



**Board Meeting Agenda
March 17, 2022 3:30PM-5:30PM**

Board meeting will be held in person and remotely

MEETING LOCATION: Gold Ridge Resource Conservation District 2776 Sullivan Road, Sebastopol, CA 95472

REMOTE ACCESS: Members of the staff and public can participate remotely by using the following options:

Zoom: <https://us02web.zoom.us/j/81326946028?pwd=VERncTBxaWdkaFpkTUZKL3RRROW81UT09>

Phone: [\(669\) 900-6833](tel:(669)900-6833). Meeting ID: [813 2694 6028](#). Passcode: [111](#).

District Directors: Joe Dutton, President; Richard Hughes, Vice President; Ann Cassidy, Secretary; Mel Sanchiatti, Director; Guy Smith;

Associate Directors: Chris Choo, Temra Costa, Lorri Duckworth, Elias Zegarra

- 1. Call to order, Determination of a Quorum, Introductions**
- 2. Additions/Changes to the Agenda** (Gov. Code 54954.2 (B))
- 3. Public Comment:** Public may comment on agenda items when they are discussed. Speakers are asked to limit comments to three minutes (Gov. Code 54954.3(a)).
- 4. Informational Items**
 - A. Gold Ridge RCD Updates & Notices**
 - B. Natural Resources Conservation Service Update**
 - C. Santa Rosa Plain Groundwater Sustainability Agency Update (#138)** (*Brittany Jensen*)
- 5. Consent Calendar**
 - A. January 20 & February 17, 2022 Meeting Minutes, February 2022 Grant Status Report, Approval of Resolution 2022-05 to re-authorizing remote teleconference meetings** (*Brittany Jensen*)
- 6. Action Items**
 - A. Approval of Financial Report and Warrant Request for FY 2021/22 through December, 2021** (*Mare O'Connell*)
 - B. Approval of Resolution 2022-04 authorizing the Executive Director to enter into an agreement with the California Department of Fish and Wildlife for the Atascadero Subwatershed Streamflow Enhancement Planning Project for \$85,568.** (*Noelle Johnson*)
 - C. Approval of Executive Director to enter contract with North Coast Resource Conservation and Development Council for Upper Green Valley Rural Water Conservation II Implementation** (*John Green*)
 - D. Approval of Executive Director to enter contract with Sonoma Water for Rainwater Catchment Rebate and Streamflow Enhancement Pilot Project** (*Noelle Johnson*)
- 7. Future Agenda Items**
- 8. Adjournment**

This agenda has been prepared and posted at least 72 hours prior to the regular meeting of the Board of Directors in accordance with the Ralph M. Brown Act. Materials related to items on this agenda, included in the agenda packet or distributed to the Board after distribution of the agenda packet, are available for public inspection at the above address during normal business hours as well as our website. To request board packet information, please contact Brittany Jensen at (707) 823-5244 or Brittany@goldridgercd.org.

Special Accommodations: *In compliance with the Americans with Disabilities Act and Government Code Section 54954.2, if special assistance is needed to participate in a Board meeting, please contact Brittany Jensen at (707) 823-5244. Notification of at least 48 hours prior to meeting time will assist staff in assuring that reasonable arrangement can be made to provide accessibility at the meeting.*

District Staff:

Brittany Jensen, Executive Director	Mare O’Connell, Financial Manager
Joe Pozzi, District Manager	Jason Wells, Forester
Noelle Johnson, Deputy Director	Sophia Tsue, Education & Outreach Coordinator
John Green, Lead Scientist & Program Manager	Jenna Kahn, GrizzlyCorps Fellow
Sierra Cantor, Ecologist	Mason Inumerable, GrizzlyCorps Fellow
William Hart, Project Manager	Will Spangler, Conservation Project Manager
Adriana Stagnaro, Outreach & Project Manager	Tom Hammond, Shared Engineer
Michele Harris, District Administrator	

Schedule of Upcoming Gold Ridge RCD Board Meetings:

Every Third Thursday of the month, unless marked*

The following meetings will be held in person (unless noted) and with an option to join virtually over Zoom video conferencing. For information about how to join a Zoom meeting, see:

<https://support.zoom.us/hc/en-us/articles/201362193-How-Do-I-Join-A-Meeting->

- April 21, 3:30-5:30pm
- May 19, 3:30-5:30pm
- June 16, 3:30-5:30pm



**Board Meeting Minutes
January 20, 2022 3:30PM-5:30PM**

Board meeting was held remotely

MEETING LOCATION: Due to high COVID rates this month the meeting will be held only remotely.

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District Directors: Joe Dutton, President; Richard Hughes, Vice President; Ann Cassidy, Secretary; Mel Sanchiotti, Director; Guy Smith;

Associate Directors: Chris Choo, Temra Costa, Lorri Duckworth, Elias Zegarra

Call to order, Determination of a Quorum, Introductions

Meeting was called to order at 3:34pm

Directors present: Ann Cassidy, Mel Sanchiotti, Joe Dutton, Richard Hughes, Guy Smith

Directors absent: None

Associate directors present: Chris Choo, Elias Zegarra, Temra Costa

Associate Directors absent: Lorri Duckworth

Staff present: Brittany Jensen, Michele Harris, Mare O'Connell, John Green, Sophia Tsue

Other attendees: NRCS Petaluma FO: Jenna Merrilees;

Salmon Creek Watershed Group: Noel Bouck

1. Oath of Office for Guy Smith

2. Additions/Changes to the Agenda (Gov. Code 54954.2 (B))

3. Public Comment: Public may comment on agenda items when they are discussed. Speakers are asked to limit comments to three minutes (Gov. Code 54954.3(a)).

4. Informational Items

A. Gold Ridge RCD Updates & Notices

B. Natural Resources Conservation Service Update -EQIP deadlines

- i. EQIP Ranking Deadline is February 23rd.

C. Santa Rosa Plain Groundwater Sustainability Agency Update (#138) (Brittany Jensen)

5. Consent Calendar

A. January 20, 2022 Meeting Minutes and January 2022 Grant Status Report (Brittany Jensen)

Motion to approve Item 6-A: 1st Cassidy, 2nd Smith. Ayes: Sanchiotti, Cassidy, Dutton, Hughes, Smith. Nays: None. Abstentions: None. Absent: None

6. Action Items

A. Approval of Financial Report and Warrant Request for FY 2021/22 through November, 2021 (Mare O'Connell)

Motion to approve Item 6-A: 1st Sanchietti, 2nd Cassidy. Ayes: Sanchietti, Cassidy, Dutton , Hughes, Smith. Nays: None. Abstentions: None. Absent: None

B. Election of Officers of Board Positions for President, Vice President, Treasurer, and Secretary (Joe Dutton)

Officers: President - Dutton, Vice President - Sanchietti, Treasurer - Smith, Secretary - Cassidy

Motion to approve Item 6-B: 1st Hughes, 2nd Smith. Ayes: Sanchietti, Cassidy, Dutton , Hughes, Smith. Nays: None. Abstentions: None. Absent: None

C. Authorize Executive Director to enter into contract with Resources Legacy Fund for watershed technical assistance and community support in the Russian River Watershed (#200) for \$40,000 (Brittany Jensen)

Motion to approve Item 6-C: 1st Sanchietti, 2nd Smith. Ayes: Sanchietti, Cassidy, Dutton , Hughes, Smith. Nays: None. Abstentions: None. Absent: None

D. Approval of Executive Director to enter into contract with Coast Range Watershed Institute for work related to the Lower Atascadero and Green Valley Creek Flow and Habitat Enhancement Master Plan (#188) for \$95,947 (Sierra Cantor)

Motion to approve Item 6-D: 1st Sanchietti, 2nd Cassidy. Ayes: Sanchietti, Cassidy, Dutton , Hughes, Smith. Nays: None. Abstentions: None. Absent: None

E. Approval of Resolution 2022-01 authorizing the Executive Director to enter into an agreement with the National Fish and Wildlife Foundation for the North Bay Monarch Working Group Monarch and Pollinator Habitat Restoration Project for \$175,000 (Noelle Johnson)

Motion to approve Item 6-E: 1st Sanchietti, 2nd Smith. Ayes: Sanchietti, Cassidy, Dutton , Hughes, Smith. Nays: None. Abstentions: None. Absent: None

F. Approval of Resolution 2022-02 of the Board of Directors of the Gold Ridge RCD proclaiming a local emergency persists, re-ratifying the proclamation of a state of emergency by Executive Order N-29-20, issued by Governor Newsom on March 17, 2020, and re-authorizing remote teleconference meetings of the legislative bodies of Gold Ridge RCD for the period of January 20, 2022 to February 19th pursuant to Brown Act provisions. (Brittany Jensen)

Motion to approve Item 6-F: 1st Cassidy, 2nd Hughes. Ayes: Sanchietti, Cassidy, Dutton , Hughes, Smith. Nays: None. Abstentions: None. Absent: None

7. Future Agenda Items

8. Adjournment

Adjourned at 4:55 pm

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Joe Pozzi, District Manager
Noelle Johnson, Program Manager
John Green, Lead Scientist and Project Manager
Sierra Cantor, Ecologist
William Hart, Project Manager
Adriana Stagnaro, Outreach and Project
Manager

Michele Harris, District Administrator
Mare O'Connell, Financial Manager
Jason Wells, Forester
Sophia Tsue, Education and Outreach
Coordinator
Jenna Kahn, GrizzlyCorps Fellow
Mason Inumerable, GrizzlyCorps Fellow
Hannah Tikalsky, GrizzlyCorps Fellow

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- February 17, 3:30-5:30pm
- March 17, 3:30-5:30pm
- April 21, 3:30-5:30pm



**Board Meeting Minutes
February 17, 2022 3:30PM-5:30PM**

Board meeting was held remotely

MEETING LOCATION: Due to high COVID rates this month the meeting was held only remotely.

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District Directors: Joe Dutton, President; Richard Hughes, Vice President; Ann Cassidy, Secretary; Mel Sanchiatti, Director; Guy Smith;

Associate Directors: Chris Choo, Temra Costa, Lorri Duckworth, Elias Zegarra

1. Call to order, Determination of a Quorum, Introductions

Meeting was called to order at 3:35

Directors present: Ann Cassidy, Mel Sanchiatti, Joe Dutton, Guy Smith. Richard Hughes (arrived at 4:30pm)

Directors absent: None

Associate directors present: Elias Zegarra, Lorri Duckworth, Temra Costa

Associate Directors absent: Chris Choo

Staff present: Brittany Jensen, Michele Harris, Mare O'Connell, John Green

Other attendees: Jenna NRCS

2. Additions/Changes to the Agenda (Gov. Code 54954.2 (B))

No additions or changes were made to the agenda.

3. Public Comment: Public may comment on agenda items when they are discussed. Speakers are asked to limit comments to three minutes (Gov. Code 54954.3(a)).

No public comment was made.

4. Informational Items

A. Gold Ridge RCD Updates & Notices

B. Natural Resources Conservation Service Update

C. Santa Rosa Plain Groundwater Sustainability Agency Update (#138) (Joe Dutton)

5. Consent Calendar

A. January 20, 2022 Meeting Minutes and January 2022 Grant Status Report (Joe Dutton)

Motion to approve Item 5-A: 1st Cassidy, 2nd Sanchiatti. Ayes: Sanchiatti, Cassidy, Dutton Smith, Nays: None. Abstentions: None. Absent: Hughes

6. Action Items

A. Approval of Financial Report and Warrant Request for FY 2021/22 through December, 2021 (Mare O'Connell)

Motion to approve Item 6A: 1st: Sanchietti 2nd: Cassidy. Ayes: Dutton, Sanchietti, Cassidy, Smith. Nays: None Abstentions: None. Absent: Hughes

B. Approve FY 2020/21 Audit (Mare O'Connell)

Motion to Approve Item 6B : 1st : Cassidy. 2nd : Smith. Ayes : Dutton, Sanchietti, Cassidy, Smith. Nays : None. Abstentions : None. Absent : Hughes

C. Approve Job Classification and Employee Compensation Policies (Brittany Jensen)

Motion to Approve: 1st: Sanchietti. 2nd: Cassidy. Ayes: Dutton, Sanchietti, Cassidy, Smith. Nays: None. Abstentions: None. Absent: Hughes

D. Approval of Executive Director to amend an existing contract with Point Blue Conservation Science for revegetation tasks for the Alder Creek Ranch Erosion Control Project (Brittany Jensen)

Motion to Approve: 1st: Cassidy. 2nd: Smith. Ayes: Dutton, Sanchietti, Cassidy, Smith. Nays: None. Abstentions: None. Absent: Hughes

E. Approval of Resolution 2022-03 of the Board of Directors of the Gold Ridge RCD proclaiming a local emergency persists, re-ratifying the proclamation of a state of emergency by Executive Order N-29-20, issued by Governor Newsom on March 17, 2020, and re-authorizing remote teleconference meetings of the legislative bodies of Gold Ridge RCD for the period of February 17, 2022 to March 19th pursuant to Brown Act provisions (Brittany Jensen)

Motion to Approve. 1st : Cassidy. 2nd : Sanchietti. Ayes : Dutton, Sanchietti, Cassidy, Smith. Nays : None. Abstentions : None. Absent : Hughes.

7. Recess to Closed Session: Pursuant to Brown Act Government Code Section 54957 Public Employee Evaluation Position: Executive Director, Annual Evaluation

8. Reconvene Regular Board Meeting and Report Actions Taken in Closed Session

No action items to report.

