Ratification of Governor's Proclamation of a State of Emergency. The Board hereby ratifies the Governor of the State of California's Proclamation of State of Emergency, effective as of its issuance date of March 4, 2020.

Section 4. Remote Teleconference Meetings. The Executive Officer and legislative bodies of the GRRCD are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution including, conducting open and public meetings in accordance with Government Code section 54953(e) and other applicable provisions of the Brown Act.

Section 5. Effective Date of Resolution. This Resolution shall take effect immediately upon its adoption and shall be effective until the earlier of January 20, or such time as the Board of Directors adopts a subsequent resolution in accordance with Government Code section 54953(e)(3) to extend the time during which the legislative bodies of GRRCD may continue to teleconference without compliance with paragraph (3) of subdivision (b) of section 54953.

---

#### CERTIFICATION

I hereby certify that the foregoing Resolution 2022-02 was duly and regularly adopted by the Board of Directors of the Gold Ridge Resource Conservation District at the meeting thereof held on the 20<sup>th</sup> of January, 2022 motion by \_\_\_\_\_ and seconded by \_\_\_\_\_ following roll call vote:

Roll Call was as follows:

AYES:

NOES:

ABSTAIN:

ABSENT:

Attest:

---

Board Secretary