9. Future Agenda Items

10. Adjournment

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March 17, 2022 Gold Ridge Resource Conservation District - Grant Status Report FY 21/22

	Current Grants in Progress FY 20/21	Grant #	RCD Lead Staff	Grant Amount	Billings to Date	Amount Left to Bill	Completion Date
96	Venture Conservation	NRCS RCPP2 (SCAPOS as lead)	Noelle Johnson	\$ 686,600.00	\$ 547,148.35	\$ 139,451.65	11/30/2022
	A time extension through November 2022 has been approved, (although our work must be finalized in July). Staff are working on several plans, and have contracted with two Registered Professional Foresters and the vineyard specialist at the Napa County RCD to assist.						
104	Napa RCD Landsmart Certifications	NapaRCD 2017-02	All Staff	\$ 10,000.00	\$ 1,663.06	\$ 8,336.94	5/30/2019
	Review, comment and certify Landsmart plans for Napa RCD. So far completed Winery Lake and Oakville Ranch.						
108	SCWA RR Cooperative 1617-156C	SCWA	Noelle Johnson	\$ 100,000.00	\$ 41,989.05	\$ 58,010.95	6/30/2023
	This 2-year cooperative agreement provides cost share for outreach, RR fisheries proposal development, water quality monitoring, and GSA participation. Conducted water quality sampling, coordinated w/ CSG staff on spawn surveys. Funds are nearly spent for this fiscal year.						
117	Caltrans Gleason Beach Mitigation Project	Caltrans	John Green	\$ 276,727.50	\$ 202,003.67	\$ 74,723.83	12/31/2021
	Design for mitigation projects is largely complete, but we continue to work on planning tasks. We are also working with Caltrans and the landowners on details of the proposed conservation easement and management plan.						
127	Blanchard Ranch Erosion Control Project	SCWA	John Green	\$ 92,400.00	\$ 72,185.52	\$ 20,214.48	6/30/2022
	Revegetation work is scheduled for this winter. SCWA has extended our contract to cover the reveg and required monitoring.						
132	Innovative Technologies for Restoration on Range	SCF&WC #200	Noelle Johnson	\$ 5,000.00	\$ 3,649.08	\$ 1,350.92	
	Additional trials are on hold until we identify additional strategies						
136	Tannery Creek Large Wood Recruitment 2018	DFW P1830401	Noelle Johnson	\$ 211,035.00	\$ 189,707.64	\$ 21,327.36	3/31/2023
	Project installation complete. Effectiveness monitoring will continue through spring 2023. Sierra is conducting spawner surveys through the project reach.						
138	GSA - West Yost		Brittany Jensen	\$ 99,511.00	\$ 63,858.18	\$ 35,652.82	7/30/2022
	GRRCD staff will provide administrative assistance to Andy Rodgers of West Yost, who is serving as SR Plain GSA Administrator.						
142	Enhancing Habitat and Cseq on Working Lands	Adaptation	Noelle Johnson	\$ 65,000.00	\$ 62,506.08	\$ 2,493.92	11/30/2022
	Provides funding for RCD staff to provide technical assistance and develop designs for climate change adaptation practices, primarily focused on planting and streamflow enhancement projects. This is allowing staff to work with landowners to bring in implementation funding for CFPs developed through RCPP2.						
149	Health Soils Demonstration Project - Gabriel Farm	CDFA	Adriana Stagnaro	\$ 249,508.21	\$ 151,913.14	\$ 97,595.07	3/31/2023
	Progress Report #3 was submitted to CDFA, as well as, an updated Landowner Agreement and Scope of Work that addressed questions posed by CDFA about the project with the change of ownership and outreach related efforts. SFSU continues to perform their monitoring and data collection efforts.						
153	CASGEM 2019-2023	SCWA TW 13.14-039	Noelle Johnson	\$ 31,999.50	\$ 9,982.04	\$ 22,017.46	6/30/2023
	Spring monitoring planned for April 2022. We are coordinating with Sonoma Water to review and add sites for improved data collection.						
154	DPR - Freezeout/Willow Planning	DPR C2033025	John Green	\$ 17,460.00	\$ 9,200.00	\$ 8,260.00	6/15/2022
	We have restarted trail planning field work in Freezeout Creek. We have also acquired and processed LiDAR data for the lower Willow Creek floodplain and are starting restoration project planning.						
155	Ebabis Creek Riparian Restoration Project	CARCD WCB Monarch WC-1913CF	William Hart	\$ 33,775.00	\$ 33,775.00	\$ -	5/31/2022
	Costshare for the large riparian planting on Ocean Breeze Dairy. The funding has been spent, with the final report to be submitted at the grant end.						
156	Sweetwater Nursery Off-Channel Habitat Design	DFW #Q1930402	Sierra Cantor	\$ 218,595.90	\$ 106,366.79	\$ 112,229.11	3/31/2023
	Design work is in progress; PCI's 30% design plans and preliminary Basis of Design report were submitted to CDFW; 65% designs in progress; submitted an amended project timeline to accommodate a second year of hydrology and water quality data because 2021 was so dry and Green Valley Creek didn't connect to the floodplain project area. GRRCD reinstalled the sonde in the pond.						

157	CDFA Tech Assistance - HSP and AMMP	CDFA #19-0883-000-SO	William Hart	\$ 67,592.81	\$ 23,270.65	\$ 44,322.16	3/31/2023
<p>The Healthy Soils Program is currently open for applications. The California Department of Agriculture's (CDFA) Healthy Soils Program (HSP) Incentives Program received \$67.5 million to provide financial incentives to California growers and ranchers to implement conservation management practices that sequester carbon, reduce atmospheric greenhouse gases (GHGs), and improve soil health. Applications will be accepted on a rolling basis until 5 p.m. PT on Friday, February 25, 2022 or until available funds are expended, whichever is earlier. As of February 3, 2022, CDFA has awarded \$27 million (40%) of the available funds.</p>							
160	Ebubias Creek Riparian Restoration Project	State Coastal Conservancy Prop 1	William Hart	\$ 200,000.00	\$ 155,486.29	\$ 44,513.71	3/31/2023
<p>We are doing a replanting event on Friday, February 11th with a group of Grizzly Corps Fellows. We are going to install 84 more trees and shrubs to bring our numbers up to meet our deliverable. The STRAW crew continues to conduct monitoring and maintenance visits.</p>							
161	Atascadero Sediment Removal 65% Design	DFW #Q2096007	Sierra Cantor	\$ 551,220.34	\$ 251,401.27	\$ 299,819.07	3/15/2024
<p>Assessment work is in progress by Baseline Consulting, California Sea Grant, Stillwater Sciences, O'Connor Environmental, Streamline Engineering and GRRCD. GRRCD continued to collect continuous water quality data at the site and set up access to install an additional meter downstream of the sediment acculation area; CSG continues to operate the antennas to track coho movement.</p>							
162	Rainwater Rebate and Streamflow Enhancement Pilot	DWR	Noelle Johnson	\$ 420,324.00	\$ 18,864.75	\$ 401,459.25	3/31/2025
<p>We are working with Sonoma Water to establish a permanent rebate program in the City of Healdsburg, and are collaborating with the Cities of Petaluma and Santa Rosa to standardize the program countywide. We're finalizing the narrative for a QWEL module on rainwater catchment for landscaping professionals, and are planning a workshop series for homeowners with Daily Acts. We've been awarded cost share through the county's Climate Resilience funding and DFW Cutting Green Tape to expand the program.</p>							
163	Sonoma Coast Monarch Overwintering Site Protection	CARCD WCB Monarch	Noelle Johnson	\$ 69,466.70	\$ 43,768.52	\$ 25,698.18	2/28/2022
<p>Plan development on three sites is nearing completion. We are working with Conservation Corps North Bay to do some tree stand management at Stinson Beach, which was a more feasible option than our Sonoma County sites.</p>							
164	Mt. Gilead Streamflow Enhancement Design	WCB Streamflow (through NCRC&DC)	John Green	\$ 314,491.00	\$ 110,836.15	\$ 203,654.85	12/31/2023
<p>PCI is continuing to work on design for a large-scale (400,000 gallons) rainwater catchment project. Plans are approaching 90% and we have submitted an implementation funding proposal to the Department of Fish and Wildlife.</p>							
165	Alliance Redwoods Implementation	WCB Streamflow (through NCRC&DC)	John Green	\$ 1,500,610.60	\$ 197,031.85	\$ 1,303,578.75	12/31/2023
<p>Piazza Construction continues to work on Phase 1 of the project, which consists of water conservation measures and non-potable water source components as well as the potable water pipeline. The potable pipeline and some non-potable components have been constructed.</p>							
166	SCAPOSD Education/Outings 2020-23	Subcontract with SRCD	Adriana Stagnaro	\$ 78,387.00	\$ 26,978.18	\$ 51,408.82	6/30/2023
<p>Outings on conservation easement properties, educating students and families of the value of our working lands. TEAM virtual field trip experience on Open Field Farm for 4th and 5th grade students will be available to schools April 2021.</p>							
172	Anonymous Foundation Project Tracker		Brittany Jensen	\$ 50,000.00	\$ 30,756.50	\$ 19,243.50	
<p>Project moving along, improvements and engagement beginning</p>							
173	CalFire NBFIP		Adriana Stagnaro	\$ 17,100.00	\$ 5,397.00	\$ 11,703.00	3/31/2024
<p>Contracted for 2 projects in GRRCD</p>							
174	Forest Working Group 2021 Grants	Various grants	Adriana Stagnaro	\$ 23,094.17	\$ 17,661.46	\$ 5,432.71	NA
<p>Funds the coordinator position to the Sonoma County Forest Working Group. Brings additional resources, education, coordination, communication to area forest managers and stakeholders.</p>							
178	Technical Assistance for Monarch Habitat	NACD	Noelle Johnson	\$ 50,000.00	\$ 23,453.01	\$ 26,546.99	04/31/2022

We're working with the School Garden Network to expand their Schoolyard Habitat program, and are conducting technical assistance visits to schools to help them develop site plans.							
179	Zero Foodprint	various contracts	William Hart	\$ 8,100.00	\$ 7,266.66	\$ 833.34	Mar-22
Bodega Pastures has completed their hedgerow project. William will close out the project once receipts and pictures have been provided.							
180	NFWF Alder Creek cost share	NFWF 71924	John Green	\$ 23,000.00	\$ 1,304.57	\$ 21,695.43	6/30/2022
Cost share grant for revegetation work at Alder Creek Ranch. Planting will happen during the winter of 2021-22.							
181	NFWF Willow/Atascadero LiDAR	NFWF 72096	John Green	\$ 20,801.42	\$ 17,898.42	\$ 2,903.00	7/29/2022
LiDAR data has been delivered by the consultant.							
183	SRCD NFWF Monarch TA	subcontract with SRCD	Noelle Johnson	\$ 7,500.00	\$ 6,563.50	\$ 936.50	
GRRCD has nearly spent its portion of the budget; SRCD is working on updates to LandSmart templates to include monarch information.							
184	MRC Freezeout Creek Ranch Cleanup	CalRecycle	William Hart	\$ 16,603.00	\$ 14,891.67	\$ 1,711.33	12/31/2021
Final invoice and report have been submitted.							
185	Green Valley Rural Water Conservation - Phase II	NCRC&DC)	John Green	\$ 870,121.00	\$ -	\$ 870,121.00	2/28/2024
Construction of four rural residential rainwater catchment systems totalling 221,000 gallons, and streamflow monitoring. We are awaiting a grant agreement.							
186	Salmon Creek School Rainwater Catchment Project	NCRC&DC)	John Green	\$ 2,064,577.00	\$ -	\$ 2,064,577.00	4/30/2024
A grant agreement has been finalized, and we are under contract with NCRC&DC for implementation. Construction is scheduled for the summer of 2022.							
187	GV/DB Flow Enhancement Model Updates	CRWI)	Sierra Cantor	\$ 15,650.00	\$ -	\$ 15,650.00	
We are awaiting a subcontract from CRWI.							
188	Atascadero Master Plan	CRWI)	Sierra Cantor	\$ 95,947.00	\$ -	\$ 95,947.00	3/1/2025
To complete two additional designs along Atascadero/Lower Green Valley creeks, and analyze cumulative effects of those and three other projects in development in comprehensive CEQA document. GRRCD worked with OEI to set up a project kick off meeting with the landowner and outline a schedule of field activities for the late winter/spring (site recon, topo survey, water quality monitoring)							
189	Alliance Implementation cost share	DFW FRGP	John Green	\$ 514,889.00	\$ 236,659.53	\$ 278,229.47	4/30/2024
Cost share for #165.							
190	Iron Horse Fish Screen Implementation	DFW FRGP	John Green	\$ 267,295.00	\$ 138.10	\$ 267,156.90	3/31/2023
This project will install a fish screen at the Iron Horse Vineyards reservoir intake to protect juvenile salmonids. We have secured cost share funds for permitting (#197 below).							
192	LandSmart Community Grazing	SCAPOSD	William Hart	\$ 184,600.00	\$ 58,554.00	\$ 126,046.00	
William is working with OAEC / Two Sisters / Mighty Arrow Ranch on their project.							
194	FFS- Firesmart Napa Playbook	Ag Innovations	Adriana Stagnaro	\$ 6,000.00	\$ 3,150.00	\$ 2,850.00	9/30/2021
Assist Ag Innovations in writing a manual for community fire resilience in Napa County.							
195	FSS - RCD Grizzly MOU	n/a	Brittany Jensen	\$ 20,660.00	\$ 10,240.00	\$ 10,420.00	7/31/2021
Mason continues to support Fire Safe Sonoma with outreach and operations. Mason also supports the RCDs with forest health outreach and other projects.							
196	Conservation Partners Program V	NFWF #72172	Noelle Johnson	\$ 150,000.00	\$ -	\$ 150,000.00	7/31/2024
TA and design funding for streamflow and habitat enhancement projects in the lower Russian River and Salmon Creek							
197	NFWF 73962 IH Cost Share		John Green	\$ 34,906.86	\$ -	\$ 34,906.86	7/29/2023
Cost share for #190 to provide additional funds for permitting complications.							
198	SCAPOSD DOC Riparian	TBD	Brittany Jensen	\$ 50,000.00	\$ -	\$ 50,000.00	12/31/2022
GRRCD will assist SCAPOSD to develop a riparian easement program, providing technical assistance and outreach to landowners. GRRCD staff began attending site visits to potential properties.							
199	North Bay Monarch Working Group	NFWF Monarch Program #72785	Noelle Johnson	\$ 175,000.00	\$ -	\$ 175,000.00	10/31/2023
Regional project to propagate and plant 8,000 milkweed seedlings for monarch habitat on agricultural, ROW, and public and working lands throughout the North Bay, working with a consortium of partners. We are still awaiting a signed grant agreement.							

200	RLF 21-22	RLF	Noelle Johnson	\$ 40,000.00	\$ -	\$ 40,000.00	11/30/2022
General support for sustainable land management initiatives that improve the water quality of the lower Russian River watershed							
201	Atascadero Outreach and WC Planning	DFW Cutting Green Tape	Sierra Cantor	\$ 85,568.00	\$ -	\$ 85,568.00	3/15/2025
Funding for outreach, technical assistance, and design to promote the rainwater catchment rebate program among riparian water users in the Redwood, Jonive, and Sexton Creek subwatersheds.							
TOTAL IN PROCESS				\$10,091,117.01	\$2,757,519.68	\$7,333,597.33	
Submitted Proposals		Funder/Program		Total Amount	Amount Proposed for GRRCD	amount anticipated	Status
Innovative Conservation: Vital Streams and Forests		NRCS RCPP AFA	Noelle Johnson	\$ 2,000,000.00	\$ 100,000.00		Agreement in negotiation
Greene OCH Design		DFW Cutting Green Tape	John Green	\$ 452,869.00	\$ 72,208.00		selected for funding
Mt. Gilead Water Conservation Project Implementation		DFW Cutting Green Tape	John Green	\$ 2,200,000.00	\$ 2,100,000.00		selected for partial funding
NCRP Rainwater Catchment Rebate Pilot Program		Co. of Sonoma Climate Resilience Fund	Noelle Johnson	\$ 185,548.00	\$ 185,548.00		funded - negotiating contract with Sonoma Water
Ag Compost		Co. of Sonoma Climate Resilience Fund	Brittany Jensen	\$ 500,000.00	\$ 15,000.00		funded - awaiting contract from SCAPOSD
Conservation Outreach Cooperative Agreement		NRCS Equity Program (through CARCD)	Noelle Johnson	\$ 30,000.00	\$ 30,000.00		recommended for funding
Sonoma County Household Drought Resiliency Project		DWR Urban and Multibenefit (through NCRP)	Noelle Johnson	\$ 185,548.00	\$ 185,548.00		prioritized for inclusion in NCRP's application to DWR
LandSmart Grazing Program - Phase II		Sonoma County Vegetation Mgt Grant Program	William Hart	\$ 355,513.00			submitted 01/20/2022
LandSmart Grazing Program for Community Resilience		State Coastal Conservancy 2021 Wildfire Resiliency Program	William Hart	\$ 548,777.00	\$ 548,777.00		submitted 01/14/2022
West County Roadside Fuels Reduction		CalFIRE Fire Prevention	Adriana Stagnaro	\$ 1,586,845.00	\$ 66,000.00		submitted 02/09/2022
West County Defensible Space Phase 1		CalFIRE Fire Prevention	Adriana Stagnaro	\$ 1,528,209.00	\$ 52,800.00		submitted 02/09/2022
West County Defensible Space Capacity Building		CalFIRE Fire Prevention	Adriana Stagnaro	\$ 1,505,511.00	\$ 245,520.00		submitted 02/09/2022
General support		Anonymous Foundation	Noelle Johnson	\$ 50,000.00	\$ 50,000.00		submitted 02/11/2022
Climate Resilience through Habitat Restoration		WCB (through CARCD)	Noelle Johnson	\$ 19,000,000.00	\$ 500,000.00		submitted 02/24/2022
TOTAL PROPOSED				\$ 30,128,820.00	\$ 4,151,401.00		
Recently Completed Projects		Grant #		Amount			Completed
Outreach Toolkit for Fire Safe Camp Meeker		Listos California	Adriana Stagnaro	\$ 3,000.00			

RESOLUTION OF THE BOARD OF DIRECTORS OF THE GOLD RIDGE RESOURCE CONSERVATION DISTRICT (GRRCD) PROCLAIMING A LOCAL EMERGENCY, RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY BY EXECUTIVE ORDER N-29-20, ISSUED BY GOVERNOR NEWSOM ON MARCH 17, 2020, AND AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE LEGISLATIVE BODIES OF GRRCD FOR THE PERIOD March 17 to April 19, 2022 PURSUANT TO BROWN ACT PROVISIONS.

WHEREAS, the GRRCD is committed to preserving and nurturing public access and participation in meetings of the Board of Directors; and

WHEREAS, all meetings of GRRCD's legislative bodies are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code 54950 – 54963), so that any member of the public may attend, participate, and watch the District's legislative bodies conduct their business; and

WHEREAS, the Brown Act, Government Code section 54953(e), makes provisions for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions; and

WHEREAS, a required condition is that a state of emergency is declared by the Governor pursuant to Government Code section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in Government Code section 8558; and

WHEREAS, a proclamation is made when there is an actual incident, threat of disaster, or extreme peril to the safety of persons and property within the jurisdictions that are within the District's boundaries, caused by natural, technological, or human-caused disasters; and

WHEREAS, it is further required that state or local officials have imposed or recommended measures to promote social distancing, or, the legislative body meeting in person would present imminent risks to the health and safety of attendees; and

WHEREAS, such conditions now exist in the District, specifically, a state-wide state of emergency was proclaimed by the Governor of the State of California for public health and safety due to the dangers of COVID-19, restricting gatherings and ordering social distancing measures for all businesses, government offices, etc.; and

WHEREAS, both State and Sonoma County Health Officials have imposed social distancing requirements and recommended that government meetings not be held in person due to the increased danger of COVID-19 virus transmission when people from different households meet in enclosed spaces; and the Delta variant of COVID-19 even amongst vaccinated individuals has caused, and will continue to cause, conditions of peril to the safety of persons within the District that are likely to be beyond the control of services, personnel, equipment, and facilities of the District, and desires to proclaim a local emergency and ratify the proclamation of state of emergency by the Governor of the State of California; and

WHEREAS, as a consequence of the local emergency, the Board of Directors does hereby find that the legislative bodies of the GRRCD shall conduct their meetings without compliance with paragraph (3) of subdivision (b) of Government Code section 54953, as authorized by subdivision (e) of section 54953, and that

such legislative bodies shall comply with the requirements to provide the public with access to the meetings as prescribed in paragraph (2) of subdivision (e) of section 54953; and

WHEREAS, the district’s legislative bodies have met and continue to meet through internet videoconference (Zoom) that is accessible to the public on any computer or device that has internet connectivity and allows the public to participate in the meetings as they would at in-person meetings;

NOW, THEREFORE, THE BOARD OF DIRECTORS OF GOLD RIDGE RESOURCE CONSERVATION DISTRICT DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. Recitals. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

Section 2. Proclamation of Local Emergency. The Board hereby proclaims that a local emergency now exists throughout the District and that meeting in person would risk the health of the public, staff and directors through potential spread of COVID-19 through unavoidable close contact at in-person meetings.

Section 3. Ratification of Governor’s Proclamation of a State of Emergency. The Board hereby ratifies the Governor of the State of California’s Proclamation of State of Emergency, effective as of its issuance date of March 4, 2020.

Section 4. Remote Teleconference Meetings. The Executive Officer and legislative bodies of the GRRCD are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution including, conducting open and public meetings in accordance with Government Code section 54953(e) and other applicable provisions of the Brown Act.

Section 5. Effective Date of Resolution. This Resolution shall take effect immediately upon its adoption and shall be effective until the earlier of January 20, or such time as the Board of Directors adopts a subsequent resolution in accordance with Government Code section 54953(e)(3) to extend the time during which the legislative bodies of GRRCD may continue to teleconference without compliance with paragraph (3) of subdivision (b) of section 54953.

CERTIFICATION

I hereby certify that the foregoing Resolution 2022-05 was duly and regularly adopted by the Board of Directors of the Gold Ridge Resource Conservation District at the meeting thereof held on the 17th of March, 2022 motion by _____ and seconded by _____ following roll call vote:

Roll Call was as follows:

AYES:

NOES:

ABSTAIN:

ABSENT:

Attest:

Board Secretary



Action Item 6-A

TO: BOARD OF DIRECTORS
FROM: Mare O'Connell
SUBJECT: Financial Summary Report for January 2022
DATE: March 17, 2022

[Financial Summary for the March 17, 2022 Board Meeting for January 2022.](#)

This report covers the first six months of the current fiscal year.

In the **Statement of Net Assets** GRRCD's **accounts receivable** is \$629,108 plus a **retention receivable** (grant funds withheld pending closure) of \$37,886 for a total of \$666,994 receivable from grant activity, an increase of \$47,229 from December.

The unexpended portion of our **advance payments** to date totals \$213,917 and appears as deferred revenue (a liability) on the balance sheet. This represents all advance payments from various grant sources less expenditures to date.

Our **county bank balance** is in the positive at \$205,773. Our payroll account at Exchange Bank has a positive balance of \$42,533, and a small account at the same bank is holding \$473. Gold Ridge's prepaid expense of \$6,800 represents prepayments for liability, workers compensation and truck insurance for the remaining six months of the current fiscal year. The first six months of prepaid insurance were expensed as of December 31.

The **accounts payable** balance is \$353,733 compared to \$310,815 in the prior month, an increase of \$42,918. Other liabilities include a credit card payable of \$1,975, deferred revenue as noted above, paid time off liability (compensated absences) as well as funds owing Cal Pers retirement, payroll taxes and our voluntary 457 retirement if unpaid at month's end. The Statement of Net Assets for January includes changes to our pension liabilities (GASB report) as the result of our recent audit. The net pension obligation increased from \$108,323 to \$132,198 and Deferred Inflows decreased from \$4,308 to \$943.

Our **equity** this month is at a positive \$325,396 compared to \$145,110 as of June 30, 2021. This represents a net gain of \$206,956 this year to date. This reflects both the receipt of \$320,000 in Federal Covid 19 Relief Funds, and the theft of \$60,000 from our county account in December.

The Statement of Operations for January reports \$1,573,379 in revenue and \$1,366,423 in expenses (including reimbursements and principal payments on the truck) for a net gain of \$206,956. In total, we have booked approximately 48.1% of budgeted grant revenue and 52.8% of budgeted expense. Other revenue includes \$19,648 in property tax income, the \$320,000 Covid Relief Funding, as well as \$4,748 in Donations and \$1,387 in other miscellaneous revenue. If we were to exclude the \$320,000 in relief funding and the \$60,000 theft (booked as miscellaneous expense) from our analysis, and accrue \$15,000 in payroll expense owing for January and paid in February, we show a net loss in our regular operations of \$68,044 year to date.

Definitions:

- *Statement of Net Assets* (the balance sheet) lists all our assets, both cash and noncash:
- *Assets* include our cash in bank, funds expected from our grant activity but not yet received ("accounts receivable" and "retention receivable"), prepaid expenses, and the value of our physical assets.



- *Liabilities* are made up of money we owe to vendors, cash advances from grantors, credit card and payroll liabilities.
- *Equity* is the difference between our assets and liabilities or net worth as an organization.
- *Net Income* is the difference between assets and liabilities in this Fiscal Year
- *Statement of Operations* shows income and expenses for the current period.

GOLD RIDGE RESOURCE CONSERVATION DISTRICT

Statement of Net Assets

03/09/22

As of January 31, 2022

Accrual Basis

	Jan 31, 22	Jan 31, 21	\$ Change	% Change
ASSETS				
Current Assets				
Checking/Savings	248,826.99	-15,333.10	264,160.09	1,722.8%
Accounts Receivable	629,108.39	387,361.19	241,747.20	62.4%
Other Current Assets	167,619.63	173,285.48	-5,665.85	-3.3%
Total Current Assets	1,045,555.01	545,313.57	500,241.44	91.7%
Fixed Assets	36,119.00	18,281.00	17,838.00	97.6%
TOTAL ASSETS	1,081,674.01	563,594.57	518,079.44	91.9%
LIABILITIES & EQUITY				
Liabilities				
Current Liabilities				
Accounts Payable	353,752.97	165,647.97	188,105.00	113.6%
Credit Cards	1,974.62	996.63	977.99	98.1%
Other Current Liabilities	400,550.00	260,805.28	139,744.72	53.6%
Total Current Liabilities	756,277.59	427,449.88	328,827.71	76.9%
Total Liabilities	756,277.59	427,449.88	328,827.71	76.9%
Equity				
321 · Net Assets in Capital Assets	22,819.00	22,819.00	0.00	0.0%
3900 · Fund Balance/Net Assets	95,621.57	109,065.10	-13,443.53	-12.3%
Net Income	206,955.85	4,260.59	202,695.26	4,757.5%
Total Equity	325,396.42	136,144.69	189,251.73	139.0%
TOTAL LIABILITIES & EQUITY	1,081,674.01	563,594.57	518,079.44	91.9%

GOLD RIDGE RESOURCE CONSERVATION DISTRICT

Statement of Net Assets

03/09/22

As of January 31, 2022

Accrual Basis

	Jan 31, 22	Jan 31, 21	\$ Change	% Change
ASSETS				
Current Assets				
Checking/Savings				
7788 · Donations Account	48.25	212.50	-164.25	-77.3%
7787 · Advanced Funds Account	472.84	472.84	0.00	0.0%
101 · Cash in County Treasury	205,773.40	-44,636.19	250,409.59	561.0%
7897 · Exchange Bank Checking	42,532.50	28,617.75	13,914.75	48.6%
Total Checking/Savings	248,826.99	-15,333.10	264,160.09	1,722.8%
Accounts Receivable				
1200 · Accounts Receivable	629,108.39	387,361.19	241,747.20	62.4%
Total Accounts Receivable	629,108.39	387,361.19	241,747.20	62.4%
Other Current Assets				
1215 · Deferred Outflow	122,934.00	129,280.94	-6,346.94	-4.9%
1205 · Retention Receivable	37,886.13	35,713.01	2,173.12	6.1%
143 · Prepaid Expense	6,799.50	8,291.53	-1,492.03	-18.0%
Total Other Current Assets	167,619.63	173,285.48	-5,665.85	-3.3%
Total Current Assets	1,045,555.01	545,313.57	500,241.44	91.7%
Fixed Assets				
1630 · Vehicle	35,745.00	0.00	35,745.00	100.0%
160 · Equipment	45,091.00	45,091.00	0.00	0.0%
161 · Land	2,400.00	2,400.00	0.00	0.0%
162 · Buildings and Improvements	8,104.00	8,104.00	0.00	0.0%
162.1 · Accumulated Depreciation	-55,221.00	-37,314.00	-17,907.00	-48.0%
Total Fixed Assets	36,119.00	18,281.00	17,838.00	97.6%
TOTAL ASSETS	1,081,674.01	563,594.57	518,079.44	91.9%
LIABILITIES & EQUITY				
Liabilities				
Current Liabilities				
Accounts Payable				
201 · Vouchers Payable	353,752.97	165,647.97	188,105.00	113.6%
Total Accounts Payable	353,752.97	165,647.97	188,105.00	113.6%
Credit Cards				
9416 · Exchange Bank Visa	1,974.62	996.63	977.99	98.1%
Total Credit Cards	1,974.62	996.63	977.99	98.1%
Other Current Liabilities				
2700 · Ford Lease Account	19,919.11	0.00	19,919.11	100.0%
3101 · 457b Employee	0.00	1,610.00	-1,610.00	-100.0%
2160 · Net Pension Obligation	132,198.00	108,322.99	23,875.01	22.0%
2150 · Deferred Inflow	943.00	4,308.00	-3,365.00	-78.1%
203 · Accrued Expenses	5,675.00	0.00	5,675.00	100.0%
2100 · PAYROLL LIABILITIES	0.00	200.00	-200.00	-100.0%
2120 · Deferred Revenue	213,917.45	108,328.01	105,589.44	97.5%
265 · Compensated Absences	30,998.33	29,511.76	1,486.57	5.0%
3100 · Payroll Taxes Payable	-3,100.89	5,425.62	-8,526.51	-157.2%
5923a · CalPERS	0.00	3,098.90	-3,098.90	-100.0%
Total Other Current Liabilities	400,550.00	260,805.28	139,744.72	53.6%
Total Current Liabilities	756,277.59	427,449.88	328,827.71	76.9%
Total Liabilities	756,277.59	427,449.88	328,827.71	76.9%

GOLD RIDGE RESOURCE CONSERVATION DISTRICT

03/09/22

Statement of Net Assets

Accrual Basis

As of January 31, 2022

	<u>Jan 31, 22</u>	<u>Jan 31, 21</u>	<u>\$ Change</u>	<u>% Change</u>
Equity				
321 · Net Assets in Capital Assets	22,819.00	22,819.00	0.00	0.0%
3900 · Fund Balance/Net Assets	95,621.57	109,065.10	-13,443.53	-12.3%
Net Income	206,955.85	4,260.59	202,695.26	4,757.5%
Total Equity	<u>325,396.42</u>	<u>136,144.69</u>	<u>189,251.73</u>	<u>139.0%</u>
TOTAL LIABILITIES & EQUITY	<u>1,081,674.01</u>	<u>563,594.57</u>	<u>518,079.44</u>	<u>91.9%</u>

GOLD RIDGE RESOURCE CONSERVATION DISTRICT

Statement of Operations, Actual vs Budget

03/09/22

Accrual Basis

	Jul '21 - Jan 22	Budget	% of Budget
Ordinary Income/Expense			
Income			
Income from Property Taxes			
1000 · Property Taxes - CY - 40002	19,729.70	34,000.00	58.0%
Total Income from Property Taxes	19,729.70	34,000.00	58.0%
Program Revenue			
Program Income Detail			
Valley Ford School House	6,701.86		
Foundation	76,403.00	100,000.00	76.4%
2590 · Soil Conservation Rev. - 42610	0.00	2,449,652.00	0.0%
Local Grant Income	105,980.29		
Fee for Service	44,032.29		
Federal Grant Income	480,128.30		
State Grant Income	386,227.04		
Total Program Income Detail	1,099,472.78	2,549,652.00	43.1%
Program Revenue - Other	128,040.77		
Total Program Revenue	1,227,513.55	2,549,652.00	48.1%
Other Income			
4040 · Miscellaneous Revenue - 46040	321,387.20	6,000.00	5,356.5%
4102 · Donations - 46029	4,748.25	10,000.00	47.5%
Total Other Income	326,135.45	16,000.00	2,038.3%
Total Income	1,573,378.70	2,599,652.00	60.5%
Gross Profit	1,573,378.70	2,599,652.00	60.5%
Expense			
Salaries and benefits			
6561 · COVID-19 Expenses	0.00		
5910 · Wages - 50701	314,854.51	629,622.80	50.0%
5922 · Payroll Taxes - FICA - 50753	23,746.97	48,166.14	49.3%
5923 · Cal PERS Retirement - 50755	37,641.77	70,859.83	53.1%
5930 · Health Insurance - 50801	27,460.06	51,264.47	53.6%
5935 · Payroll Taxes/Unemploy - 50806	1,230.51	2,640.00	46.6%
5940 · Workers Compensation - 50808	741.09	3,408.30	21.7%
6560 · Payroll Expenses	294.00		
Total Salaries and benefits	405,968.91	805,961.54	50.4%
Direct Costs			
6505 · Valley Ford Schoolhouse	5,849.49		
6506 · Transient Occupancy Tax - 40401	659.43		
6510 · Other Direct Services	1,600.00		
6507 · Direct Equipment Maint - 51061	1,613.02		
6508 · Direct Materials & Supp - 52071	17,949.46	61,824.00	29.0%
6540 · Subcontractors - 51249	807,099.83	1,455,920.00	55.4%
6589 · Permits - 51244	50.00	55,000.00	0.1%
Total Direct Costs	834,821.23	1,572,744.00	53.1%

GOLD RIDGE RESOURCE CONSERVATION DISTRICT
Statement of Operations, Actual vs Budget

03/09/22

Accrual Basis

	Jul '21 - Jan 22	Budget	% of Budget
Overhead			
6891 · Computer Software/Licen - 52143	0.00	0.00	0.0%
6041 · Maintenance Equipment - 51061	0.00	1,000.00	0.0%
6042 · Insurance - (Vehicle) - 51042	0.00	1,200.00	0.0%
6462 · Miscellaneous Expense	60,000.00	3,275.00	1,832.1%
Interest Expense			
7919 · Interest Expense - Credit Card	179.88		
7920 · Interest on LT Debt - 53103	1,727.78	5,500.00	31.4%
Total Interest Expense	1,907.66	5,500.00	34.7%
6040 · Communications/WebSite - 51021	1,809.12	2,750.00	65.8%
6045 · Telephone - 51022	2,319.99	4,000.00	58.0%
6085 · Janitorial Services - 51032	1,690.00	4,000.00	42.3%
6103 · Liability Insurance - 51041	5,656.50	10,500.00	53.9%
6280 · Dues and Memberships - 52091	4,270.99	6,500.00	65.7%
6400 · Office Supplies - 52111	1,399.17	2,200.00	63.6%
6410 · Postage - 52114	246.49	400.00	61.6%
6430 · Printing Services - 51241	1,525.99	6,500.00	23.5%
6461 · Other Supplies - 52101	681.87	1,800.00	37.9%
6500 · Information Tech Svc - 51209	1,308.50	8,000.00	16.4%
6521 · County Services - 51916	929.91	8,000.00	11.6%
6538 · Training/Conference Exp - 51601	(110.00)	9,000.00	(1.2)%
6587 · LAFCO Charges - 52091	794.00	1,250.00	63.5%
6630 · Legal & Audit/ Accting- 51206	11,900.00	18,000.00	66.1%
6840 · Rent - 51421	17,650.00	31,200.00	56.6%
6890 · Computer Hardware/Softwar 52142	5,139.32	11,000.00	46.7%
7300 · Transportation/Travel - 51602	941.56	2,000.00	47.1%
7330 · Sanitation - 51031	331.86	1,000.00	33.2%
7360 · Gas, Electric and Water - 52193	1,457.64	5,500.00	26.5%
8561 · Office Equipment - 54000	0.00	36,200.00	0.0%
9000 · Appropriation for Contingencies	0.00	20,000.00	0.0%
Total Overhead	121,850.57	200,775.00	60.7%
Total Expense	1,362,640.71	2,579,480.54	52.8%
Net Ordinary Income	210,737.99	20,171.46	1,044.7%
Other Income/Expense			
Other Income			
4111 · Line of Credit - 47111	0.00	400,000.00	0.0%
Reimbursements	1,537.05		
Total Other Income	1,537.05	400,000.00	0.4%
Other Expense			
53101 · Principle Payments LT Debt	5,319.19	405,000.00	1.3%
Total Other Expense	5,319.19	405,000.00	1.3%
Net Other Income	(3,782.14)	(5,000.00)	75.6%
Net Income	206,955.85	15,171.46	1,364.1%

GOLD RIDGE RESOURCE CONSERVATION DISTRICT

03/09/22

Monthly Statement of Net Assets

Accrual Basis

As of January 31, 2022

	<u>Jul 31, 21</u>	<u>Aug 31, 21</u>	<u>Sep 30, 21</u>	<u>Oct 31, 21</u>	<u>Nov 30, 21</u>	<u>Dec 31, 21</u>	<u>Jan 31, 22</u>
ASSETS							
Current Assets							
Checking/Savings	157,123.26	152,820.57	180,194.89	25,390.90	84,075.14	299,493.76	248,826.99
Accounts Receivable	520,117.80	605,634.66	680,883.86	692,945.01	501,530.66	582,341.19	629,108.39
Other Current Assets	153,191.09	153,196.49	165,690.45	165,269.77	167,533.20	167,619.63	167,619.63
Total Current Assets	830,432.15	911,651.72	1,026,769.20	883,605.68	753,139.00	1,049,454.58	1,045,555.01
Fixed Assets	36,119.00	36,119.00	36,119.00	36,119.00	36,119.00	36,119.00	36,119.00
TOTAL ASSETS	866,551.15	947,770.72	1,062,888.20	919,724.68	789,258.00	1,085,573.58	1,081,674.01
LIABILITIES & EQUITY							
Liabilities							
Current Liabilities							
Accounts Payable	249,391.07	353,511.97	480,196.64	357,214.01	253,632.62	310,814.98	353,752.97
Credit Cards	2,603.62	5,326.05	4,764.58	3,157.50	3,058.12	6,703.91	1,974.62
Other Current Liabilities	491,269.84	462,979.84	457,873.76	427,409.41	420,920.80	426,533.46	400,550.00
Total Current Liabilities	743,264.53	821,817.86	942,834.98	787,780.92	677,611.54	744,052.35	756,277.59
Total Liabilities	743,264.53	821,817.86	942,834.98	787,780.92	677,611.54	744,052.35	756,277.59
Equity							
321 - Net Assets in Capital Assets	22,819.00	22,819.00	22,819.00	22,819.00	22,819.00	22,819.00	22,819.00
3900 - Fund Balance/Net Assets	95,621.57	95,621.57	95,621.57	95,621.57	95,621.57	95,621.57	95,621.57
Net Income	4,846.05	7,512.29	1,612.65	13,503.19	-6,794.11	223,080.66	206,955.85
Total Equity	123,286.62	125,952.86	120,053.22	131,943.76	111,646.46	341,521.23	325,396.42
TOTAL LIABILITIES & EQUITY	866,551.15	947,770.72	1,062,888.20	919,724.68	789,258.00	1,085,573.58	1,081,674.01

GOLD RIDGE RESOURCE CONSERVATION DISTRICT
Summary Balance Sheet
As of January 31, 2022

	January 31, 2019	January 31, 2020	January 31, 2021
ASSETS			
Current Assets			
Checking/Savings	-148,887.56	-204,895.62	-15,333.10
Accounts Receivable	305,828.23	655,324.77	387,361.19
Other Current Assets	217,795.73	238,043.95	173,285.48
Total Current Assets	374,736.40	688,473.10	545,313.57
Fixed Assets	22,819.00	20,550.00	18,281.00
TOTAL ASSETS	397,555.40	709,023.10	563,594.57
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			
Accounts Payable	151,144.70	317,296.31	165,647.97
Credit Cards	1,796.99	4,657.35	996.63
Other Current Liabilities	132,608.97	193,427.16	260,805.28
Total Current Liabilities	285,550.66	515,380.82	427,449.88
Total Liabilities	285,550.66	515,380.82	427,449.88
Equity	112,004.74	193,642.28	136,144.69
TOTAL LIABILITIES & EQUITY	397,555.40	709,023.10	563,594.57

GOLD RIDGE RESOURCE CC
Summary Balance Sheet
As of January 31, 2022

	January 31, 2022
ASSETS	
Current Assets	
Checking/Savings	248,826.99
Accounts Receivable	629,108.39
Other Current Assets	167,619.63
Total Current Assets	1,045,555.01
Fixed Assets	36,119.00
TOTAL ASSETS	1,081,674.01
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	353,752.97
Credit Cards	1,974.62
Other Current Liabilities	400,550.00
Total Current Liabilities	756,277.59
Total Liabilities	756,277.59
Equity	325,396.42
TOTAL LIABILITIES & EQUITY	1,081,674.01

GOLD RIDGE RESOURCE CONSERVATION DISTRICT
A/P Aging Summary
As of January 31, 2022

	<u>Current</u>	<u>1 - 30</u>	<u>31 - 60</u>	<u>61 - 90</u>	<u>> 90</u>	<u>TOTAL</u>
Baseline Consulting - 4541	0.00	0.00	5,821.00	0.00	0.00	5,821.00
Brelje & Race Consulting - 40	9,056.25	7,556.75	15,625.00	11,250.25	0.00	43,488.25
Brelje & Race Labs - 6710	0.00	578.00	0.00	0.00	0.00	578.00
Charles Hope Construction - 22902	0.00	0.00	5,675.00	0.00	0.00	5,675.00
Creekside Center for Earth Obs.. - 27635	4,000.00	0.00	0.00	0.00	0.00	4,000.00
EARTHseed Consulting, LLC - 29347	0.00	0.00	0.00	1,800.00	0.00	1,800.00
Erica Mikesh - 29462	1,000.00	0.00	0.00	0.00	0.00	1,000.00
Humboldt State University - 15826-2	0.00	5,479.64	0.00	6,256.89	-2.00	11,734.53
Jenna Kahn - 29190	60.00	0.00	0.00	0.00	0.00	60.00
Marine Unlimited, Inc. - 2162	0.00	13.92	0.00	0.00	0.00	13.92
Mason Inumerable - 29191	60.00	0.00	0.00	0.00	0.00	60.00
NCRM, Inc. - 28671	0.00	0.00	300.00	0.00	0.00	300.00
North Bay Portables - 11120-2	0.00	0.00	0.00	0.00	-36.53	-36.53
O'Connor Environmental, Inc - 5621	0.00	0.00	16,210.89	0.00	0.00	16,210.89
Piazza Construction - 1267	43,977.50	0.00	54,796.61	0.00	9,298.54	108,072.65
Point Blue Conservation Science - 4857	0.00	0.00	2,842.75	0.00	0.00	2,842.75
Prunuske Chatham, Inc.-3697-1	5,044.77	0.00	36,749.28	17,352.50	0.00	59,146.55
San Francisco State University - 5284	0.00	0.00	6,377.24	0.00	6,748.33	13,125.57
Sonoma RCD - 5852-2	6,237.68	0.00	4,536.20	4,496.71	8,081.52	23,352.11
Sonoma RCD - Erica - 5852-2	0.00	0.00	0.00	0.00	1,529.16	1,529.16
Stillwater Sciences - 5733	0.00	0.00	12,242.35	0.00	0.00	12,242.35
Streamline Engineering - 7389	0.00	0.00	3,310.00	1,875.00	0.00	5,185.00
The Regent of the University CA - 5582-03	18,436.94	0.00	7,432.78	11,682.05	0.00	37,551.77
TOTAL	87,873.14	13,628.31	171,919.10	54,713.40	25,619.02	353,752.97

GOLD RIDGE RESOURCE CONSERVATION DISTRICT
A/P Aging Summary
As of March 8, 2022

	<u>Current</u>	<u>1 - 30</u>	<u>31 - 60</u>	<u>61 - 90</u>	<u>> 90</u>	<u>TOTAL</u>
Baseline Consulting - 4541	0.00	0.00	0.00	5,821.00	0.00	5,821.00
Bowser, Tisa Ocean - 7378	0.00	265.68	0.00	0.00	0.00	265.68
Brelje & Race Consulting - 40	0.00	0.00	16,613.00	15,625.00	0.00	32,238.00
Brelje & Race Labs - 6710	0.00	336.00	578.00	0.00	0.00	914.00
Charles Hope Construction - 22902	0.00	0.00	0.00	5,675.00	0.00	5,675.00
Contractor Compliance - 7946	0.00	135.00	0.00	0.00	0.00	135.00
Creekside Center for Earth Obs.. - 27635	0.00	0.00	4,000.00	0.00	0.00	4,000.00
Dutton Bros Farming - 7384	0.00	2,650.00	0.00	0.00	0.00	2,650.00
EARTHseed Consulting, LLC - 29347	0.00	0.00	0.00	0.00	1,800.00	1,800.00
Erica Mikesh - 29462	0.00	0.00	1,000.00	0.00	0.00	1,000.00
Humboldt State University - 15826-2	0.00	0.00	5,479.64	0.00	-2.00	5,477.64
Inland Business Systems - 6813	0.00	3.46	0.00	0.00	0.00	3.46
Jenna Kahn - 29190	0.00	60.00	0.00	0.00	0.00	60.00
Johnson, Noelle - 7388	0.00	1,413.75	0.00	0.00	0.00	1,413.75
Mason Innumerable - 29191	0.00	60.00	0.00	0.00	0.00	60.00
NCRM, Inc. - 28671	0.00	0.00	0.00	300.00	0.00	300.00
North Bay Portables - 11120-2	0.00	0.00	0.00	0.00	-36.53	-36.53
O'Connor Environmental, Inc - 5621	0.00	0.00	0.00	16,210.89	0.00	16,210.89
Piazza Construction - 1267	0.00	0.00	43,977.50	54,796.61	9,298.54	108,072.65
Point Blue Conservation Science - 4857	0.00	0.00	0.00	2,842.75	0.00	2,842.75
Prunuske Chatham, Inc.-3697-1	0.00	0.00	5,044.77	36,749.28	7,508.75	49,302.80
San Francisco State University - 5284	0.00	0.00	0.00	6,377.24	6,748.33	13,125.57
Sonoma RCD - 5852-2	0.00	0.00	6,237.68	4,536.20	6,446.35	17,220.23
Stagnaro, Adriana - 9092	0.00	412.27	0.00	0.00	0.00	412.27
Stillwater Sciences - 5733	0.00	0.00	0.00	12,242.35	0.00	12,242.35
Streamline Engineering - 7389	0.00	0.00	0.00	3,310.00	0.00	3,310.00
The Regent of the University CA - 5582-03	0.00	41,050.09	18,436.94	7,432.78	0.00	66,919.81
TOTAL	0.00	46,386.25	101,367.53	171,919.10	31,763.44	351,436.32

GOLD RIDGE RESOURCE CONSERVATION DISTRICT
A/R Aging Summary
As of January 31, 2022

	<u>Current</u>	<u>1 - 30</u>	<u>31 - 60</u>	<u>61 - 90</u>	<u>> 90</u>	<u>TOTAL</u>
001 - ADMINISTRATION	145,903.15	0.00	0.00	0.00	0.00	145,903.15
004 - Project Tracker/Sitka	0.00	1,500.00	0.00	0.00	0.00	1,500.00
096 - NRCS SCAPOSD RCPP	0.00	0.00	18,266.26	0.00	39,683.98	57,950.24
108 - SCWA TW 16/17-156	0.00	0.00	20,234.55	0.00	0.00	20,234.55
117 - Cal Trans Gleason Beach	0.00	0.00	5,532.94	19,663.95	6,474.83	31,671.72
127 - SCWA Blanchard Erosion	0.00	0.00	2,067.00	0.00	6,165.00	8,232.00
136 - DFW P1830401 Tannery LW Recruit	0.00	0.00	1,383.36	0.00	0.00	1,383.36
138 - GSA West Yost	1,715.50	0.00	1,953.00	1,395.00	2,366.50	7,430.00
142 - CARCD WCB Climate Adaptation	0.00	0.00	1,490.50	0.00	0.00	1,490.50
149 - CDFA - Gabriel Farm Demo Project	0.00	0.00	17,598.04	0.00	11,491.09	29,089.13
153 - SCWA 18.19-147 CASGEM 2019-2023	0.00	0.00	1,502.64	0.00	0.00	1,502.64
156 - Sweetwater Nursery Off-Chanel Habit	0.00	0.00	32,679.84	0.00	24,615.90	57,295.74
157 - CDFA Tech Assistance 2019	0.00	0.00	1,285.24	0.00	-545.33	739.91
160 - SCC Ebabias Creek Restoration Plant	0.00	0.00	8,287.60	0.00	3,005.65	11,293.25
161 - DFW Atascadero Sediment 65% Design	0.00	0.00	39,115.07	0.00	0.00	39,115.07
162 - NCIRWMP VII Rainwater Rebate	0.00	0.00	5,530.50	0.00	4,934.00	10,464.50
163 - CARCD WCB Monarch II OW SItes	0.00	0.00	3,607.24	0.00	0.00	3,607.24
164 - WCB Mt Gilead Design	0.00	0.00	6,250.95	20,370.87	0.00	26,621.82
165 - WCB Alliance Implementation	0.00	0.00	51,792.20	0.00	0.00	51,792.20
166 - SCAPOSD Outings 2020-23 subcontract	0.00	0.00	1,924.00	0.00	0.00	1,924.00
179 - Zero Footprint	0.00	0.00	0.00	972.00	6,294.66	7,266.66
180 - NFWF 71924 Alder Creek Ranch cost s	0.00	0.00	1,304.57	0.00	0.00	1,304.57
184 - Farm and Ranch Solid Waste Cleanup	0.00	0.00	0.00	0.00	205.88	205.88
189 - DFW Alliance	0.00	0.00	15,992.44	22,183.74	0.00	38,176.18
190 - DFW Iron Horse Fish Screen	0.00	0.00	0.00	0.00	138.10	138.10
192 - SCAPOSD Veg Mgt Comm Grazing	0.00	0.00	0.00	0.00	1,581.00	1,581.00
194 - FFS Ag Innovations Napa Report	0.00	0.00	0.00	0.00	3,150.00	3,150.00
195 - FFS RCD Grizzly MOU	0.00	0.00	0.00	0.00	5,000.00	5,000.00
FFS - Riptide Construction	1,312.97	0.00	0.00	0.00	2,211.88	3,524.85
FFS - Sonoma RCD for the Arroyo/Garric Ro	0.00	0.00	0.00	0.00	2,373.00	2,373.00
Z - 113 - Atascadero Subwater DFW Prop 1	0.00	0.00	28,375.18	0.00	0.00	28,375.18
Z - 128 - NRCS CIG Napa	436.96	0.00	42.20	0.00	11,649.55	12,128.71
Z - 137 - NFWF ConPar IV	0.00	0.00	2,277.74	0.00	0.00	2,277.74
Z - 155 - CARCD WCB Monarch WC-1913CF	0.00	0.00	0.00	0.00	877.26	877.26
Z - 159 - TU RRFWF Year 10	8,054.62	0.00	5,433.62	0.00	0.00	13,488.24
TOTAL	157,423.20	1,500.00	273,926.68	64,585.56	131,672.95	629,108.39

GOLD RIDGE RESOURCE CONSERVATION DISTRICT
A/R Aging Summary
As of March 8, 2022

	Current	1 - 30	31 - 60	61 - 90	> 90	TOTAL
096 - NRCS SCAPOSD RCPP	0.00	0.00	0.00	18,266.26	0.00	18,266.26
117 - Cal Trans Gleason Beach	0.00	0.00	0.00	5,532.94	26,138.78	31,671.72
127 - SCWA Blanchard Erosion	0.00	0.00	0.00	2,067.00	6,165.00	8,232.00
138 - GSA West Yost	0.00	0.00	1,715.50	1,953.00	3,761.50	7,430.00
142 - CARCD WCB Climate Adaptation	0.00	0.00	0.00	1,490.50	0.00	1,490.50
149 - CDFA - Gabriel Farm Demo Project	0.00	0.00	0.00	17,598.04	11,491.09	29,089.13
153 - SCWA 18.19-147 CASGEM 2019-2023	0.00	0.00	0.00	1,502.64	0.00	1,502.64
156 - Sweetwater Nursery Off-Chanel Habit	0.00	0.00	0.00	32,679.84	24,615.90	57,295.74
157 - CDFA Tech Assistance 2019	0.00	0.00	0.00	1,285.24	-545.33	739.91
160 - SCC Ebabias Creek Restoration Plant	0.00	0.00	0.00	8,287.60	3,005.65	11,293.25
162 - NCIRWMP VII Rainwater Rebate	0.00	0.00	0.00	5,530.50	0.00	5,530.50
163 - CARCD WCB Monarch II OW Sites	0.00	0.00	0.00	3,607.24	0.00	3,607.24
164 - WCB Mt Gilead Design	0.00	0.00	0.00	6,250.95	0.00	6,250.95
165 - WCB Alliance Implementation	0.00	0.00	0.00	51,792.20	0.00	51,792.20
166 - SCAPOSD Outings 2020-23 subcontract	0.00	0.00	0.00	1,924.00	0.00	1,924.00
184 - Farm and Ranch Solid Waste Cleanup	0.00	0.00	0.00	0.00	205.88	205.88
190 - DFW Iron Horse Fish Screen	0.00	0.00	0.00	0.00	138.10	138.10
192 - SCAPOSD Veg Mgt Comm Grazing	0.00	0.00	0.00	0.00	1,581.00	1,581.00
194 - FFS Ag Innovations Napa Report	0.00	0.00	0.00	0.00	3,150.00	3,150.00
FFS - Sonoma RCD for the Arroyo/Garric Ro	0.00	0.00	0.00	0.00	2,373.00	2,373.00
Z - 113 - Atascadero Subwater DFW Prop 1	0.00	0.00	0.00	28,375.18	0.00	28,375.18
Z - 137 - NFWF ConPar IV	0.00	0.00	0.00	2,277.74	0.00	2,277.74
Z - 159 - TU RRNFWF Year 10	0.00	0.00	8,054.62	0.00	0.00	8,054.62
TOTAL	0.00	0.00	9,770.12	190,420.87	82,080.57	282,271.56

GOLD RIDGE RESOURCE CONSERVATION DISTRICT

3/8/2022 12:53 PM

Register: 101 · Cash in County Treasury

From 01/01/2022 through 01/31/2022

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
01/19/2022			-split-	Deposit		X	1,427.13	257,329.33
01/19/2022		195 - FSS RCD Griz...	1200 · Accounts Recei...	2		X	5,240.00	262,569.33
01/19/2022		165 - WCB Alliance ...	1200 · Accounts Recei...	3		X	76,110.40	338,679.73
01/20/2022	1915289	Guardian - 17541	201 · Vouchers Payable	Dental & Visio...	419.79	X		338,259.94
01/20/2022	1915290	Ford Motor Compan...	201 · Vouchers Payable	Truck Payment	851.84	X		337,408.10
01/20/2022	1915291	Exchange Bank Card...	201 · Vouchers Payable		6,877.48	X		330,530.62
01/20/2022	1915292	Xerox Corporation - ...	201 · Vouchers Payable	Copier Lease	190.00	X		330,340.62
01/20/2022	1915293	Kaiser - 1092-27	201 · Vouchers Payable	February Healt...	2,658.56	X		327,682.06
01/20/2022	1915294	Inland Business Syst...	201 · Vouchers Payable	Copier Mainten...	37.80	X		327,644.26
01/20/2022	1915295	Nigro & Nigro - 24460	201 · Vouchers Payable		10,500.00	X		317,144.26
01/20/2022	1915296	Dellavalle Laborator...	201 · Vouchers Payable		282.00	X		316,862.26
01/20/2022	1915297	Contractor Complian...	201 · Vouchers Payable		135.00	X		316,727.26
01/20/2022	1915298	Cori Carlson - 29346	201 · Vouchers Payable	Landowner Rei...	1,000.00	X		315,727.26
01/20/2022	1915299	Mason Innumerable - ...	201 · Vouchers Payable	Stipend - Septe...	120.00	X		315,607.26
01/20/2022	1915300	Jenna Kahn - 29190	201 · Vouchers Payable	Stipend - Septe...	120.00	X		315,487.26
01/20/2022	1915301	Marine Unlimited, In...	201 · Vouchers Payable	W2's and 1099's	20.24	X		315,467.02
01/20/2022	1915302	Valley Ford Water A...	201 · Vouchers Payable	Water for VFSH	79.71	X		315,387.31
01/20/2022	1915303	Sonoma County Tax ...	201 · Vouchers Payable	Transient Occu...	66.60	X		315,320.71
01/20/2022	1915304	County of Sonoma C...	201 · Vouchers Payable		50.00	X		315,270.71
01/20/2022	1915305	Chasin Goat Grazing...	201 · Vouchers Payable		20,000.00	X		295,270.71
01/20/2022	1915306	Bowser, Tisa Ocean -...	201 · Vouchers Payable		260.00	X		295,010.71
01/20/2022	1915307	Sonoma RCD - 5852-2	201 · Vouchers Payable		3,258.75	X		291,751.96
01/20/2022	1915307	Sonoma RCD - Erica...	201 · Vouchers Payable		787.64	X		290,964.32
01/20/2022	1915308	Recology Sonoma M...	201 · Vouchers Payable		55.31	X		290,909.01
01/20/2022	1915309	Blencowe Watershed...	201 · Vouchers Payable		700.00	X		290,209.01
01/20/2022	1915310	Dutton Bros Farming...	201 · Vouchers Payable		2,650.00	X		287,559.01
01/20/2022	1915311	John Owens Roche II...	201 · Vouchers Payable		1,000.00	X		286,559.01
01/20/2022	1915312	Steven Conwell - 29...	201 · Vouchers Payable		1,000.00	X		285,559.01
01/20/2022	1915313	Intuit Ag Consulting,...	201 · Vouchers Payable		380.00	X		285,179.01
01/20/2022	1915314	Prunuske Chatham, I...	201 · Vouchers Payable		2,576.93	X		282,602.08
01/20/2022	1915315	School Garden Netw...	201 · Vouchers Payable		274.14	X		282,327.94
01/20/2022	1915316	NCRM, Inc. - 28671	201 · Vouchers Payable		6,581.00	X		275,746.94
01/20/2022	1915317	The Regents of the U...	201 · Vouchers Payable		10,000.00	X		265,746.94
01/20/2022	1915318	Trinity County RCD ...	201 · Vouchers Payable	Annual North ...	100.00	X		265,646.94
01/25/2022			7897 · Exchange Bank ...	Funds Transfer	60,000.00	X		205,646.94
01/31/2022			Income from Property ...	Deposit		X	81.73	205,728.67
01/31/2022			Overhead:Interest Expe...	Interest		X	44.73	205,773.40

GOLD RIDGE RESOURCE CONSERVATION DISTRICT

3/8/2022 12:54 PM

Register: 7897 · Exchange Bank Checking

From 01/01/2022 through 01/31/2022

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
01/03/2022	ACH	Gold Ridge RCD - 4...	-split-	94-2466509	4,518.88	X		38,551.59
01/03/2022	ACH	EDD-463541	-split-	SEIN 499-0402...	916.81	X		37,634.78
01/03/2022	ACH	Nationwide	3101 · 457b Employee	0056542-001	1,710.00	X		35,924.78
01/03/2022	ACH	CalPERS - 463670	-split-	1915	3,157.52	X		32,767.26
01/03/2022	ACH	CalPERS - 463670	Salaries and benefits:5...	Unfunded Liab...	1,349.59	X		31,417.67
01/13/2022		QuickBooks Payroll ...	-split-	Created by Pay...	13,766.38	X		17,651.29
01/14/2022	DD2430	Cantor, Sierra R	-split-	Direct Deposit		X		17,651.29
01/14/2022	DD2431	Green, John K	-split-	Direct Deposit		X		17,651.29
01/14/2022	DD2432	Harris, Michele J	-split-	Direct Deposit		X		17,651.29
01/14/2022	DD2433	Hart, William J	-split-	Direct Deposit		X		17,651.29
01/14/2022	DD2434	Jensen, Brittany B	-split-	Direct Deposit		X		17,651.29
01/14/2022	DD2435	Johnson, Noelle E	-split-	Direct Deposit		X		17,651.29
01/14/2022	DD2436	O'Connell, Maryann	-split-	Direct Deposit		X		17,651.29
01/14/2022	DD2437	Pozzi -, Joe	-split-	Direct Deposit		X		17,651.29
01/14/2022	DD2438	Stagnaro, Adriana	-split-	Direct Deposit		X		17,651.29
01/14/2022	DD2439	Tsue, Sophia	-split-	Direct Deposit		X		17,651.29
01/18/2022	ACH	Gold Ridge RCD - 4...	-split-	94-2466509	4,714.22	X		12,937.07
01/18/2022	ACH	EDD-463541	-split-	SEIN 499-0402...	1,294.06	X		11,643.01
01/18/2022	ACH	Nationwide	3101 · 457b Employee	0056542-001	1,710.00	X		9,933.01
01/18/2022	ACH	CalPERS - 463670	-split-	1915	3,093.47	X		6,839.54
01/25/2022			101 · Cash in County T...	Funds Transfer		X	60,000.00	66,839.54
01/27/2022		QuickBooks Payroll ...	-split-	Created by Pay...	13,654.61	X		53,184.93
01/28/2022	DD2440	Cantor, Sierra R	-split-	Direct Deposit		X		53,184.93
01/28/2022	DD2441	Green, John K	-split-	Direct Deposit		X		53,184.93
01/28/2022	DD2442	Harris, Michele J	-split-	Direct Deposit		X		53,184.93
01/28/2022	DD2443	Hart, William J	-split-	Direct Deposit		X		53,184.93
01/28/2022	DD2444	Jensen, Brittany B	-split-	Direct Deposit		X		53,184.93
01/28/2022	DD2445	Johnson, Noelle E	-split-	Direct Deposit		X		53,184.93
01/28/2022	DD2446	O'Connell, Maryann	-split-	Direct Deposit		X		53,184.93
01/28/2022	DD2447	Pozzi -, Joe	-split-	Direct Deposit		X		53,184.93
01/28/2022	DD2448	Stagnaro, Adriana	-split-	Direct Deposit		X		53,184.93
01/28/2022	DD2449	Tsue, Sophia	-split-	Direct Deposit		X		53,184.93
01/31/2022	ACH	Gold Ridge RCD - 4...	-split-	94-2466509	4,638.88	X		48,546.05
01/31/2022	ACH	EDD-463541	-split-	SEIN 499-0402...	1,262.52			47,283.53
01/31/2022	ACH	Nationwide	3101 · 457b Employee	0056542-001	1,710.00			45,573.53
01/31/2022	ACH	CalPERS - 463670	-split-	1915	3,041.03			42,532.50

GOLD RIDGE RESOURCE CONSERVATION DISTRICT

03/08/22

Profit & Loss by Job

Accrual Basis

July 2021 through January 2022

	<u>010 - Valley Ford School House</u>	<u>TOTAL</u>
Ordinary Income/Expense		
Income		
Program Revenue		
Program Income Detail		
Valley Ford School House	6,701.86	6,701.86
Total Program Income Detail	6,701.86	6,701.86
Total Program Revenue	6,701.86	6,701.86
Total Income	6,701.86	6,701.86
Gross Profit	6,701.86	6,701.86
Expense		
Salaries and benefits		
6561 · COVID-19 Expenses	0.00	0.00
5910 · Wages - 50701	1,244.40	1,244.40
5922 · Payroll Taxes - FICA - 50753	94.88	94.88
5923 · Cal PERS Retirement - 50755	124.58	124.58
5930 · Health Insurance - 50801	19.17	19.17
5935 · Payroll Taxes/Unemploy - 50806	0.35	0.35
Total Salaries and benefits	1,483.38	1,483.38
Direct Costs		
6505 · Valley Ford Schoolhouse	5,773.01	5,773.01
6506 · Transient Occupancy Tax - 40401	659.43	659.43
Total Direct Costs	6,432.44	6,432.44
Overhead		
6040 · Communications/WebSite - 51021	84.00	84.00
Total Overhead	84.00	84.00
Total Expense	7,999.82	7,999.82
Net Ordinary Income	-1,297.96	-1,297.96
Net Income	-1,297.96	-1,297.96



Action Item 6-B

TO: BOARD OF DIRECTORS
FROM: Noelle Johnson
SUBJECT: Approval of Resolution 2022-04 authorizing the Executive Director to enter into an agreement with the California Department of Fish and Wildlife for the **Atascadero Subwatershed Streamflow Enhancement Planning Project** for \$85,568.
DATE: March 17, 2022

Summary

Resolution 2022-04 will authorize the Executive Director to enter into an agreement with the California Department of Fish and Wildlife for the **Atascadero Subwatershed Streamflow Enhancement Planning Project** for \$85,568. These funds will cover RCD staff time and expenses, partner subcontracts including the RCD Shared Engineer and other design consultants, printing/outreach expenses, and mileage.

Background

This project seeks to launch a pilot streamflow protection program in the upper tributaries of the Atascadero subwatershed, the largest subwatershed of the Russian River's Green Valley watershed, and an area newly recognized as having high potential for contributing to the recovery of Central California Coast coho salmon.

The project focus area includes stream reaches of Redwood, Jonive, and Sexton Creeks recently recognized as high-value over-summering habitat for salmonids, and currently receiving juvenile coho salmon releases from the Russian River Coho Salmon Captive Broodstock Program. While these reaches were originally prioritized for the releases due to promising summer water levels, even in drought years, recent continuous water quality monitoring has highlighted precarious drops in dissolved oxygen levels during heat waves, threatening summer/fall rearing conditions. Meanwhile, outreach efforts in the area have highlighted the extensive reliance that these rural residential communities have on stream diversions, and the interest many have expressed in alternative water sourcing and storage. With a rainwater catchment rebate program funded through DWR now being developed, including a workshop series to assist in implementation, the proposed project will provide well-timed cost share to specifically target streamflow enhancement designs in this critical rearing area.

GRRCD staff will conduct extensive outreach to over 700 landowners within the delineated subwatersheds, including mailings, social media posts, and at least one community meeting/training to present information about the water conservation program, specifics of rainwater catchment, and coho recovery efforts. The project team will coordinate the project's

intersection with the cost share rainwater catchment rebate program, which seeks to enroll at least 10 additional landowners to pursue implementation of small-scale systems on their own. Following a prioritization based on initial site visits to interested landowners, the project team will also select 3-6 sites for larger systems that require more elaborate designs and technical assistance.

Discussion

The grant includes over \$49,970 in GRRCD staff time, expenses, and mileage, as well as over \$14,261 in indirect costs. An additional \$21,336 will be provided to project partners through subcontracts to assist in site assessment and design.

Fiscal Information

The DFW grant agreement totals \$85,568. Required cost share has been secured through a Department of Water Resources NCIRWMP grant (#162).

Staff Recommendation

Approve Resolution 2022-04 authorizing the Executive Director to enter into an agreement with the California Department of Fish and Wildlife for the **Atascadero Subwatershed Streamflow Enhancement Planning Project** for \$85,568.

List of Attachments

1. Scope of Work and Budget
3. Resolution 2022-04

RESOLUTION NO. 2022-04
March 17, 2022
BOARD OF DIRECTORS
Gold Ridge Resource Conservation District

This document is a resolution authorizing the Gold Ridge Resource Conservation District to enter into an agreement with the California Department of Fish and Wildlife for the **Atascadero Subwatershed Streamflow Enhancement Planning Project** for \$85,568.

Whereas, the Board authorizes the Gold Ridge Resource Conservation District to enter into an agreement with the California Department of Fish and Wildlife;

Whereas, the Board authorizes the Executive Director or designee, to sign the Agreement, and any amendments thereto; and

Now, therefore, be it resolved, that the Gold Ridge Resource Conservation District Board of Directors hereby adopts Resolution 2022-04 on March 17, 2022.

CERTIFICATION

I hereby certify that the foregoing Resolution 2022-04 was duly and regularly adopted by the Board of Directors of the Gold Ridge Resource Conservation District at the meeting thereof held on the 17th of March, 2022 motion by _____ and seconded by _____ following roll call vote:

Ayes:

Noes:

Abstained:

Absent:

Attest:

Board Secretary

Project Title

Atascadero Subwatershed Streamflow Enhancement Planning Project

A. Scope of Work

Task 1: Project Management. The Project Manager with oversight by the Executive Director and Program Manager, will provide overall project management, including grant and subcontract administration, invoicing, and reporting. The Bookkeeper will assist with invoicing and project budget management.

Task 2: Community Outreach and Education (Objectives #1 and #3). GRRCD staff will conduct extensive outreach to over 700 landowners within the delineated subwatersheds, including mailings, social media posts, and at least one community meeting/training to present information about the water conservation program, specifics of rainwater catchment, and coho recovery efforts. The Ecologist will lead outreach efforts and facilitate the community meeting, with assistance from the Project Coordinator and participation of the Executive Director, Lead Scientist, and Program Manager. The Project Manager and Lead Scientist will conduct initial site visits based on outreach response. The Program Manager will coordinate the project's intersection with the cost share rainwater catchment rebate program, which seeks to enroll at least 10 additional landowners to pursue implementation of small-scale systems on their own. Mileage will cover travel to and from the community meeting site, and initial site visits of interested landowners. Printing and postage will cover costs for materials development and distribution associated with promoting the meeting and overall program.

Task 3: Design development (Objective #2). Following a prioritization based on initial site visits to interested landowners, the project team will select 3-6 sites for larger systems that require more elaborate designs and technical assistance. The Project Manager and Lead Scientist will coordinate and perform design development, in conjunction with TBD subcontracted consultants and the RCD Shared Engineer (an employee of the Sonoma RCD). GRRCD Program Manager will coordinate the project's intersection with the cost share rainwater catchment rebate program for the prioritized design sites.

Budget

Atascadero Subwatershed Streamflow Enhancement Planning Project			
A. PERSONNEL SERVICES			
(Ensure all personnel are listed in the WebGrants application under 'Form 1. Eligibility, Timing, and Priorities - Project Team'.)			
Project Role	Hours	Rate	CDFW Requested Amount
<i>Executive Director</i>	10.00	\$58.00	\$580.00
<i>Lead Scientist</i>	140.00	\$47.00	\$6,580.00
<i>Project Manager</i>	450.00	\$42.00	\$18,900.00
<i>Ecologist</i>	120.00	\$44.00	\$5,280.00
<i>Program Manager</i>	30.00	\$47.00	\$1,410.00
<i>Bookkeeper</i>	20.00	\$36.00	\$720.00
<i>Project Coordinator</i>	40.00	\$24.00	\$960.00
<Insert or delete line items as needed>			
Subtotal Personnel Services			\$34,430.00
Staff Benefits		42.00%	\$14,460.60
SUBTOTAL A: PERSONNEL SERVICES			\$48,890.60
B. GENERAL OPERATING EXPENSES			
<i>printing/postage costs for outreach/meeting materials</i>			\$800.00
<i>GRRCD mileage</i>	500	0.56	\$280.00
SUBTOTAL B: OPERATING EXPENSES: GENERAL			\$1,080.00
C. SUBCONTRACTORS: The first \$25,000 is entered under (i), amounts over \$25,000 are entered under (ii), the Total is under (iii).			
(Ensure all subcontractor tasks are described in Approach and Statement of Work in Attachment 14. Project Narrative .			
Enter information for each subcontract and provide calculations on Subcontract Budget tabs: B1., B2., etc.)			

Subcontractor or Role	C(i) Subject to Indirect Cost Calculation (first \$25,000)	C(ii) Excluded from Indirect Costs (amounts > \$25,000)	C(iii) Total Subcontractor Cost (C(i) + C(ii))
<i>Sonoma RCD Shared Engineer</i>	\$10,668.00	\$0.00	\$10,668.00
<i>TBD Design Consultant</i>	\$10,668.00	\$0.00	\$10,668.00
<Insert or delete line items as needed>			
SUBTOTAL C: OPERATING EXPENSES: SUBCONTRACTORS	\$21,336.00	\$0.00	\$21,336.00
D. INDIRECT CHARGES (Maximum Indirect Rate 20%; Explain Indirect Rate on Tab C. Budget Justification)			
Subtotal A + Subtotal B + <i>Subtotal C(i)</i>			\$71,306.60
Indirect Rate (Max 20%)			20%
SUBTOTAL D: INDIRECT COSTS = (Subtotal A + Subtotal B + Subtotal C(i)) * (Indirect Rate)			\$ 14,261.32
F. GRAND TOTAL (A + B + C(iii) + D + E)			
			\$85,567.92



Action Item 6-C

TO: BOARD OF DIRECTORS
FROM: John Green
SUBJECT: Item 6-C Approval of Executive Director to enter contract with North Coast Resource Conservation and Development Council for Upper Green Valley Rural Water Conservation II implementation
DATE: 3/7/2022

Summary

Approval of the Executive Director to enter a funding agreement with the North Coast Resource Conservation and Development Council (NCRC&DC) for \$782,917.86 to implement the Upper Green Valley Creek Rural Water Conservation Project, Phase II. Funds will come from a grant from the California Wildlife Conservation Board (WCB) submitted by GRRCD with NCRC&DC as a fiscal sponsor. This amount represents the estimated total needed to complete implementation of the project, including project construction and GRRCD costs to administer and oversee the project. The project will construct rainwater catchment systems on four rural residential parcels, and is intended to eliminate water diversion from alluvial wells for outdoor, non-potable purposes at all four sites during the summer/fall dry season.

Background

Through a 13-year-long participation in the Russian River Coho Water Resources Partnership, GRRCD has developed and implemented numerous projects aimed at reducing human water demand on critical salmonid habitat streams in the lower Russian River watershed. RCD projects have focused on water diversion for outdoor, non-potable purposes such as irrigation, aiming to either change the timing of diversion from the dry season to the winter rainy season, or to replace diversion directly from the creek or indirectly via shallow alluvial wells with alternatives such as rainwater capture and storage. In upper Green Valley Creek, the bulk of non-potable uses occur on large (> five acres) rural residential properties, and water uses include garden and landscape irrigation, small agricultural operations and water for stock animals. To date we have implemented four rural residential rainwater catchment projects in upper Green Valley Creek (totaling approximately 250,000 gallons of water savings each dry season), as well as one reservoir water release project. In addition to the four projects included in the current grants, we have a large scale rainwater project in design at the Mt. Gilead camp and five additional rural residential projects in planning and design.

Discussion

In 2018-19, GRRCD worked on a cooperative basis with landowners in upper Green Valley Creek to develop designs for rainwater catchment systems at four such rural residential sites (the Dolenc, Dozor, Powers and Zehrer properties). At two of these sites, outdoor non-potable uses

were limited to landscaping and gardens, while small agricultural operations existed at the other two sites. Designs were completed in 2020, and all four landowners agreed in principle to the terms of GRRCD's draft landowner agreement, including program goals and intent, system operations and provision of cost share. Implementation of these four projects will result in an additional reduction in diversion from alluvial wells adjacent to upper Green Valley Creek of 220,000 gallons each dry season.

With NCRC&DC as a fiscal sponsor, GRRCD submitted a proposal to the California Wildlife Conservation Board (WCB) in the fall of 2020 for implementation funding for the Dolenc, Dozor, Powers and Zehrer projects. The proposal was approved by WCB in the spring of 2021 and a grant agreement between WCB and NCRC&DC as fiscal sponsor was finalized in February 2022. NCRC&DC is contracting with GRRCD to manage and oversee construction of the individual projects and to provide streamflow, habitat and water quality monitoring. Streamflow monitoring will be carried out by Trout Unlimited under contract to GRRCD. We will also enter into 20-year agreement with participating landowners to refrain from diverting water from the alluvial well for outdoor, non-potable uses in exchange for project construction funding (as required by the WCB grant).

Fiscal Information

The contract between NCRC&DC and GRRCD has a value of \$782,917.76, and is funded through the WCB grant (Grant Agreement WC-2140EA). Of the contract total, \$629,963 comprises construction costs (according to the designer's cost estimate and water tank estimates), with the remainder to be used for TU's costs for streamflow monitoring (\$25,904.36) and to cover GRRCD staff time and expenses for contract administration, construction oversight, permits, monitoring and other tasks (\$127,050.40).

Staff Recommendation

Approve the Executive Director to enter contract with NCRC&DC for \$2,049,111.88 for implementation of the Salmon Creek School Water Conservation Project.

List of Attachments

1. Contract between NCRC&DC and GRRCD for the Upper Green Valley Creek Rural Water Conservation Project, Phase II

CONTRACT

between

North Coast Resource Conservation and Development Council

and

Gold Ridge Resource Conservation District

for

GREEN VALLEY CREEK RURAL WATER CONSERVATION PROJECT – PHASE II

Location of Project: Sonoma County, California

This Contract (hereinafter the Contract) is between the North Coast Resource Conservation and Development Council (NCRC&DC) and the Gold Ridge Resource Conservation District (GRRCD) services as part of NCRC&DC's engagement by the California Wildlife Conservation Board (WCB) to administer the Green Valley Creek Rural Water Conservation Project – Phase II (Project) under WCB Grant Agreement Number WC-2140EA.

TERMS AND CONDITIONS

1. Effective date and duration: This contract shall become effective on February 8, 2022 and shall be in effect until March 31, 2024, or such time as may be extended by permissible delays as approved by the WCB.
2. Termination: Either party shall have the right to terminate this contract for any reason upon 30-day written notice to the other party. In the event of such termination, the Gold Ridge Resource Conservation District (GRRCD) shall be entitled to payment for all work performed on the Project prior to such termination.
3. Attachment: The following is incorporated herein:
Appendix A: Green Valley Creek Rural Water Conservation Project – Phase II, Wildlife Conservation Board (WCB) Grant Agreement WC-2140EA.
4. GRRCD Responsibilities:
 - A. GRRCD will provide services to the NCRC&DC as described in the Grant Agreement.
 - B. GRRCD will supply all labor, manpower, and equipment needed to complete work as directed in this contract.
 - C. GRRCD will contract with and provide oversight of all subcontractors on this project.
 - D. Work will be performed as described and conditioned in Appendix A: Grant Agreement WC-2140EA.
5. Cost Share: GRRCD will supply Eighty Thousand Dollars and No Cents [\$80,000.00] of the remaining cost share funds obtained elsewhere for the Project which has a total cost of Nine Hundred Fifty Thousand One Hundred Twenty One Dollars and No Cents [\$950,121.00].

6. Total Costs of this Agreement: Not to exceed Seven Hundred Eighty Two Thousand Nine Hundred Seventeen Dollars and Seventy Six Cents [\$782,917.76] without written authorization from NCRC&DC. An NCRC&DC representative will review the project progress and all deliverables due during the work period before the release of monies.
7. Invoices:
 - A. GRRCD will invoice the NCRC&DC no more frequently than monthly by 7th Day of the month for reimbursement when qualifying expenditures are initially incurred by GRRCD.
 - B. GRRCD will provide to the NCRC&DC with their work report describing work conducted along with copies of purchase orders, invoices and original receipts of any materials or supplies, and outside services with the invoices. Invoices should reference the Green Valley Creek, WC-2140EA.
 - C. Invoices must be itemized using the categories and in accordance with the budget in Exhibit B of the WCB Grant Agreement WC-2140EA.
 - D. NCRC&DC may withhold ten percent (10%) of the total approved amount from each invoice (WCB Retained Grant Funds) until the WCB has approved the completion of the Project, the final report, and the final request for disbursement.
8. NCRC&DC Responsibilities:
 - A. NCRC&DC will perform grant administration and subcontract management of GRRCD.
 - B. NCRC&DC will oversee grant management.
 - C. NCRC&DC will review contracts for subcontractors.
 - D. NCRC&DC will submit final invoices.
9. Payments. NCRC&DC will send payment to GRRCD for all work completed under agreement, within 30 days of reimbursement from the WCB to the following:
Gold Ridge Resource Conservation District
2776 Sullivan Road
Sebastopol, CA 95472
10. Status of GRRCD: All services shall be performed as an independent contractor.
11. Contracts: Auditors of the State of California have the right to examine the records of GRRCD relative to the goods, services, equipment, materials, supplies or other assistance provided to the NCRC&DC for the Project.
12. Indemnification: To the fullest extent permitted by law, GRRCD shall indemnify and hold harmless and defend the NCRC&DC, its directors, employees, or volunteers, and each of them from and against:
 - A. Any and all actions, proceedings, damages, costs, expenses, penalties or liabilities, in law or equity, of every kind or nature whatsoever, arising out of, resulting from, or on account of the violation of any governmental law or regulation related to the Project, compliance with which is the responsibility of GRRCD;

- B. Any and all losses, expenses, damages (including damages to the work itself), reasonable attorneys' fees, and other costs, including the costs of defense which may incur with respect to the negligent failure, or negligent refusal of GRRCD to perform all its obligations under the contract;
 - C. NCRC&DC agrees to indemnify GRRCD from any claims, damages, losses and costs, including, but not limited to, reasonable attorney's fees and litigation costs, to the proportionate extent caused by the breach of contract, negligence, or willful misconduct of NCRC&DC.
13. Commercial General Liability and Automobile Liability Insurance: GRRCD shall provide proof of insurance maintaining coverage at least as broad as the following for both commercial general liability and automobile liability insurance:
- A. Insurance Services Offices Office Commercial Liability coverage (Occurrence Form CG 0001)
 - B. Insurance Service Offices Form Number CA 0001 covering Automobile Liability, Symbol 1 (any auto)
 - C. General Liability: One million dollars (\$1,000,000) per occurrence for bodily injury, personal injury and property damage. If Commercial General Liability Insurance or other form with a general aggregate limit is used either the general aggregate limit shall apply (with the ISO CG 2503, or ISO CG 2504, or insurer's equivalent endorsement provided to the NCRC&DC) or the general aggregate limit shall be twice the required occurrence limit;
 - D. Automobile Liability. One million dollars (\$1,000,000) for bodily injury and property damage for each accident limit;
 - E. Such liability insurance shall indemnify the NCRC&DC against loss from liability imposed by law upon, or assumed under contract by, GRRCD for damages on account of such bodily injuries (including death), property damage, personal injury, and completed operations and product liability;
 - F. The general liability policy shall cover bodily injury and property damage liability, owned and non-owned equipment, blanket contractual liability, and completed operations liability;
 - G. The automobile liability policy shall cover all owned, non-owned, and hired vehicles;
 - H. GRRCD shall provide proof of insurance to the NCRC&DC upon the signing of this contract and/or prior to beginning any work.
14. Workers Compensation and Employer's Liability Insurance: GRRCD shall provide proof of insurance verifying that it is insured (or be qualified self-insured) under the applicable laws relating to workers' compensation insurance, all of their employees working on or about the construction site, in accordance with the "Workers' Compensation and Insurance Act," Division IV of the Labor Code of the State of California and any Acts amendatory thereof.

15. Attorney Fees, Applicable Law and Forum: In the event either party brings an action or proceeding for damages arising out of the other's performance under this contract or to establish the right or remedy of either party, the prevailing party shall be entitled to recover reasonable attorney fees and costs as part of such action or proceeding. This contract shall be construed and interpreted according to the substantive law of California, regardless of the law of conflicts to the contrary in any jurisdiction. Any action to enforce the terms of this Contract or the breach thereof shall be brought and tried in the forum nearest to the City of Santa Rosa, in the County of Sonoma.
16. Nondiscrimination: GRRCD shall comply with all applicable federal, state, and local laws, rules and regulations in regard to non-discrimination. GRRCD agrees not to unlawfully discriminate, harass or to allow harassment against any employee or applicant for employment because of sex, race, religious creed, color, ancestry, age, marital status, physical disability, mental disability, medical condition, national origin and denial of family care leave.
17. Consent: Wherever in this Contract the consent or approval of one party is required to an act of the other party, such consent or approval shall not be unreasonably withheld or delayed.
17. Merger: This writing is intended both as a final expression of the Contract between the parties hereto with respect to included terms and as a complete and exclusive statement of the terms of the Contract, pursuant to Code of Civil Procedure 1956. No modification of this Contract shall be effective unless and until modification is evidenced in writing and signed by both parties.
18. Assignment and Delegation: Neither party hereto shall assign, sublet, or transfer interest in or duty under this Contract without the written consent of the other, and no assignment shall be in force or effect whatsoever unless and until the other party shall so have consented.
19. Wildlife Conservation Board Grant Agreement: The funds for this contract will be obtained through an agreement between the NCRC&DC and the California Wildlife Conservation Board. All provisions of Grant Agreement WC-2140EA are hereby incorporated into this Contract.

The above contract as outlined is hereby agreed upon



Date: 2/8/2022

North Coast Resource Conservation & Development Council

Date: _____

Gold Ridge Resource Conservation District



Action Item 6-D

TO: BOARD OF DIRECTORS
FROM: Noelle Johnson
SUBJECT: Item 6-D Approval of Executive Director to enter contract with Sonoma Water for Rainwater Catchment Rebate and Streamflow Enhancement Pilot Project

DATE: 3/17/2022

Summary

Approval of the Executive Director to enter a contract agreement with Sonoma Water for \$57,500 for services for the Rainwater Catchment Rebate and Streamflow Enhancement Pilot Project funded through the North Coast Integrated Regional Water Management Plan under grant agreement #4600013820 with the California Department of Water Resources (DWR). Sonoma Water will assist with outreach, provide pass-through funding to the City of Healdsburg to develop and implement a pilot rainwater catchment program, and facilitate a series of three workshops for landscapers to receive certification through the Qualified Water Efficient Landscaping (QWEL) program in rainwater catchment design and implementation.

Background

With the North Coast facing extended droughts, less predictable weather patterns, and increasingly catastrophic weather events threatening water supply infrastructure, more localized household-level water security is an increasingly critical aspect of climate change resiliency.

Through a partnership between Sonoma Water, the Gold Ridge and Sonoma RCDs, Sonoma-Marin Saving Water Partnership, and the non-profit Daily Acts, this proposal seeks to build upon the partners' current success in fostering community water conservation, security, and awareness, by developing and implementing a pilot rebate and training program to promote household-level water storage through rainwater catchment.

Partners will assist rebate program applicants with onsite project scoping, system design, implementation oversight, and system verification and monitoring, with rebates provided on a tiered, per-gallon basis designed to incentivize both large and small systems, anticipated to facilitate construction of approximately 75 small (<2,500-gallon) and 20 large (2,500-10,000+ gallon) systems during this pilot phase.

Through the Sonoma-Marin Saving Water Partnership, the partners will also create and promote a training module through the QWEL (Qualified Water-Efficient Landscapers) program, produced in both English and Spanish, and conduct four trainings to certify at least 40 licensed landscapers in rainwater catchment permitting, design, and installation. The module will be widely transferable for similar efforts throughout the region and will continue to be offered as a

QWEL training module for all 23 Professional Certifying Organizations currently offering the QWEL training program.

A second workshop series led by Daily Acts will target at least 80 participants, providing instruction and technical assistance education residents and/or small businesses install smaller systems on their own.

Finally, project partners will collaborate to research and develop a more comprehensive rebate program to promote additional water sustainability practices through increased water use efficiency, runoff reduction, and groundwater recharge. The comprehensive rebate program may include, but not be limited to: greywater, rain gardens, downspout redirects, permeable pavement, and turf replacement. This work product will build off the lessons learned from the proposed program and develop a framework for implementing a comprehensive rebate program in the region.

Discussion

This is the first of a series of grants that GRRCD is receiving to launch the rebate program and facilitate the adoption of rainwater catchment as a drought resilience measure at the household level. The initial scope and budget for this grant was devised with former Sonoma Water staff with the idea of Sonoma Water working directly with cities to administer the rebates. Other incoming grants are going to have to consider a structure where GRRCD administers rebates directly to project participants.

Fiscal Information

The contract Sonoma Water and GRRCD has a value of \$57,500, and is fully funded through the North Coast Integrated Regional Water Management Plan under grant agreement #4600013820 with the California Department of Water Resources (DWR).

Staff Recommendation

Approve the Executive Director to enter a contract agreement with Sonoma Water for \$57,500 for services for the Rainwater Catchment Rebate and Streamflow Enhancement Pilot Project.

List of Attachments

1. Contract between Sonoma Water and GRRCD for the Rainwater Catchment Rebate and Streamflow Enhancement Pilot Project.

CONTRACT

between

Gold Ridge Resource Conservation District

and

Sonoma County Water Agency

Rainwater Catchment Rebate and Streamflow Enhancement Pilot Project

RECITALS

This contract agreement (hereinafter “Agreement”) is between the Gold Ridge Resource Conservation District (GRRCD) and the Sonoma County Water Agency (Sonoma Water) for services rendered as part of GRRCD’s engagement through a subgrant agreement with the County of Humboldt to carry out the **Rainwater Catchment Rebate and Streamflow Enhancement Pilot Project** through the North Coast Integrated Regional Water Management Plan under grant agreement #4600013820 with the California Department of Water Resources (DWR).

Sonoma Water was created by California state legislation (Statutes of 1949, Chapter 994 as amended). Sonoma Water serves as part of the **Sonoma-Marin Saving Water Partnership**, formed through a Memorandum of Understanding adopted on December 14, 2012, by and between the following public agencies: Sonoma County Water Agency (Agency), City of Cloverdale (Cloverdale), City of Cotati (Cotati), City of Healdsburg (Healdsburg), City of Petaluma (Petaluma), City of Rohnert Park (Rohnert Park), City of Santa Rosa (Santa Rosa), City of Sonoma (Sonoma), North Marin Water District, (NMWD), Valley of the Moon Water District (VOMWD), Marin Municipal Water District (MMWD), and Town of Windsor (Windsor).

GRRCD is a special district of the State of California set up to be a locally governed agency with its own locally appointed or elected, independent boards of directors. California RCDs implement projects on public and private lands, and educate landowners and the public about resource conservation. GRRCD serves as subgrant lead and project administrator for the **Rainwater Catchment Rebate and Streamflow Enhancement Pilot Project**.

Sonoma Water is to be considered an independent contractor, and all persons employed by Sonoma Water in connection with works covered by this Agreement are not to be considered employees of GRRCD in any respect whatsoever.

PURPOSE

The purpose of this Agreement is to define roles and responsibilities in the administration of the **Rainwater Catchment Rebate and Streamflow Enhancement Pilot Project**.

TERMS AND CONDITIONS

- 1. Effective and End Dates.** The effective date of this Agreement is February 15, 2022. Work under this agreement shall continue until either party terminates the Agreement. The end date of this agreement, by which all tasks in the Scope of Work and Cost Estimate (Exhibit A) shall be

completed, is February 28, 2025. With respect to services initiated under the Agreement, the terms and conditions herein shall continue through completion of such services.

2. **Termination.** Either party shall have the right to terminate this contract for any reason upon 15-day written notice to the other party. In the event of such termination, Sonoma Water will be entitled to payment for all work performed under this Agreement prior to termination.
3. **Scope of Work.** A Scope of Work and Cost Estimate has been prepared by Sonoma Water (Exhibit A). The services described in Exhibit A comprise a portion of GRRCD's participation in DWR grant agreement #4600013820, and are to be rendered in partial discharge of GRRCD's responsibilities under the County of Humboldt subgrant agreement contract and the DWR grant agreement.

Services to be provided by Sonoma Water are described in Exhibit A, which outlines the specific work to be performed and specifies compensation for such work, and Exhibit B, which details Sonoma Water's staff laborrebate total to be passed through to City of Healdsburg, and other relevant expenses. Sonoma Water represents itself to be experienced and competent to perform these services.

In requesting the services as outlined in Exhibit A and any subsequent exhibits, neither GRRCD nor County of Humboldt nor DWR assumes an obligation to provide further funding or support to Sonoma Water beyond the terms stated in the exhibits.

4. **Not Included in Sonoma Water's Scope of Work.** The following items are not part of Sonoma Water's Scope of Work. GRRCD agrees that these items may be necessary for Sonoma Water to complete the work. GRRCD will ensure that Sonoma Water has all necessary information, access and coordination to complete the deliverables, and will review and comment on Sonoma Water's submittals, as appropriate.
 - a. Coordination with County of Humboldt and Department of Water Resources
 - b. Coordination with landowners as potential rebate applicants
 - c. Site assessments and rebate recipient prioritization
 - d. Technical assistance and design development of rainwater catchment systems
 - e. Development of technical content of the Qualified Water Efficient Landscaper training module
5. **Contractor Designation and Reporting Requirements.** GRRCD is considered a subgrantee of the DWR grant. Sonoma Water shall be considered a subcontractor for purposes of the grant. GRRCD shall be responsible for reporting all information in accordance with DWR and County of Humboldt requirements.
6. **Payment and Fees**
 - A. Work will be performed on a time and materials basis in accordance with the attached Scope of Work and Cost Estimate (Exhibit A), attached hereto and incorporated by reference herein. GRRCD and Sonoma Water agree that if additional services are needed, a mutually agreeable amendment to this contract will be prepared.
 - B. All statements rendered to GRRCD by Sonoma Water shall indicate the number of hours worked, time period covered, rebate administration documentation, and such additional information as GRRCD shall reasonably request. The total compensation shall in no event exceed **\$57,500** (as detailed in Exhibit A) without express written approval by GRRCD. The compensation provided for in this article shall be the total consideration to Sonoma Water, and shall include all of Sonoma Water's expenses, excluding mileage, incurred in rendering requested services.

- C. An original invoice with all required documentation shall be submitted electronically no more frequently than monthly to: Noelle@goldridgercd.org. Attn: Noelle Johnson.
- D. Compensation shall be paid to Sonoma Water within 30 days after GRRCD has received payment from County of Humboldt. After GRRCD has received payment from County of Humboldt for work completed, the GRRCD Board of Directors shall review the invoice and payment at their regularly scheduled meeting on the third Thursday of the month. No bill can be paid without Board approval.
7. **Cost Share Provision.** Cost share documentation in the full amount required by the grant has already been provided to the County of Humboldt. In accordance with the attached Scope of Work and Cost Estimate (Exhibit A), no cost share documentation is required from Sonoma Water.
8. **Wages.** Sonoma Water agrees to comply with any and all applicable prevailing wage requirements set forth in California Labor Code Sections 1770, *et seq.* and any current and future implementing regulations, policies, procedures and standards promulgated thereunder, all as may be amended from time to time. Current information regarding California's prevailing wage requirements can be obtained online at: <http://www.dir.ca.gov/lcp.asp>. and <http://www.dir.ca.gov/dlse/PWManualCombined.pdf>. No activities in Sonoma Water's current Scope of Work require prevailing wage.
9. **Performance of Services.** Sonoma Water agrees to render its services as stated in Exhibit A. Sonoma Water shall give immediate notice to GRRCD should any event occur or condition arise which Sonoma Water considers to constitute a basis for modification of this Agreement. GRRCD and Sonoma Water shall mutually agree on cost and completion date adjustments suitable for any such modification.
10. **Delays.** Neither GRRCD nor Sonoma Water shall be liable for default or delay under this Agreement caused by acts of God, or other events beyond the control of such party. Such acts or events shall include storms, floods, fires, epidemics, war, riot, strikes, lockouts, or other labor disputes, and acts of the government, its agencies or officers, federal, state, or local.
11. **Suspension of Services.** GRRCD may suspend performance of services hereunder at any time by written note to Sonoma Water. Any suspension shall extend the Agreement completion date commensurately. GRRCD shall pay Sonoma Water necessary and reasonable costs incurred by Sonoma Water directly attributable to the suspension in addition to other compensation provided for by this Agreement.
12. **Proprietary and Confidential Information.** There is a possibility that as part of executing the work described in exhibit(s) Sonoma Water will need to obtain and use information considered confidential or proprietary by the landowner, GRRCD or its subcontractors. In this instance, GRRCD will inform Sonoma Water that GRRCD considers such information confidential or proprietary. Sonoma Water agrees that, during and after the term of this Agreement, it will not directly or indirectly disclose to any third person, nor use for its own benefit or the benefit of anyone other than GRRCD, such confidential or proprietary information without obtaining prior authorization from GRRCD.
13. **Ownership of Materials and Documentation.** It is understood that all materials resulting from the efforts of Sonoma Water in connection with this Agreement, including documents, reports, calculations, maps, photographs, computer programs, computer printouts, notes, and any other pertinent data are to be shared by Sonoma Water and GRRCD, and shall be retained by Sonoma

Water for a minimum of five (5) years. Reuse of these materials by Sonoma Water on projects other than the Rainwater Catchment Rebate and Streamflow Enhancement Pilot Project is prohibited without written permission from GRRCD. Notwithstanding anything in this provision, GRRCD and Sonoma Water are obligated to abide by 37 CFR Part 401 (*Rights to Inventions Made by Non-Profit Organizations and Small Business Firms Under Government Grants, Contracts, and Cooperative Agreements*).

- 14. Accounting, Auditing and Evaluation.** Sonoma Water shall prepare and maintain accounting records in support of all amounts billed to GRRCD. Sonoma Water's files and records directly relating to performance of this Agreement and billing therefore shall be subject to audit by GRRCD and/or County of Humboldt and/or DWR at all times during the course of the project and for a period of three (3) years after project completion. Sonoma Water further agrees to provide timely responses to all reasonable requests for information from GRRCD or County of Humboldt or DWR for purposes of evaluating the accomplishments of the Project for a period of five (5) years after the date on which the final reports for the project are provided.
- 15. Subcontracting.** The services under this Agreement shall be rendered by Sonoma Water, and shall not be subcontracted to be performed by any other party without the prior written consent of GRRCD. Inclusion of specific subcontractors in attached exhibit(s) approved by GRRCD constitutes approval of said subcontractors.
- 16. Liability and Indemnity.** As an independent contractor, Sonoma Water shall be responsible for its own operations, personnel and activities and assumes all liability for its negligent acts or willful misconduct in the course of work to be performed and for breach of any of the terms of this agreement. GRRCD and Sonoma Water mutually agree, to the fullest extent permitted by law, to defend, indemnify, and hold each other, County of Humboldt, and DWR harmless from any and all damage, liability, or cost, including reasonable attorneys' fees and costs of defense, arising from their own negligent acts, willful misconduct, errors, or omissions in the performance of their services under this agreement.

Sonoma Water assumes all liability for workers' compensation and employer's liability coverage for its own employees.

- 17. Compliance with Applicable Laws.** Sonoma Water shall comply with any safety rules and procedures provided by GRRCD when working on the project, and with all applicable provisions of federal, state and local equal employment opportunity laws, rules, regulations and orders described in this agreement and with all other applicable laws, rules, regulations and orders.
- 18. Insurance Requirements.** Sonoma Water agrees to procure and maintain insurance of the kinds and amounts detailed below (Exhibit C) from insurance companies authorized to do business in the state of California, covering all operations under this Agreement. Sonoma Water shall furnish to GRRCD a certificate(s) signed by an authorized representative of the insurance company (ies) showing that Sonoma Water has satisfactorily complied with the insurance provisions herein within 5 days of the execution of this agreement.

Sonoma Water shall maintain at its own expense and provide evidence of sufficient commercial general and automobile liability, workers' compensation insurance as required by law or regulation for performance of services under this Agreement.

19. Governing Law and Venue. The parties agree that this Agreement, including its performance, validity, and interpretation, shall in all respects be governed by the laws of the State of California. The State of California, County of Sonoma, shall be the jurisdiction and venue for any dispute arising out of or in connection with this Agreement.

20. Dispute Resolution.

- A. Intent. The parties intend to resolve all disputes and other matters in question arising out of or relating to the interpretation, application, performance or breach of any term, covenant or condition of this Contract through reasonable business-like negotiations without resort to litigation. If a dispute should arise regarding the obligations of GRRCD or Sonoma Water, the parties shall attempt to resolve the dispute in accordance with this Dispute Resolution section. Unless the GRRCD requires otherwise, and regardless of the size or nature of the dispute, Sonoma Water shall not cease or delay performance of its obligations under the Agreement during the existence of any dispute, and GRRCD shall pay to Sonoma Water all amounts owing that are not subject to dispute or offset.
- B. Resolution Procedure. GRRCD and Sonoma Water shall attempt to resolve any disputes in accordance with the following procedures:
- i. Special Meeting. GRRCD will call a special meeting for the resolution of disputes. The meeting shall be held within three (3) working days after delivery of written request for such meeting specifying the nature of the dispute to be resolved. If a meeting is called prior to commencement of the construction, the meeting shall be held at the GRRCD's offices; thereafter, the meeting shall be held at the project site. The meeting shall be attended by representatives of GRRCD and Sonoma Water. Such representatives shall have authority to resolve the dispute and shall not be an attorney(s) actively practicing law.
 - ii. Mandatory Mediation. If the dispute has not been resolved within five (5) working days after the special meeting, both parties shall engage in a mediation proceeding, which shall be attended by all parties to the dispute and which, unless all parties to such proposed mediation proceeding agree otherwise, shall be conducted by an independent mediator in accordance with its procedures. The costs of mediation shall be shared equally by all parties to such mediation.
 - iii. Settlement. If, as a result of the mediation, a voluntary settlement is reached and the parties agree that such settlement shall be reduced to writing, the agreement may be enforced as a settlement agreement in the Sonoma County Superior Court. Such agreement shall be and have the same force and effect as an arbitration award in California and judgment may be entered upon it in accordance with applicable law in any court having jurisdiction thereof.
 - iv. Evidence Code. All proceedings under this Dispute Resolution section shall be subject to California Evidence Code Section 1119. The restrictions set forth therein on the use of evidence from the special meeting or mediation shall apply to any arbitration as well as any court proceeding. The parties expressly agree to abide by subdivisions (a) and (b) of Section 1119, which provide as follows:
 - (a) No evidence of anything said or any admission made for the purpose of, in the course of, or pursuant to, a mediation or a mediation consultation is admissible or subject to discovery, and disclosure of the evidence shall not be compelled, in any arbitration, administrative adjudication, civil action, or other noncriminal proceeding in which, pursuant to law, testimony can be compelled to be given.
 - (b) No writing, as defined in Section 250, that is prepared for the purpose of, in the course of, or pursuant to, a mediation or a mediation consultation, is admissible or subject to discovery, and disclosure of the writing shall not be compelled, in any arbitration,

administrative adjudication, civil action, or other noncriminal proceeding in which, pursuant to law, testimony can be compelled to be given.

- v. The Contractor shall incorporate this Dispute Resolution into contracts with all subcontractors.
- vi. This Dispute Resolution procedure shall not in any way affect any statutes of limitation relating to any claim, dispute or other matter or question arising out of or relating to this Contract or the breach thereof. This dispute resolution procedure may be conducted before or during the pendency of any other legal proceedings between GRRCD and any third party.

21. Attorney's Fees. In the event either party brings an action or proceedings for damages arising out of the other's performance under this contract or to establish the right or remedy of either party, the prevailing party shall be entitled to recover reasonable attorney fees and costs as part of such action or proceeding. This contract shall be construed and interpreted according to the substantive law of California, regardless of the law of conflicts to the contrary in any jurisdiction. Any action to enforce the terms of this agreement or breach thereof shall be brought and tried in the forum nearest GRRCD's office, in the County of Sonoma.

22. Lobbying and Certification and Disclosure. Sonoma Water agrees, to the best of his or her knowledge and belief, that:

- A. No federal appropriated funds have been paid or will be paid by, or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
- B. If any funds other than Federal appropriated funds have been paid or will be paid to any person influencing or attempting to influence an officer or employee of any agency, or a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form LLL (Disclosure Form to Report Lobbying), in accordance with its instructions.

23. Signatures. Unless otherwise specified below, the following signatories are the authorized representatives upon whose decisions and information each party may rely in performance of this Agreement. Any information or notices required or permitted hereunder shall be deemed to have been sufficiently given to either party if given to these signatories or to such other parties and/or address as they may subsequently designate.

This Agreement is effective the day and year stated in Article No. 1.

GOLD RIDGE RESOURCE
CONSERVATION DISTRICT

SONOMA COUNTY WATER AGENCY

Address: 2776 Sullivan Road
Sebastopol, CA 95472

404 Aviation Blvd
Santa Rosa, CA 95403

Signature: _____

EXHIBIT A

**Scope of Work and Cost Estimate
Rainwater Catchment Rebate and Streamflow Enhancement Pilot Project**

Task C.1. Program Outreach Task budget: **in-kind services, not to exceed \$1,368**
Sonoma Water will use in-kind cost share to coordinate with project partners to conduct outreach to promote the rebate program and associated workshop series through the Sonoma-Marín Saving Water Partnership. This includes, but is not limited to, targeted email blasts, flyers, press releases, social media and electronic newsletters.

Task C.3. QWEL Module Production **Task budget: \$27,500**
Staff from the Sonoma and Gold Ridge RCDs will develop the technical content for a Qualified Water Efficient Landscaping (QWEL) module for the Sonoma-Marín Saving Water Partnership for submittal to Sonoma Water. Sonoma Water will finalize and produce the module, including formatting, illustrations, additional engineering details and drawings, and branding. Sonoma Water will make the module available electronically on the Sonoma-Marín Saving Water Partnership website, with hard copies distributed to QWEL workshop participants.

Task D.1. Rainwater Catchment Rebate Program **Task budget: \$30,000**
Sonoma Water will provide pass-through funding to the City of Healdsburg to develop and implement a pilot rainwater catchment rebate program for City of Healdsburg residents. The task budget shown represents the total rebate amount; sub-contract administration will be reported as cost share. City of Healdsburg is hereby identified as a sub-contractor under this agreement.

Task D.2. QWEL Workshops **Task budget: in-kind services, not to exceed \$5,000**
In coordination with RCD staff, Sonoma Water will facilitate a series of three workshops for at least 30 licensed landscapers to receive certification through the Qualified Water Efficient Landscaping (QWEL) program in rainwater catchment design and implementation.

Costs

Tasks	Estimated Timeframe	Costs
C.1. Program Outreach	September 2021 – December 2024	In-kind, NTE \$1,368
C.3. QWEL Module Production	January 2022 – September 2022	\$27,500
D.1. Rainwater Catchment Rebate Program	September 2021 – February 2025	\$30,000
D.2. QWEL Workshop Facilitation	November 2022 – February 2024	In-kind, NTE \$5,000
Tasks C.3 and D.1 Reimbursable Costs		\$57,000
Tasks C.1 and D.2 In-Kind Cost Share		\$6,368
Total Costs		\$63,868

EXHIBIT B

Sonoma Water Schedule of Rates

Title	Hourly Rate*
Principal Programs Specialist	\$147.14
Program Specialist II	114.83
Program Specialist I	\$78.38
Expenses	Cost
Copies – BW/Color	\$0.10/\$0.50 per page
Postage & Shipping	At cost
Other Expenses	At cost

*Rates as of 02/03/2022. Rates subject to change.

EXHIBIT C

GOLD RIDGE RCD INSURANCE REQUIREMENTS CONSULTING & GENERAL SERVICES

Sonoma Water shall, at its expense, maintain or cause to be maintained the insurance coverages set forth with insurance companies acceptable to the Gold Ridge Resource Conservation District (GRRCD). Prior to commencement of services hereunder, Sonoma Water shall deliver to GRRCD certificate(s) (i) evidencing the issuance of insurance containing the coverages required herein and (ii) providing that the insurance shall not be cancelled or materially changed without thirty (30) days' prior written notice to GRRCD. Commencement or performance of services without delivering the certificate(s) of insurance shall not constitute a waiver of Sonoma Water's obligation to provide the required coverages. Also, in the event coverages required herein are faulty in any respect, such shall not constitute a waiver of Sonoma Water's obligations to obtain the proper insurance. The policy (or policies) of insurance obtained by Sonoma Water, except Workers' Compensation, shall provide that GRRCD, County of Humboldt, DWR, their respective officers, directors, employees, and agents are additional insured for all coverages, to the extent of the indemnity provided by Sonoma Water under this Contract.

1. **Workers' Compensation and Occupational Disease Insurance.** Workers' Compensation and Occupational Disease Insurance or the equivalent thereof, including U.S. Longshoremens and Harbor Workers coverage if applicable, in an amount necessary to comply with the laws of the countries and/or states of origin of Sonoma Water's expatriate employees and the country wherein the services are to be performed, with Employer's Liability coverage in the amount of \$1,000,000 each accident.
2. **Comprehensive General Liability Insurance.** Comprehensive General Liability Insurance including coverage for Contractual liability for this Contract, and Cross-liability, in the amount of \$2,000,000 combined single limit each occurrence for bodily injury and property damage. If GRRCD's General Liability Insurance is written on a "claims-made" form, it must provide for (i) a retroactive date prior to, or coincident with, the commencement of Service under this contract and (ii) a minimum extended claims reporting period of one (1) year.
3. **Automobile and Commercial General Liability Insurance.** If automobiles are to be furnished by Sonoma Water in performance of services under this Contract, Comprehensive Automobile Liability Insurance, covering all vehicles owned, non-owned, or hired, in the amount of \$1,000,000 combined single limit each occurrence for bodily injury and property damage.

General Conditions for Insurance

- A. Sonoma Water hereby waives its rights of subrogation against the additional insureds to the extent of contractual liabilities assumed under this contract and shall cause its insurers to waive their rights of subrogation against the additional insureds.
- B. With respect to insurance coverages maintain hereunder by Sonoma Water and insurance coverages separately obtained by the additional insureds, all insurance coverages afforded by policies of insurance maintained by Sonoma Water shall be primary insurance as such coverages apply to the additional insureds to the extent of contractual liabilities assumed under this contract, and such insurance coverages separately maintained by the additional insureds, shall be excess insurance.

- C. Where use of subcontractors has been approved by GRRCD, Sonoma Water shall require all such subcontractors to obtain, maintain, and keep in force during the time in which they are engaged in performing Work hereunder, adequate insurance coverage and furnish GRRCD acceptable evidence of such insurance upon request. Any deficiencies in such coverage shall be the sole responsibility of Sonoma Water.

- D. No form of Sonoma Water liability self-insurance, including, but not limited to, insuring with a parent, subsidiary, or affiliate organization, is acceptable or allowable under the terms of this contract unless agreed to by GRRCD prior to commencement of work.